

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR BOARD MEETING

Wednesday, September 27, 2017

South Monterey County Joint Union High School District – Board Room
800 Broadway
King City, CA 93930

VISION

South Monterey County Joint Union High School District is a progressive academic learning community that is committed to life-long educational success

MISSION

South Monterey County Joint Union High School District inspires and empowers all students with the knowledge and skills necessary to achieve their full potential to succeed as responsible and productive citizens

BOARD OF EDUCATION

Paulette Bumbalough - President
David Gaboni - Clerk
Joe Santibanez - Member
Paul Dake – Member
Leslie Girard - Member

SUPERINTENDENT

Brian Walker, Ed.D.

STUDENT BOARD MEMBERS

Rosa Sanchez - GHS
Makayla Davis - KCHS

OPEN SESSION: 5:30 PM

A. CALL TO ORDER

B. PUBLIC COMMENT

The public may address the Board concerning items that are scheduled for discussion during closed session by completing the Request to be Heard Form provided on the table at the entrance to the meeting room and submitting the card to the Executive Assistant prior to the Board adjourning to closed session.

El publico puede dirigirse a la Mesa Directiva de Educación con respecto a asuntos que están enlistados para dialogar durante la sesión a puertas cerrada completando así la forma que se le da a la comunidad para poder hablar durante la sesión, esta forma se encuentra en la entrada de la junta donde se lleva acabo la sesión y entregando esta tarjeta a la Secretaría de el Superintendente antes de que la Mesa Directiva de Educación de por terminada la junta.

CLOSED SESSION: 5:35 PM

- A. Public Employment
- B. Employee Discipline/Dismissal/Release/Complaint
- C. Negotiations with Employee Organizations and Litigation Settlements
- D. Threatened/Potential Litigation

OPEN SESSION: 6:30 PM

A. CALL TO ORDER

B. FLAG SALUTE

C. APPROVAL OF AGENDA

D. REPORT OF CLOSED SESSION ACTIONS

E. STUDENT BOARD MEMBER REPORT

F. PRESENTATIONS

1. KCHS Guitar Students Presentation
2. KCHS Student
3. CM Certificates (*Megan Munoz, Instructional Coach*)

G. BOARD MEMBERS COMMENT

- H. PUBLIC COMMENT: *Unless otherwise determined by the Board/Superintendent, each person is limited to 3 (three) minutes. If a large number wish to speak on a specific item, there is a limit of 20 minutes' total input on an item. For matters that are not listed on the agenda, the Board may refer the matter to the Superintendent or designee, or take it under advisement, but shall not take action at that time except as allowed by law.*

El público puede dirigirse a la Mesa Directiva de Educación con respecto a asuntos generales o a asuntos especificados en la agenda. La persona que quiera hablar debe de pedir la forma que se le da a la comunidad pidiendo permiso antes de la junta, indicando si se desea hacer algún comentario sobre un tema de la agenda o algún otro asunto y presentarlo a la Secretaría de el Superintendente. Esta es una oportunidad de dirigirse a la Mesa Directiva de Educación cuando un asunto se esté llevando acabo. A menos que se determine de otra manera por el Superintendente, cada persona tiene un máximo de 3 minutos para hablar. Se hay muchas personas que quieran hablar sobre un asunto específico entonces habrá un limite de 20 minutos en total para cada asunto. Para asuntos que no estén enlistados en la agenda, La Mesa Directiva podrá referir ese asunto al Superintendente o su designado o poner ese asunto en sobre aviso, pero no se tomara ninguna acción en ese momento excepto cuando la ley lo permita.

I. REPORT FROM SUPERINTENDENT

J. EMPLOYEE ORGANIZATIONS

K. CONSENT AGENDA

1. Approval of Minutes: August 23, 2017 and September 5, 2017 (Pages 1-12)
2. Approval of Personnel Report Dated September 27, 2017 (*Claudia Arellano, Chief Human Resources Officer*)
3. Approval of Williams First Quarterly Report (*Claudia Arellano, Chief Human Resources Officer*) (Pages 13-14)
4. Approval of Out of State Travel for Ms. Barron to Attend Innov8 Conference in Las Vegas, NV. From November 15-17, 2017 (*Sherrie S. Castellanos, CBO*) (Page 15)
5. Approval of Contracts (Pages 16-17)
 1. Approval of the Contract Between SMCJUHSD and Community Partners fbo Circle of Friends (*Sherrie S. Castellanos, CBO*) (Pages 18-20)
 2. Approval of the Addendum to Contract with Michelle Steiner Abbott for 2017/2018 (*Carla Morris, Special Education Manager*) (Pages 21-22)
 3. Approval of Proposal for Construction Testing from Earth Systems (*Sherrie S. Castellanos, CBO*) (Pages 23-25)
 4. Approval of Proposal of Felice Consulting (*Sherrie S. Castellanos, CBO*) (Pages 26-28)
 5. Approval of Agreement for School Resource Officer Between SMCJUHSD and City of Greenfield (*Sherrie S. Castellanos, CBO*) (Pages 29-38)
 6. Approval of MOU with City of King for a Flashing Pedestrian Warning Sign (*Sherrie S. Castellanos, CBO*) (Pages 39-46)
 7. Acceptance of Carl Perkins CTE Grant (*Sherrie S. Castellanos, CBO*) (Pages 47-48)

L. CONSENT ITEMS REMOVED FOR COMMENT/QUESTIONS

M. PUBLIC HEARING

1. Sufficiency of Instructional Materials for the 2017-2018 School Year

2. Placement of a Traffic Control Device at Canal and Broadway Streets in King City

N. INFORMATION ITEMS

1. Curriculum and Instruction Update (*Jonathan Sison, Ed.D., Director of Educational Services*)
2. Board Policies – First Reading (*Brian Walker, Ed.D., Superintendent*) (Pages 49-106)
 - BP 0000 – Concepts and Roles (new)
 - BP 0100 – Vision (revision)
 - E 0420.41 – Charter School Oversight (revision)
 - BP 2140 – Evaluation of the Superintendent (revision)
 - AR 4112.2 – Verification of Credentials (revision)
 - BP 4112.61, 4212.61, 4312.61 – Employment References (deleted)
 - AR 4122.61, 4212.61, 6312.61 – Employment References (revision)
 - BP 6161.1 – Selection and Evaluation of Instructional Materials (revision)
 - E 6161.1 – Resolution on Sufficiency of Instruction Materials (new)
 - BB 9121 – President (revision)
 - BB 9220 – Governing Board Elections (revision)
 - BB 9230 – Orientation (revision)
 - BB 9400 – Board Self-Evaluation (revision)

O. ACTION ITEMS

1. Approval of Resolution #04:17/18 Sufficiency of Textbooks (*Jonathan Sison, Ed.D., Director of Educational Services*) (Pages 107-133)
2. Approval of Resolution #05:17/18 Week of the School Administrator October 8-14, 2017 (*Brian Walker, Ed.D., Superintendent*) (Pages 134-136)
3. Approval of Resolution #06:17/18 Uniform Public Construction Cost Accounting Procedures (UPCCA) (*Sherrie S. Castellanos, CBO*) (Pages 137-145)
4. Approval of Resolution #07:17/18 Gann Limit (*Sherrie S. Castellanos, CBO*) (Pages 146-152)
5. Approval of Resolution #08:17/18 National Bullying Prevention Month (*Brian Walker, Ed.D., Superintendent*) (Pages 153-154)
6. Approval of Unaudited Actuals for Fiscal Year 2016-2017 (*Sherrie S. Castellanos, CBO*) (Pages 155-324)
7. Approval of LCAP Update (*Jonathan Sison, Ed.D., Director of Educational Services*) (Pages 325-331)
8. Approval of Migrant Students Attending the High School Leadership Camp at Monte Toyon, Aptos, CA (*Angelica Fonseca, Director Migrant Education Region 16*) (Page 332)
9. Approval of Greenfield High School AG Department Livestock Facility (*Sherrie S. Castellanos, CBO*) (Pages 333-335)
10. Approval of the \$3,000 Donation from the Mark & Carolyn Guidry Foundation (*Brian Walker, Ed.D., Superintendent*) (Pages 336-338)
11. Board Policies – Second Reading (*Brian Walker, Ed.D., Superintendent*) (Pages 339-425)
 - BP/AR 1312.3 – Uniform Complaint Procedures (revised)
 - BP 1340 – Access to District Records (revised)
 - BP 2121 – Superintendent’s Contract
 - BP/AR 3551 – Food Service Operations/Cafeteria Fund (revised)
 - AR 3580 – District Records (revised)
 - BP 4127, 4227, 4327 – Temporary Athletic Team Coaches (revised)
 - BP 4312.1 – Contracts (revised)
 - AR 5145.3 – Nondiscrimination/Harassment (revised)
 - BP 6142.93 – Science Instruction (new)
 - BP 6145 – Extracurricular and Cocurricular Activities (revised)
 - BP/AR 6145.2 – Athletic Competition (revised)
 - AR 6178.1 – Work-Based Learning (revised)
 - BP 7214 – General Obligation Bonds (revised)
 - BB 9012 – Board Member Electronic Communication (revised)

P. PROMOTING DISTRICT

- Q. FUTURE AGENDA ITEMS/MEETING DATES
 - October 3, 2017 – Study Session - King City
 - October 25, 2017 – Regular Board Meeting – King City
 - November 7, 2017 – Study Session – King City
 - November 15, 2017 – Regular Board Meeting – Greenfield High School
 - December 5, 2017 – Study Session – King City
 - December 13, 2017 – Regular Board Meeting – King City
- R. ADJOURNMENT (TO CLOSED SESSION) (if required)
- S. SIGNING OF PAPERS

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
REGULAR BOARD MEETING

Wednesday, August 23, 2017

Minutes

BOARD OF EDUCATION

Paulette Bumbalough - President
David Gaboni – Clerk – Excused Absence
Joe Santibanez - Member
Paul Dake – Member
Leslie Girard - Member

SUPERINTENDENT

Brian Walker, Ed.D. - Present

STUDENT BOARD MEMBERS

Rosa Sanchez – GHS - Present
Makayla Davis - KCHS

OPEN SESSION:

Call to Order

Paulette Bumbalough called the meeting to order at 5:30 PM.

Public Comment

There were not any comments from the public. The Board recessed to closed session.

CLOSED SESSION:

- A. Public Employment
- B. Employee Discipline/Dismissal/Release/Complaint
- C. Negotiations with Employee Organizations and Litigation Settlements
- D. Threatened/Potential Litigation

OPEN SESSION:

Call to Order

Paulette Bumbalough called the meeting to order at 6:30 PM.

Flag Salute

Paulette Bumbalough led in the flag salute.

Approval of Agenda

Motion made by Paul Dake and seconded by Joe Santibanez to approve the agenda.

All Board members said Aye.

Report of Closed Session Actions

Paulette Bumbalough said the only action to report from closed session was the acceptance of the Personnel Report.

Student Board Member Report

Rosa Sanchez said GHS just had Spirit Week and the different clubs on campus are in the process of being approved by Leadership.

PRESENTATIONS

Lauren Peterson – Outstanding Young Agriculture Teacher

Dr. Walker presented Lauren Peterson with a certificate for her recognition as California's Outstanding Young Agriculture Teacher.

Gissel Neri Corcoles – GHS FFA Finalist for Vegetable Crop Production Proficiency

Dr. Walker presented Gissel Neri Corcoles a certificate for being a finalist at the National FFA conference at Indianapolis in November for the vegetable crop production proficiency, she is in the top 4 in the country. This is an impressive achievement from students in the GHS FFA program.

Anthony Camacho – FFA National Silver Medal Recipient for Ag Communications Proficiency

Dr. Walker said Anthony was a National Silver Medal Recipient for his Ag Communication. He has already started college and could not attend the board meeting this evening but was connected to the meeting with facetime in which Dr. Walker read his certificate, Anthony appreciated the recognition. Dr. Walker added a job well done.

Presentation from the GHS FFA Students

All of the officers were present and introduced themselves and informed the Board the position they held. Their theme for the year is Be Fearless. They had an ice cream social at GHS on Monday, over 300 turned out for the event. They then reviewed the many functions and activities they will be participating in for the 2017-2018 school year and requested Board approval for their overnight trips.

A welcome video was shared with the Board and audience, which the GHS FFA students had prepared, after their presentation.

Presentation from the KCHS FFA Students

King City High School FFA is ranked 8 out of 360 chapters and have received the most state degrees than any other chapter. Their membership has increased to 750 members. Their theme for the year is Lead with Vision. They want to instill a sense of pride and a vision with their members. Their goal is to invite the community to their events to show everyone what is being offered. They introduced themselves and stated the position they hold. Some of the activities they had been involved in was: donating to the American Cancer Society, collect cans for the Food Bank, decorated Christmas trees for families who could not afford them, and conducted a coat drive where they collected 100 coats.

The students distributed their program and calendar of events for the 2017-2018 school year asking for Board approval for the overnight events. One of the members said he attended the FFA Nationals last year, and as a result he wanted to hold an officer position this year.

It was announced there will be an ice cream social on Monday, August 28 at 6:00 PM at King City High School. They invited all of the Board members to attend.

They thanked the Board for their support and time they were allowed this evening for their presentation.

The officers then presented Board members with KCHS FFA items.

Paulette Bumbalough said she wears the t-shirts she has received in the past in town. She wanted to recognize the FFA teachers and the volunteers who support the program. They are doing a great job.

Leslie Girard asked if they do attend all of the activities which were listed. They all responded yes. Ms. Girard said this is a real commitment, they are amazing leaders.

Board Members Comment

Leslie Girard said she attended a welcome back meeting at GHS on August 4. It was great to see all of the new teachers and talk to them as well as the employees who received their years of service pin recognition at the meeting. She attended KCHS Back to School Night on August 17, it was well attended; the auditorium was full.

She added, as a parent, it was great having the student registration information on line, it worked very well. She will be attending the GHS Back to School Night next week.

Joe Santibanez welcomed everyone back and hoped they had a good summer. He too took the summer off. He said it has been a great start for the school year and appreciated the excellent presentation this evening from the students.

Paul Dake said he attended the KCHS Back to School Night and visited some of the classrooms. It was well attended and he is looking forward to the GHS Back to School Night next week at GHS.

Mr. Dake said he retired after 32 years of teaching at the end of the last school year.

Paulette Bumbalough said she attended a Mustang Bench dinner in early August and the new teacher orientation at the district office on August 3. She thanked Claudia Arellano for all of her efforts to have teachers in place for the new school year. She also attended the district's welcome back meeting for all staff at GHS on August 4. She attended the Portola-Butler High School Back to School Night. Unfortunately, parents did not show, but she had a nice visit with the teachers.

Ms. Bumbalough introduced Dr. Walker at King City Rotary last week as well as attending a Girl's Inc. event in San Ardo on August 19. She added this is a great program for girls.

Public Comment

There were not any comments from the public.

Report from Superintendent

Dr. Walker said he believes this has been a record for him on introductions since he started July 1.

Dr. Walker said it has been a smooth start to the new school year, we are now in week 3 and our enrollment has increased by 229 students over the last school year, this trend continues to show an increase in enrollment. Paulette Bumbalough said, in one respect it is good for the budget.

The Greenfield High School Portables are on the ground. The fire alarm system and fencing needs to be completed.

Paulette Bumbalough asked where the portables were located. Mr. Lynch said back by the gym.

Dr. Walker said, if the Board would recall, the bid for the pads for the portables was rejected for King City High School in July because of the excessive cost. The bids were open again, the deadline to submit is now August 30. There are currently 5 bids, so it is anticipated out of the 5 there will be one which will be acceptable. As mentioned in an earlier board meeting, the portables at King City High School will not be available until the second semester. In the meantime, modifications needed to be done in some of the classrooms to accommodate the students. The work is in the final stages. Staff have been flexible during this time; classrooms are functional.

Portable B at Greenfield High School is ready except for the fire alarm testing.

Verizon is installing a new metal light pole at King City High School for their cell tower, this will benefit the lighting on the football field. The work is being done when students are not on the field.

Communication from IBank Regarding Bonds

Dr. Walker distributed a letter dated August 14, 2017 from the IBank who holds the loan for the district. There has been some discussion from the Greenfield Union School District regarding Greenfield High School and unification. A meeting took place in July with the group who administered and sold the bonds. We asked for clarification from the IBank as to their position.

Dr. Walker said he would like to review excerpts from the letter. Hopefully it will clarify their position.

Dr. Walker read the following from the letter: "In the Greenfield letter, IBank advised the Consultant of IBank's position that any removal of Greenfield High School from the South Monterey County Joint Union High School District (the District) and the subsequent unification with the Greenfield District (unification) would violate a key provision of the Bond documents".

Dr. Walker then read from page 2 paragraph 2: "If the number of students in the District decreases, then the amount of Intercept money available to make the District's Base Rental Payments to the Trustee will also decrease. The Bond

holders depend on the Intercept monies to repay the Bond debt. To protect the Bond holders from decreases in the District's student base and the resulting decreases in Intercept Money available for the District's Base Rental Payment, Section 8.10 of the Financing Lease, entitled 'Non-Impairment by District, expressly prohibits the District from reorganizing (the "Non-impairment Provision"). Any Unification would constitute a reorganization under the Financing Lease". He added, basically this means we cannot reorganize while we have the bonds. If there were any reorganization, meaning unifying Greenfield High School with the Greenfield Union School District, this would violate the Non-Impairment provision in the Financing Lease.

Dr. Walker said on page 3, in the first paragraph, it indicates the Non-Impairment Provision prohibits the District from participating in a Unification. IBank's position is that there are only two possible ways to proceed with a Unification without violating the Non-Impairment Provision. The first is for the District to defease the Bond pursuant to the Financing Lease and Trust Agreement, which among other things, would require the District to deposit with the Trustee money or securities in an amount sufficient to pay (i) debt service on the Bond through February 15, 2020, and (ii) the remaining principal amount of the Bond that will be outstanding on February 15, 2020. In the non-impairment Provision, once the Bond defeased, the Financing Lease will be terminated, and the District will no longer be prohibited from reorganizing or considering a proposal for reorganization. If we pay the loan off in 2020 we would have to pay the debit service which would be \$13.6 million.

The second option would be for the District and IBank to amend the Financing Lease to remove the Non-Impairment Provision. This is not easily accomplished. As mentioned in the last sentence of that paragraph, there is no reasonable basis to support IBank requesting the Bond holders' consent to the deletion of the Non-Impairment provision from the Financing Lease. We would have to pay the debit service and the remaining amount on the principal. The Bond would mature for the bondholder in 2020.

The only realistic option for Unification to proceed would be for the District to defease the Bond and we are not in a position to pay off the loan. There is a financial advantage for the district not to pay off the loan in advance. Because of the information listed in the letter there is nothing more for the district to do. He said we will put the information out there and he is willing to meet with individuals.

The county had extended the time line to April 2018 for a decision. With this information the Greenfield community would need to start the petition process over again.

Paul Dake asked if it could be extended, Dr. Walker responded not to his understanding. The three criteria School Services had reviewed; we could have met the two of the criteria except for the financial portion.

Dr. Walker said he has been in a district where 3 districts unified into one, it was a very long involved process. As mentioned in the IBank letter they will work with the district to facilitate a defeasance of the Bond if this is the direction the district wanted to go in.

Paulette Bumbalough said the information in the letter seems to be very clear. Dr. Walker agreed, this letter seems to now clarify the questions which have arisen.

Paulette Bumbalough asked Dr. Walker how he was going to communicate the information from the letter. Dr. Walker said he did meet with Dr. Kotowski and Mr. Garry Bousum and informed them this letter would be coming. He said since the letter has been received he will now meet with the county.

Leslie Girard asked if the defease amount is different than the \$13.6 million. On page 3 it talks about the district would require to deposit with the Trustee money or securities in an amount sufficient to pay debt service on the Bond through February 15, 2020 and the remaining principal amount of the Bond that will be outstanding on February 15, 2020. She asked if these were two different amounts of money or does this combined equal the \$13.6 million. Dr. Walker said that was his understanding, the first is the debt service for the bond holders for investing the money and the second is what we need to pay on the remainder of the loan.

Leslie Girard asked if unification did take place in 2020 and the bonds matured, would the investors get paid.

Dr. Walker said we would still have to get the permission from the bond holders if they would agree to be paid off early, at least 50% of the investors would have to agree.

Leslie Girard said it is her understanding from this letter, 2020 is the first time unification could be looked at. Dr. Walker said we would have to pay off the bond holders first then we would have to pay off our loan. Dr. Walker said we are not due to pay off the loan until 2029. The earliest we could pay it off is 2020, but more realistically it would be paid off in 2029.

Leslie Girard asked if our payment fluctuates based on ADA. Dr. Walker said not at this time.

Leslie Girard said she would be interested to find out more about the defease. Dr. Walker said he will start with the county.

Joe Santibanez asked if this information would be shared with the Greenfield community. Dr. Walker said he would be sharing the information with individuals.

Leslie Girard said this will be a disappointment for the Greenfield community and their expectations.

Dr. Walker said he heard a lot of information on the unification topic when he arrived in the district. This letter is very clear and factual.

Dr. Walker distributed athletic passes from Hartnell College to the Board members. The Board thanked Hartnell College for the passes.

Employee Organizations

Isabel Aguirre said she is the CSEA President and Teresa Gama is the Vice President. Ms. Aguirre said they are asking for clarification from the Board. She had a question about the "me too" clause. The other question she had was on the agenda this evening, the approval of the job description for the Operations Secretary. She was concerned because CSEA does not meet until Monday, August 28, to ratify the job description.

The question was asked if Ms. Aguirre felt the unit would approve the job description, the response was yes.

Dr. Walker said he would be glad to meet with the unit regarding the "me too" clause. He understood the district had met with the unit regarding the job description. Ms. Aguirre said that was correct, but it has not been ratified by the unit.

Paulette Bumbalough said she was concerned about the timing for this critical position. She asked if the job description could be approved tonight pending the decision from their meeting on Monday. Ms. Aguirre was in agreement to approve the job description pending CSEA ratification.

CONSENT AGENDA

1. Approval of Minutes: June 20, 2017 (AM), June 20, 2017 (PM), June 21, 2017, June 26, June 27, 2017, and July 12, 2017
2. Approval of Personnel Report Dated August 23, 2017
3. Approval of GHS FFA 2017-2018 Calendar of Events Including Out of Area Events
4. Approval of KCHS FFA 2017-2018 Calendar of Events Including Out of Area Events
5. Approval of Accounts Payable Warrants – June 15, 2017 through June 30, 2017
6. Approval of Purchase Orders from June 15 to June 30, 2017
7. Approval of Sale and Disposal of Equipment and Supplies
8. Shredding of Duplicate Copies of Class One Permanent Records from 1920-2016
9. Approval for Dr. Brian Walker and Frank Lynch to Travel Out of State for the FFA Convention in

Indianapolis from October 27 to October 28, 2017

10. Approval of Contracts:
 1. Approval of Agreement with Uretsky Security
 2. Approval of Agreement with State Trustee, Linda Grundhoffer
 3. Approval of Purchase of Gas Convection Oven from American Supply Company
 4. Approval of Agreement for Educational Services with CPRS
 5. Approval of Memorandum of Understanding with Girls Inc.
 6. Approval of Contract Amendment No. 1, Teter Architects
 7. Approval for Contract with Andrea Covarrubias for the 2017-2018 School Year
 8. Approval of Contract with Judy McPhail for the 2017-2018 School Year
 9. Approval for Contract with King City Union School District for the 2017-2018 School Year
 10. Approval of Agreement to Furnish Consultant Services with Lincoln Hatch
 11. Approval of Proposal for Umstead Electric to Repair Electrical at KC Stadium
 12. Approval of Agreement with Atkinson, Andelson, Loya, Ruud, and Romo
 13. Approval of MOU Between Monterey County Health Department, Behavioral Health and the Monterey County Special Education Local Plan Area (SELPA)
 14. Approval of Licensing Agreement with Document Tracking
 15. Approval of Agreement for Legal Services with Fagan Friedman & Fulfroost

Motion made by Joe Santibanez and seconded by Leslie Girard to approve the consent agenda items 1 through 10.

Consent Items Removed for Comment/Questions

The Board did not remove any consent items for further discussion.

PUBLIC HEARING

Balances in Excess of Minimum Reserve Requirements

Dr. Walker said a public hearing is required if the ending fund balance is in excess of the minimum requirement and how it will be designated.

Paulette Bumbalough opened the public hearing at 7:40 PM.

There were not any comments from the public. The public hearing was closed at 7:41 PM.

INFORMATION ITEMS

Curriculum and Instruction Update

Dr. Sison said the Board had requested data on AP courses, AP exam data, the number of students who took the courses and how the students scored on their exams. Dr. Sison distributed the requested data to the Board members.

He also distributed data on the 2017 summer credit recovery.

He mentioned the district received an AP Honor Roll Plaque, which is displayed in the district office lobby. To receive this recognition, the district has to increase access to AP for underrepresented students while simultaneously maintaining or increasing the percentage of students earning AP exam scores of 3 or higher.

Paulette Bumbalough asked if taking the AP courses better prepares students for college. Dr. Sison said yes for junior college, UC or CSU colleges.

Dr. Sison pointed out there has been an increase of students taking AP courses from 294 to 369, this is an impressive increase. There is also a trend of students taking college classes and forgoing the AP exam.

Paulette Bumbalough said her concern was the student passing rate has decline. Dr. Sison said to keep in mind there has been an increase in students taking the test.

Leslie Girard said the AP test is now free, more students are probably taking the test or students may be taking AP courses but not choosing to take the test. There is an advantage for taking AP courses, it will show on a student's transcript and give the student extra GPA.

Leslie Girard asked why the SRI testing was given at Greenfield High School and not King City High School.

Dr. Walker said all of the 9th graders were tested at Greenfield High School because they were not tested from the Greenfield Union School District. The King City Union School District had given the test to the incoming freshman. Mr. Lynch added this is the largest freshman class they have had.

Revenue and Expenditures for 2016-17 Through June 30, 2107

The Board did not have any questions on the revenue and expenditures.

Cashflow Summary 2016-17 Through June 30, 2017

The Board did not have any questions on the cashflow summary.

45-Day 2017/18 Budget Revision

The Board did not have any questions on the 45-day 2017-2018 budget revision.

Williams Facility Report Through June 2017

Paulette Bumbalough said the report looked good.

Interdistrict Transfer Tracking

The Board did not have any questions on the interdistrict transfer tracking.

Report of Teaching Permits

Claudia Arellano distributed a summary of the permits and explained the definitions for each of them. There is a total of 10 permits issued for the current school year. The teachers must pass their course work with a "C" or better. Three of the teachers came in late in the last school year

Leslie Girard asked if the teachers are in a 4-year college. Ms. Arellano responded they have to have a BA and passed their CBEST. These are the same requirements as substitute teachers. We also have an online program for these teachers to help them in such things as lesson planning. Ms. Arellano said she has received feedback from the teachers the program is helpful.

Leslie Girard asked how long have we had this program for teachers. Claudia said it started last year.

Paulette Bumbalough thanked Ms. Arellano for the report and answering the Board's questions regarding the permits.

Board Policies – First Reading

- BP/AR 1312.3 – Uniform Complaint Procedures (revised)
- BP 1340 – Access to District Records (revised)
- BP 2121 – Superintendent's Contract
- BP/AR 3551 – Food Service Operations/Cafeteria Fund (revised)
- AR 3580 – District Records (revised)
- BP 4127, 4227, 4327 – Temporary Athletic Team Coaches (revised)
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- BP/AR 6145.2 – Athletic Competition (revised)
- AR 6178.1 – Work-Based Learning (revised)
- BP 7214 – General Obligation Bonds (revised)
- BB 9012 – Board Member Electronic Communication (revised)

Leslie Girard asked in BP 2121 is the discussion only for the Superintendent's contract or is it for any management position. Dr. Walker said it is for the Superintendent's contract, this needs to be discussed at a regular board meeting, we cannot have a special board meeting when final action is taken. The discussion takes place in closed session and is then reported out in open session.

Dr. Walker said the Board needs to be as transparent as possible and the terms are read out at a board meeting.

Leslie Girard said in BP 3551 it talks about reporting out on financial reports regarding revenue and expenditures related to the food service program annually. She asked if this could be done quarterly.

Dr. Walker said this is the recommendation from CSBA. In the previous policy it specified it would be reported regularly, with this change it now indicates annually. He added the Board could make a different recommendation.

Sherrie Castellanos reminded the Board this information is provided at the First Interim Report as well as the Unaudited Actuals. Dr. Walker said we would be providing information more than just annually with the additional reports.

Paul Dake said he talked to Dr. Walker regarding the new compliance procedures, which included information on the district website. Dr. Walker asked Mr. Dake to email him the information to insure the compliance issues are covered.

Dr. Walker said CSBA is trying to make sure districts are keeping up with technology.

Paul Dake said in AR 3551 (d) there is a reference to State Administrator. Dr. Walker said that would be corrected for the second reading.

Paul Dake said in AR 6178.1 (a) do we have work experience? Mr. Lynch responded no.

ACTION ITEMS

Approval of Resolution #03:17/18 Designation of Authorized Agent to Sign School Orders
Motion made by Paul Dake and seconded by Leslie Girard to approve Resolution #03:17/18.

Dr. Walker said with Dr. Sison joining the district administrators he needs to be included as an authorized designated agent to sign school orders.

All Board members said Aye.

Approval of Agreement and Consent to Joint Representation with Lozano Smith
Motion made by Joe Santibanez and seconded by Leslie Girard to approve the agreement and consent to joint representation with Lozano Smith.

Dr. Walker said the City of Greenfield had received a grant for an SRO. Lozano Smith represents both the City of Greenfield and the school district in matters. They want to make sure both parties are aware that there is potential for a conflict of interest in the firm's joint representation. Lozano Smith is required to bring such matters to the attention of each party. By signing the document, we are recognizing we have been informed.

All Board members said Aye.

Approval of Operations Secretary Job Description
Motion made by Leslie Girard and seconded by Joe Santibanez to approve the Operations Secretary job description with the stipulation CSEA completed their process regarding the approval of the job description at their next meeting on August 28.

All Board members said Aye.

Approval for Reclassification and Destruction of Records

Motion made by Paul Dake and seconded by Joe Santibanez to approve the reclassification and destruction of records.

All Board members said Aye.

Approval of Revision Chief Human Capital Officer Job Title to Chief Human Resources Officer

Motion made by Joe Santibanez and seconded by Leslie Girard to approve the revised Chief Human Capital Officer job title to Chief Human Resources Officer.

All Board members said Aye.

Approval of 2017/2018 Consolidated Application for Categorical Funding

Motion made by Paul Dake and seconded by Leslie Girard to approve the 2017/2018 Consolidated Application for categorical funding.

Dr. Walker said the consolidated application is done every year.

Leslie Girard said on page 273 the DELAC represented listed on the form was not correct. Sherrie Castellanos said this had been pointed out, the correction has been made.

All Board members said Aye.

Approval of Employment of Doreen Dominguez, Octavio Vargas and Daniel Morales on a Variable Term Waiver for the 2017-2018 School Year

Motion made by Leslie Girard and seconded by Paul Dake to approve the employment of Doreen Dominguez, Octavio Vargas and Daniel Morales on a Variable Term Waiver for the 2017-2018 school year.

All Board members said Aye.

Approval of Nominations for CSBA Directors-at-Large African American, American Indian, and County Seat Are Being Accepted

Dr. Walker said the Board may submit a name to CSBA for nominations. If there was not a motion, then the item would die for lack of a motion.

There were not any nominees made from the Board of Education.

Promoting District

Suggestions made for promoting the district were the FFA teams from both sites including the FFA students who competed at the FFA Nationals, Laura Peterson for receiving outstanding young agriculture teacher, the student increase in AG enrollment, and the GHS gardening club who provides the plants at the board meetings.

Future Agenda Items/Meeting Dates

September 5, 2017 – Study Session – King City

September 27, 2017 – Regular Board Meeting – Greenfield High School (*changed to King City*)

October 3, 2017 – Study Session - King City

October 25, 2017 – Regular Board Meeting – King City

November 7, 2017 – Study Session – King City

November 15, 2017 – Regular Board Meeting – Greenfield High School

December 5, 2017 – Study Session – King City

December 13, 2017 – Regular Board Meeting – King City

Adjournment

Paulette Bumbalough adjourned the meeting at 8:17 PM.

Signing of Papers

Dr. Walker and Paulette Bumbalough signed appropriate papers.

Paulette Bumbalough, Board President

Date

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
BOARD OF EDUCATION
SPECIAL BOARD MEETING (Study Session)

Tuesday, September 5, 2017

Minutes

BOARD OF EDUCATION

Paulette Bumbalough - Present
David Gaboni - Present
Joe Santibanez – Excused Absence
Paul Dake – Present
Leslie Girard - Present

SUPERINTENDENT

Brian Walker, Ed.D.- Present

OPEN SESSION:

Call to Order

Paulette Bumbalough called the meeting to order at 5:34 PM.

Flag Salute

Paulette Bumbalough led in the flag salute.

Public Comment

There were not any comments from the public. The meeting was recessed to closed session at 5:35 PM

CLOSED SESSION:

- A. Public Employment
- B. Employee Discipline/Dismissal/Release/Complaint
- C. Negotiations with Employee Organizations and Litigation Settlements
- D. Threatened/Potential Litigation

OPEN SESSION:

Call to Order

Paulette Bumbalough called the meeting to order at 6:26 PM.

Report of Closed Session Actions

Paulette Bumbalough said there was no action to report from closed session.

Approval of Agenda

Motion made by Leslie Girard and seconded by David Gaboni to approve the agenda.

All Board Members said Aye.

ACTION ITEMS

Approval to Award Avila Construction the Contract for Site Work and Hookups for the Relocatable Buildings and Restroom Renovation at KCHS 2017/18

Dr. Walker said the district is pleased with the bid from Avila Construction. Their bid is \$459,000 which is approximately \$400,000 less than the one bid received in July, which was rejected.

Motion made by Leslie Girard and seconded by David Gaboni to award Avila Construction the site and hookup work for the KCHS relocatable as well as the restroom renovation.

All Board members said Aye.

Approval of Compromise and Release Agreement for OAH Case No. 2017050717
Dr. Walker said this is a result of a Special Ed Student's OAH hearing.

Motion made by Leslie Girard and seconded by David Gaboni to approve the compromise and release agreement for OAH Case No. 2017050717.

All Board members said Aye.

INFORMATION

45-Day 2017/2018 Budget Revision Review

Sherrie Castellanos reviewed the 2017/2018 45-day budget revision with the Board members.

Governance Handbook

Dr. Walker distributed a draft of the governance handbook for the Board members to review and requested feedback on changes.

Future Agenda Items/Meeting Dates

September 27, 2017 – Regular Board Meeting – King City

October 3, 2017 – Study Session - King City

October 25, 2017 – Regular Board Meeting – King City

November 7, 2017 – Study Session – King City

November 15, 2017 – Regular Board Meeting – Greenfield High School

December 5, 2017 – Study Session – King City

December 13, 2017 – Regular Board Meeting – King City

Adjournment

Paulette Bumbalough adjourned the meeting at 7:11 PM.

Paulette Bumbalough, Board President

Date

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL
DISTRICT**

SUBJECT: Approval of First Quarterly Williams Report

MEETING: September 27, 2017

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

GOVERNING BOARD

Board Goals:

- Improve, Monitor, and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure Compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

By law, the South Monterey County Joint Union High School District must report quarterly during every academic year to the Board its compliance with the Williams lawsuit. Attached is the first report for this school year.

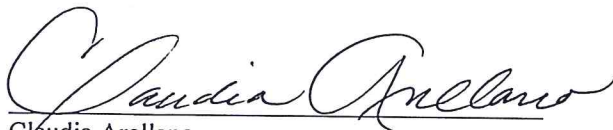
Recommendation:

It is recommended that the Board of Education approve the first quarterly Williams Report.

Fiscal Impact:

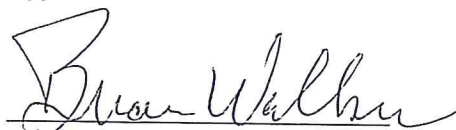
No cost to the district.

Submitted By:



Claudia Arellano
Chief Human Resources Officer

Approved:



Brian Walker, Ed.D.
Superintendent

Academic School Year 2017-2018
Quarterly Report on Williams Uniform Complaints
 [Education Code § 35186]

District: South Monterey County Joint Union High School District

Person completing this form: Claudia Arellano Title: Chief Human Resources Director

Quarterly Report Submission Date: October 2017
 (Please check one) January 2018
 April 2018
 July 2018

Date for information to be reported publicly at governing board meeting: 9/27/17

Please check the box that applies:

- No complaints were filed with any school in the district during the quarter indicated above.
- Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints.

General Subject Area	Total # of Complaints	# Resolved	# Unresolved
Textbooks and Instructional Materials	0	0	0
Teacher Vacancy or Misassignments	0	0	0
Facilities Conditions	0	0	0
TOTALS	0	0	0

Brian Walker, Ed.D.
Print Name of District Superintendent

Signature of District Superintendent

9 / 27 / 17
Date

Williams Districts Only: Please scan the original signed copy and email to:
 Monterey County Office of Education, Compliance Office
 Linda Sweet lsweet@montereycoe.org

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL
DISTRICT**

SUBJECT: Approval of Out of State Travel for Ms. Barron to attend Innov8 Conference in Las Vegas, NV November 15 – 17, 2017

MEETING: September 27, 2017

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

GOVERNING BOARD

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

District Data indicates 42.42% of students earned a D or an F in math. District goals for student achievement have identified targeted intervention particularly in Math. One of the three themes of this conference is reflecting on mathematics instruction in terms of access, equity and empowerment.

Pursuant to Board Policy BP 3550 (AR 3550 ((a))), out of state travel requires Governing Board approval.

Recommendation:

It is recommended that the Board of Education approve the out of state travel for Ms. Barron to attend Innov8 Conference in Las Vegas, Nevada.

Fiscal Impact:

\$2,235, Title I, Highly Qualified Teacher Set-a-side

Submitted By:



Sherrie S. Castellanos
Chief Business Official

Approved:



Brian Walker, Ed.D.
Superintendent

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL
DISTRICT**

SUBJECT: Approval of Contracts

MEETING: September 27, 2017

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

GOVERNING BOARD

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Attached are agreements, proposals, contracts or memorandums of understanding for approval:

Community Partners, fbo Circle of Friends
Michelle Steiner Abbott
Earth Systems
Felice Consulting
City of Greenfield
City of King
Grant Award Carl D. Perkins

Recommendation:

It is recommended that the Board of Education approve the following:

Fiscal Impact:

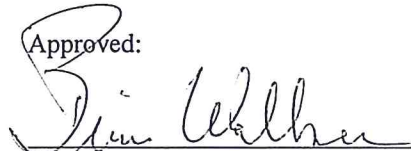
Community Partners, fbo Circle of Friends - \$30,000 (three-year contract)
Michelle Steiner Abbott - \$2,000
Earth Systems - \$6,951
Felice Consulting - \$27,900
City of Greenfield, \$53,250
City of King, \$10,000
CDE Carl D. Perkins, \$73,617, Revenue

Submitted By:



Sherrie S. Castellanos
Chief Business Official

Approved:



Brian Walker, Ed.D.
Superintendent

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

SUBJECT: Approval of Contracts

MEETING: September 27, 2017

AGENDA SECTION:

- ACTION
- INFORMATION
- ACTION/CONSENT

Description	Company or Contractor Name:	Contract Description	Original Contract Amount	Additional Contract Amount	Funding Source (s)	No Budget Adjustment Required	Requires Budget Adjustment (may impact)	Current Approval Amount	Fiscal Year
Professional Service	Community Partners, fbo Circle of Friends	Training	\$30,000 (three years)	N/A	Special Education	X		\$30,000	2017/18
Professional Service	Michelle Steiner Abbott	Psychologist	\$18,750	\$2,000	Special Education	X		\$20,750	2017/18
Professional Service	Earth Systems	Testing	\$6,951	N/A	General Fund	X		\$6,951	2017/18
Professional Service	Felice Consulting Services	Facility Master Plan RFP	\$27,900	N/A	General Fund		X	\$27,900	2017/18
School Resource Officer	City of Greenfield	School Resource Officer	\$53,250	N/A	General Fund	X		\$53,250	2017/18
Equipment	City of King	Flashing Pedestrian Warning Sign	\$10,000.00	N/A	General Fund	X		\$10,000.00	2017/18
Grant Award	CDE Carl D. Perkins	Grant	\$73,617.00	N/A	Carl D. Perkins	X		\$73,617.00	2017/18

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL
DISTRICT**

SUBJECT: Approval of the Contract between SMCJUHS and Community Partners fbo Circle of Friends

MEETING: September 27, 2017

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

GOVERNING BOARD

Board Goals:

- _____ Improve, Monitor and Sustain Student Achievement
- _____ Improve School Climate in Support of Teaching, Learning and Student Safety
- _____ Develop/Sustain Fiscal Solvency
- _____ Ensure that Facilities are Safe for Staff and Students
- X Ensure Compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary: This is a contract between SMCJUHS and Community Partners fbo Circle of Friends. It is curriculum and training that are part of the settlement agreement dated August 31, 2017 – OAH #2017050717. Agreement includes 7 workshops, unlimited phone/email consultation between workshops. Workshops to include manuals, handouts and services included in the contract.

Recommendation:

It is recommended that the Board of Education approve the contract between SMCJUHS and Community Partners fbo Circle of Friends.

Fiscal Impact:

\$12,000 Year 1

\$12,000 Year 2


\$6,000 Year 3

Submitted By:



Carla Morris
Special Education Manager

Approved:



Brian Walker, Ed.D.
Superintendent

South Monterey County Joint Union High School District

Circle of Friends Consultant Contract

This Consultant Contract is executed between the South Monterey County Joint Union High School District and Community Partners fbo Circle of Friends – The Path to Inclusion (“Consultant”), for consulting services as set forth below and in section 3 (“Services”):

<u>Date (s)</u>	<u>Activity</u>	<u>Fee</u>
September 2017 – June 2020 (three years)	Consultation services to establish Circle of Friends chapters at ___ schools in the S. Monterey County Union HS District	\$30,000.00 (over three years)

- District will pay the Fee in installments, no later than the end of the applicable month, as follows (no additional expenses will be paid):

<u>Date</u>	<u>Amount</u>
September 2017	\$12,000
July 2018	\$12,000
July 2019	\$ 6,000

- This Contract shall be effective through the end of June 2020. First day of provision of Services will be determined based on need as determined by the parties’ mutual agreement.
- Consultant shall provide three years of Services that include seven Workshops and unlimited phone/email consultation between workshops. Workshops to include manuals, handouts and services as set forth below:

Circle of Friends (“CoF”) Services	Year 1 - \$12,000	3 Workshops for Year 1	- Establish CoF chapters - 1 Manual per school (includes how to set up/run program, job roles, forms for service model, sample goals, topic ideas, permission and program documents, etc.) - Ability Awareness training - Unlimited phone and email contact - Coordinate with IEP service model - Newsletters
	Year 2 - \$12,000	3 Workshops for Year 2	
	Year 3 - \$ 6,000	One workshop in Year 3 (3-4 hours per workshop)	

- District will make copies of CoF workshop handouts and other CoF materials for its staff.
- CoF materials may be stored in an electronic system accessible only to District staff and provided to District participants via direct email or link to that system following trainings specific to the provided materials.

6. CoF materials may be distributed only to District staff who are trained to implement the Circle of Friends program and may not be provided to individuals outside of this group or otherwise distributed.
7. District agrees to use the CoF Logo in an appropriate manner that reflects the ethical and consistent values of the CoF program and to support the Circle of Friends programs at the applicable District school sites. District will not make (and will ensure that none of its school chapters will make) any changes to the CoF Logo without first submitting the proposed change (including a description, photograph or other representation of the proposed change and use, as applicable) to CoF's Executive Director for prior written approval (or disapproval) in her sole discretion, in each instance.
8. Neither party shall be held liable for damage to the other party or to any third party unless caused by its own respective negligence.
9. Consultant and District each shall comply with all applicable federal, state, and local laws, rules, regulations, and ordinances regarding its respective employees, including workers' compensation.
10. This Contract, or any of the rights, obligations, terms or conditions under it, may not be assigned by either party without the written consent of the other party and may not be subcontracted by Consultant in whole or in part without express prior consent of District.
11. Consultant shall render all services provided herein as an independent contractor, and not as an employee or agent of the District.
12. This Contract may be terminated by either party with 30 days' prior written notice, in which event District shall promptly pay Consultant for all Services rendered by Consultant and not yet paid for by District, through the date of that termination.

Consultant:

District:

Community Partners fbo Circle of Friends

**South Monterey County Joint Union
High School District**

DocuSigned by:
By: Mamie Funahashi
0FC813CD842F468...
Mamie Funahashi, CFO

By: Brian Walker
BRIAN WALKER

Date: 9/6/2017

Date: 9/6/17

Circle of Friends- The Path to Inclusion

DocuSigned by:
By: Barbara Palilis
5E1900FA2DCC4BC...
Barbara Palilis, Executive Director

Date: 9/7/2017



Circle of Friends
The Path to Inclusion

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL
DISTRICT**

SUBJECT: Approval of the Addendum to Contract with Michelle Steiner Abbott for 2017/2018 **MEETING:** September 20, 2017

AGENDA SECTION:

- ACTION
- INFORMATION
- ACTION/CONSENT

GOVERNING BOARD

Board Goals:

- _____ Improve, Monitor and Sustain Student Achievement
- _____ Improve School Climate in Support of Teaching, Learning and Student Safety
- _____ Develop/Sustain Fiscal Solvency
- _____ Ensure that Facilities are Safe for Staff and Students
- X Ensure Compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary: This is an addendum to Michelle Steiner Abbott's contract allowing the district to pay for travel associated with evaluating an Non-public school for a student.

Recommendation:

It is recommended that the Board of Education approve the addendum to contract with Michelle Steiner Abbott for 2017/2018.

Fiscal Impact:

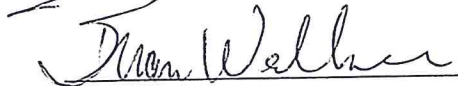
Not to exceed \$2,000

Submitted By:



Carla Morris
Special Education Manager

Approved:



Brian Walker, Ed.D.
Superintendent

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

AGREEMENT TO FURNISH CONSULTANT SERVICES

ADDENDUM

This Agreement ("Agreement") is made and entered into by the Governing Board of the SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT ("District" or "Board") and Michelle Steiner Abbott ("Consultant"), collectively known as ("Parties"), effective September 1, 2017 based on the following:

WHEREAS The District has a Student that requires an alternative placement.

WHEREAS The District will be traveling to evaluate Non-Public Agencies.

WHEREAS The Psychologist of Record for the Student is required to participate in the evaluation of the Non-Public Agencies to determine proper placement.

THEREFORE The District will pay the travel expense include lodging, air fair and per diem meal rates pursuant to Board Policy. There shall be no hourly compensation for time traveled.

Other provision of the Agreement shall remain as stated in the original Agreement to Furnish Consultant Services.

Dated: _____

BRIAN WALKER
Superintendent

This Agreement was approved by the Governing Board in open session at a regularly called meeting held on _____, 2017

Dated: _____

MICHELLE STEINER-ABBOTT
Consultant

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL
DISTRICT**

SUBJECT: Approval of Proposal for Construction Testing from Earth Systems

MEETING: September 27, 2017

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

GOVERNING BOARD

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

As part of the King City Relocatable Classroom Project, specific testing is required.


Recommendation:

It is recommended that the Board of Education approve the proposal Earth Systems Pacific.

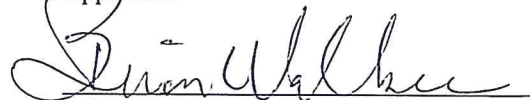
Fiscal Impact:

\$6,951, General Fund

Submitted By:


Sherrie S. Castellanos
Chief Business Official

Approved:


Brian Walker, Ed.D.
Superintendent



CHANGE ORDER NO. 2

DATE: September 14, 2017 **FILE NO.:** SH-11273-TD

PROJECT NAME: King City High School (2) Relocatable Classroom Buildings

PROJECT ADDRESS: 720 Broadway Street, King City, California

CLIENT NAME: South Monterey County Joint Union High School District
Attn: Ms. Sherrie Castellanos

CLIENT ADDRESS: 800 Broadway Street, King City, CA 93930

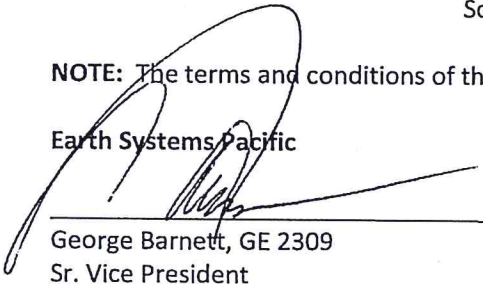
ORIGINAL AGREEMENT: Proposal to Provide Construction Testing and Inspection Services, King City High School Lunch Shelter Project, by Earth Systems Pacific, Doc. No.: 1609-003.PRP, dated September 6, 2016

SCOPE OF ADDITIONAL SERVICES: Compaction Testing and Other Services, as Requested by the Client or Client's Representative

ADDITIONAL COMPENSATION REQUIRED: Time and Materials Per Earth Systems Pacific July 1, 2017 Fee Schedule. Estimated fees \$6,951.00

NOTE: The terms and conditions of the original agreement apply to all additional services.

Earth Systems Pacific



George Barnett, GE 2309
Sr. Vice President

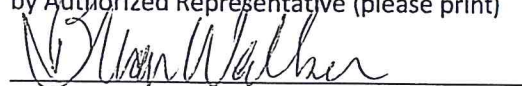
September 14, 2017
Date

PLEASE RETURN A SIGNED COPY
TO EARTH SYSTEMS PACIFIC

AGREED TO AND ACCEPTED:

South Monterey County Joint Union HSD
Client (Party responsible for payment)

Brian Walker, Ed.D.
by Authorized Representative (please print)



Signature and Title

September 14, 2017
Date

831-385-0606
Telephone Number

business@smcjuhsd.org
Email Address

Attachments: Scope of Services
Doc. No.: 1709-040.CO2/tr



Scope of Testing and Inspection Services

Project: King City High School (2) Relocatable Classroom Buildings
File No.: SH-11273-TD

Date: 8/17/2017

DSA File No. 27-H2
Application No. 01-116555

Technician/Inspector Rates \$115.00 Prevailing Wage Job Rate Group 4

Compaction Testing

	Trips	Units	Rate		Fee
Compaction testing	6	36	\$115.00	hr.	\$4,140.00
Nuclear gauge fee		36	\$15.00	hr.	\$540.00
Travel mileage	6	720	\$0.80	mi.	\$576.00
			Sub Total		\$5,256.00

Project Administration and Final Affidavits

Geotechnical Engineer project management		3	\$175.00	hr.	\$525.00
State of California Prevailing Wage website payroll submittal		3	\$70.00	wk.	\$210.00
Upload reports to DSA Box		3	\$70.00	wk.	\$210.00
Final DSA Verified Reports		3	\$250.00	ea.	\$750.00
			Sub Total		\$1,695.00

Total Estimated Testing and Inspection Fees \$6,951.00

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL
DISTRICT**

SUBJECT: Approval of Proposal of Felice Consulting

MEETING: September 27, 2017

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

GOVERNING BOARD

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

FCMAT recommended the District use the Request for Proposal (RFP) process to obtain a facility master plan. The attached proposal from Felice Consulting is to assist the District with drafting the RFP and management of the process.

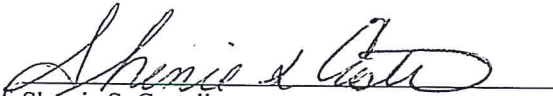
Recommendation:

It is recommended that the Board of Education approve the proposal from Felice Consulting.

Fiscal Impact:

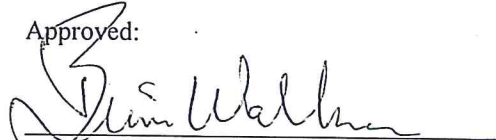
\$27,900 General Fund

Submitted By:



Sherrie S. Castellanos
Chief Business Official

Approved:



Brian Walker, Ed.D.
Superintendent



September 15, 2017

South Monterey County Joint Unified High School District
Attn: Ms. Sherrie Castellanos
800 Broadway St.
King City, CA 93930

**SUBJECT: COST PROPOSAL - PROGRAM MANAGEMENT SERVICES FOR THE
SOUTH MONTEREY COUNTY JOINT UNIFIED HIGH SCHOOL DISTRICT
(SMCJUHS)**

Ms. Castellanos:

Thank you for the opportunity to submit this cost proposal for the Program Management (PM) Services thru March 2018 for the SMCJUHS. Felice Consulting Services (FCS) is pleased to offer the PM scope of services listed below:

PROGRAM MANAGEMENT SERVICES

- Master Planning Management:
 - RFQ Preparation
 - RFQ Management
 - Assist SMCJUHS with the selection process
- Assist and Manage the Master Planning Firm with:
 - Site Planning
 - Programming (Curriculum and Facilities)
 - Design Management
- Time/Cost/Quality Control
- Financial Management
- Operations and Maintenance Planning
- Owners Representation and Staff Extension

FCS appreciates the opportunity to submit our proposal for this project and look forward to any additional questions you may have. If you have questions regarding this proposal, please contact me at (831) 262-5599, or email at damon@felice-consulting.com.

Sincerely,
FELICE CONSULTING SERVICES

A handwritten signature in black ink, appearing to be "Damon Felice", written over a horizontal line.

Damon Felice, LEED ® AP
President

HOLLISTER OFFICE
P.O. BOX 1119 • HOLLISTER, CA 95024
PHONE 831-856-7000
www.felice-consulting.com

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL
DISTRICT**

SUBJECT: Approval of Agreement for School Resource Officer
Between SMCJUHSD and City of Greenfield

MEETING: September 27, 2017

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

GOVERNING BOARD

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

In collaboration with the City of Greenfield and part of our goals in our Local Control Accountability Plan, this agreement provide a School Resource Officer (SRO) at Greenfield HS. The SRO will assist staff in maintaining safety at GHS.

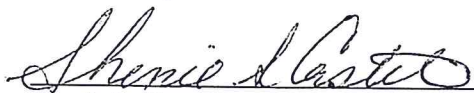
Recommendation:

It is recommended that the Board of Education approve the Agreement for School Resource Officer Between South Monterey County Joint Union High School District and City of Greenfield.

Fiscal Impact:

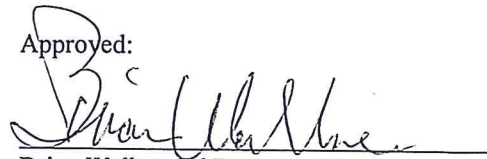
\$53,250 LCAP, General Fund Unrestricted

Submitted By:



Sherrie S. Castellanos
Chief Business Official

Approved:



Brian Walker, Ed.D.
Superintendent

**AGREEMENT FOR SCHOOL RESOURCE OFFICER BETWEEN
SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
AND
CITY OF GREENFIELD**

This Agreement is made by and between the South Monterey County Joint Union High School District ("District") and the City of Greenfield ("City") for a school resource officer ("SRO") and is dated for reference purposes as of _____.

Recitals

- A. The District and City desire to create an atmosphere of cooperation toward the common goals of providing a safe learning environment for students and staff.
- B. The District and City desire to promote positive relationships between the school, police, and the community.
- C. In furtherance of the goals set forth above, the District and City desire to implement an SRO program.
- D. The District and City desire to set forth the duties and responsibilities of the parties with respect to the SRO program in this Agreement.

The District and City agree as follows:

- 1. **Term of Agreement.** This Agreement shall be effective upon approval by the District's Governing Board and the City Council, and shall remain in effect through the 2017-2018 school year, unless extended by mutual agreement of the parties or terminated during the term by either party with thirty (30) days advance written notice.
- 2. **Scope of Service.** The City, through its Police Department, agrees to assign one sworn police officer to serve as the SRO at Greenfield High School. The SRO will wear the regulation police uniform and operate a marked police patrol vehicle while on duty, unless otherwise authorized by a supervisor for a specific purpose. The SRO's duties shall include but not be limited to:
 - 2.1. SRO will provide law enforcement expertise to assist the school staff in maintaining safety at the Greenfield High School site.
 - 2.2. The SRO will be familiar with the District's policies and regulations related to safety and student conduct and discipline issues, including the District's Code of Conduct.

- 2.3. The SRO's investigation and questioning of students at school shall be limited to offenses related to the operation of the school or occurring at the school, except in situations where a delay in investigation or questioning may result in danger to any person, flight from the jurisdiction by the person suspected of a crime, or destruction of evidence.
- 2.4. The SRO shall notify the school principal as soon as practical of any significant law enforcement actions taken by an SRO or other officer.
- 2.5. The SRO shall not become involved in school administrative searches unless specifically requested by the principal in order to provide security or to handle contraband. School administrative searches will be at the direction and control of the school principal and will be based upon reasonable suspicion.
- 2.6. The SRO shall be responsible for monitoring the social and cultural environment around the school site to identify existing or emerging youth gangs. Gang prevention and early intervention strategies shall be coordinated between the City and the District.
- 2.7. The SRO may become involved, through the school principal, with the school's curriculum and provide instructional presentations that enhance the students' understanding of the police mission and the responsibilities of citizenship.
- 2.8. The SRO will work to prevent juvenile delinquency and campus violence through close contact and positive relationships with students. The SRO will serve as a positive role model to students.
- 2.9. At the request of the school principal, the SRO shall attend suspension and expulsion hearings. The SRO shall be prepared to provide testimony on any actions taken by the officer and on any personally observed conduct witnessed by the officer. The SRO shall also make available at expulsion hearings any physical evidence that has been seized by law enforcement and is held by the Greenfield Police Department.
- 2.10. The SRO shall disseminate to school administrators and staff information on crime trends and changes in laws to assist them in establishing and maintaining a safe school environment.
- 2.11. The SRO will work to establish and maintain a collaborative partnership with the school administration to provide a safe school environment. The SRO will regularly communicate with the school administration in an effort to share information and discuss issues and concerns of mutual interest.

- 2.12. The SRO will work to increase communication between law enforcement, students, school staff, and the community. The SRO will work to build positive working relationships with the school staff and parents.
 - 2.13. Attend, whenever possible, school and district in-service training at the invitation of the District administration or school site principal.
 - 2.14. Attend, whenever possible and at the invitation of District administration or the school site principal, faculty, student, administration, parent, and other meetings to provide information regarding the SRO program and provide opportunities for involvement and support.
 - 2.15. Provide assistance to school administrators, faculty, and staff upon request, in developing emergency procedures and emergency management plans to include prevention and/or minimization of dangerous situations, which may result from student unrest or unauthorized intruders.
 - 2.16. The SRO will be provided a private office, desk, filing cabinet with locking system, and office furniture for use by the SRO to conduct matters of confidential business and access to records, which are deemed necessary by the District.
 - 2.17. Perform other duties which will promote the purposes of the SRO program and which are mutually agreed upon by the District and City.
 - 2.18. The SRO shall not be used for regular assigned lunchroom duties, hall monitoring or other monitoring duties. If there is a problem area, the SRO may assist the school until the problem is solved.
3. **Student Discipline.** The certificated administrators of each school shall be responsible for student discipline and shall make all decisions regarding the imposition of discipline for students enrolled at their campus. Upon request, the SRO will assist administrators, faculty and staff with addressing violations of the District's policies and other disciplinary matters; however, the SRO shall not be expected or asked to detain or take into physical custody any student who has only violated a District policy or District code of conduct. The parties understand and acknowledge that the SRO, as a law enforcement officer, can only detain or take into physical custody those individuals for whom there is reasonable suspicion or probable cause that a criminal offense has been committed.
 4. **Hours of Employment.** The SRO will work full time for eight (8) hours a day, except for annual leave allowances, during the normal school year schedule.
 - 4.1. When the school is closed due to in-service training, the SRO, if invited by District or school administrator(s), may attend the in-service training or use those hours for SRO administrative duties.

- 4.2. During non-school periods, the SRO will be assigned as needed by the Greenfield Chief of Police.
- 4.3. In the event the SRO must take time off during the time the school is in session, such time must be authorized by the Chief of Police. The SRO must also notify the principal of the school of the impending absence. The Greenfield Police Department will provide a temporary SRO during such time.
- 4.4. The SRO may be temporarily reassigned by the Chief of Police during a law enforcement emergency, staffing shortages, or to participate in mandatory police training necessary to maintain the officer's proficiency, provided that reasonable attempts will be made to schedule mandatory trainings during non-school hours.
- 4.5. In the event that the SRO is temporarily assigned pursuant to Section 4.4 for more than five (5) school days during the regular school year, the District will be reimbursed the pro rata share of the costs paid pursuant to Section 12.
5. **Selection of Law Enforcement Personnel.** The Chief of Police for the Greenfield Police Department will be responsible for selecting which officer will serve as the SRO, or the acting SRO for days when the designated SRO may be on leave, absent for training, or otherwise not available. The District may provide input regarding the selection of the SRO.
6. **Dismissal and Replacement.** In the event that the Superintendent of the District believes the SRO is not effectively or proficiently performing his/her duties or responsibilities, the District Superintendent may notify the Chief of Police in writing of the reasons the SRO is not effectively or proficiently performing his/her duties or responsibilities, and may also recommend that the SRO be removed from the campus. Within ten (10) school days of such notice, the Chief of Police shall meet with the SRO and the District Superintendent and attempt to mediate or resolve any problems which may exist. At such meeting, specified City, District, or Greenfield High School staff may also be present upon mutual agreement of the Chief of Police and Superintendent. If, after reasonable attempts are made to mediate and resolve any issues that may exist, the issues cannot be resolved, the SRO shall be removed from the program at the request of the Superintendent.
 - 6.1. The Chief of Police, at his/her discretion, may dismiss or reassign the SRO based on departmental rules, regulations, for administration reasons, and/or departmental directives, or when it is in the best interest of the Greenfield Police Department to do so.

- 6.2. In the event of resignation, dismissal, or reassignment of the SRO, or in the case of long-term absence by the SRO, the City/Greenfield Police Department shall provide a temporary replacement of the SRO, and a permanent replacement for the SRO shall be made as soon as practical.
7. **Program Criteria.** The District and City/Greenfield Police Department will work collaboratively to be responsive to evolving school and law enforcement requirements.
8. **Training and Supervision.** The SRO shall receive his/her work assignments from the Greenfield Police Department and shall be supervised in the performance of SRO's duties by the Chief of Police or the Chief's designee. The Greenfield Police Department shall be responsible for training the SRO according to applicable law enforcement standards. The Superintendent of the District or designee will provide the Chief of Police with information to assist in evaluating the SRO. Any disciplinary problems or alleged improprieties involving the SRO shall be brought to the attention of the Chief of Police or the Chief's designee.
9. **Employment.** The SRO is an employee of the City, and is not an employee or agent of the District. The SRO shall be subject to the administration, supervision, and control of the City/Greenfield Police Department. The SRO shall be subject to all personnel policies and practices of the Greenfield Police Department and the City.
10. **Student Records.**
- 10.1. The parties agree that the SRO shall be deemed to be a "school official" for the performance on SRO's duties on behalf of the District. The SRO shall therefore be allowed access to student records but the District is in direct control of the use, maintenance, and disclosure of student records in accordance with Education Code section 49076 and other applicable provisions of law. School officials shall allow the SRO to inspect and copy any student records maintained by the school for which the SRO has a "legitimate educational interest" within the scope of the SRO's service under this Agreement. This includes access to student directory information to the extent permitted by District policy, classroom assignments, attendance records, and discipline files. However, the SRO may not inspect or copy confidential student records outside the scope of the SRO's service, except as allowed by law.
- 10.2. If confidential student record information is needed in an emergency to protect the health or safety of a student or others, the District may disclose to the SRO information that is needed to respond to the emergency situation based on the seriousness of the threat to someone's health or safety, the need of the information to meet the emergency situation, and the extent to which time is of the essence.

- 10.3. If confidential student record information is needed by the SRO but no emergency situation exists, unless section 10.4 applies, the information may be released only upon the issuance of a subpoena, a court order or written authorization of the parent/guardian.
- 10.4. Pursuant to Education Code section 48902, the principal or designee shall notify the SRO of any acts of a student that may violate specified provisions of the Penal Code and Education Code. This may require the disclosure of the student's name or other identifying information to the SRO, along with information related to the underlying offense.
11. **Law Enforcement Records and Juvenile Case File Information.** Pursuant to Welfare and Institutions Code sections 827, 828.1 and 828.3, certain law enforcement records, probation reports and juvenile case file information may be provided to the District Superintendent or his/her designee. In addition to providing such information directly to the District Superintendent, the SRO may provide such information to the principal of the school in which a minor student is enrolled and the principal shall be a designee of the Superintendent for the receipt of such information.
12. **Costs.** In exchange for the City's provision of the SRO and the SRO services described herein, the District shall pay City the sum of \$53,250, payable quarterly, prorated to the actual start date of service.
13. **Feedback and Evaluation.** The District and City agree on the importance of evaluating the SRO program. The District and City/Greenfield Police Department will work together to develop and implement procedures to provide periodic feedback and evaluation data for the purpose of measuring the program's effectiveness, and shall meet at least bimonthly to provide such feedback and evaluation data for the purpose of measuring the program's effectiveness.
14. **Discrimination.** Neither the District nor the City shall discriminate because of race, religion, color, national origin, disability, marital status, age, or sex against any person by refusing any person a privilege offered to or engaged by the general public.
15. **Indemnification.**
- 15.1. The District shall indemnify, defend, and hold harmless the City, its officers, agents and employees from and against any and all claims, losses, liabilities or damages, demands and actions, including payment of reasonable attorney's fees, arising out of or resulting from the performance of this Agreement, caused in whole by any negligent or willful act or omission of the District, its officers, agents, employees, or anyone directly or indirectly acting on behalf of the District.

- 15.2. The City shall indemnify, defend, and hold harmless the District, its officers, agents and employees from and against any and all claims, losses, liabilities or damages, demands and actions, including payment of reasonable attorney's fees, arising out of or resulting from the performance of this Agreement, caused in whole by any negligent or willful act or omission of the City, its officers, agents, employees, or anyone directly or indirectly acting on behalf of the City.
- 15.3. If an indemnifying party defends or prosecutes any third party claim, the indemnified party will reasonably cooperate in the defense or prosecution thereof and will furnish such records, information and testimony, provide such witnesses and attend such conferences, discovery proceedings, hearings, trials and appeals as may be reasonably requested in connection with such the third party claim. Such cooperation will include access during normal business hours afforded to the indemnifying party to, and reasonable retention by the indemnified party of, records and information that are reasonably relevant to such third party claim, and making the indemnified party and its employees and agents available on a mutually convenient basis to provide additional information and explanation of any material provided hereunder.
- 15.4. It is the intention of the District and City that, where fault is determined to have been contributory, principles of comparative fault will be followed and each party shall bear the proportionate cost of any damage attributable to the fault of that party, its officers, directors, agents, employees, volunteers, subcontractors, and governing board.
- 15.5. Each party shall immediately notify the other party of any claims or legal actions arising out of the performance of this Agreement. With the exception of claims or actions against one another, each party will reasonably cooperate in the defense of claims or actions against either party arising under this Agreement or legal challenges brought as to the validity of the Agreement.
16. **Insurance.** Both parties shall maintain in force, at all times during the performance of this Agreement, a policy of insurance covering all of its operations (including public liability and property damage), with not less than \$1,000,000.00 single limit liability and motor vehicle insurance, covering all motor vehicles (whether or not owned) used in providing services under this Agreement with a combined single limit of not less than \$1,000,000.00.
- 16.1. Notice in writing shall be given at least 30 days in advance of cancellation, reduction in coverage limit, or intended non-renewal of any policy. Insurance shall be provided by a company authorized by the law to transact insurance business in the State of California.

- 16.2. Policies shall also be enforced to provide such insurance as primary insurance and that no insurance of an additional insured shall be called on to contribute to a loss covered by insurance. Any insurance required of either party to this Agreement may be provided by a plan of self-insurance and/or a public entity risk-sharing agreement at the option of the party.
17. **Workers' Compensation.** The parties certify that they are aware of the provisions of the Labor Code of the State of California which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that Code, and further certify that each will comply with such provisions before commencing performance under this Agreement.
18. **Applicable Laws.** The parties shall provide the services specified in this Agreement in accordance with any applicable federal and state statutes, regulations, and directives.
19. **Amendments.** No modification, amendment or addendum to this Agreement shall be valid unless it is set forth in writing, signed by the parties, and approved by the District's Governing Board and the City Council.
20. **Entire Agreement.** This Agreement constitutes the entire agreement between the District and City regarding the subject matter of this contract and supersedes all previous understandings or agreements regarding provision of an SRO.
21. **Severability.** If any term or provision of this Agreement is determined to be unlawful or in conflict with any law of the State of California, the validity of the remaining portions or provisions shall not be affected. Each term or provision of the Agreement shall be valid and enforced as written to the fullest extent permitted by law.
22. **Assignment.** This Agreement may not be assigned or otherwise transferred by either party hereto without the prior written consent of the other party.
23. **Good Faith.** The parties, their agents and employees agree to cooperate in good faith in fulfilling the terms of this Agreement. The parties agree that they will attempt to resolve any disputes concerning the interpretation of this Agreement and unforeseen questions and difficulties, which may arise, by good faith negotiations before sorting to any litigation.
24. **Counterparts.** This Agreement may be signed in counterparts, and each counterpart shall be deemed and original, and all counterparts taken as a whole shall constitute one and the same instrument.

25. **Notices.** All notices concerning this Agreement shall be deemed to have been served when deposited in the United States Mail, first-class postage prepaid, and addressed as follows:

South Monterey County Joint Union High School District
Attn: Superintendent
800 Broadway Street
King City, CA 93930

Greenfield Police Department
Attn: Chief of Police
P.O. Box 306
599 El Camino Real
Greenfield, CA 93927

The parties have executed this Agreement on the date written below.

South Monterey County Joint Union High School District

By: _____
Brian Walker
Superintendent

Date: _____

City of Greenfield

By: _____
Jaime Fontes
City Manager

Date: _____

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL
DISTRICT**

SUBJECT: Approval of MOU with City of King for a Flashing Pedestrian Warning Sign

MEETING: September 27, 2017

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

GOVERNING BOARD

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

In collaboration with the City of King City, a private investor and South Monterey County Joint Union High School District, it is proposed to place a traffic control device at Canal and Broadway to provide added safety for students of King City High School and Portola-Butler Continuation High School.


Recommendation:

It is recommended that the Board of Education approve the Memorandum of Understanding Between City of King and South Monterey County Joint Union High School District.

Fiscal Impact:

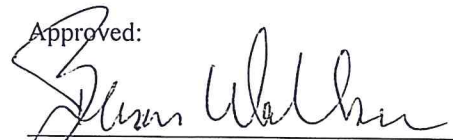
\$10,000 estimated, General Fund

Submitted By:



Sherrie S. Castellanos
Chief Business Official

Approved:



Brian Walker, Ed.D.
Superintendent

**MEMORANDUM OF UNDERSTANDING BETWEEN
CITY OF KING AND
SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT**

This Memorandum of Understanding ("MOU") is made and entered into as of this ____ day of September, 2017 by and between the City of King ("City") and the South Monterey County Joint Union High School District ("District"), each being referred to individually as a "Party" and collectively as the "Parties."

RECITALS

A. WHEREAS, City operates and maintains roadways and District provides secondary educational services to students attending King City High School and Portola - Butler Continuation School in King City; and

B. WHEREAS, students attending District schools utilize the crosswalk at Canal Street and Broadway Street to access school sites; and

C. WHEREAS, City and District desire to jointly support efforts to enhance safety of pedestrians at the intersection Canal Street and Broadway Street; and

D. WHEREAS, City and District desire to jointly fund installation of flashing warning signs at the intersection of Canal Street and Broadway Street to improve safety for pedestrians utilizing the crosswalk.

NOW, THEREFORE, the parties mutually agree to the following terms and conditions:

1. SCOPE OF MOU.

1.1. Equipment. Two flashing push button operated warning signs, hereinafter "equipment," shall be installed on each side of Broadway Street on the sidewalk before the crosswalk located at Canal Street per the design specifications set forth in Exhibit A.

1.2 Installation. City shall be responsible for designing, contracting, and managing installation of equipment.

1.3 Funding. Estimated total cost of project is \$27,000 to \$30,000. City and District shall each pay one-third (1/3) of total costs up to a maximum of \$10,000 each and project is contingent upon securing funding for the other one-third (1/3) of costs from a private developer adjacent to the intersection.

1.4 Payments. City shall submit an invoice to District for District's share of costs when invoices are received for payment from contractor for work completed.

2. **TERM.** This MOU shall be and remain in effect for a period of six (6) months from the date of execution.

3. **MUTUAL INDEMNIFICATION.** Except as otherwise required by applicable law, City and District agree that each party shall be responsible for their own actions, including but not limited to any negligent and/or intentional acts and/or omissions of its officers, agents and employees; and neither party shall be responsible for the acts and/or omissions of the other. Each party therefore agrees to hold harmless and indemnify the other party against any and all claims, demands, suits, judgments, expenses and costs of any and every kind, insofar as it may legally do so, on account of the injury to or death of persons or loss of property arising in any manner out of the indemnifying party's performance of the terms of this MOU.

4. **INSURANCE.** During the term of this MOU, all parties shall take out and maintain: (a) commercial general liability insurance or a program of self-insurance, including but not limited to premises, personal injuries, products, and completed operations, with a combined single limit of not less than \$1,000,000 per occurrence and (b) workers' compensation insurance in accordance with California Labor Code section 3700 or an authorized program of self-insurance, with a minimum of \$1,000,000 per occurrence for employer's liability.

5. **ASSIGNMENT.** No party shall assign, sell, mortgage, hypothecate or otherwise transfer its interest or obligations in this MOU without the prior consent of the other party.

6. **AMENDMENTS.** No alteration, modification, or variation of the terms of this MOU shall be valid unless made in writing and signed by the parties hereto. No oral understanding or agreement not incorporated herein shall be binding on either party hereto.

7. **BINDING EFFECT.** The rights and obligations of this MOU shall insure to the benefit of, and be binding upon, the Parties to the MOU and their administrators, representatives, successors and assigns.

8. **AUTHORITY.** Each Party hereby warrants that the person executing this MOU has the authority to sign, and by signing, to bind that Party to the terms and conditions of this MOU.

9. **GOVERNING LAW.** The laws of the State of California will govern the validity of the MOU, its interpretation and performance. This MOU is made and entered into in Monterey County, California, and any action relating to this MOU shall be instituted and prosecuted in the courts of Monterey County, California.

10. **NOTICES.** Any notice or other communication required or permitted to be given under this MOU shall be in writing and mailed to:

If to District, addressed to: South Monterey County Joint Union High School District
800 Broadway Street
King City, CA. 93930
831-385-0606
Attn: Brian Walker
bwalker@smcjuhsd.org

If to CITY, addressed to: City of King, California
212 South Vanderhurst Ave.
King City, CA. 93930
831-385-5925
Attn. Steven Adams
sadams@kingcity.com

IN WITNESS WHEREOF, the parties have caused this MOU to be executed by their duly authorized representatives on the dates set forth below.

We, the undersigned, as authorized representatives of the **CITY OF KING** and the **SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT** do hereby approve this document.

CITY

DISTRICT

Steven Adams, City Manager
City of King

Brian Walker, Superintendent
South Monterey County Joint Union High
School District

Dated:

Dated:



SC315

RECTANGULAR RAPID-FLASHING BEACON

Pedestrian-actuated warning system for uncontrolled marked crosswalks

Available in both AC and solar power models, the SC315 brings new capabilities to the Carmanah RRFB product line:

- Passive activation: microwave-based sensor detects pedestrian
- Audible push button support
- Solar-power performance even in partial-shaded applications
- Use both solar and AC power models in the same application

RRFBs have been found to provide vehicle yielding rates between 72 and 96 percent for crosswalk applications, including 4 lane roadways with average daily traffic (ADT) exceeding 12,000*.

Advanced User-Interface

The SC315 features an On-Board User Interface (OBU) and display for quick configuration and status monitoring. It allows for simple in-the-field set-up and adjustment to flash duration, ambient settings, and night intensity. Settings are broadcast automatically to all units in the network.

Simplified Installation

All components, including the battery or AC power supply, Energy Management System (EMS) and optional audible push button controller are housed in a single, compact, purpose-built enclosure. It also incorporates a wire routing and termination system for clean and efficient installation.

Compatibility

Compatible with the Carmanah R920 RRFB. Interchange solar and AC power models within the same application.

Trusted

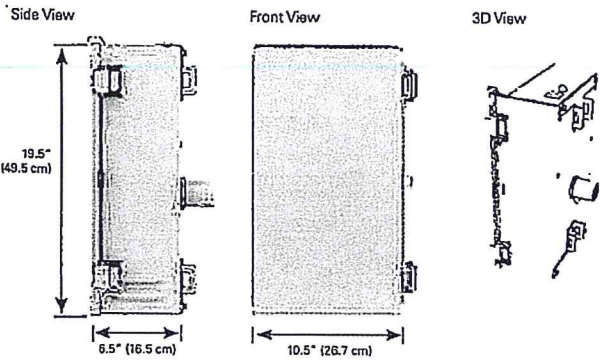
With thousands of installations, Carmanah solar flashing beacons and solar LED products have become the benchmark in traffic and signaling applications worldwide.



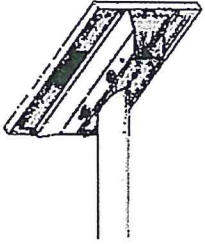
REPRESENTED IN YOUR REGION BY:

SC315

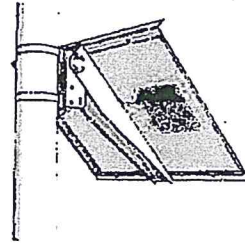
RECTANGULAR RAPID-FLASHING BEACON



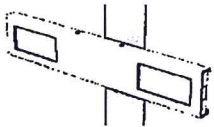
Top of Pole Configuration:
4 1/2" Diameter Round Post Mount



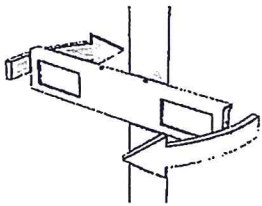
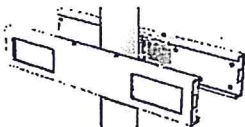
Side of Pole Configuration:
4" - 4 1/2" Diameter Round Post Mount



Uni-directional Configuration



Bi-directional Configuration



Rotate the lightbar towards the incoming vehicle lens, independent of the wire hole location.

Calculate the performance of our Rectangular Rapid-Flashing Beacon in your location with our RRFB Capacity Calculator.

carmanah.com/RRFB-calculator



All Carmanah products are manufactured in facilities that are certified to ISO quality standards.

Specifications subject to local environmental conditions. Specifications may be subject to change. US Patent No 6,573,659. Other patents pending. "Carmanah" and Carmanah logo are trademarks of Carmanah Technologies Corp. © 2017, Carmanah Technologies Corp. Document: SPC_TRAF_SC315_Rev0

On-Board User Interface (OBU)	Adjustable, auto-scrolling LED display
	Field-configurable flash duration in one second increments
	Ambient auto-adjust configuration
	Night dimming configuration
	Wireless update of configurable settings from any unit to all systems in local network
	Channel selection
Optical	System test, status and fault detection
	Activation data reporting
	MUTCD IA-11 compliant flash pattern
	Lens: 3" x 7"; durable polycarbonate Lightbar Aperture: 2.6" x 5.8" LED Color: Amber
	Side emitting pedestrian confirmation lights
	Exceeds SAE J595 Class 1 intensity
Connectivity	Meets SAE J578 chromaticity
	High-power LEDs meets 90% lumen maintenance (L90) based on IES LM-80
	Wireless 2.4GHz mesh technology
AC Power Interface (AC Model)	Cable management bracket
	90-264 VAC input
	On-board AC-DC power supply
Energy (Solar Model)	50 watt high-efficiency photovoltaic cell with bypass diodes
	Maximum Power Point Tracking with Temperature Compensation (MPPT-TC) for optimal energy collection in all solar conditions
Energy Storage (Solar Model)	Replaceable, recyclable best in-class 12V dual battery system (sealed, maintenance-free)
	Designed for minimum 5-year battery life
Enclosure Construction	Aluminum housing with lockable tamper-proof hinged door
	Integrated mounting for optional voice message push button controller
	Side of pole and top of pole mounting to 4" diameter or larger poles
Lightbar Construction	Premium, UV-resistant polycarbonate lenses
	Waterproof LED Indications (NEMA 3R)
	Two-piece mounting bracket to facilitate mounting back-to-back lightbars
	Horizontal rotation adjustment for in-the-field aiming of lightbar
Operating Performance	Dimensions: 24" L x 1.5" W x 4.5" H (61.0 cm L x 3.8 cm W x 11.4 cm H)
	Rated for 660, 20 second activations per day, year-round operation with a minimum of 0.94 sun hours
	Wireless activation within 150 mS
Pedestrian Activation	Wireless range of 500 ft (152 m)
	ADA compliant, Piezo-driven push button with two-tone audible and visual LED confirmation
	Passive activation: microwave-based sensor detects pedestrian
Warranty	Optional push-button with voice message & visual LED confirmation
	5-year limited warranty





VEHICLE CODE - VEH

DIVISION 11. RULES OF THE ROAD [21000 - 23336] (*Division 11 enacted by Stats. 1959, Ch. 3.)*

CHAPTER 2. Traffic Signs, Signals, and Markings [21350 - 21468] (*Chapter 2 enacted by Stats. 1959, Ch. 3.)*

ARTICLE 1. Erection and Maintenance [21350 - 21376] (*Article 1 enacted by Stats. 1959, Ch. 3.)*

21373. The governing board of any school district may request the appropriate city, county, city and county or state agency to install traffic control devices in accordance with the warrants established pursuant to Section 21372. Within 90 days thereafter, the city, county, city and county or state agency involved shall undertake an engineering and traffic survey to determine whether the requested crossing protection meets the warrants established pursuant to Section 21372. The city, county, city and county, or state agency involved may require the requesting school district to pay an amount not to exceed 50 percent of the cost of the survey. If it is determined that such requested protection is warranted, it shall be installed by the city, county, city and county or state agency involved.

(Amended by Stats. 1969, Ch. 1061.)



VEHICLE CODE - VEH

DIVISION 11. RULES OF THE ROAD [21000 - 23336] (*Division 11 enacted by Stats. 1959, Ch. 3.*)

CHAPTER 2. Traffic Signs, Signals, and Markings [21350 - 21468] (*Chapter 2 enacted by Stats. 1959, Ch. 3.*)

ARTICLE 1. Erection and Maintenance [21350 - 21376] (*Article 1 enacted by Stats. 1959, Ch. 3.*)

21368. Whenever a marked pedestrian crosswalk has been established in a roadway contiguous to a school building or the grounds thereof, it shall be painted or marked in yellow as shall be all the marked pedestrian crosswalks at an intersection in case any one of the crosswalks is required to be marked in yellow. Other established marked pedestrian crosswalks may be painted or marked in yellow if either (a) the nearest point of the crosswalk is not more than 600 feet from a school building or the grounds thereof, or (b) the nearest point of the crosswalk is not more than 2,800 feet from a school building or the grounds thereof, there are no intervening crosswalks other than those contiguous to the school grounds, and it appears that the facts and circumstances require special painting or marking of the crosswalks for the protection and safety of persons attending the school. There shall be painted or marked in yellow on each side of the street in the lane or lanes leading to all yellow marked crosswalks the following words, "SLOW—SCHOOL XING," except that such words shall not be painted or marked in any lane leading to a crosswalk at an intersection controlled by stop signs, traffic signals, or yield right-of-way signs. A crosswalk shall not be painted or marked yellow at any location other than as required or permitted in this section.

(Amended by Stats. 1976, Ch. 232.)

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL
DISTRICT**

SUBJECT: Acceptance of Carl D. Perkins CTE Grant

MEETING: September 27, 2017

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

GOVERNING BOARD

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

The Grant Award Notification for Carl D. Perkins is \$73,617. This is less than 2016/17, which was \$87,417. These funds are meant to support the District's Career and Technical Education program.


Recommendation:

It is recommended that the Board of Education accept the Grant Award Notification for Carl D. Perkins

Fiscal Impact:

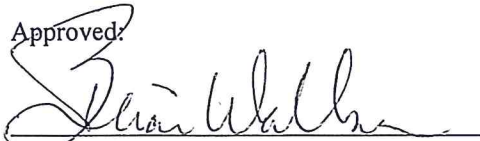
\$73,617 Carl D. Perkins resource 3550

Submitted By:



Sherrie S. Castellanos
Chief Business Official

Approved:



Brian Walker, Ed.D.
Superintendent

Grant Award Notification

GRANTEE NAME AND ADDRESS Daniel Moirao, Superintendent South Monterey County Joint Union High 800 Broadway Street King City, CA 93930-3326	CDE GRANT NUMBER			
	FY	PCA	Vendor Number	Suffix
	17	14894	6606	00
Attention Daniel Moirao	STANDARDIZED ACCOUNT CODE			COUNTY
Program Office Office of the Superintendent	Resource Code	Revenue Object	27	
Telephone 831-385-0606	3550	8290	INDEX	

Name of Grant Program
 Carl D. Perkins Career and Technical Education Improvement Act of 2006

GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	\$73,617	0	\$73,617	0	July 1, 2017	June 30, 2018

CFDA Number	Federal Grant Number	Federal Grant Name	Federal Agency
84.048A	V048A170005	Carl D. Perkins Career and Technical Education Improvement Act of 2006	Department of Education

I am pleased to inform you that you have been funded for the Carl D. Perkins Career and Technical Education Improvement Act of 2006.

This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.

Please return the original, signed Grant Award Notification (AO-400) to:

Sarah Parker, Staff Services Analyst
 Career Technical Education Administration and Management Office
 California Department of Education
 1430 N Street, Suite 4202
 Sacramento, CA 95814-5901

California Department of Education Contact Teri Alves	Job Title Education Programs Consultant
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E-mail Address TAlves@cde.ca.gov	Telephone 916-322-0374
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Signature of the State Superintendent of Public Instruction or Designee <i>Tom Torlakson</i>	Date September 8, 2017
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CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS

On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.

Printed Name of Authorized Agent DRISAN WALKER	Title SUPERINTENDENT
--	--------------------------------

E-mail Address dwalker@smc-julsd.org	Telephone 831 385 0606
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Signature <i>Drisan Walker</i>	Date 9/18/17
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SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

GOVERNING BOARD

SUBJECT: Board Policies - First Reading

MEETING: September 27, 2017

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

-
- Improve, Monitor and Sustain Student Achievement
 - Improve School Climate in Support of Teaching, Learning and Student Safety
 - Develop/Sustain Fiscal Solvency
 - Ensure that Facilities are Safe for Staff and Students
 - Ensure Compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

The following Board Policies are presented as a first reading/revision for the Governing's Board Consideration:

- BP 0000 – Concepts and Roles (new)
- BP 0100 – Vision (revision)
- E 0420.41 – Charter School Oversight (revision)
- BP 2140 – Evaluation of the Superintendent (revision)
- AR 4112.2 – Verification of Credentials (revision)
- BP 4112.61, 4212.61, 4312.61 – Employment References (deleted)
- AR 4122.61, 4212.61, 6312.61 – Employment References (revision)
- BP 6161.1 – Selection and Evaluation of Instructional Materials (revision)
- E 6161.1 – Resolution on Sufficiency of Instruction Materials (new)
- BB 9121 – President (revision)
- BB 9220 – Governing Board Elections (revision)
- BB 9230 – Orientation (revision)
- BB 9400 – Board Self-Evaluation (revision)

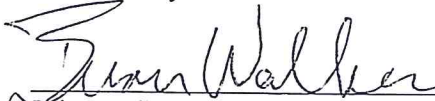
Recommendation:

No action is necessary at this time as this is a first reading. All suggested changes should be presented at this time before the second reading.

Fiscal Impact:

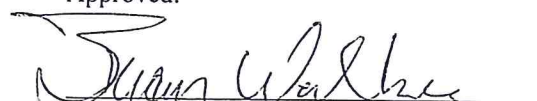
No fiscal impact

Submitted By:



Brian Walker, Ed. D.
Superintendent

Approved:



Brian Walker, Ed.D.
Superintendent

Philosophy-Goal-Objectives and Comprehensive Plans

CONCEPTS AND ROLES

~~The Governing Board believes that the effectiveness of the educational program of the school district depends fundamentally upon an acceptable philosophic base, a set of agreed-upon goals, and detailed objectives consistent with those goals. Wide participation in the development of statements of philosophy, goals, and objectives is mandated by this Board. To guide the efforts of those participating under the leadership of the Superintendent/principal, the Board adopts the following three definitions:~~

~~Educational Philosophy: "Philosophy" means a composite statement of the relationship between the individual and society based upon beliefs, concepts, and attitudes from which the goals and objectives of the district are derived.~~

~~Educational Goals: "Goal" means a statement of broad direction or intent which is general and timeless and is not concerned with the particular achievement within a specified time period.~~

~~Objectives: "Objective" means a specific accomplishment to be reached that can be verified within a given time and under specifiable conditions which, if attained, advances the system toward a corresponding goal.~~

The Governing Board believes that a clearly stated purpose and direction for the district provide the foundation for continuous improvement and accountability. The Board shall adopt a long-range vision for district programs and activities that focuses on the achievement and well-being of all students and reflects the importance of preparing students for the future academically, professionally, and personally. The vision shall recognize the unique role of students, parents/guardians, staff, and community partners in contributing to a high-quality education for all students. The district's vision may be incorporated into its mission or purpose statement, philosophy or motto, long-term goals, short-term objectives, and comprehensive plans such as the local control and accountability plan (LCAP).

(cf. 0100 - Philosophy)

(cf. 0200 - Goals for the School District)

(cf. 0400 - Comprehensive Plans)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 9000 - Role of the Board)

Board Responsibilities

~~The Board urges the Superintendent or designee, use the following process in establishing and evaluating the educational program:~~

- ~~1. Identify student and community needs.~~
- ~~2. Establish district educational philosophy, goals and objectives for the district.~~
- ~~3. Determine those instructional programs appropriate to meet student and community needs.~~
- ~~4. Allocate resources, both financial and practical, to achieve the goals and objectives.~~
- ~~5. At least once a year, or more if required, evaluate the effectiveness of the programs. Assess and identify strengths and weaknesses in student progress. Provide direction for correcting the weaknesses and accenting the strengths of all components of the programs.~~

Legal Reference:

Education Code

~~35160 Authority of governing boards commencing January 1, 1976~~

~~51002 Development of local programs within guidelines~~

~~51004 Education Goals~~

~~51019 Definition: Philosophy~~

~~BP 0000 (b)~~

~~51020 Definition: Goal~~

~~51021 Definition: Objective~~

~~51041 Educational program~~

The Superintendent or designee shall recommend an appropriate process, with clearly defined procedures, timelines, and responsibilities, for establishing, reviewing, and updating the district's vision statements. This process shall include a review of relevant district documents and data including, but not limited to, information about student demographics, student achievement, current programs, and emerging educational issues. The process shall incorporate an analysis and identification of district strengths and areas in which growth is needed. Input shall be solicited from parents/guardians, students, staff,

and community members through methods such as surveys, focus groups, advisory committees, and/or public meetings and forums.

(cf. 1220 - Citizen Advisory Committees)

(cf. 2230 - Representative and Deliberative Groups)

(cf. 6020 - Parent Involvement)

The Board shall review the district's vision statements annually, in conjunction with the update to the LCAP, to ensure consistency among all documents that set direction for the district. Following these reviews, the Board may revise or reaffirm the direction it has established for the district.

The Superintendent or designee shall communicate the district's vision to staff, parents/guardians, and the community.

(cf. 1113 - District and School Web Sites)

(cf. 1100 - Communication with the Public)

Board decisions regarding curriculum, policies, the budget, collective bargaining agreements, and other district operations shall be aligned with the district's vision. In addition, the Superintendent or designee shall ensure that staff's implementation of district programs and activities supports attainment of the district's vision.

The Superintendent or designee shall regularly report to the Board regarding district progress toward the vision.

(cf. 0500 - Accountability)

Legal Reference:

EDUCATION CODE

52060-52077 Local control and accountability plan

Legal Reference:

EDUCATION CODE

52060-52077 Local control and accountability plan

Management Resources:

CSBA PUBLICATIONS

The School Board Role in Creating the Conditions for Student Achievement: A Review of the Research, May 2017

Governing to Achieve: A Synthesis of Research on School Governance to Support Student Achievement, August 7, 2014

Defining Governance, Issue 4: Governance Decisions, Governance Brief, June 2014

Defining Governance, Issue 3: Governance Practices, Governance Brief, April 2014

WEB SITES

CSBA: <http://www.csba.org>

Policy:
First Reading: September 27, 2017
Adopted:

South Monterey County Joint Union High School District

King City, California

Philosophy

Vision

In order to establish and support a guiding vision for the district, the Governing Board shall develop, articulate, and regularly review an overarching set of fundamental principles which describe the district's core beliefs, values, and tenets. The Board and district staff shall incorporate these principles into all programs, activities, and operations of the district.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 9000 - Role of the Board)

It is the philosophy of the district that:

1. All students can learn and succeed.
2. Every student should have an opportunity to receive a quality education regardless of his/her social, cultural, or economic background.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

3. Every student in the district has a right to be free from discrimination, harassment, intimidation, and bullying, as prohibited by law or district policy.
4. The future of our nation and community depends on students possessing the skills to be lifelong learners, collaborative and creative problem solvers, and effective, contributing members of a global and technologically advanced society.
5. Highly skilled and dedicated teachers and educational support staff have the capacity to guide students toward individual achievement and growth, and have a direct and powerful influence on student learning and life experiences.
6. A safe, nurturing environment and positive school climate are necessary for learning, academic achievement, and student development.

(cf. 5131.2 - Bullying)

(cf. 5137 - Positive School Climate)

7. Parents/guardians have a right and an obligation to be engaged in their child's education and to be involved in the intellectual, physical, emotional, and social development and well-being of their child.

(cf. 6020 - Parent Involvement)

8. The needs of the whole child must be addressed, as the ability of children to learn is affected by social, health, and economic conditions and other factors outside the classroom.

9. Early identification of learning and behavioral difficulties and timely and appropriate support and intervention contribute to student success.

10. Students and staff are encouraged and motivated by high expectations and recognition for their accomplishments.

11. School improvement is a dynamic process requiring flexibility and innovation to meet the needs of students in a changing world.

12. Professional development for the Board and district staff is essential for the growth and success of the district and its students.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

(cf. 9240 - Board Training)

13. The diversity of the student body and school staff enriches the learning experience, promotes cultural awareness and acceptance, and serves as a model for citizenship in a global society.

14. A common set of norms and protocols is crucial to effective governance.

15. Communication, trust, respect, collaboration, and teamwork strengthen the relationship among Board members and between the Board and Superintendent, and contribute to the effectiveness of the governance team.

16. The community and district are inextricably connected partners, wherein the community's engagement in issues that impact the schools enhances the district's programs and student learning.

(cf. 1000 - Concepts and Roles)

17. Two-way communication with all stakeholders is essential for establishing continuity, support, and shared goals both within the district and with the surrounding community.

18. The Board has a responsibility to advocate on behalf all students, keep current on legislative issues affecting education, and build positive relationships with local, state, and federal representatives.

19. A fiscally sound budget which is reflective of the district's vision is imperative to the financial stability of the district and to the attainment of its goals.

20. Responsibility for district programs and operations is shared by the entire educational community, with ultimate accountability resting with the Board as the basic embodiment of representative government.

Legal Reference:

EDUCATION CODE

51002 Local development of programs based on stated philosophy and goals
51019 Definition of philosophy
51100-51101 Parental involvement

Management Resources:

CSBA PUBLICATIONS

The School Board Role in Creating the Conditions for Student Achievement: A Review of the Research, May 2017

Governing to Achieve: A Synthesis of Research on School Governance to Support Student Achievement, August 7, 2014

Defining Governance, Issue 2: Governing Commitments, Governance Brief, February 2014

WEB SITES

CSBA: <http://www.csba.org>

National School Climate Center: <http://schoolclimate.org>

Policy:

First Reading: September 27, 2017

Adopted:

South Monterey County Joint Union High School District

King City, California

Philosophy, Goals, Objectives and Comprehensive Plans

Charter School Oversight

REQUIREMENTS FOR CHARTER SCHOOLS

Charter schools shall be subject to the terms of their charters, any memorandum of understanding with their chartering authority, and other legal requirements that expressly include charter schools, including, but not limited to, requirements that each charter school:

1. Be nonsectarian in its programs, admission policies, employment practices, and all other operations (Education Code 47605)
2. Not discriminate against any student on the basis of the characteristics listed in Education Code 220 (Education Code 47605)
3. Not charge tuition (Education Code 47605)
4. Not charge student fees for any activity that is an integral component of the educational program, except as authorized by those Education Code provisions that explicitly apply to charter schools
5. Adhere to all laws establishing the minimum age for public school attendance (Education Code 47610)
6. Serve students who are California residents and who, if over 19 years of age, are continuously enrolled in a public school and making "satisfactory progress" toward a high school diploma as defined in 5 CCR 11965 (Education Code 47612)
7. Serve students with disabilities in the same manner as such students are served in other public schools (Education Code 47646, 56145)
8. Admit all students who wish to attend the school, according to the following criteria and procedures:
 - a. Admission to the charter school shall not be determined according to the student's place of residence, or that of his/her parents/guardians, within the state, except that any existing public school converting partially or entirely to a charter school shall adopt and maintain a policy giving admission preference to students who reside within the school's former attendance area. (Education Code 47605)

If a charter school will be physically located in a public elementary school attendance area in which 50 percent or more of the student enrollment is eligible for free or reduced-price meals, it may also establish an admissions preference for students who are currently enrolled in the public

elementary school and for students who reside in the public school attendance area. (Education Code 47605.3)

b. If the number of students who wish to attend the charter school exceeds the school's capacity, attendance shall be determined by a public random drawing. However, preference shall be extended to students currently attending the charter school and students who reside in the district, except as provided for in Education Code 47614.5. (Education Code 47605)

c. Other admissions preferences may be permitted by the chartering district on an individual school basis consistent with law. (Education Code 47605)

9. Immediately enroll a homeless student, except where such enrollment would conflict with Education Code 47605(d) (Education Code 48850; 42 USC 11431-11435)

10. Comply with the requirements of Education Code 48850-48859 regarding the enrollment and placement of foster youth (Education Code 48853.5, 48859)

12. Require its teachers to hold a certificate, permit, or other document issued by the Commission on Teacher Credentialing (CTC) equivalent to that which a teacher in other public schools would be required to hold (Education Code 47605)

13. Provide annual training on child abuse and neglect reporting requirements to employees and persons working on their behalf who are mandated reporters, within the first six weeks of each school year or within six weeks of employment (Education Code 44691)

14. Not hire any person, in either a certificated or classified position, who has been convicted of a violent or serious felony except as otherwise provided by law (Education Code 44830.1, 45122.1)

15. Report to the CTC any change in a certificated employee's employment status (dismissal, nonreelection, resignation, suspension, unpaid administrative leave for more than 10 days, retirement, or other decision not to employ or reemploy) as a result of an allegation of misconduct or while an allegation of misconduct is pending (Education Code 44030.5)

16. Meet the requirements of Education Code 47611 regarding the State Teachers' Retirement System (Education Code 47610)

17. Meet the requirements of Government Code 3540-3549.3 related to collective bargaining in public education employment (Education Code 47611.5)

18. If the school serves students in grades 7-12, adopt a policy on suicide prevention, intervention, and postvention with specified components (Education Code 215)

19. If the school serves students in grade 9, adopt a fair, objective, and transparent mathematics

placement policy, with specified components (Education Code 51224.7)

~~19.~~ **20** Meet all statewide standards and conduct any statewide assessments applicable to noncharter public schools (Education Code 47605, 47612.5, 60605, 60850-60859)

~~20.~~ **21** Until July 31, 2018, grant a high school diploma to any student who completed grade 12 in the 2003-04 school year or a subsequent school year and who has met all applicable graduation requirements other than the passage of the high school exit examination (Education Code 60851.6)

~~21.~~ **22** Offer at least the number of instructional minutes required by law for the grade levels provided by the charter school (Education Code 46201.2, 47612.5)

~~22.~~ **23** If the school provides independent study, meet the requirements of Education Code 51745-51749.3, except that the school may be allowed to offer courses required for graduation solely through independent study as an exception to Education Code 51745(e) (Education Code 47612.5, 51747.3; 5 CCR 11705)

~~23.~~ **24** Identify and report to the Superintendent of Public Instruction (SPI) any portion of its average daily attendance that is generated through nonclassroom-based instruction, including, but not limited to, independent study, home study, work study, and distance and computer-based education (Education Code 47612.5, 47634.2; 5 CCR 11963.2)

~~24.~~ **25** If the school offers competitive athletics, annually post on the school's web site or on the web site of the charter operator the total enrollment of the school classified by gender, the number of students who participate in competitive athletics classified by gender, and the number of boys' and girls' teams classified by sport and by competition level (Education Code 221.9)

~~25.~~ **26** ~~If the school offers an athletic program, annually provide an information sheet about concussion and head injury to athletes and their parents/guardians, which must be signed and returned to the school before the athlete initiates practice or competition. In the event that an athlete is suspected of sustaining a concussion or head injury in an athletic activity, he/she shall be immediately removed from the activity for the remainder of the day and shall not be permitted to return to the activity until he/she is evaluated by a licensed health care provider and receives written clearance to return to the activity. —(Education Code 49475)~~

If the school offers an athletic program, annually provide information sheets about concussions/head injuries and sudden cardiac arrest to athletes and their parents/guardians, which must be signed and returned to the school before the athlete initiates practice or competition. In the event that an athlete is suspected of sustaining a concussion or head injury, passes out, or faints during or immediately after participation in an athletic activity, he/she shall be immediately removed from the activity for the remainder of the day and shall not be permitted to return to the activity until he/she is evaluated by a licensed health care provider and receives written clearance to do so.

(Education Code 33479-33479.5, 49475)

~~26.~~ **27** On a regular basis, consult with parents/guardians and teachers regarding the school's educational programs (Education Code 47605)

~~27.~~ **28** Provide students the right to exercise freedom of speech and of the press including, but not limited to, the use of bulletin boards; the distribution of printed materials or petitions; the wearing of buttons, badges, and other insignia; and the right of expression in official publications (Education Code 48907, 48950)

~~28.~~ **29** Maintain written contemporaneous records that document all student attendance and make these records available for audit and inspection (Education Code 47612.5)

~~29.~~ **30** If a student subject to compulsory full-time education is expelled or leaves the charter school without graduating or completing the school year for any reason, notify the Superintendent of the school district of the student's last known address within 30 days and, upon request, provide that district with a copy of the student's cumulative record, including a transcript of grades or report card, and health information (Education Code 47605)

~~30.~~ **31** ~~Electronically submit the grade point average of all students in grade 12 to the Student Aid Commission each academic year for use in the Cal Grant program, after notifying the students and their parents/guardians as applicable, by October 15 of each year, of the opportunity to opt out of being deemed a Cal Grant applicant within a specified period of time of at least 30 days (Education Code 69432.9)~~

If the school serves high school students, submit to the Student Aid Commission, for use in the Cal Grant program, the grade point average (GPA) of all students in grade 12 and verification of high school graduation or its equivalent for students who graduated in the prior academic year. However, such information shall not be submitted when students opt out or are permitted by the rules of the Student Aid Commission to provide test scores in lieu of the GPA. (Education Code 69432.9, 69432.92)

~~31.~~ **32** **Develop a transportation safety plan that includes procedures to ensure that a student is not left unattended on a school bus, student activity bus, youth bus, or child care motor vehicle and procedures and standards for designating an adult chaperone, other than the driver, to accompany students on a school activity bus (Education Code 39831.3)**

33. Comply with the California Building Standards Code as adopted and enforced by the local building enforcement agency with jurisdiction over the area in which the charter school is located, unless the charter school facility meets either of the following conditions: (Education Code 47610, 47610.5)

a. The facility complies with the Field Act pursuant to Education Code 17280-17317 and 17365-17374.

b. The facility is exclusively owned or controlled by an entity that is not subject to the California Building Standards Code, including, but not limited to, the federal government.

~~32.~~ 34 Provide reasonable accommodations on campus to a lactating student to express breast milk, breastfeed an infant child, or address other needs related to breastfeeding (Education Code 222)

~~33.~~ 35 Ensure the availability and proper use of emergency epinephrine auto-injectors by: (Education Code 49414)

a. Providing school nurses or other voluntary, trained personnel with at least one regular and one junior device for elementary schools and, for secondary schools, one regular device if there are no students who require a junior device

b. Distributing a notice at least once per school year to all staff requesting volunteers and describing the training that volunteers will receive

c. Providing defense and indemnification to volunteers for any and all civil liability from such administration

34. 36 If the school chooses to make an opioid antagonist available to persons suffering, or reasonably believed to be suffering, from an opioid overdose, comply with the requirements of Education Code 49414.3, including, but not limited to, providing training to personnel who volunteer to administer the opioid antagonist

37 Promptly respond to all reasonable inquiries from the district, the county office of education, or the SPI, including, but not limited to, inquiries regarding the school's financial records (Education Code 47604.3)

~~35.~~ 38 Annually prepare and submit financial reports to the district Governing Board and the County Superintendent of Schools in accordance with the following reporting cycle:

a. By July 1, a preliminary budget for the current fiscal year. For a charter school in its first year of operation, financial statements submitted with the charter petition pursuant to Education Code 47605(g) will satisfy this requirement. (Education Code 47604.33)

b. By July 1 each year, an update of the school's goals and the actions to achieve those goals as identified in the charter, developed using the local control and accountability plan template in 5 CCR 15497.5. This report shall include a review of the progress toward the goals, an assessment of the effectiveness of the specific actions toward achieving the goals, a description of changes the school will make to the specific actions as a result of the review and assessment, and a listing and description of expenditures for the fiscal year implementing the specific actions. (Education Code 47604.33, 47606.5; 5 CCR 15497.5)

When conducting this review, the governing body of the school may consider qualitative information including, but not limited to, findings that result from any school quality reviews conducted pursuant to Education Code 52052 or any other reviews. To the extent practicable, data shall be reported in a manner consistent with how information is reported on a school accountability report card. The update shall be developed in consultation with teachers, principals, administrators, other school personnel, parents/guardians and students. (Education Code 47606.5)

c. By December 15, an interim financial report for the current fiscal year reflecting changes through October 31. (Education Code 47604.33)

d. By March 15, a second interim financial report for the current fiscal year reflecting changes through January 31. (Education Code 47604.33)

e. By September 15, a final unaudited report for the full prior year. The report submitted to the Board shall include an annual statement of all the charter school's receipts and expenditures for the preceding fiscal year. (Education Code 42100, 47604.33)

f. By December 15, a copy of the charter school's annual, independent financial audit report for the preceding fiscal year, unless the charter school's audit is encompassed in the district's audit. The audit report shall also be submitted to the state Controller and the California Department of Education. (Education Code 47605)

36. 39 Post specified information related to the prohibition against discrimination under Title IX of the Education Amendments of 1972 in a prominent and conspicuous location on the school web site or on the web site of the charter operator (Education Code 221.61)

40 If a direct-funded charter school, adopt and implement uniform complaint procedures to resolve complaints of unlawful discrimination or alleged violation of a state or federal law or regulation governing educational programs, in accordance with 5 CCR 4600-4670 (5 CCR 4600)

37. 41 Annually adopt a school accountability report card (Education Code 47612; California Constitution, Article XVI, Section 8.5)

In addition, charter schools shall comply with the state and federal constitutions, applicable federal laws, and state laws that apply to governmental agencies in general, such as the Brown Act requirements in Government Code 54950-54963 and the conflict of interest laws in Government Code 1090-1099 and 87100-91014.

E 0420.41 (g)

Exhibit: SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

First Reading: September 27, 2017

Adopted:

King City, California

BP 2140 Administration

Evaluation Of The Superintendent

~~The Governing Board recognizes that, in order to effectively fulfill its responsibilities for setting direction, ensuring accountability, and providing community leadership for the district, it must adopt measures for holding the Superintendent accountable. At a minimum, the Board shall annually conduct a formal evaluation of the Superintendent's performance to assess his/her effectiveness in leading the district toward established goals. In addition, the evaluation process may include opportunities during the year for review of the Superintendent's progress toward meeting the goals. The evaluation shall be in accordance with the provisions of the Superintendent's contract and any applicable Board policy.~~

~~(cf. 0000 - Vision)~~

~~(cf. 2121 - Superintendent's Contract)~~

~~(cf. 9000 - Role of the Board)~~

~~(cf. 9005 - Governance Standards)~~

The Governing Board recognizes its responsibility to establish an evaluation system that enables a fair assessment of the Superintendent's effectiveness in leading the district toward established goals, serves to support his/her continued growth in leadership and management skills, and provides a basis for Board decisions regarding contract extension and compensation. The Board shall annually conduct a formal evaluation of the Superintendent's performance and may provide additional opportunities throughout the year to review the Superintendent's progress toward meeting established goals.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0500 - Accountability)

(cf. 2121 - Superintendent's Contract)

(cf. 9000 - Role of the Board)

(cf. 9005 - Governance Standards)

~~Evaluation criteria shall be agreed upon by the Board and Superintendent prior to the evaluation and shall include, but not be limited to, district goals and success indicators; educational, BP~~

~~management, and community leadership skills; and the Superintendent's professional relationship with the Board.~~

~~(cf. 2110—Superintendent Responsibilities and Duties)
(cf. 2111—Superintendent Governance Standards)~~

~~The Board and Superintendent shall jointly determine the evaluation method(s) and schedule that will best serve the district and the structure and format of the instrument to be used.~~

The Board shall determine, with the Superintendent's input, the criteria, schedule, method(s), and instrument(s) to be used for the Superintendent's evaluation. Evaluation criteria shall include, but are not limited to, district goals and success indicators; educational, management, and community leadership skills; and the Superintendent's professional relationship with the Board.

(cf. 2110 - Superintendent Responsibilities and Duties)

(cf. 2111 - Superintendent Governance Standards)

Prior to the evaluation, the Superintendent shall provide to the Board for its review a report of progress toward district goals, the Superintendent's self-appraisal of accomplishments and performance, and a statement of actions taken to address any Board recommendation from the previous evaluation.

~~Each Board member shall independently evaluate the Superintendent's performance. Based on these individual evaluations, the Board president shall produce a document that summarizes the individual evaluations. The Board shall then take action on this document and present it to the Superintendent for his/her response.~~

Each Board member shall independently evaluate the Superintendent's performance based upon the evaluation criteria, after which the Board shall produce a single document that integrates the individual evaluations and represents the consensus of the Board.

(cf. 9121 - President)

~~The evaluation shall provide commendations in areas of strength and achievement, provide recommendations for improving effectiveness in areas of concern and unsatisfactory performance, and serve as a basis for making decisions about salary increase and/or contract extension.~~

The evaluation shall provide commendations in areas of strength and achievement and recommendations for improving effectiveness in any areas of need, concern, or unsatisfactory performance.

The Board shall meet in closed session with the Superintendent to discuss the evaluation.
(Government Code 54957)

(cf. 9321 - Closed Session Purposes and Agendas)
(cf. 9321.1 - Closed Session Actions and Reports)

~~The Superintendent shall have an opportunity to ask questions, respond verbally and in writing to the evaluation, and present additional evidence of his/her performance or district progress.~~

~~After the Board and Superintendent have discussed the evaluation, the Board president and Superintendent shall sign the evaluation and it shall be placed in the Superintendent's personnel file.~~

~~*(cf. 4112.6/4212.6/4312.6 - Personnel Files)*~~

~~At the open session after the Superintendent's evaluation or at a subsequent meeting, the Board and Superintendent shall jointly identify performance goals for the next year.~~

~~*(cf. 9400 - Board Self-Evaluation)*~~

~~At this meeting, the Superintendent shall have an opportunity to ask questions, respond verbally and in writing to the evaluation, and present additional information regarding his/her performance or district progress.~~

~~The discussion shall include the establishment of performance goals for the next year and may identify professional development opportunities for the Superintendent and/or the entire governance team to address areas of concern, strengthen the relationship between the Superintendent and Board, or enhance the Superintendent's knowledge of current educational issues and leadership and management skills.~~

After the Board and Superintendent have discussed the evaluation, the Board president and Superintendent shall sign the evaluation and it shall be placed in the Superintendent's personnel file. The evaluation, including personal performance goals, shall be confidential to the extent permitted by law.

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

Legal Reference:

GOVERNMENT CODE

6254.8 Public Records Act; employment contracts

54957 Closed session, personnel matters

COURT DECISIONS

Versaci v. Superior Court, (2005) 127 Cal.App.4th 805

Duval v. Board of Trustees, (2001) 93 Cal.App.4th 902

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

Legal Reference:

~~GOVERNMENT CODE~~

~~53262 Employment contracts, superintendent~~

~~54957 Closed session, personnel matters~~

~~COURT DECISIONS~~

~~Duval v. Board of Trustees, (2001) 93 Cal.App.4th 902~~

~~Management Resources:~~

~~CSBA PUBLICATIONS~~

~~Maximizing School Board Governance: Superintendent Evaluation, 2006~~

~~WEB SITES~~

~~CSBA: <http://www.csba.org>~~

~~Association of California School Administrators: <http://www.acsa.org>~~

~~(7/01 7/04) 3/11~~

Policy SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

First Reading: September 27, 2017

Adopted:

King City, California

Personnel

~~Certification—~~

Verification of Credentials

~~The State Administrator/Superintendent or designee shall verify that each employee in a position requiring certification qualifications possesses a valid credential or permit issued by the Commission on Teacher Credentialing (CTC). Such verification shall occur not later than 60 days after the commencement of employment or the renewal of a credential. (Education Code 44857)~~

~~(cf. 4112.21—Interns)~~

~~(cf. 4112.22—Staff Teaching English Language Learners)~~

~~(cf. 4112.23—Special Education Staff)~~

~~(cf. 4112.24—Teacher Qualifications Under the No Child Left Behind Act)~~

~~(cf. 4121—Temporary/Substitute Personnel)~~

~~(cf. 5148—Child Care and Development)~~

~~(cf. 6178—Career Technical Education)~~

~~(cf. 6178.2—Regional Occupational Center/Program)~~

~~(cf. 6200—Adult Education)~~

The Superintendent or designee shall verify that each employee in a position requiring certification qualifications possesses a valid certification document issued by the Commission on Teacher Credentialing (CTC). Such verification shall occur not later than 60 days after the commencement of employment or the renewal of a credential. (Education Code 44857)

(cf. 4112.21 - Interns)

(cf. 4112.22 - Staff Teaching English Learners)

(cf. 4112.23 - Special Education Staff)

(cf. 4121 - Temporary/Substitute Personnel)

(cf. 5148 - Child Care and Development)

(cf. 6178 - Career Technical Education)

(cf. 6200 - Adult Education)

~~The State Administrator/Superintendent or designee shall maintain records of the appropriate certification of all employees serving in certificated positions.~~

~~(cf. 3580—District Records)~~

(cf. 4112.6/4212.6/4312.6 - Personnel Records)

The Superintendent or designee shall verify that any person who is employed by the district while his/her application for certification is being processed by the CTC possesses a temporary certificate based on a demonstration of basic skills and completion of a criminal background check. (Education Code 44332, 44332.5, 44332.6)

The Superintendent or designee shall maintain records of the appropriate certification of all employees serving in certificated positions.

(cf. 3580 - District Records)

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

Basic Skills Proficiency

The district shall not initially hire, on a permanent, temporary, or substitute basis, a certificated person seeking employment in the capacity designated in his/her credential unless that person has demonstrated basic skills proficiency in reading, writing, and mathematics or is specifically exempted from the requirement by law. (Education Code 44252, 44252.6, 44830)

The district may hire a certificated teacher who has not taken a test of basic skills proficiency if he/she has not yet been afforded the opportunity to take the test. The employee shall take the test at the earliest opportunity and may remain employed by the district pending the receipt of his/her test results. (Education Code 44830)

An out-of-state prepared teacher shall meet the basic skills requirement within one year of being issued a California preliminary credential by the CTC unless he/she has completed a basic skills proficiency test in another state or is otherwise exempted by law. The district shall develop a basic skills proficiency test, which shall be at least equivalent to the district test required for high school graduation, for purposes of assessing out-of-state prepared teachers pending completion of the basic skills requirement. (Education Code 44252, 44274.2; 5 CCR 80071.4, 80413.3)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.2 - Certificate of Proficiency)

(cf. 6162.5 - High School Exit Examination)

Any person holding or applying for a "designated subjects special subjects" credential which does not require possession of a bachelor's degree shall pass a district proficiency test in lieu of meeting the state basic skills proficiency requirement. (Education Code 44252, 44830)

The district may charge a fee to cover the costs of developing, administering, and grading the district proficiency test. (Education Code 44252, 44830)

Short-Term Staff Permit

The district may request that the CTC issue a short-term staff permit (STSP) to an applicant who meets the qualifications specified in 5 CCR 80021 whenever there is a need to immediately fill a classroom based on unforeseen circumstances, including, but not limited to: (5 CCR 80021)

1. Enrollment adjustments requiring the addition of another teacher
2. Inability of the teacher of record to finish the school year due to approved leave or illness
3. The applicant's need for additional time to complete preservice requirements for enrollment into an approved internship program
4. Inability of the applicant to enroll in an approved internship program due to timelines or lack of space in the program
5. Unavailability of a third-year extension of an internship program or the applicant's withdrawal from an internship program

The ~~State Administrator~~/Superintendent or designee shall ensure that the applicant possesses a bachelor's or higher degree from a regionally accredited college or university, has met the basic skills proficiency requirement unless exempted by state law or regulations, and has satisfied the coursework/experience requirements specified in 5 CCR 80021 for the multiple subject, single subject, or education specialist STSP as appropriate. (5 CCR 80021)

When requesting issuance of an STSP, the district shall submit to the CTC: (5 CCR 80021)

1. Verification that it has conducted a local recruitment for the permit being requested
2. Verification that it has provided the permit holder with orientation to the curriculum and to instruction and classroom management techniques and has assigned a mentor teacher for the term of the permit

(cf. 4131 - Staff Development)

3. Written justification for the permit signed by the ~~State Administrator~~/Superintendent or designee

The holder of an STSP may be assigned to provide the same service as a holder of a multiple subject, single subject, or education specialist credential in accordance with the authorizations specified on the permit. (5 CCR 80021)

Provisional Internship Permit

Before requesting that the CTC issue a provisional internship permit (PIP), the district shall conduct a diligent search for a suitable credentialed teacher or intern, including, but not be limited to, distributing job announcements, contacting college and university placement centers, and advertising in print or electronic media. (5 CCR 80021.1)

(cf. 4111/4211/4311 - Recruitment and Selection)

Whenever a suitable credentialed teacher cannot be found after a diligent search, the State Administrator/Superintendent or designee may request that the CTC issue a PIP to an applicant who possesses a bachelor's or higher degree from a regionally accredited college or university, has met the basic skills proficiency requirement unless exempted by state law or regulations, and has satisfied the coursework/experience requirements specified in 5 CCR 80021.1 for the multiple subject, single subject, or education specialist PIP as appropriate. (5 CCR 80021.1)

The district shall verify all of the following: (5 CCR 80021.1, 80026.5)

1. A diligent search has been conducted for a suitable credentialed teacher or suitable qualified intern as evidenced by documentation of the search.

The search shall include, but not be limited to, distributing job announcements, contacting college and university placement centers, and advertising in print or electronic media.

(cf. 4111/4211/4311 - Recruitment and Selection)

2. Orientation, guidance, and assistance shall be provided to the permit holder as specified in 5 CCR 80026.5.

~~The orientation shall include, but not be limited to, an overview of the curriculum the permit holder is expected to teach and effective instruction and classroom management techniques at the permit holder's assigned level. The State Administrator/Superintendent or designee shall assign an experienced educator to guide and assist the permit holder.~~

The orientation shall include, but not be limited to, an overview of the curriculum the permit holder is expected to teach and effective instruction and classroom management techniques at the permit holder's assigned level. The permit holder also shall receive guidance and assistance from an experienced educator who is a certificated district employee or a certificated retiree from a California district or county office of education and who has completed at least three years of full-time classroom teaching experience.

3. The district shall assist the permit holder in developing a personalized plan through a district-selected assessment that would lead to subject-matter competence related to the permit.

4. The district shall assist the permit holder to seek and enroll in subject-matter training, such as workshops or seminars and site-based courses, along with training in test-taking strategies, and shall assist the permit holder in meeting the credential subject-matter competence requirement related to the permit.
5. A notice of intent to employ the applicant in the identified position has been made public.

The district shall submit a copy of the agenda item presented at a public Governing Board meeting which shall state the name of the applicant, the assignment in which the applicant will be employed including the name of the school, subject(s), and grade(s) that he/she will be teaching, and that the applicant will be employed on the basis of a PIP. The district also shall submit a signed statement from the ~~State Administrator~~/Superintendent or designee that the agenda item was acted upon favorably.

6. The candidate has been apprised of steps to earn a credential and enroll in an internship program.

The holder of a PIP may be assigned to provide the same service as a holder of a multiple subject, single subject, or education specialist credential in accordance with the authorizations specified on the permit. (5 CCR 80021.1)

Teaching Permit for Statutory Leave

Whenever there is an anticipated need for the district to temporarily fill the teaching assignment of a teacher of record who will be on sick leave, differential sick leave, industrial accident or illness leave, pregnancy disability leave, or family care and medical leave under the federal Family and Medical Leave Act or California Family Rights Act, the Superintendent or designee may request that the CTC issue a Teaching Permit for Statutory Leave (TPSL) to a qualified individual who will be serving as the interim teacher of record. Prior to submitting an application to the CTC, the district shall provide the applicant with 45 hours of preparation in the content areas listed in 5 CCR 80022. (5 CCR 80022)

(cf. 4161.1 - Personal Illness and Injury Leave)

(cf. 4161.11 - Industrial Accident/Illness Leave)

(cf. 4161.8 - Family Care and Medical Leave)

A request for the TPSL shall only be submitted if the district has made reasonable efforts to hire a substitute with a full teaching credential that matches the setting and/or subject for the statutory leave position and no such candidate is available. (5 CCR 80022)

The district shall verify to the CTC that it will provide the interim teacher: (5 CCR 80022)

- 1. An orientation to the assignment before or during the first month of service in the statutory leave assignment**
- 2. An average of two hours of mentoring, support, and/or coaching per week through a system of support coordinated and/or provided by a mentor who possesses a valid life or clear credential that would also authorize service in the statutory leave assignment**
- 3. Lesson plans for the first four weeks of the assignment as well as continued assistance in the development of curriculum, lesson planning, and individualized education programs**

The holder of the TPSL may serve as the interim teacher of record for up to the full length of the leave(s) during the school year. (5 CCR 80022)

The Superintendent or designee shall maintain documentation on the assignment in accordance with 5 CCR 80022. He/she shall annually report data on the use of the TPSL to the County Superintendent of Schools for assignment monitoring pursuant to Education Code 44258.9. (5 CCR 80022)

(cf. 4113 - Assignment)

The Superintendent or designee may annually request renewal of the TPSL, provided that no substitute with a full teaching credential is available for the assignment. The application for each reissuance shall include verification that the interim teacher has completed an additional 45 hours of preparation and the district is continuing to provide mentoring in accordance with items #2-3 above. (5 CCR 80022)

Long-Term Emergency Permits

As necessary, the ~~State Administrator~~/Superintendent or designee may request that the CTC issue an emergency resource specialist permit, emergency teacher librarian services permit, emergency crosscultural language and academic development permit, or emergency bilingual authorization permit. (5 CCR 80024.3.1, 80024.6, 80024.7, 80024.8)

The ~~State Administrator~~/Superintendent or designee shall provide any first-time recipient of an emergency teaching permit with an orientation which, to the extent reasonably feasible, shall occur before he/she begins a teaching assignment. The ~~State Administrator~~/Superintendent or designee may vary the nature, content, and duration of the orientation to match the amount of training and experience previously completed by the emergency permit teacher. The orientation shall include, but not be limited to, the curriculum the teacher is expected to teach and effective techniques of classroom instruction and classroom management at the assigned grade-level span. The emergency permit holder also shall receive guidance and assistance from an experienced

educator who is a certificated district employee or a certificated retiree from a California district or county office of education and who has completed at least three years of full-time classroom teaching experience. (5 CCR 80026.5)

(cf. 4117.14/4317.14 - Postretirement Employment)

Emergency Substitute Teaching Permits

~~For day-to-day substitute teaching at any grade level, the district may employ a person with an emergency substitute permit issued by the CTC, provided that:~~

The district may employ a person whose credential or permit authorizes substitute teaching services, provided that:

- ~~1. A person holding an emergency 30-day substitute teaching permit, or any valid teaching or services credential that requires at least a bachelor's degree and completion of the CBEST, shall not serve as a substitute for more than 30 days for any one teacher during the school year. He/she shall not serve as a substitute in a special education classroom for more than 20 days for any one teacher during the school year. (5 CCR 80025, 80025.3, 80025.4)~~

A person holding an emergency 30-day substitute teaching permit, STSP, PIP, TPSL, or any valid teaching or services credential that requires at least a bachelor's degree and completion of the California Basic Educational Skills Test, shall not serve as a substitute for more than 30 days for any one teacher during the school year. He/she shall not serve as a substitute in a special education classroom for more than 20 days for any one teacher during the school year. (5 CCR 80025, 80025.3, 80025.4)

2. A person with an emergency career substitute teaching permit shall not serve as a substitute for more than 60 days for any one teacher during the school year. (5 CCR 80025.1)

3. A person with an emergency substitute teaching permit for prospective teachers shall not serve as a substitute for more than 30 days for any one teacher during the school year and not more than 90 days total during the school year. (5 CCR 80025.2)

4. A person with an emergency designated subjects 30-day substitute teaching permit for career technical education shall teach only in a program of technical, trade, or vocational education and not serve as a substitute for more than 30 days for any one teacher during the school year. (5 CCR 80025.5)

Before employing a person with an emergency substitute permit pursuant to item #1 or 4 above, the ~~State Administrator~~/Superintendent or designee shall prepare and keep on file a signed Statement of Need for the school year. The Statement of Need shall describe the situation or circumstances that necessitate the use of a 30-day substitute permit holder and state either that a

credentialed person is not available or that the available credentialed person does not meet the district's specified employment criteria. (5 CCR 80025, 80025.5)

(11/08 7/11) 8/14

Visiting Faculty Permits

~~The district may request that the CTC issue a visiting faculty permit authorizing an individual to teach in departmentalized classes if he/she has at least three years full-time teaching experience at an accredited postsecondary institution, possesses a master's degree in a subject area closely related to the subject he/she proposes to teach, and meets other qualifications specified in law. In such cases, the district shall provide the CTC with both of the following: (Education Code 44300.1)~~

- ~~1. Annual documentation that the district has implemented a process for conducting a diligent search that includes, but is not limited to, distributing job announcements, contacting college and university placement centers, advertising in local newspapers, and participating in job fairs in California, but has been unable to recruit a sufficient number of certificated teachers to teach the subject matter that the visiting faculty member proposes to teach~~
- ~~2. The Board-adopted Declaration of Need for Fully Qualified Educators based on the documentation set forth in item #1~~

Credential Waiver/Long-Term Emergency Permits

~~If a teacher who has completed a teacher preparation program is unavailable for an assignment, the district shall make reasonable efforts to recruit an individual for the assignment in the following order: (Education Code 44225.7)~~

- ~~1. A candidate who is qualified to participate in and enrolls in an approved internship program in the region of the district~~
- ~~2. A candidate who is scheduled to complete preliminary credential requirements within six months and who is provided orientation, guidance, and assistance by the district~~

~~If an individual who meets the criteria specified in item #1 or 2 above is not available to the district, the district may, as a last resort, request from the CTC a credential waiver or an emergency permit for the assignment of an individual who does not meet those criteria. (Education Code 44225.7; 5 CCR 80023-80023.2, 80026)~~

~~The district may request an emergency permit authorizing resource specialist, Crosscultural, Language and Academic Development (CLAD), bilingual, or teacher librarian services.~~

~~In order to request an emergency permit, the district shall annually submit a Board approved Declaration of Need for Fully Qualified Educators on a form provided by the CTC. The declaration shall include certification that the district has made reasonable efforts to recruit a fully prepared teacher for the assignment. (Education Code 44225.7; 5 CCR 80023.2, 80026)~~

~~The State Administrator/Superintendent or designee shall provide any first time recipient of an emergency teaching permit with an orientation to teaching which, to the extent reasonably feasible, shall occur before he/she begins a teaching assignment. The orientation shall include, but not be limited to, the curriculum the teacher is expected to teach and effective techniques of classroom instruction at the assigned grade level span. The emergency permit holder also shall receive guidance and assistance from an experienced educator who is a certificated district employee or a certificated retiree from a California district or county office of education and who has completed at least three years of full time classroom teaching experience. (5 CCR 80026.5)~~

~~(cf. 4117.14/4317.14 Postretirement Employment)~~

Regulation SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
First Reading: September 27, 2017

Adopted:

King City, California

BP 4112.61
4212.61
4312.61

~~BP 4112.61, 4212.61, 4312.61 Personnel~~

~~Employment References~~

~~The Superintendent or designee shall process all requests for references, letters of recommendation, or information about the reasons for separation regarding all district employees other than himself/herself. All letters of recommendation to be issued on behalf of the district for current or former employees must be approved by the Superintendent or designee.~~

~~At his/her discretion, the Superintendent or designee may refuse to give a recommendation. Any recommendation he/she gives shall provide a careful, truthful and complete account of the employee's job performance and qualifications.~~

~~(cf. 4112.6/4212.6/4312.6 Personnel Files)
(cf. 4117.5/4217.5/4317.5 Termination Agreements)~~

~~Legal Reference:~~

~~LABOR CODE~~

~~1050-1054 Reemployment privileges~~

~~CIVIL CODE~~

~~47 Privileged communication~~

~~CODE OF CIVIL PROCEDURE~~

~~527.3 Labor disputes~~

~~CODE OF REGULATIONS, TITLE 5~~

~~80332 Professional candor and honesty in letters or memoranda of employment recommendation~~

~~COURT DECISIONS~~

~~Randi W. v. Muroc Joint Unified School District et al., (1997) 14 Cal.4th 1066
(9/89 2/95) 10/96~~

Policy SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
First Reading: September 27, 2017
Adopted: King City, California

Personnel

Employment References

The Superintendent or designee shall be responsible for processing requests for employment references, letters of recommendation, or information about the reasons for separation regarding all district employees other than himself/herself. All letters of recommendation to be issued on behalf of the district for current or former employees shall be approved by the Superintendent or designee. At his/her discretion, the Superintendent or designee may refuse to give a recommendation.

The Superintendent or designee may communicate information about the job performance or qualifications of a current or former district employee when such information is based upon credible evidence and is given to a prospective employer without malice and at the prospective employer's request. (Civil Code 47)

Any reference, letter of recommendation, or information provided about the reasons for separation issued on behalf of the district shall provide a truthful and accurate account of the employee's job performance and qualifications.

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

(cf. 4117.5/4217.5/4317.5 - Termination Agreements)

No certificated employee shall write or sign any letter or memorandum which intentionally omits significant facts, or which states as facts matters which the writer does not know of his/her own knowledge to be true, relating to the professional qualifications or personal fitness to perform certificated services of any person who the writer knows will use the letter or memorandum to obtain professional employment. (5 CCR 80332)

No certificated employee shall agree to provide a positive letter of recommendation which misrepresents facts as a condition of another employee's resigning or withdrawing action against the district. (5 CCR 80332)

Legal Reference:

LABOR CODE

1050-1054 Reemployment privileges

CIVIL CODE

47 Privileged communication

AR 4112.61 (b)
4212.61
4312.61

CODE OF CIVIL PROCEDURE

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COURT DECISIONS

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(9/89 10/96) 7/17.

Regulation SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
First Reading: September 27, 2017
Adopted: King City, California

Instruction

Selection And Evaluation Of Instructional Materials

The Governing Board desires that district instructional materials, as a whole, present a broad spectrum of knowledge and viewpoints, reflect society's diversity, and enhance the use of multiple teaching strategies and technologies. The Board shall adopt instructional materials based on a determination that such materials are an effective learning resource to help students achieve grade-level competency and meet criteria specified in law. Textbooks, technology-based materials, and other educational materials shall be aligned with ~~state and district~~ **academic** content standards and the district's curriculum in order to ensure that they effectively support the district's adopted courses of study.

(cf. 0440 - District Technology Plan)
(cf. 6000 - Concepts and Roles)
(cf. 6011 - Academic Standards)
(cf. 6141 - Curriculum Development and Evaluation)
(cf. 6143 - Courses of Study)
(cf. 6146.1 - High School Graduation Requirements)
(cf. 6161 - Equipment, Books and Materials)
(cf. 6161.11 - Supplementary Instructional Materials)
(cf. 6162.5 - Student Assessment)
(cf. 6163.1 - Library Media Centers)
(cf. 9000 - Role of the Board)

The Board shall select instructional materials for use in grades K-8 that have been approved by the State Board of Education (SBE) or have otherwise been determined to be aligned with the state academic content standards adopted pursuant to Education Code 60605 or the Common Core State Standards adopted pursuant to Education Code 60605.8. (Education Code 60200, 60210)

The Board shall adopt instructional materials for grades 9-12 upon determining that the materials meet the criteria specified in law and administrative regulation. (Education Code 60400)

Review Process

The Superintendent or designee shall establish a process by which instructional materials shall be reviewed for recommendation to the Board. Toward that end, he/she may establish an instructional materials review committee to evaluate and recommend instructional materials.

This process shall involve teachers in a substantial manner and shall also encourage the participation of parents/guardians and community members. (Education Code 60002)

(cf. 1220 - Citizen Advisory Committees)

The review process shall involve teachers in a substantial manner and shall encourage the participation of parents/guardians and community members. (Education Code 60002)

(cf. 6020 - Parent Involvement)

In addition, the instructional materials review committee may include administrators, other staff who have subject-matter expertise, and students as appropriate.

All recommended instructional materials shall be available for public inspection at the district office.

(cf. 5020 - Parent Rights and Responsibilities)

Individuals who participate in the selection or evaluation of instructional materials shall not have a conflict of interest, as defined in administrative regulation, in the materials being reviewed.

(cf. 9270 - Conflict of Interest)

The committee shall review instructional materials using criteria provided in law and administrative regulation, and shall provide the Board with documentation supporting its recommendations.

All recommended instructional materials shall be available for public inspection at the district office.

(cf. 5020 - Parent Rights and Responsibilities)

~~Complaints concerning instructional materials shall be handled in accordance with law, Board policy, and administrative regulation.~~

~~*(cf. 1312.2 - Complaints Concerning Instructional Materials)*~~

~~*(cf. 1312.4 - Williams Uniform Complaint Procedures)*~~

~~The Board's priority in the selection of instructional materials is to ensure that all students in grades K-12 are provided with instructional materials that are aligned to state content standards in the core curriculum areas of reading/language arts, mathematics, science, and history-social science.~~

The district may pilot instructional materials, using a representative sample of classrooms for a specified period of time during a school year, in order to determine how well the materials support the district's curricular goals and academic standards. Feedback from teachers piloting the materials shall be made available to the Board before the materials are adopted.

Public Hearing on Sufficiency of Textbooks or Instructional Materials

The Board shall annually conduct one or more public hearings on the sufficiency of the district's textbooks or instructional materials. (Education Code 60119; 5 CCR 9531)

The hearing shall be held on or before the end of the eighth week from the first day students attend school for that year. (Education Code 60119)

The Board encourages participation by parents/guardians, teachers, interested community members, and bargaining unit leaders at the hearing. Ten days prior to the hearing and in three public places within the district, the Superintendent or designee shall post a notice containing the time, place, and purpose of the hearing. The hearing shall not take place during or immediately following school hours. (Education Code 60119)

(cf. 9322 - Agenda/Meeting Materials)

At the hearing(s), the Board shall determine, through a resolution, whether each student in each school, including each English learner, has sufficient textbooks or instructional materials which are aligned to the state content standards adopted pursuant to Education Code 60605 or the Common Core Standards adopted pursuant to Education Code 60605.8 and which are consistent with the content and cycles of the state's curriculum frameworks. Sufficiency of instructional materials shall be determined in each of the following subjects: (Education Code 60119)

1. Mathematics

(cf. 6142.92 - Mathematics Instruction)

2. Science

(cf. 6142.93 - Science Instruction)

3. History-social science

(cf. 6142.94 - History-Social Science Instruction)

4. English language arts, including the English language development component of an adopted program

(cf. 6142.91 - English/Language Arts Instruction)

(cf. 6174 - Education for English Language Learners)

5. **World/Foreign language**

(cf. 6142.2 - World/Foreign Language Instruction)

6. Health

(cf. 6142.8 - Comprehensive Health Education)

~~The Board shall also make a written determination as to whether each student enrolled in a foreign language or health course has sufficient textbooks or instructional materials that are consistent with the content and cycles of the state curriculum frameworks. The Board shall determine the availability of science laboratory equipment, as applicable to science laboratory courses offered in grades 9-12. (Education Code 60119)~~

The Board shall also determine the availability of science laboratory equipment, as applicable to science laboratory courses offered in grades 9-12. (Education Code 60119)

In making these determinations, the Board shall consider whether each student has sufficient textbooks and/or instructional materials to use in class and to take home. However, this does not require that each student have two sets of materials. The materials may be in a digital format as long as each student, at a minimum, has and can access the same materials in the class and to take home as all other students in the same class or course in the district and has the ability to use and access them at home. However, the materials shall not be considered sufficient if they are photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage. (Education Code 60119)

~~For the 2008-09 through 2012-13 fiscal years, the Board shall also make a determination that all students within the district who are enrolled in the same course have "identical" standards-aligned textbooks or instructional materials from the same adoption cycle, as defined in Education Code 1240.3, 60119, and 60422. (Education Code 1240.3, 42605)~~

~~However, the district may purchase the newest adopted instructional materials for students in district schools ranked in deciles 1-3 of the base Academic Performance Index in any one of the past three school years without necessarily purchasing these materials for use in other district schools. (Education Code 1240.3)~~

~~If the Board determines that there are insufficient textbooks and/or instructional materials, the Board shall provide information to classroom teachers and to the public setting forth, for each school in which an insufficiency exists, the percentage of students who lack sufficient standards-aligned textbooks or instructional materials in each subject area and the reasons that each student does not have sufficient textbooks and/or instructional materials. The Board shall take any action, except an action that would require reimbursement by the Commission of State Mandates, to ensure that each student has sufficient materials within two months of the beginning of the school year in which the determination is made. (Education Code 60119)~~

Legal Reference:

EDUCATION CODE

1240 County superintendent, general duties

1240.3 Definition of sufficiency for categorical flexibility

~~33050-33053 General waiver authority~~
~~33126 School accountability report card~~
~~35272 Education and athletic materials~~
~~42605 Tier 3 categorical flexibility~~
~~44805 Enforcement of course of studies; use of textbooks, rules and regulations~~
~~49415 Maximum textbook weight~~
~~51501 Subject matter reflecting on race, color, etc.~~
~~60000-60005 Instructional materials, legislative intent~~
~~60010 Definitions~~
~~60040-60052 Instructional requirements and materials~~
~~60060-60062 Requirements for publishers and manufacturers~~
~~60070-60076 Prohibited acts (re instructional materials)~~
~~60110-60115 Instructional materials on alcohol and drug education~~
~~60119 Public hearing on sufficiency of materials~~
~~60200-60206 Elementary school materials~~
~~60226 Requirements for publishers and manufacturers~~
~~60240-60252 State Instructional Materials Fund~~
~~60350-60352 Core reading program instructional materials~~
~~60400-60411 High school textbooks~~
~~60420-60424 Instructional Materials Funding Realignment Program~~
~~60510-60511 Donation for sale of obsolete instructional materials~~
~~60605 State content standards~~
~~CODE OF REGULATIONS, TITLE 5~~
~~9505-9535 Instructional materials, especially:~~
~~9531-9532 Instructional Materials Funding Realignment Program~~
~~Management Resources:~~
~~CSBA PUBLICATIONS~~
~~Flexibility Provisions in the 2008 and 2009 State Budget: Policy Considerations for Governance~~
~~Teams, Budget Advisory, March 2009~~
~~CALIFORNIA DEPARTMENT OF EDUCATION CORRESPONDENCE~~
~~1002.90 Selection of Instructional Materials, CIL: 90/91-02~~
~~CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS~~
~~Standards for Evaluation of Instructional Materials with Respect to Social Content, rev. 2000~~
~~STATE BOARD OF EDUCATION POLICIES~~
~~01-05 Guidelines for Piloting Textbooks and Instructional Materials, September 2001~~
~~WEB SITES~~
~~CSBA: <http://www.csba.org>~~
~~Association of American Publishers: <http://www.publishers.org>~~
~~California Department of Education: <http://www.cde.ca.gov>~~
~~(11/06-11/09) 11/10~~

**The degree to which every student has sufficient access to standards-aligned instructional materials shall be included in the district's local control and accountability plan.
(Education Code 52060)**

(cf. 0460 - Local Control and Accountability Plan)

Complaints

Complaints concerning instructional materials shall be handled in accordance with law, Board policy, and administrative regulation.

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

Legal Reference:

EDUCATION CODE

220 Prohibition against discrimination

1240 County superintendent, general duties

33050-33053 General waiver authority

33126 School accountability report card

35272 Education and athletic materials

44805 Enforcement of course of studies; use of textbooks, rules and regulations

49415 Maximum textbook weight

51501 Nondiscriminatory subject matter

52060-52077 Local control and accountability plan

60000-60005 Instructional materials, legislative intent

60010 Definitions

60040-60052 Instructional requirements and materials

60060-60063.5 Requirements for publishers and manufacturers

60070-60076 Prohibited acts (re instructional materials)

60110-60115 Instructional materials on alcohol and drug education

60119 Public hearing on sufficiency of materials

60200-60210 Elementary school materials

60226 Requirements for publishers and manufacturers

60350-60352 Core reading program instructional materials

60400-60411 High school textbooks

60510-60511 Donation for sale of obsolete instructional materials

60605 State content standards

60605.8 Common Core State Standards

60605.86-60605.88 Supplemental instructional materials aligned with Common Core State Standards

CODE OF REGULATIONS, TITLE 5

9505-9530 Instructional materials

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Instructional Materials FAQ

01-05 Guidelines for Piloting Textbooks and Instructional Materials, rev. January 2015

Standards for Evaluating Instructional Materials for Social Content, 2013

WEB SITES

CSBA: <http://www.csba.org>

Association of American Publishers: <http://www.publishers.org>

California Academic Content Standards Commission, Common Core State Standards: <http://www.scoe.net/castandards>

California Department of Education: <http://www.cde.ca.gov>

Policy SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

First Reading: September 27, 2017

Adopted:

King City, California

Resolution On Sufficiency Of Instructional Materials

Whereas, the Governing Board of the (name of school district), in order to comply with the requirements of Education Code 60119, held a public hearing on (date), at (time) o'clock, which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

Whereas, the Board provided at least 10 days notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;

Whereas, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

Whereas, information provided at the public hearing detailed the extent to which sufficient textbooks or instructional materials were provided to all students, including English learners, in the (name of school district), and;

Whereas, the definition of "sufficient textbooks or instructional materials" means that each student, including each English learner, has a standards-aligned textbook or instructional materials to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, and;

Whereas, textbooks or instructional materials in core curriculum subjects should be aligned with state academic content standards adopted by the State Board of Education pursuant to Education Code 60605 and/or the Common Core State Standards adopted pursuant to Education Code 60605.8;

Finding of Sufficient Textbooks or Instructional Materials

Whereas, sufficient standards-aligned textbooks or instructional materials that are consistent with the cycles and content of the curriculum frameworks were provided to each student, including each English learner, in the following subjects:

Mathematics

Science

History-social science

English language arts, including the English language development component of an adopted program

World/foreign language

Health

Whereas, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

Therefore, it is resolved that for the (year) school year, the (name of school district) has provided each student with sufficient standards-aligned textbooks or instructional materials that are consistent with the cycles and content of the curriculum frameworks.

Finding of Insufficient Textbooks or Instructional Materials

Whereas, information provided at the public hearing and to the Board at the public meeting detailed that insufficient standards-aligned textbooks or instructional materials were provided to students in the following subjects and grade levels at district schools: (For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials in mathematics, science, history-social science, English language arts, world/foreign language, and health.)

Whereas, sufficient textbooks or instructional materials were not provided at each school listed above due to the following reasons: (For each school at which there is an insufficiency, list the reasons that each student does not have sufficient instructional materials in each subject and grade level listed above.)

Therefore, it is resolved, that for the (year) school year, the (name of school district) has not provided each student with sufficient textbooks or instructional materials that are consistent with the cycles and content of the curriculum framework, and;

Be it further resolved, that the following actions will be taken to ensure that all students have sufficient standards-aligned textbooks or instructional materials in all subjects that are consistent with the cycles and content of the curriculum frameworks within two months of the beginning of the school year in which this determination is made. (List actions to be taken to resolve insufficiency.)

PASSED AND ADOPTED THIS _____ day of _____, _____ at a meeting, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____

E 6161.1 (c)

Attest:

Secretary

President

Exhibit: SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

First Reading: September 27, 2017

Adopted:

King City, California

Board Bylaws

President

~~The Governing Board shall elect a president from among its members to provide leadership on behalf of the Board and the educational community it serves.~~

~~(cf. 9000 - Role of the Board)~~

~~(cf. 9005 - Governance Standards)~~

~~(cf. 9100 - Organization)~~

The Governing Board shall elect a president from among its members to provide leadership on behalf of the governance team and the educational community it serves.

~~The president shall preside at all Board meetings. He/she shall:~~

To ensure that Board meetings are conducted in an efficient, transparent, and orderly manner, the president shall:

- ~~1. Call the meeting to order at the appointed time~~
- ~~2. Announce the business to come before the Board in its proper order~~
- ~~3. Enforce the Board's policies relating to the conduct of meetings and help ensure compliance with applicable requirements of the Brown Act~~
- ~~4. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference~~
- ~~5. Explain what the effect of a motion would be if it is not clear to every member~~
- ~~6. Restrict discussion to the question when a motion is before the Board~~
- ~~7. Rule on issues of parliamentary procedure~~
- ~~8. Put motions to a vote, and state clearly the results of the vote~~
- ~~9. Be responsible for the orderly conduct of all Board meetings~~

~~(cf. 9323 - Meeting Conduct)~~

1. Call such meetings of the Board as he/she may deem necessary, giving notice as required by law

(cf. 9320 - Meetings and Notices)

(cf. 9321 - Closed Session Purposes and Agendas)

2. Consult with the Superintendent or designee on the preparation of Board meeting agendas

(cf. 9322 - Agenda/Meeting Materials)

3. Call the meeting to order at the appointed time and preside over the meeting
4. Announce the business to come before the Board in its proper order
5. Enforce the Board's bylaws related to the conduct of meetings and help ensure compliance with applicable requirements of the Brown Act
6. Recognize persons who desire to speak, and protect the speaker who has the floor from disturbance or interference
7. Facilitate the Board's effective deliberation, ensuring that each Board member has an opportunity to participate in the deliberation and that the discussion remains focused
8. Rule on issues of parliamentary procedure
9. Put motions to a vote, and clearly state the results of the vote

(cf. 9323 - Meeting Conduct)

The president shall have the same rights as other members of the Board, including the right to discuss and vote on all matters before the Board.

The president shall perform other duties in accordance with law and Board policy including, but not limited to:

- ~~1. Signing all instruments, acts and orders, necessary to carry out state requirements and the will of the Board~~
- ~~2. Consulting with the Superintendent or designee on the preparation of the Board's agendas~~

~~(cf. 9322 - Agenda/Meeting Materials)~~

- ~~3. Working with the Superintendent to ensure that Board members have necessary materials and information~~

- ~~4. Subject to Board approval, appointing and dissolving all committees~~

~~(cf. 9130 - Board Committees)~~

- ~~5. Calling such meetings of the Board as he/she may deem necessary, giving notice as prescribed by law~~

~~(cf. 9320 - Meetings and Notices)~~

~~(cf. 9321 - Closed Session Purposes and Agendas)~~

- ~~6. Representing the district as governance spokesperson, in conjunction with the Superintendent~~

~~(cf. 1112 - Media Relations)~~

~~The president shall have the same rights as other members of the Board, including the right to move, second, discuss and vote on all questions before the Board.~~

- 1. Signing all instruments, acts, orders, and resolutions necessary to comply with legal requirements and carry out the will of the Board**
- 2. Working with the Superintendent or designee to ensure that Board members have necessary materials and information**
- 3. Subject to Board approval, appointing and dissolving all committees**

(cf. 9130 - Board Committees)

- 4. In conjunction with the Superintendent or designee, representing the district as the Board's spokesperson in communications with the media**

(cf. 1112 - Media Relations)

- 5. Leading the Board's advocacy efforts to build support within the local community and at the state and national levels**

The president shall participate in the California School Boards Association's Board President's Workshop and other professional development opportunities to enhance his/her leadership skills.

(cf. 9240 - Board Training)

When the president resigns or is absent or disabled, the clerk shall perform the president's duties. When both the president and clerk are absent or disabled, the Board shall choose a president pro tempore to perform the president's duties.

(cf. 9123 - Clerk)

Legal Reference:

EDUCATION CODE

35022 President of the board

35143 Annual organizational meetings; dates and notice

GOVERNMENT CODE

54950-54963 Ralph M. Brown Act

Management Resources:

CSBA PUBLICATIONS

Board Presidents' Handbook, revised 2002

CSBA Professional Governance Standards, 2000

Maximizing School Board Leadership: Boardsmanship, 1996

WEB SITES

CSBA: <http://www.csba.org>

Bylaw SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
First Reading: September 27, 2017
Adopted: King City, California

Board Bylaws

Governing Board Elections

Any person is eligible to be a member of the Governing Board, without further qualifications, if he/she is 18 years of age or older, a citizen of California, a resident of the school district, a registered voter, and not legally disqualified from holding civil office. Any person who has been convicted of a felony involving the giving, accepting, or offering of a bribe, embezzlement or theft of public funds, extortion, perjury, or conspiracy to commit any such crime, under California law or the law of another state, the United States of America, or another country, is not eligible to be a candidate for office or be a Board member except when he/she has been granted a pardon in accordance with law. (Education Code 35107; Elections Code 20)

A district employee elected to the Board shall resign his/her employment before being sworn in or shall have his/her employment automatically terminated upon being sworn into office. (Education Code 35107)

(cf. 9224 - Oath of Affirmation)

(cf. 9270 - Conflict of Interest)

To reduce costs associated with conducting elections, the Board may consolidate Board elections with the local municipal or statewide primary or general election. Board election procedures shall be conducted in accordance with state and federal law.

(cf. 9110 - Terms of Office)

Electing Board Members

Board members may reside anywhere within the district's boundaries and shall be elected by all voters in the district.

To ensure ongoing compliance with the California and federal Voting Rights Acts, the Board may review the district's Board election method to determine whether any modification is necessary due to changes in the district's population or any of its racial, color, or language minority group composition. The review shall be based on the Superintendent or designee's report to the Board after the release of each decennial federal census.

If the Board determines that a change is necessary, it shall adopt a resolution at an open meeting specifying the change(s) and shall, in accordance with Education Code 5019 or other applicable provisions of law, obtain approval from the county committee on school district organization having jurisdiction over the district.

(cf. 9320 - Meetings and Notices)

Campaign Conduct

All candidates, including current Board members running as incumbents, shall abide by local, county, state, and federal requirements regarding campaign donations, funding, and expenditures.

A Board member shall not expend, and a candidate shall not accept, any public money for the purpose of seeking elective office. However, the district may establish a dedicated fund for those seeking election to the Board, provided that the funds are available to all candidates who are qualified pursuant to Education Code 35107 without regard to incumbency or political preference. (Government Code 85300)

In order to help protect the public's trust in the electoral process as well as the public's confidence in the Board and district, the Board encourages all candidates to sign and adhere to the principles in the Code of Fair Campaign Practices pursuant to Elections Code 20440.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 9005 - Governance Standards)

Statement of Qualifications

On the 125th day prior to the day fixed for the general district election, the Board secretary or his/her designee shall deliver a notice, bearing the secretary's signature and district seal, to the county elections official describing both of the following: (Elections Code 10509)

1. The elective offices of the district to be filled at the general election and which offices, if any, are for the balance of an unexpired term
2. Whether the district or the candidate is to pay for the publication of a statement of qualifications pursuant to Elections Code 13307

(cf. 9223 - Filling Vacancies)

Candidate statements shall be limited to no more than 400 words. (Elections Code 13307)

When the elections official allows for the electronic distribution of candidate statements, a candidate for the Board may, in addition to or instead of submitting a candidate statement for inclusion in the mailed voter's pamphlet, prepare and

submit a candidate statement for electronic distribution.

The district shall assume no part of the cost of printing, handling, translating, mailing, or electronically distributing candidate statements filed pursuant to Elections Code 13307. As a condition of having candidate statements included in the hard copy and/or electronic voter's pamphlet, the district may require candidates to pay their estimated pro rata share of these costs to the district in advance pursuant to Elections Code 13307.

Tie Votes in Board Member Elections

~~Whenever a tie makes it impossible to determine which of two or more candidates has been elected to the Board, the Board shall immediately notify the Board before each election, the Board shall establish whether a potential tie is to be resolved by lot or with a runoff election. (Education Code 5016)~~

After an election for which the Board has decided to resolve a tie by lot, the Board shall immediately notify the candidates who received the tie votes of the time and place where the candidates or their representatives should appear before the Board. The Board at that time shall determine the winner by lot.

(Education Code 5016)

~~After an election for which the Board has decided to resolve a tie with a runoff election, the Board shall schedule the runoff election in accordance with law. (Education Code 5016)~~

~~candidates who received the tie votes of the time and place where the candidates or their representatives should appear before the Board. The Board at that time shall determine the winner by lot. (Education Code 5016)~~

Legal Reference:

EDUCATION CODE

- 1000 Composition, and trustee area, county board of education
- 1006 Qualifications for holding office, county board of education
- 5000-5033 Elections
- 5220-5231 Elections
- 5300-5304 General provisions (conduct of elections)
- 5320-5329 Order and call of elections
- 5340-5345 Consolidation of elections
- 5360-5363 Election notice
- 5380 Compensation (of election officer)
- 5390 Qualifications of voters
- 5420-5426 Cost of elections
- 5440-5442 Miscellaneous provisions

7054 Use of district property
35107 Eligibility; school district employees
35177 Campaign expenditures or contributions
35239 Compensation of governing board member of districts with less than 70 ADA

ELECTIONS CODE

20 Public office eligibility
1302 Local elections, school district election
2201 Grounds for cancellation
4000-4004 Elections conducted wholly by mail
10400-10418 Consolidation of elections
10509 Notice of election by secretary
10600-10604 School district elections
13307 Candidate's statement
13309 Candidate's statement, indigence
14025-14032 California Voting Rights Act
20440 Code of Fair Campaign Practices

GOVERNMENT CODE

1021 Conviction of crime
1097 Illegal participation in public contract
12940 Nondiscrimination, Fair Employment and Housing Act
81000-91014 Political Reform Act

PENAL CODE

68 Bribes
74 Acceptance of gratuity
424 Embezzlement and falsification of accounts by public officers
661 Removal for neglect or violation of official duty

CALIFORNIA CONSTITUTION

Article 2, Section 2 Voters, qualifications
Article 7, Section 7 Conflicting offices
Article 7, Section 8 Disqualification from office

UNITED STATES CODE, TITLE 42

1973-1973aa-6 Voting Rights Act

COURT DECISIONS

Rey v. Madera Unified School District, (2012) 138 Cal. Rptr. 3d 192
Randall v. Sorrell, (2006) 126 S.Ct. 2479
Sanchez v. City of Modesto, (2006) 51 Cal.Rptr.3d 821
Dusch v. Davis, (1967) 387 U.S. 112

ATTORNEY GENERAL OPINIONS

85 Ops.Cal.Atty.Gen. 49 (2002)
83 Ops.Cal.Atty.Gen. 181 (2000)
81 Ops.Cal.Atty.Gen. 98 (1998)
69 Ops.Cal.Atty.Gen. 290 (1986)

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Secretary of State's Office: <http://www.ss.ca.gov>

Fair Political Practices Commission: <http://www.fppc.ca.gov>

Institute for Local Self Government: <http://www.ca-ilg.org>

(3/01 11/06) 4/13

Bylaws: South Monterey County Joint Union High School District
First Reading: September 27, 2017
Adopted: King City, California

Board Bylaws

Orientation

Board Candidate Orientation

~~The Governing Board desires to provide Board candidates with information that will enable them to understand the responsibilities and expectations of Board membership. The State Administrator/Superintendent or designee shall provide all candidates with general information about school programs, district operations, and Board responsibilities and the County Election Officials contact information. State Administrator/Superintendent may also provide candidates with information about the election process, including, but not limited to, information about campaign conduct and ballot statement information.~~

~~(cf. 9200—Limits of Board Member Authority)~~

~~(cf. 9220—Governing Board Elections)~~

~~(cf. 9270—Conflict of Interest)~~

The Governing Board recognizes the importance of providing all newly elected or appointed Board members with support and information to assist them in becoming effective members of the Board. Incoming Board members shall be provided an orientation designed to build their knowledge of the district and an understanding of the responsibilities of their position. Such orientation may include the provision of information, support, and/or training related to Board functions, policies, protocols, and standards of conduct.

(cf. 9000 - Role of the Board)

(cf. 9220 - Governing Board Elections)

(cf. 9223 - Filling Vacancies)

As early as possible following the election or appointment of Board members, one or more orientation sessions shall be held during open meeting(s) of the Board. The Board president and the Superintendent or designee shall develop an agenda for the meeting(s) and shall identify resources that may be useful for incoming Board members.

(cf. 9121 - President)

~~The Board encourages all candidates to attend public Board meetings during the period of their candidacy. Candidates shall have the same access as members of the public to district staff and information.~~

~~(cf. 1340—Access to District Records)~~

~~(cf. 9011—Disclosure of Confidential/Privileged Information)~~

New Board Member Orientation

~~The Board shall convene a meeting to provide an orientation and information to incoming Board members to assist them in understanding the Board's functions, policies, procedures, protocols, and agreed-upon standards of conduct. Incoming Board members shall receive the district's policy manual and other materials related to the district and Board member responsibilities.~~

~~(cf. 9000—Role of the Board)~~

~~(cf. 9005—Governance Standards)~~

~~Upon their election, incoming Board members shall be provided a copy of the Brown Act and informed that, pursuant to Government Code 54952.1, they must conform to the Act's requirements as if they had already assumed office.~~

~~The Superintendent may provide incoming Board members with additional background and information regarding the district's vision and goals, operations, and current challenges in areas that include, but are not be limited to, student achievement, curriculum, finance, facilities, policy, human resources, and collective bargaining.~~

~~(cf. 0000—Vision)~~

~~(cf. 0200—Goals for the School District)~~

~~Incoming members are encouraged to attend Board meetings and review agenda materials available to the public in order to become familiar with current issues facing the district. Incoming members also may, at district expense and with approval of the Board, attend workshops and conferences relevant to their individual needs or to the needs of the Board as a whole or the district.~~

~~(cf. 9240—Board Development)~~

Upon their election or appointment, incoming Board members shall be provided a copy of the Brown Act and informed that, pursuant to Government Code 54952.1, they must conform to the Act's requirements as if they had already assumed office. Additional information for incoming Board members may include, but is not limited to, Board bylaws related to the limits of individual Board member authority, the conduct of Board meetings, and other Board operations; governance standards for ethical conduct; legal requirements related to conflict of interest and prohibited political activity; protocols for speaking with district staff, members of the public, and the media; and publications on effective governance practices.

(cf. 1112 - Media Relations)

(cf. 1160 - Political Processes)

(cf. 9005 - Governance Standards)

(cf. 9010 - Public Statements)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

(cf. 9012 - Board Member Electronic Communications)

(cf. 9200 - Limits of Board Member Authority)

(cf. 9270 - Conflict of Interest)

(cf. 9323 - Meeting Conduct)

In addition, the Superintendent or designee shall provide incoming Board members with specific background information regarding the district, including, but not limited to, the district's vision and goals statements, local control and accountability plan and other comprehensive plans, student demographic data, student achievement data, district policy manual, district budget, and minutes of recent open Board meetings.

(cf. 0000 - Vision)

(cf. 0200 - Goals for the School District)

(cf. 0400 - Comprehensive Plans)

(cf. 0460 - Local Control and Accountability Plan)

The Superintendent or designee may offer incoming Board members a tour of district schools and facilities, and may introduce them to district and school site administrators and other staff.

Incoming members are encouraged, at district expense and with approval of the Board, to attend the California School Boards Association's Orientation for New Trustees, Institute for New and First-Term Board Members, and workshops and conferences relevant to the needs of the individual member, the Board as a whole, or the district.

(cf. 9240 - Board Training)

(cf. 9320 - Meetings and Notices)

Legal Reference:

EDUCATION CODE

~~33360 Department of Education and statewide association of school district boards; annual workshops~~

~~33362-33363 Reimbursement of expenses; board member or member-elect~~

ELECTIONS CODE

~~13307 Candidate's statement~~

~~20440 Code of Fair Campaign Practices~~

GOVERNMENT CODE

~~54950-54963 The Ralph M. Brown Act, especially:~~

~~54952.1 Member of a legislative body~~

~~54952.7 Copies of Brown Act to board members~~

Management Resources:

CSBA PUBLICATIONS

School Board Leadership, 2007

The Brown Act: School Boards and Open Meeting Laws, rev. 2007

Guide to Effective Meetings, 2007

Professional Governance Standards, 2000

Maximizing School Board Leadership, 1996

NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS

Becoming a Better Board Member: A Guide to Effective School Board Service, 2006

WEB SITES

CSBA: <http://www.esba.org>

Fair Political Practices Commission: <http://www.fppe.ca.gov>

National School Boards Association: <http://www.nsba.org>
(9/89-6/94) 7/08

Legal Reference:

EDUCATION CODE

33360 Department of Education and statewide association of school district boards; annual workshops

33362-33363 Reimbursement of expenses; board member or member-elect

GOVERNMENT CODE

54950-54963 The Ralph M. Brown Act, especially:

54952.1 Member of a legislative body

54952.2 Open meeting laws; posting agenda; board actions

54952.7 Copies of Brown Act to board members

Management Resources:

CSBA PUBLICATIONS

Professional Governance Standards for School Boards

The Brown Act: School Boards and Open Meeting Laws, rev. 2009

WEB SITES

CSBA: <http://www.csba.org>

Bylaw SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
First Reading: September 27, 2017
Adopted: King City, California

Board Bylaws

BOARD SELF-EVALUATION

The Governing Board shall annually conduct a self-evaluation in order to demonstrate accountability to the community and ensure that district governance effectively supports student achievement and the attainment of the district's vision and goals.

(cf. 0000 - Vision)

(cf. 2123 - Evaluation of the Superintendent)

(cf. 0200 - Goals for the School District)

~~The evaluation may address any areas of Board responsibility, including but not limited to Board performance in relation to vision setting, curriculum, personnel, finance, policy, collective bargaining and community relations. The evaluation also may address objectives related to Board meeting operations, relationships among Board members, relationship with the Superintendent, understanding of Board and Superintendent roles and responsibilities, communication skills, or other boardsmanship skills.~~

The evaluation may address any area of Board responsibility, including, but not limited to, Board performance in relation to vision setting, curriculum, personnel, finance, policy development, collective bargaining, community relations, and advocacy. The evaluation may also address objectives related to Board meeting operations, relationships among Board members, relationship with the Superintendent, understanding of Board and Superintendent roles and responsibilities, communication skills, or other governance or boardsmanship skills.

(cf. 9000 - Role of the Board)

(cf. 9005 - Governance Standards)

The Board shall be evaluated as a whole. Individual Board members also are encouraged to use the evaluation process as an opportunity to privately assess their own personal performance.

Each year the Board, with assistance from the Superintendent, shall determine an evaluation method or instrument that measures a reasonable number of previously identified performance objectives. Videotape of a Board meeting may be used as an evaluation tool only with the consent of all Board members.

Any discussion of the Board's self-evaluation shall be conducted in open session. At the request of the Board, a facilitator may be used to assist with the evaluation process. The Board may invite the Superintendent or others to provide input into the evaluation process.

~~Following the evaluation, the Board shall develop strategies for strengthening Board performance and shall establish priorities and objectives for the following year's evaluation.~~

~~*(cf. 9230 - Orientation)*~~

~~*(cf. 9240 - Board Development)*~~

Following the evaluation, the Board shall set goals, define and/or refine protocols, and establish priorities and objectives for the following year's evaluation. The Board shall also develop strategies for strengthening Board performance based on identified areas of need, including, but not limited to, Board trainings such as those offered by the California School Boards Association.

(cf. 9230 - Orientation)

(cf. 9240 - Board Training)

Legal Reference:

GOVERNMENT CODE
54950-54963 Brown Act; board self-evaluations not covered

Management Resources:

CSBA PUBLICATIONS

Professional Governance Standards

Defining Governance, Issue 3: Governance Practices, Governance Brief, April 2014

WEB SITES

CSBA: <http://www.csba.org>

CSBA Board Self-Evaluation: <http://bse.csba.org>

Management Resources:

CSBA PUBLICATIONS

~~Professional Governance Standards, 2000
Maximizing School Board Leadership, 1996~~

WEB SITES

~~CSBA: <http://www.csba.org>~~

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL
DISTRICT**

SUBJECT: Approval of Resolution #04:17/18 Sufficiency of
Instructional Materials for the 2017-18 School Year

MEETING: September 27, 2017

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

GOVERNING BOARD

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure Compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

This is the annual resolution to be approved regarding the sufficiency of classroom textbooks.

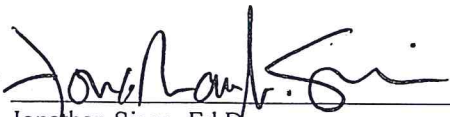
Recommendation:

It is recommended that the Board of Education approve Resolution #04:17/18 Sufficiency of Instructional Materials for the 2017-2018 school year.

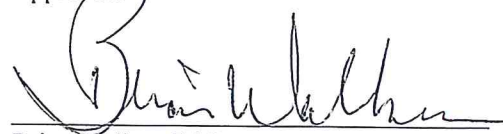
Fiscal Impact:

None

Submitted By:


Jonathan Sison, Ed.D.
Director of Educational Services

Approved:


Brian Walker, Ed.D.
Superintendent

**RESOLUTION OF THE GOVERNING BOARD OF THE
SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT**

**Resolution #04:17/18
Sufficiency of Instructional Materials for 2017-18 School Year**

On a motion of Member _____, Seconded by Member _____ Of the Board of Trustees (“Board”) of the South Monterey County Joint Union High School District (“District”), the following resolution is adopted:

WHEREAS, the Board of Trustees of the District recognizes the importance of providing sufficient textbooks and instructional materials to implement the adopted instructional program and the Board places a high priority on the allocation of resources to provide sufficient textbooks and instructional materials in each subject for each student; and,

WHEREAS, on September 27, 2017, the Board of Trustees adopted a resolution in compliance with Education Code, section 60119, and certified that the District had appropriated sufficient funds for textbooks and instructional materials to ensure that each student, including English learners, within the District, has sufficient textbooks and other instructional materials in each subject consistent with the content and cycles of the curriculum frameworks and that are aligned to the content standards adopted pursuant to Education Code Section 60605; and,

WHEREAS, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home; and,

WHEREAS, each student, including English learners, in each school in the District has sufficient textbooks and instructional materials in Mathematics, Science, History-Social Science, and English/Language Arts, including the English Language Development component of adopted programs; and,

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes and laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive; and,

WHEREAS, the Board of Trustees provided at least ten (10) days notice of the public hearing posted in at least three (3) places within the district that stated the time, place, and purpose of the hearing; and,

WHEREAS, the Board of Trustees has encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing;

NOW, THEREFORE BE IT RESOLVED and found that the Administrator hereby determines, as required by Education Code section 60119, that each student in each school in the District has been provided sufficient textbooks and other instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

BE IT FURTHER RESOLVED, that the Superintendent, or his designee, is authorized and directed to submit the required certification to the California Department of Education indicating that the District has complied with requirements of Education Code section 60119.

THE FOREGOING RESOLUTION was adopted by the Board of Trustees of the South Monterey County Joint Union High School District at a meeting held on the 27th day of September, 2017:

PASSED AND ADOPTED by the Board of Trustees of the South Monterey County Joint Union High School District.

Paulette Bumbalough, Board President

High School Instructional Materials Survey and Course Section Information
 To Be Completed by the School/District C.2.1and c.2.4

Course/Course #	Listing of Instructional Materials/Publisher/Edition Purchased for all Students Enrolled	Total Materials Purchased	Total Students Enrolled	# of Sections	# Periods, room numbers, with # of Students Enrolled and Special Designations
ELA 9	Glencoe Literature: The Reader's Choice -Teal Green (2002)	336	235	8	Per. 1 Rm.614- PreAP–37 Per. 3 Rm.206-24 Per. 4 Rm. 603-27 Per. 4 Rm.301-30 Per. 5 Rm.603- PreAP-33 Per. 5 Rm. 617- 25 Per. 6 Rm. 603- PreAP-33 Per. 7 Rm. 607-26 All students are assigned a textbook and there are also class sets.
ELA 10	Glencoe Literature: The Reader's Choice -Course 5 (2002) (red)	387	320	10	Per. 1 Rm. 205-32 Per.2 Rm. 205-Pre AP-32 Per. 2 Rm. 606-31 Per. 3 Rm.205-35 Per. 3 Rm. 606-Pre AP-28 Per. 4 Rm. 606-31 Per. 4 Rm.205-29 Per. 5 Rm. 606-Pre AP-35 Per. 5 Rm. 205-36 Per. 6 Rm. 205-31 All students are assigned a textbook and there are also class sets.

Bilingual; RS = Resource; SO – Special Day; OSE – Other Special Education; Advanced Placement = AP

Course/Course #	Listing of Instructional Materials/Publisher/Edition Purchased for all Students Enrolled	Total Materials Purchased	Total Students Enrolled	# of Sections	# Periods, room numbers, with # of Students Enrolled and Special Designations
ELA 11	Glencoe American Literature: The Reader's Choice , (2002) (blue)	329	269	9	Per. 1 Rm. 206-29 Per. 1 Rm. 203-31 Per. 2 Rm. 203-30 Per. 2 Rm. 206-AP-34 Per. 3 Rm. 607-32 Per. 5 Rm. 206-AP-33 Per. 6 Rm. 206-27 Per. 7 Rm. 206-30 Per. 7 Rm 203-23 All students are assigned a textbook and there are class sets.
English 12AP	Glencoe-British Literature: The Reader's Choice, {2002} (dark	312	58	2	Per. 3 Rm. 203-25 Per. 6 Rm. 203-33
ELA 12 ERWC	California State Expository Reading and Writing Curriculum, (2008} Into the Wild – 115 Brave New World – 65	1-master binder	171	5	Per. 1 Rm. 599-35 Per. 2 Rm. 599-35 Per. 3 Rm. 599-34 Per. 5 Rm. 607-35 Per. 6 Rm. 607-32 ERWC curriculum is reproducible. The materials are in teacher binders and each teacher has a binder. Every student has a paper copy of each lesson in their student binder @ 1 packet per student.

GHS Language Arts- 2017-2018

Course/Course #	Listing of Instructional Materials/Publisher/Edition Purchased for all Students Enrolled	Total Materials Purchased	Total Students Enrolled	# of Sections	# Periods, room numbers, with # of Students Enrolled and Special Designations
ELD 1	Hampton Brown Edge (2005) RED	134	15	1	Per. 1 Rm. 607-15
ELD 2	Hampton Brown Edge (2005) RED	134	19	1	Per. 2 Rm. 607-19
ELD 3	Hampton Brown Edge (2005) ORANGE	43	27	2	Per. 1 Rm. 617-18 Per. 6 Rm. 607-(3/4)-9
ELD Strategic	Hampton Brown Edge (2005) ORANGE	43	52	2	Per. 1 Rm. 607-19 Per. 2 Rm. 607-33

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May utilize the Master Schedule to get this information.

*BI = Bilingual; RS = Resource; SD = Special Day; OSE = Other Special Education; Advanced Placement = AP

GHS - Social Science 2017-2018

High School Instructional Materials Survey and Course Section Information

To be completed by the School/District C.2.1 and C.2.4

Course/Course #	Listing of Instructional Materials/Publisher/Edition Purchased for all Students Enrolled	Total Materials Purchased	Total Students Enrolled	# of Sections	# Periods, room numbers, with # of Students Enrolled and Special Designations
World History and Geography -114-	Modern World History Patterns of Interaction, McDougal Littell (2006)	388	332	10	Per. 1 Rm. 608-33 Per. 1 Rm. 616-36 Honors Per. 2 Rm. 608-34 Per. 3 Rm. 608-37 Honors Per. 4 Rm. 608-27 SDAIE Per. 4 Rm. 616-31 Per. 5 Rm. 616-35 Per. 6 Rm. 616-30 Per. 7 Rm. 608-34 Per. 7 Rm 616-35 Honors
JS History AP	The Americans, Semester 1 Americana Pageant	495 80	72	2	Per. 1 Rm. 601-36 Per. 4 Rm. 601-36
JS History	The Americans, McDouglas Littell (2006)	495	213	7	Per.1 Rm.605-32 Per. 2 Rm. 601-34 Per. 2 Rm 605-34 Per. 3 Rm. 616-15 SDAIE Per. 5 Rm. 605-34 Per. 6 Rm. 601-33 Per. 7 Rm. 601-31

GHS Social Science - 2017-2018

Course/Course#	Listing of Instructional Materials/Publisher/Edition Purchased for all Students Enrolled	Total Materials Purchased	Total Students Enrolled	# of Sections	# Periods, room numbers, with # of Students Enrolled and Special Designations
AP Human Geography	The Cultural Landscape AP Ed.	75	39	2	Per. 2 Rm. 600-20 Per. 7 Rm. 600-19
Economics	Economics: Principles and Practices, Glencoe (2008) AP also uses these books	255	63	2	Per. 3 Rm. 600-33 Per. 4 Rm. 600-32 Per. 6 Rm. 605-27
AP Economics	Economics for AP & Economics by Example	70	68	2	Per. 1 Rm. 600-26 Per. 2 Rm. 600-24
Civics and AP Civics	American Government- Prentice Hall (2006)	184	128	5	Per. 1 Rm. 600-26 AP Per. 2 Rm. 605-24 AP Per. 3 Rm. 605-33 Per. 4 Rm. 605-37 Per. 6 Rm. 605-8 SDAIE

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May utilize the Master Schedule to get this information.

High School Instructional Materials Survey and Course Section Information

To be completed by the School/District C.2.1 and C.2.4

Course/Course #	Listing of Instructional Materials/Publisher/Edition Purchased for all Students Enrolled	Total Materials Purchased	Total Students Enrolled	# of Sections	# Periods, room numbers, with # of Students Enrolled and Special Designations
Math 1 Integrated Common Core -116-	<p>Mathematics Visions Project modules Secondary One: Curriculum Materials Integrated Pathway CCSS Mathematics</p> <p>http://www.mathematicsvisionsproject.org/secondary-one-mathematics.html</p> <p>460 packets for students ordered Req. #14-00185 @ 1per student .</p>	460	398	13	Per. 1 Rm. 609-27 Per. 1 Rm. 610-30 Per. 1 Rm. 612-27 Honors Per. 2 Rm. 609-33 Per. 2 Rm. 618-33 Per. 2 Rm. 612-34 Honors Per. 3 Rm. 618-30 Per. 4 Rm. 610-33 Honors Per. 5 Rm. 610-36 Per. 6 Rm. 618-34 Per. 6 Rm. 301-29 Per. 7 Rm. 618-29 Per. 5 Rm. 609-23 SDAIE
Math 2	<p>Mathematics Visions Project modules Secondary Two: Curriculum Materials Integrated Pathway CCSS Mathematics</p>	390	309	10	Per. 2 Rm. 602-37 Honors Per. 2 Rm. 610-33 Per. 2 Rm. 618-16 Per. 3 Rm. 609-27 Per. 3 Rm. 610-33 Per. 4 Rm. 618-25 Per. 5 Rm. 618-33 Per. 6 Rm. 610-17 Per. 7 Rm. 605-31 Per. 7 Rm. 610-35 Honors Per. 5 Rm. 602-22 SDAIE

GHS — Math- 2017-2018

Course/Course	Listing of Instructional Materials/Publisher/Edition Purchased for all Students Enrolled	Total Materials Purchased	Total Students Enrolled	# of Sections	# Periods, room numbers, with # of Students Enrolled and Special Designations
Math 3	Mathematics Visions Project modules Secondary Three: Curriculum Materials Integrated Pathway CCSS Mathematics	250	226	7	Per. 1 Rm. 602-30 Per. 3 Rm. 602-29 Per. 4 Rm. 602-33 Per. 4 Rm. 609-33 Honors Per. 6 Rm. 612-27 Per. 7 Rm. 609-41 Honors Per. 7 Rm. 612-33
AP Calculus	Calculus: Graphical, Numerical, Algebraic (AP Edition) 3 rd edition {2007} Pearson	34	28	1	Per. 6 Rm. 609-28
Math	Mathematics Visions Project – selected modules From MVP 1,2,3	46	73	3	Per. 3 Rm. 612-19 Per. 4 Rm. 612-27 Per. 5 Rm. 612-27
Statistics	Statistics: Learning From Data {2014} Cengage Learning	120	66	3	Per. 5 Rm. 401-15 Per. 6 Rm. 401-21 Per. 7 Rm. 401-30

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High School Instructional Materials Survey and Course Section Information

To be completed by the School/District C.2.1 and C.2.4

Course/Course	Listing of Instructional Materials/Publisher/Edition Purchased for all Students Enrolled	Total Materials Purchased	Total Students Enrolled	# of Sections ,	# Periods, room numbers, with # of Students Enrolled and Special Designations
Biology	Holt Rinehart and Winston (2007)	259	205	6	Per. 1 Rm. 103-34 Per. 2 Rm. 103-34 Per. 4 Rm. 103-35 Per. 4 Rm. 102-33 Per. 6 Rm. 102-34 Per. 7 Rm. 102-35
AP Biology	AP: AP Biology: Campbell, Reece – American Edition	73	24	2	Per. 1-2 Rm. 102-24 AP
Chemistry	Introduction to Chemistry - Zumdahl Houghton Mifflin (2000)	257	141	5	Per. 2 Rm. 105-27 Per. 3 Rm. 105-28 Per. 4 Rm. 105-28 Per. 5 Rm. 105-34 Per. 6 Rm. 105-24
Earth Science	McDougal Littell (2005) Prentice Hall (2006)	402	132	4	Per. 1 Rm. 105-34 Per. 5 Rm. 103-30 Per. 6 Rm. 103-34 Per. 7 Rm. 103-34
Physics	Foresman Addison Westley (1999)	187	43	2	Per. 6 Rm. 104-21 Per. 7 Rm. 104-22
Environmental Science	National Geographic Learning, Cengage Learning (2015) <i>Living in the Environment</i>	70	34	2	Per. 3 Rm. 102-18 Per. 5 Rm. 102-16

GHS—Science- 2017-2018

Course/Course #	Listing of Instructional Materials/Publisher/Edition Purchased for all Students Enrolled	Total Materials Purchased	Total Students Enrolled	# of Sections	# Periods, room numbers, with # of Students Enrolled and Special Designations
Ag Biology	Holt California Biology {2007}	152	97	3	Per. 1 Rm. 402-30 Per. 3 Rm. 402-34 Per. 4 Rm. 402-33
Ag Earth Science	California Earth Science Prentice Hall {2006}	108	65	2	Per. 6 Rm. 402-30 Per. 7 Rm. 402-35
Ag Chemistry	Introduction to Chemistry - Zumdahl Houghton Mifflin (2000)	257	66	2	Per. 2 Rm. 403-35 Per. 7 Rm. 403-31
Animal Science -119-	Modern Livestock & Poultry Prod.	37	33	1	Per. 1 Rm. 403-33

May utilize the Master Schedule to get this information.

Course/Course #	Listing of Instructional Materials/Publisher/Edition Purchased for all Students Enrolled	Total Materials Purchased	Total Students	# of Sections	# Periods, room numbers, with # of Students Enrolled and Special Designations

M: Utilize the Master Schedule to get this information.

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GHS Language Arts- 2017-2018

Course/Course #	Listing of Instructional Materials/Publisher/Edition Purchased for all Students Enrolled	Total Materials Purchased	Total Students Enrolled	# of Sections	# Periods, room numbers, with # of Students Enrolled and Special Designations
LTELD 9	Hampton Brown Edge Fundamentals, (2005) BLUE House on Mango Street	40 70	50	76	Per. 2 Rm. 603-23 Per. 3 Rm. 603-17 Per. 6 Rm. 611-20 Per. 7 Rm. 611-16
LTELD 10	Hampton Brown Edge (2005) BLUE Supplemental materials	40 66	63	3	Per. 2 Rm. 405-19 Per. 6 Rm. 606-18 Per. 7 Rm. 606-26
LTELD 11	Hampton Brown Edge (2005) GREEN	190	43	2	Per. 4 Rm. 203-22 Per. 5 Rm. 203-21
LTELD 12	Hampton Brown Edge (2005) GREEN	190	47	2	Per. 6 Rm. 599-23 Per. 7 Rm. 599-24

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King City High School Instructional Materials Survey and Course Section Information
To Be Completed by the School/District C.2.1 AND C.2.4

Course/ Course #	Listing of Instructional materials/ Publisher/ Edition purchased for all students enrolled	Total Materials Purchased	Total Students Enrolled	Number of Sections	++Periods, room numbers, with the # of students enrolled- and special designations*			
English/Language Arts					Class	Period	Room	Students
ENG 1	Glencoe Literature: The Reader's Choice- Course 4, 2002 (teal green)	351	280	9	Eng 1	1	132	35
					Eng 1	2	123	35
					Eng 1	3	133	26
					Eng 1	4	123	30
					Eng 1	5	123	26
					Eng 1	6	123	33
					Eng 1	7	132	22
					Eng 1 Pre-AP	2	132	38
					Eng 1 Pre-AP	6	132	35
ENG 2 -122-	Glencoe Literature: The Reader's Choice- Course 5, 2002 (red)	346	264	8	Eng 2	1	134	33
					Eng 2	2	134	33
					Eng 2	1	123	35
					Eng 2	3	125	30
					Eng 2	4	133	34
					Eng 2	5	125	32
					Eng 2	6	125	32
					Eng 2 Pre AP	4	134	35
ENG 3	Glencoe Literature: The Reader's Choice- Course 4, 2002 (blue)	398	280	8	Eng 3	1	125	33
					Eng 3	2	125	25
					Eng 3	3	112	31
					Eng 3	4	125	25
					Eng 3	6	112	32
					Eng 3	7	112	32
					Eng 3 AP	1	112	12
					Eng 3 AP	4	112	33

ENG 4	Glencoe British Literature: The Reader's Choice-, 2002 (dark green)	268	35	1	Eng 4 AP	5	112	35
ENG 4 ERWC	California State University- Expository Reading and Writing Curriculum, 2008 ERWC Curriculum is reproducible The materials are in three teacher binders and each teacher has a binder. Every student has a paper copy of each lesson in their student binder @ 1 packet per student.	No textbook needed	187	6	Eng 4 ERWC	2	161	24
					Eng 4 ERWC	3	161	35
					Eng 4 ERWC	4	161	35
					Eng 4 ERWC	5	161	28
					Eng 4 ERWC	6	161	35
					Eng 4 ERWC	7	161	30

Course/ Course #	Listing of Instructional materials/ Publisher/ Edition purchased for all students enrolled	Total Materials Purchased	Total Students Enrolled	Number of Sections	++Periods, room numbers, with the # of students enrolled- and special designations*			
					Class	Period	Room	Students
-123- 1	Edge (Red) Hampton- Brown Edge Fundamentals, 2009	100	19	1	ELD 1	1	122	19
ELD 2	Edge (Orange) Level A. Hampton- Brown Edge Fundamentals, 2009	87	19	1	ELD 2	1	122	19
ELD 3	Edge (Blue) Level B. Hampton- Brown Edge Fundamentals, 2009	87	12	1	ELD 3	6	122	12
LTELD 10TH			22	1	LTELD 10	4	122	22
LTELD 11/12	Edge(Green)Edge Lvl C Stu. Ed.	187	29	2		7 3	122 122	17 12

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Course/ Course #	Listing of Instructional materials/ Publisher/ Edition purchased for all students enrolled	Total Materials Purchased	Total Students Enrolled	Number of Sections	++Periods, room numbers, with the # of students enrolled- and special designations*			
					Class	Period	Room	Students
Mathematics								
Math 1	Integrated Common Core: Mathematics Visions Project Modules: Secondary One, Curriculum Materials Integrated Pathway CCSS Mathematics	No Textbook needed.	192	6	Math 1	1	141	36
					Math 1	3	141	32
					Math 1	4	141	31
					Math 1	5	141	30
					Math 1	7	141	33
					Math 1	6	142	30
Math 2 -124-	Integrated Common Core: Mathematics Visions Project Modules: Secondary Two, Curriculum Materials Integrated Pathway CCSS Mathematics <i>Teachers have access to this online textbook and print out the modules for the students, chapter by chapter.</i>	No Textbook needed.	277	8	Math 1B	4	142	28
					Math 1 Ready	1	150	19
					Math 1 Ready	2	149	23
					Math 1 Ready	6	149	21
					Math 1B	6	150	28
					Math 1B	7	150	28
					Math 1 Honors	1	142	25
					Math 1 Honors	5	142	25
					MATH 1SDAIE	3	150	19
					Math 2 Honors	2	102	34
Math 3	Integrated Common Core: Mathematics Visions Project Modules: Secondary Two, Curriculum Materials Integrated Pathway CCSS Mathematics <i>Teachers have access to this online textbook and print out the modules for the students, chapter by chapter.</i>	No Textbook needed.	147	5	Math 2	1	144	35
					Math 2	2	144	37
					Math 2	3	142	33
					Math 2	3	144	34
					Math 2	5	102	31
					Math 2	6	141	37
					Math 2	7	141	36
					Math 3	3	102	34
					Math 3	4	102	35
					Math 3	6	102	31

English/ Language Arts	Edge (Red) Hampton- Brown Edge Fundamentals, 2009	100	51	3	English 10	4	122	22
	Edge (Orange) Level A. Hampton- Brown Edge Fundamentals, 2009	87			English 11	7	122	17
	Edge (Blue) Level B. Hampton- Brown Edge Fundamentals, 2009	47			English 12	3	122	12
	Edge (Green) Level C. Hampton- Brown Edge Fundamentals, 2009	47						

++ May utilize the Master schedule to give this information

*BI= Bilingual, RS=Resource, SD=Special Day OSE= Other Special Education, AP= Advanced Placement

King City High School Instructional Materials Survey and Course Section Information
 To Be Completed by the School/District C.2.1 AND C.2.4

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Course/ Course #	Listing of Instructional materials/ Publisher/ Edition purchased for all students enrolled	Total Materials Purchased	Total Students Enrolled	Number of Sections	++Periods, room numbers, with the # of students enrolled- and special designations*			
					Class	Period	Room	Students
Science								
Biology	Modern Biology, Holt Rinehart and Wilson 2002	419	150	5	Biology	2	115	35
					Biology	4	115	26
					Biology	6	116	33
					Biology	7	115	34
					Pre AP Biology	3	115	22
AG Chemistry	Chemistry Matter & Change, 2005, Glencoe	325	63	2	Ag Chemistry	1	192	31
Chemistry	Chemistry Matter & Change, 2005, Glencoe		152	5	Ag Chemistry	6	192	32
					Chemistry	1	116	34
					Chemistry	2	103	31
					Chemistry	3	103	29

					Chemistry	4	116	28
					Chemistry	5	103	30
Earth Science	Earth Science, McDougal Littell 2005	421	106	3	Earth Science	2	143	36
					Earth Science	3	143	34
					Earth Science	4	143	36
Physics	Physics: Principles & Problems	89	45	2	Physics	2	116	24
					Physics	3	116	21
Forensic Science	Criminalistics 9 th ed. Pearson /Prentice-Hall, 2007	91	66	2	Forensic Science	5	115	31
					Forensic Science	6	115	35
AP Environmental Science	Living In The Environment AP ed. 18 th edition, 2015. Cengage	37	0	0	AP Env. Science			
AG Earth Science	California Earth Science Prentice Hall 2006	60	71	2	Ag Earth Sci	2	192	36
					Ag Earth Sci	4	192	35
-127- Biology	California Biology, 2007, Holt. <i>Will order more to meet students' needs</i>	183	152	5	Ag Biology	1	200	33
					Ag Biology	4	200	29
					Ag Biology	5	200	31
					Ag Biology	7	200	28
					Ag Biology	6	196	31

King City High School Instructional materials Survey and Course Section Information To Be Completed by the School/District C.2.1 AND C.2.4

Course/ Course #	Listing of Instructional materials/ Publisher/ Edition purchased for all students enrolled	Total Materials Purchased	Total Students Enrolled	Number of Sections	++Periods, room numbers, with the # of students enrolled- and special designations*			
					Class	Period	Room	Students
History/ Social Science								
World History -128-	CA Modern World History: Patterns of Interaction, McDougal Littell, 2006.	647	313	10	World History	1	185	35
					World History	2	147	33
					World History	3	185	24
					World History	3	148	30
					World History	4	185	32
					World History	5	185	26
					World History	6	148	32
					World History	6	147	29
					World History World History Honor	7	148	33
	7	185	39					
US History	The Americans, McDougal Littell, 2006.	351	199	6	US History	2	148	35
					US History	3	146	32
US History SDAIE	Creating America: A History of the US, McDougall 2007	207	0	0	US History	4	148	34
					US History	5	146	32
					US History	5	148	33
					US History	6	146	33
US History AP	American Pageant AP edition, 15 th ed. Cengage Learning, 2013.	70	49	2	US History AP	1	147	24
					US History AP	5	147	25
Economics/AP & AG Business Management	Economics: Concepts and Choices, McDougal Litell, 2006.	262	137	4	Economics Fall	4	182	34
					Economics Spring	4	182	35
					Economics Fall	6	182	34
					Economics Spring	6	182	34
Civics	American Government, Prentice Hall, 2006.	189	138	4	Civics Fall	1	146	24
					Civics Spring	4	146	38
					Civics Fall	6	185	38
					Civics Spring	6	185	38

AP Government/ Politics	Books ordered: Government in America AP, 16th ed., Pearson 2014. PO # PO15-00085	36	32	1	AP Gov/Politics	1	182	32
Human Geography	Cultural Landscape, AP Edition, Pearson 2014.	36	36	1	AP Human Geo.	5	182	36
Psychology for AP	David G. Myers	55	36	1	AP Psychology	2	146	36

++ May utilize the Master schedule to give this information

*BI= Bilingual, RS=Resource, SD=Special Day OSE= Other Special Education, AP= Advanced Placement

King City High School Instructional materials Survey and Course Section Information
To Be Completed by the School/District C.2.1 AND C.2.4

Course/ Course #	Listing of Instructional materials/ Publisher/ Edition purchased for all students enrolled	Total Materials Purchased	Total Students Enrolled	Number of Sections	++Periods, room numbers, with the # of students enrolled- and special designations*
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Foreign Language					Class	Period	Room	Students
Spanish I	Descubre I Level 1, 2008/2011, Vista Higher Learning	195	154	4	Spanish 1	1	143	39
					Spanish 1	4	114	38
					Spanish 1	6	114	39
					Spanish 1	7	114	38
Spanish II	Descubre II Level 2, 2008/2011, Vista Higher Learning Will order more to meet students' needs	188	109	3	Spanish 2	2	114	39
					Spanish 2	3	114	33
					Spanish 2	5	143	37
Spanish for Fluent Speakers	Nosotros Y Nuestro Mundo: Spanish for Spanish Speakers 1, Glencoe 2000 *** <i>Publisher no longer makes these textbooks.</i>	190	188	6	Spanish Flu/Spk	2	145	31
					Spanish Flu/Spk	3	145	25
					Spanish Flu Spk	4	145	28
					Spanish Flu Spk	5	145	28
					Spanish Flu Spk	6	145	35
					Spanish Flu Spk	7	145	31
Spanish AP -130-	Abriendo Paso- Gramatica, 2014, Pearson. Abriendo Paso- Temas y Lecturas, 2014 Pearson. AP Spanish Prep for Language & Culture Exam, 2014 Pearson.	90 90 35	49	2	Spanish AP	1	114	29
					Spanish AP	7	143	20

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King City High School Instructional materials Survey and Course Section Information
To Be Completed by the School/District C.2.1 AND C.2.4

Course/ Course #	Listing of Instructional materials/ Publisher/ Edition purchased for all students enrolled	Total Materials Purchased	Total Students Enrolled	Number of Sections	++Periods, room numbers, with the # of students enrolled- and special designations*
Electives					
Horticulture	Introduction to Horticulture 4 th ed, Pearson, 2009.	77	77	2	Per 5 Room 194 36 Per 7 194 41
Orn Horticulture			21	1	Per 2 194 21

September 8, 2017

Adv. Floral Design	Art of Flower Design, Delmar 2000.	42	67	1	Per. 2 7	Room 196 196	30 37
Drama	The Stage and the School, McGraw-Hill 2005.	50	12	1	Per 1	Room 161	12
Adv Drama			12	1	Per 1	Room 161	12
Art 1		No Textbook Needed	108	3	Per 1 Per 2 Per 5	Room 171 Room 171 Room 171	36 36 36
Art 2		No Textbook Needed	69	2	Per 3 Per 4	Room 171 Room 171	34 35
Art 3		No Textbook Needed	35	1	Per 7	Room 171	35
AG. Engineer Mechanics 1	Agriculture Mechanics: Fundamentals & Applications 6 th ed., Cengage 2010.	100	183	5	Per 1 Per 3 Per 4 Per 6 Per 7	199 199 199 199 199	36 34 38 37 38
AG Mechanics 3		No Textbook Needed	23	1	Per 3	194	23
AG Mechanics 2		No Textbook Needed	65	2	Per 5 Per 7	192 192	31 34
AG Mechanics 3/4		No Textbook Needed	24	1	Per 4	194	24
AG Construction		No Textbook Needed					
AG Animal Science	Modern Livestock & Poultry Production 8 th ed. Cengage Learning 2010.	41	70	2	Per 2 Per 3	Room 200 Room 200	37 33
AG Leadership		No Textbook Needed	28	1	Per 5	Room 196	28
Leadership		No Textbook Needed	71	2	Per 4 Per 7	Room 103 Room 103	33 38
LinkCrew		No Textbook Needed	12	1	Per 3	Room 132	12
Freshman Seminar	Career Choices 5 th ed. Academic Innovations 2011.	80	28	1	Per 5	Room 122	28
Yearbook		No Textbook Needed	38	1	Per 6	Room 173	38
Journalism		No Textbook Needed	8	1	Per 5	Room 132	8
Study Skills		No Textbook Needed	144	18	Per 1 Per 1	121 124	9 12

						Per 1 111 13 Per 2 121 4 Per 2 121 10 Per 3 121 4 Per 3 124 9 Per 3 173 4 Per 4 111 6 Per 4 173 3 Per 4 124 8 Per 5 121 8 Per 5 121 8 Per 5 173 14 Per 6 124 4 Per 6 121 6 Per 7 111 10 Per 7 121 12
		No Textbook Needed	26	1	Per 2 Room 162	26
1-132-1	Concert Band Be	No Textbook Needed	43	1	Per 5 Room 162	43
	Concert Band Adv	No Textbook Needed	18	1	Per 7 Room 162	18
	Begin Guitar	No Textbook Needed	43	1	Per 1 Room 162	43
	Jazz Band	No Textbook Needed	14	1	Per 4 Room 162	14
	Adv Guitar	No Textbook Needed	21	1	Per 3 Room 162	21
	Computer App 1	No Textbook Needed	33	1	Per 5 186	33
	Computer App Intro	Century 21 Computer Applications & Keyboarding Lessons 1-170, 9th ed. Cengage Learning 2010. Textbook is only used during class time	95	318	9	Per 1 181 36 Per 2 186 36 Per 2 181 35 Per 3 181 34 Per 3 186 34 Per 4 186 37 Per 5 181 35 Per 6 181 35 Per 7 186 36
	Intro Computer Science	No Textbook Needed	32	1	Per 6 186	32
	Computer Lit. & Computer App.	Century 21 Computer Applications & Keyboarding Lessons 1-170, 9th ed. Cengage Learning 2010.	95	29	1	Per 4 181 29

	Textbook is only used during class time				
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++ May utilize the Master schedule to give this information

*BI= Bilingual, RS=Resource, SD=Special Day OSE= Other Special Education, AP= Advanced Placement

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL
DISTRICT**

SUBJECT: Approval of Resolution #05:17/18 Week of the
School Administrators

MEETING: September 27, 2017

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

GOVERNING BOARD

Board Goals:

- Improve/Sustain Student Achievement through CAASPP Test and Other Assessment Measures
- Improve School Climate and Student Discipline in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Crisis Long-Term Solution
- Ensure Board and Administrator Participation in CSBA's Masters in Governance and Other Trainings
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Annually we recognize our employees for their dedication and commitment to our students and to our school district. This year the week of the School Administrator is from October 8-14, 2017.

Our administrative team has worked tirelessly for the benefit of the students in the district. There is no designated time frame for the hours they commit to making their schools and our school district a better place for student learning. Many of our administrators work beyond the five days a week putting in six to seven days a week to accomplish all that we ask and more. They are problem solvers tackling situations that CEO's of the largest Fortune 500 companies would ignore, they engage with our students to make our campuses safe havens for all our students. We are proud of our team; this resolution is but a small token of our appreciation.

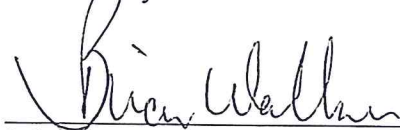
Recommendation:

It is recommended that the Board of Education approve Resolution #05:17/18 to honoring the Week of the School Administrator October 8-14, 2017.

Fiscal Impact:

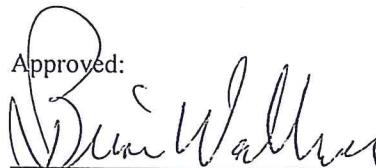
None

Submitted By:



Brian Walker, Ed.D.
Superintendent

Approved:



Brian Walker, Ed.D.
Superintendent

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
RESOLUTION #05:17/18
Week of the School Administrator
October 8-14, 2017

WHEREAS, Leadership Matters for California’s public education system and the more than 6 million students it serves;

WHEREAS, School administrators are passionate, lifelong learners who believe in the value of quality public education, and

WHEREAS, the title “school administrator” is a broad term used to define many education leadership posts. Superintendents, assistant superintendents, principals, assistant principals, special education and adult education leaders, curriculum and assessment leaders, school business officials, classified educational leaders, and other school district employees are considered administrators; and

WHEREAS, providing quality service for student success is paramount for the profession; and

WHEREAS, Most school administrators began their careers as teachers. The average administrator has served in public education for more than a decade. Most of California’s superintendents have served in education for more than 20 years. Such experience is beneficial in their work to effectively and efficiently lead public education and improve student achievement; and

WHEREAS, Public schools operate with lean management systems, across the nation, public schools employ fewer managers and supervisors than most public and private sector industries including transportation, food service, manufacturing, utilities, construction, publishing and public administration; and

WHEREAS, School leaders depend on a network of support from school communities – fellow administrators, teachers, parents, students, businesses, community members, board trustees, colleges and universities, community and faith-based organizations, elected officials and district and county staff and resources – to promote ongoing student achievement and school success; and

WHEREAS, Research shows great schools are led by great principals, and great districts are led by great superintendents. These site leaders are supported by extensive administrative networks throughout the state; and

WHEREAS, the State of California has declared October 8 through October 14 as the “Week of the School Administrator” in Education Code 44015.1; and

WHEREAS, the future of California’s public education system depends upon the quality of its leadership; now therefore

BE IT RESOLVED, by the Superintendent and Board of Education of the South Monterey County Joint Union High School District that all school leaders be commended for the contributions they make to successful student achievement.

I, Brian Walker, Ed.D., Superintendent of the South Monterey County Joint Union High School District, hereby declare October 8-14, 2017 as the Week of the School Administrator, adopted at the board meeting held on the 27st day of September, 2017.

Paulette Bumbalough, Board President

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL
DISTRICT**

SUBJECT: Approve Resolution No. 06:17/18 Uniform Public Construction Cost Accounting Procedures (UPCCA)

MEETING: September 27, 2017

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

GOVERNING BOARD

Board Goals:

- _____ Improve, Monitor and Sustain Student Achievement
- _____ Improve School Climate in Support of Teaching, Learning and Student Safety
- _____ Develop/Sustain Fiscal Solvency
- _____ Ensure that Facilities are Safe for Staff and Students
- x Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Normally, school districts must formally bid construction projects in which the costs exceed \$15,000. The primary advantage to utilizing the UPCCA is that it allows project under \$45,000 to be performed by a negotiated agreement or purchase order.

It also allows projects of \$145,000 or less to be awarded pursuant to an expedited, informal bidding procedure. The authority to award projects in this category can be delegated in advance to district staff. Therefore, the project can be awarded as quickly as ten days after notice of the project is provided to the list of contractors maintained by the District that are qualified to perform the work.

Recommendation:

It is recommended that the Board of Education approve Resolution No. 06:17/18 Uniform Public Construction Cost Accounting Procedures.

Fiscal Impact:

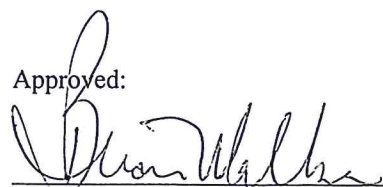
Not applicable

Submitted By:



Sherrie S. Castellanos
Chief Business Official

Approved:



Brian Walker, Ed.D.
Superintendent

RESOLUTION NO. 06:17/18

**THE BOARD OF TRUSTEES OF THE
SOUTH MONTEREY COUNTY JOINT UNION SCHOOL DISTRICT RESOLUTION
TO BECOME SUBJECT TO
UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING PROCEDURES**

WHEREAS, the South Monterey County Joint Union High School District ("District") currently uses formal bidding procedures pursuant to Public Contract Code section 20110, et. seq., applicable to construction work performed or contracted by the District;

WHEREAS, the District is not now currently subject to uniform public construction cost accounting procedures;

WHEREAS, Public Contract Code section 22000 et seq., the Uniform Public Construction Cost Accounting Act (" Act"), establishes a uniform cost accounting standard and allows for an alternate method for bidding of public works projects ("informal bidding") by local public agencies;

WHEREAS, the Uniform Public Construction Cost Accounting Commission ("Commission") established under the Act has developed uniform public construction cost accounting procedures for implementation by local public agencies in the performance of or in the contracting for construction of public projects;

WHEREAS, the Commission has determined that compliance with the California Schools Accounting Manual meets the accounting requirements of the Act for school districts;

WHEREAS, the limits for the informal bidding of public works projects by local public agencies are adjusted every five years by directive of the California State Controller and were last adjusted to provide that (a) public projects of \$45,000 or less may be performed by District employees by force account or by negotiated contract (Public Contract Code§ 22032(a)); (b) public projects of \$175,000 or less may be contracted by informal procedures (Public Contract Code§ 22032(b)); and (c) public projects over \$175,000 are subject to formal bidding procedures (Public Contract Code§ 22032(c));

WHEREAS, other local public agencies report that benefits of becoming subject to uniform public construction cost accounting procedures pursuant to the Act include the raised force account limit, informal bidding procedures, greater leeway in the execution of public works projects, a streamlined awards process, improved timeliness of project completion, and simplified administration;

WHEREAS, a local public agency's governing body must elect by resolution to become subject to the Act and file a copy of the resolution with the State Controller's Office pursuant to Public Contract Code section 22030.

NOW THEREFORE, the Board of Trustees of the South Monterey County Joint Union High hereby Resolves, determines, and finds the following:

Section 1. That the foregoing recitals are true.

Section 2. That, based on the foregoing, it would be beneficial for the entire District, excepting the District's maintenance procedures and projects, to become subject to uniform public construction cost accounting procedures pursuant to the Act.

Section 3. That the Board of Trustees hereby elects pursuant to Public Contract Code section 22030 to become subject to the uniform public construction cost accounting procedures set forth in the Act and to the Commission's policies and procedures manual and cost accounting review procedures, as they may each from time to time be amended, and directs the District Superintendent or the Superintendent's designee to notify the State Controller forthwith of this election.

Section 4. That the Board of Trustees hereby delegates the authority to the District's Superintendent or the Superintendent's designee to award or to negotiate, execute, and enter into a contract or contracts with a qualified contractor or contractors for completion of public works projects pursuant to the procedures authorized in the Act (collectively, "Contracts").

Section 5. That the Contracts approved by the District's Superintendent, or designee, pursuant to this delegation shall be submitted to the Board for ratification.

Section 6. That the District's Superintendent, or the Superintendent's designee authorized pursuant to this Resolution to take any action which is necessary to complete the procedures necessary for the District to become subject to the uniform public construction cost accounting procedures set forth in the Act and to take any action authorized by the Act.

This Resolution shall take effect upon its adoption.

PASSED AND ADOPTED by the Board of Trustees of the South Monterey County Joint Union High School District, this 27th day of September 2017, by the following vote:

AYES:

NOES:

ABSENT:

_____, President

_____, Clerk

CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING ACT FREQUENTLY ASKED QUESTIONS (FAQs)

These FAQs have been compiled to assist agencies that are participating in the California Uniform Public Construction Cost Accounting Act (“the Act”). Public Contract Code section 22000 et seq., unless stated otherwise, all references are to the Public Contract Code.

1. What is the Uniform Public Construction Cost Accounting Act?

The Act is legislation that was enacted in 1983 to help promote “uniformity of the cost accounting standards and bidding procedures on construction work performed or contracted by public entities in the state.” Section 22001. The Act is a voluntary program that is available to all public entities in the State but it only applies to those public agencies that have “opted in” to the provisions set forth by the Act. The entirety of the Act is found at Sections 22000-22045.

2. What are some of the key provisions of the Act?

The Act allows for public project work in the amount of \$45,000 or less to be performed by the public agency’s force account, by negotiated contract, or by purchase order. Section 22032(a). Public projects in the amount of \$175,000 or less can use the informal bidding procedures set forth in the Act in Section 22032(b). Public projects at a cost of more than \$175,000 shall use formal bidding procedures to let the contract pursuant PCC Section 22032(c).

3. What are the benefits of the program?

- a) Increased force account limit
- b) Informal bidding for projects that are \$175,000 or less which do not require advertising.
- c) Reduces the number of formal bids.
- d) Expedited contracting for small projects.

Many participants laud the program because it gives them more leeway in the execution of public works projects; has speeded up the awards process; has improved timeliness of the project completion; has eliminated considerable red tape and cumbersome paperwork relative to advertising and filing of reports; and has simplified administration. Many agencies have encountered only minimal challenges with the accounting requirements and the overhead portion. Moreover, where required, the adjustment was relatively simple; most of the required procedures were already actually in place, so there was no noticeable change in the existing operations. The Standard Accounting Codes Structure will satisfy the reporting requirements when used properly.

4. Is the Uniform Public Construction Cost Accounting Act mandatory for public agencies?

No. The Act is a voluntary program

CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING
ACT FREQUENTLY ASKED QUESTIONS (FAQs)

5. How does a public agency become subject to the Act?

The governing body must elect by resolution to become subject to the Act and file a copy of the resolution with the State Controller's Office. Section 22030. Sample documents are available at: http://www.sco.ca.gov/ard_cuccac.html. Once an agency has opted into the Act it will remain a part of the program.

6. May a public agency withdraw from the Act?

Yes. An agency may withdraw from the Act by filing a resolution of the agency's election to withdraw with the State Controller's Office.

7. What is the California Uniform Construction Cost Accounting Commission?

It is the Commission created to administer the Act. Section 22010. It consists of fourteen (14) members: thirteen (13) members are appointed by the State Controller and one is a designated member of the Contractors' State License Board. Seven members represent the public sector (counties, cities, school districts, and special districts). Six members represent the private sector (public works contractors and unions). The Commission members receive no salary, but are eligible for reimbursement of their direct expenses related to the Commission.

8. What are the Uniform Public Construction Cost Accounting Procedures?

They are procedures to be used to estimate costs for determining if a public project is required to be bid out and to capture and record actual costs when a public project is performed by the agency's own work force found at www.sco.ca.gov/ard_cuccac.html. The procedures follow normal accounting in the industry and in many cases are not much different from those already in place at the agency. Sample forms are available in the CUCCAC Cost Accounting Policies and Procedures Manual at http://www.sco.ca.gov/Files-ARD-Local/CUCCAC_Manual.pdf

School districts may use the Standard Accounting Code Structure to comply with the tracking requirements.

9. Are the cost accounting policies and procedures applicable for agencies whose work force only performs maintenance tasks as defined in the Act and that contract all of its public projects to third parties?

The cost accounting policies and procedures are only applicable for agencies that perform public project work by force account. This does not exclude from the program agencies whose public projects are all contracted out. In fact, they might want to review the benefits available and elect to participate now in the event conditions change at some time in the future.

10. What is meant by the term "qualified contractors" as it pertains to the Act?

Qualified contractors are legally qualified contractors who perform work as a licensed contractor. In addition, the Commission has determined that nothing in the Act prohibits a participating agency from, at their discretion, using an objective pre-qualification process in the formation and maintenance of their Qualified Contractors lists.

11. Can a public agency disqualify or exclude certain contractors from the Qualified Contractors List required in Section 22034(a)(1)?

Agencies may disqualify contractors from the Qualified Contractors List when a contractor fails to furnish information to meet the minimum criteria as established by the Commission.

12. For agencies that do not maintain an informal bidders list, are they allowed to choose who will get notifications on information projects?

No. Section 22034(a)(2) provides for notifications to construction trade journals and exchanges in lieu of sending notifications to contractors on an informal bidders list.

13. What is the difference between qualifying contractors under the Act and requalification of contractors under Section 20101?

Qualifying contractors is a process that allows contractors to register with a public agency for notification of public works opportunities. The prequalification process under Section 20101 is a more complex process that requires a standardized questionnaire and evaluation of contractors using standard scoring criteria and does not apply to the Act. The prequalification process is applicable under the Local Agency Public Construction Act.

14. Must a public agency: (1) Notify contractors about public projects if the contractor is believed to not have the skills, credentials, or experience to perform the work required for the public project? (2) Consider bids submitted by a contractor that the public agency believes does not have the skills, credentials, or experience to perform the work?

a) Yes. If a contractor is on the Qualified Contractors List the contractor must be notified by the agency of public projects for which he is licensed to perform. Section 22034(a)(1)

b) Yes. All bids received from qualified contractors must be considered. Section 22034(a)(1).

15. Does the Act allow flexibility in cases of emergency and when repair or replacements are necessary to permit the continued conduct of the operations or services of a public agency?

For the purposes of the Public Contract Code, “emergency” is defined at Section 1102 as “a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of life, health, property, or essential public services.” The Act sets forth in Section 22035(a) how a governing body would proceed in the case of emergency repairs or replacements. This section states, “In cases of emergency when repair or replacements are necessary, the governing body may proceed at once to replace or repair any public facility without adopting plans, specifications, strain sheets, or working details, or giving notice for bids to let contracts. The work may be done by day labor under the direction of the governing body, by contractor, or by a combination of the two.” Section 22050 et seq., provides the emergency contract procedures to be followed in these cases.

16. Do the alternative bidding procedures apply only to public projects as defined in Section 22002(c)?

No. The alternative bidding procedures can be used when contracting for “maintenance work” as defined at Section 22002(d) or when contracting for other work that does not fall within the definition of “public work” as defined in Section 22002(c).

17. What will membership in the Act cost my agency?

Nothing. There are no membership fees or dues. However, the Commission does accept grants to assist it in carrying out its duties. Section 22015(c).

18. What are the most common concerns addressed by the Act?

These are:

- a) Cost accounting policies and procedures;
- b) Informal bidding procedures;
- c) Accounting procedures review.

The cost accounting requirements follow those common to the construction industry. The informal bidding on public projects up to \$175,000 is seen by the agencies as an asset enhancing project completion. Maintenance of a Qualified Contractor Bid List is routine, since interested contractors make it a point to be included on the list. While an accounting procedures review could potentially hold up a project for a minimum of 45 days pursuant to Section 22043(c)(1), these types of reviews have been rare in the Commission’s history.

19. Does an agency have to calculate an overhead rate in order to apply the accounting procedures?

No. Cities with populations of less than 75,000 shall assume an overhead rate equal to 20% of the total costs of the public project, including the costs of material, equipment and labor. Section 22017(b)(1). Cities with a population of more than 75,000, may either calculate an actual overhead or assume an overhead rate of 30% of the total costs of a public project including the costs of material, equipment and labor. Section 22017(b)(2).

20. When a public entity opts into the Act, does the Act supersede other contracting legal requirements such as statutory requirements for performance bonds, prevailing wages, and certificates of insurance, etc.?

No. The Act only supersedes the bidding procedures used once a public agency has opted into the Act and has notified the Controller. All other contracting requirements are applicable.

21. Can a public agency, claim to be to be exempt from following all of the requirements in the Public Contract Code by claiming they only have to follow the language and procedures within the Act?

The Act is part of the Public Contract Code therefore, if the Act is silent on a particular matter the rest of the Public Contract Code would apply.

22. If public agencies are not following the advertising requirements in the Act, will the Commission address those agencies? Can a complaint be brought to the Commission?

No. The Commission cannot review any complaint of improper advertising by any public agency. The Commission can only review the accounting procedures of a public agency when a complaint from an interested party provides evidence that the participating agency:

1. Performs work, after rejecting all bids, claiming it can do it less expensively. (Section 22042(a))
2. The work performed exceeded the force account limits. (Section 22042(b))
3. The work has been improperly classified as maintenance. (Section 22042(c))
4. A public agency is accused of not complying with the informal bidding procedures set forth at Section 22034. (Section 22042.5)

23. Section 20112 specifically requires school districts to advertise twice for a two week period, while Section 22037 requires advertising once, 14 days in advance of the date of opening of bids. How do participating school districts reconcile this conflict?

When the Act is in conflict with any other section in the Public Contract Code, the Act shall supersede. Advertising once, 14 days in advance of the date of opening of bids is what is required by the Act. Districts participating in the Act may choose to maximize their outreach by continuing to advertise twice.

24. May a public agency contract separately for like work at the same site at the same time using the under \$45,000 Force Account method?

No. Section 22033 provides that, “It shall be unlawful to split or separate into smaller work orders or projects any project for the purpose of evading the provisions of this article requiring work to be done by contract after competitive bidding”. Separating “like work” would only be permitted as long as the total of all the “like work” is less than \$45,000. If the work is more than \$45,000, the work needs to be advertised and bid according to the provisions of the Act (i.e. bid informally if the total amount is less than \$175,000 and bid formally if the total amount exceeds \$175,000).

25. May a public agency bid out 2 separate projects that occur at the same time and site, but are different types of work?

Yes, there is no violation if the work is being competitively bid. If the agency wants to use the negotiated or informal bidding processes, the agency must apply the appropriate limits to each of the projects. Each project must be separate in scope. Projects may not be separated by trade to avoid bidding. If the total of all jobs is greater than \$45,000; the informal or formal bid limits will apply.

26. Does a value need to be assigned to the volunteer labor when the California Conservation Corps, or some such volunteer organization provides volunteer labor on a public project?

No. Volunteer labor from the California Conservation Corps, or some such volunteer organization does not need to be included as a cost of a public project for bid limits purposes where no costs are associated with the volunteer labor.

CALIFORNIA UNIFORM PUBLIC CONSTRUCTION COST ACCOUNTING
ACT FREQUENTLY ASKED QUESTIONS (FAQs)

27. Does a public agency by opting into the Act, automatically bring all departments of the public agency into the Act?

Yes. When a public agency elects to become subject to the uniform construction cost accounting procedures, the entire legal entity is considered subject to the Act and no divisions or departments will be exempt.

28. When a public agency opts into the Act, does it automatically bring all districts under control of the Board into the Act?

No. Special Districts, which are governed by a board of supervisors or city council, are only subject if a separate election is made for each special district.

29. PCC 22034 requires that participating agencies adopt an Informal Bidding Ordinance. What do schools and special districts that cannot adopt Ordinances do to comply?

The Commission cannot provide legal advice. The school districts and special districts should check with their own legal counsel on how to comply with Section 22034.

Additional inquiries and questions can be directed to:

State Controller's Office

Local Government Programs and Services Division

Local Government Policy Section

P.O. Box 942850

Sacramento, CA 94250

or email LocalGovPolicy@sco.ca.gov

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL
DISTRICT**

SUBJECT: Approve Resolution No. 07:17/18 Gann Limit

MEETING: September 27, 2017

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

GOVERNING BOARD

Board Goals:

- _____ Improve, Monitor and Sustain Student Achievement
- _____ Improve School Climate in Support of Teaching, Learning and Student Safety
- _____ Develop/Sustain Fiscal Solvency
- _____ Ensure that Facilities are Safe for Staff and Students
- X Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Education Code 42132 requires that the governing board of each school district adopt a resolution to identify the estimated appropriations limit for the current fiscal year and the actual appropriations limit for the preceding fiscal year.

Recommendation:

It is recommended that the Board of Education approve Resolution No. 07:17/18 Recalculated 2016/17 and the 2017/18 Gann Limit.

Fiscal Impact:

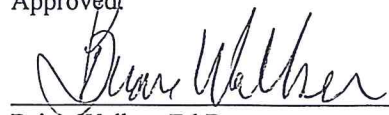
Not applicable

Submitted By:



Sherrie S. Castellanos
Chief Business Official

Approved:



Brian Walker, Ed.D.
Superintendent

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

RESOLUTION #07:17/18

FOR ADOPTING THE RECALCULATED 2016/17 AND THE 2017/18 "GANN" LIMIT

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, Commonly called "Gann Limits", for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann Limit for the 2016/17 fiscal year and a projected Gann Limit for the 2017/18 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that the District does provide public notice that the attached calculations and documentation of the Gann limits for the 2016/17 and 2017/18 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that the Board of Trustees does hereby declare that the appropriations in the Budget for the 2016/17 and 2017/18 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Board of Trustees will provide copies of this resolution along with the appropriate attachments to interested citizens of this district.

Adopted this 27th day of September, 2017

Brian Walker, Ed.D.
Superintendent

The FISCAL REPORT *an informational update*

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Volume 37

For Publication Date: August 25, 2017

No. 17

It's Time to Calculate Your Gann Limit

The Gann Limit (named for Paul Gann, the author of Proposition 4 which amended the State Constitution to establish this limit) is intended to constrain the growth in state and local government spending by linking year-to-year changes in expenditures to changes in inflation (represented by per capita personal income) and population (represented by average daily attendance [ADA] for schools). Established in 1979 following the enactment of Proposition 13 and subsequently amended by Proposition 111, the Gann Limit has become a largely pro forma calculation that no longer constrains governmental expenditures. This is because the limit has grown significantly faster than appropriations subject to the limit.

Education Code Section 42132 requires that on or before September 15 of each year, the governing board of each school district adopt a resolution to identify the estimated appropriations limit for the current fiscal year and the actual appropriations limit for the preceding fiscal year. The resolution must be adopted at a regular or special meeting of the governing board.

The Gann Limit is calculated by multiplying the prior-year limit by the percentage change in ADA and per capita personal income. There's no need to pull out your calculators, though, as the state's Standardized Account Code Structure (SACS) software does all of the work for you (see SACS Form GANN). The software includes the statewide factor for per capita personal income change of 3.69%, and once you have uploaded the data from your financial software and entered prior-year and current-year estimated ADA in SACS Form A, the SACS software will calculate the percentage change in ADA for you and use the combination of these factors to provide you with the change in your district's Gann Limit.

The next step is to determine how much of your district's local resources are subject to that limit. It is important to understand that not all revenue sources count against your district's Gann Limit. Gann Limits only constrain the appropriations from state and local tax sources, and so federal aid is excluded, as well as nontax income, such as revenues from cafeteria sales, adult education fees, and foundations. Once again, the SACS software does the hard work for you as the Form GANN within the SACS software is prepopulated based on the data imported from your financial software.

Let's step back from the calculations for a moment and paint a mental picture of how the Gann Limit works. Envision the dollar amount of your district's Gann Limit as a bucket and this bucket can hold \$50 million (the calculated Gann Limit). First, put your local property taxes that count toward your Local Control Funding Formula entitlement into this bucket, including appropriate district interest income. Next, pour all of the district's other unrestricted state aid into this bucket. Per Government Code Section (G.C.) 7906, the amount of state aid that fills up the bucket counts toward your district's Gann Limit, while the amount that overflows the bucket counts toward the state's Gann Limit. (Note that all state aid for categorical programs always counts toward the state's Gann Limit.) Through this process, as much state aid as possible counts toward school agency Gann Limits. By reducing the amount of state aid that counts toward the state's Gann Limit in this manner, this process helps the state avoid being over its Gann Limit.

Through this calculation, the revenues of nearly every local educational agency is close to if not exactly at its Gann Limit. Furthermore, if any school agency should, for any reason, find itself over its Gann Limit, that agency may adopt a Governing Board resolution increasing its Gann Limit by the amount needed and then

inform the Director of the Department of Finance, who must then reduce the state's Gann Limit by an equal dollar amount (see G.C. 7902.1).

To summarize, school agencies are required to perform Gann Limit calculations by the State Constitution, but it is also important for them to complete these calculations to identify how much state aid counts toward the local agency's Gann Limit, so that the state of California knows how much state aid counts toward its own Gann Limit.

[Note: Current-year software and instructions are available through the SACS2017ALL Software as a supplemental form at www.cde.ca.gov/fg/sf/fr. While the functionality within the SACS software allows for the Form GANN to be prepopulated from the school agency's uploaded data, it is important to review the completed form for accuracy and any necessary board action (i.e., resolution).]

—*Brianna Garcia and Robert Miyashiro*

posted 08/23/2017

	2016-17 Calculations			2017-18 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
A. PRIOR YEAR DATA (2015-16 Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE)	2015-16 Actual			2016-17 Actual		
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	15,904,727.03		15,904,727.03			17,698,980.16
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	2,040.07		2,040.07			2,154.47
ADJUSTMENTS TO PRIOR YEAR LIMIT	Adjustments to 2015-16			Adjustments to 2016-17		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA (2016-17 data should tie to Principal Apportionment Software Attendance reports and include ADA for charter schools reporting with the district)	2016-17 P2 Report			2017-18 P2 Estimate		
1. Total K-12 ADA (Form A, Line A6)	2,154.47		2,154.47	2,216.58		2,216.58
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			2,154.47			2,216.58
C. LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED TAXES AND SUBVENTIONS (Funds 01, 09, and 62)	2016-17 Actual			2017-18 Budget		
1. Homeowners' Exemption (Object 8021)	25,827.85		25,827.85	24,676.00		24,676.00
2. Timber Yield Tax (Object 8022)	0.00		0.00	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	0.00		0.00	0.00		0.00
4. Secured Roll Taxes (Object 8041)	4,688,666.23		4,688,666.23	4,656,590.00		4,656,590.00
5. Unsecured Roll Taxes (Object 8042)	185,263.50		185,263.50	173,062.00		173,062.00
6. Prior Years' Taxes (Object 8043)	45,167.15		45,167.15	52,309.00		52,309.00
7. Supplemental Taxes (Object 8044)	134,564.42		134,564.42	77,033.00		77,033.00
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	416,477.30		416,477.30	270,768.00		270,768.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	6,237.62		6,237.62	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	381,551.11		381,551.11	49,088.00		49,088.00
12. Parcel Taxes (Object 8621)	0.00		0.00	0.00		0.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	5,883,755.18	0.00	5,883,755.18	5,303,526.00	0.00	5,303,526.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	5,883,755.18	0.00	5,883,755.18	5,303,526.00	0.00	5,303,526.00

	2016-17 Calculations			2017-18 Calculations		
	Extracted Data	Adjustments*	Entered Data/Totals	Extracted Data	Adjustments*	Entered Data/Totals
EXCLUDED APPROPRIATIONS						
19. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			395,356.00			476,648.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)			395,356.00			476,648.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	17,730,523.00		17,730,523.00	19,735,940.00		19,735,940.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	0.00		0.00	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	17,730,523.00	0.00	17,730,523.00	19,735,940.00	0.00	19,735,940.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	31,050,868.07		31,050,868.07	30,044,605.00		30,044,605.00
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	130,591.89		130,591.89	92,103.00		92,103.00
APPROPRIATIONS LIMIT CALCULATIONS						
D. PRELIMINARY APPROPRIATIONS LIMIT			2016-17 Actual			2017-18 Budget
1. Revised Prior Year Program Limit (Lines A1 plus A6)			15,904,727.03			17,698,980.16
2. Inflation Adjustment			1.0537			1.0369
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			1.0561			1.0288
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			17,698,980.16			18,880,612.22
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			5,883,755.18			5,303,526.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of \$120 times Line B3 or \$2,400; but not greater than Line C26 or less than zero)			258,536.40			265,989.60
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			12,210,580.98			14,053,734.22
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			12,210,580.98			14,053,734.22
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			76,421.49			59,522.97
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			5,960,176.67			5,363,048.97
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			12,134,159.49			13,994,211.25
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			5,960,176.67			
b. State Subventions (Line D8)			12,134,159.49			
c. Less: Excluded Appropriations (Line C23)			395,356.00			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			17,698,980.16			

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL
DISTRICT**

SUBJECT: Approval of Resolution #08:17/18 National Bullying Prevention Month **MEETING:** September 27, 2017

AGENDA SECTION:

- ACTION**
- INFORMATION**
- ACTION/CONSENT**

GOVERNING BOARD

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure Compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

October is National Bullying Prevention Month. Bullying is a national problem that must be addressed both at home and in school. The South Monterey County Joint Union High School District is committed to working with our community to stop bullying and cyberbullying by increasing awareness of the prevalence and impact of bullying on the individual.

To that end, we join the nation in recognizing October as National Bullying Month, and we will provide parent and student education in our schools on the topic. We will initiate campaigns to stop bullying and make everyone aware of the issue.

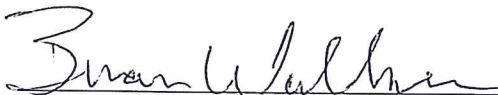
Recommendation:

It is recommended that the Board of Education approve Resolution #08:17/18 Proclaiming National Bullying Prevention Month.

Fiscal Impact:

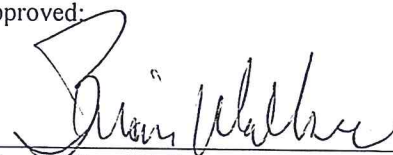
None.

Submitted By:



Brian Walker, Ed.D.
Superintendent

Approved:



Brian Walker, Ed.D.
Superintendent

RESOLUTION #08:17/18

Proclaiming

National Bullying Prevention Month

WHEREAS, the South Monterey County Joint Union High School District Board of Education supports the rights of students and staff to attend schools that are safe and free from violence, harassment, all forms of bullying and discrimination and encourages our community to work together to stop bullying and cyberbullying by increasing awareness of the prevalence and impact of bullying; and

WHEREAS, October is **National Bullying Prevention Month** where we observe the need for development, implementation, and monitoring of policies and programs that address all forms of bullying including physical, verbal, covert and cyberbullying, and encourage our schools and communities to educate students, parents and others about their role in bullying prevention; and

WHEREAS, various researchers have concluded that bullying is the most common form of violence affecting children and has devastating effects such as school avoidance, loss of self-esteem, increased anxiety and depression; and

WHEREAS, it is essential to achieving the mission of public education that students are provided a safe and healthy school environment that ensures both the physical and emotional safety of students and staff and creates the conditions necessary to foster academic achievement; and

WHEREAS, our county office of education and our school districts have a responsibility to ensure a safe school environment that is free of intimidation and harassment and to create safe school communities by implementing training and ongoing strategies and programs that address all forms of bullying; and

WHEREAS, cyberbullying is on the rise due to the increased use of technology and includes harassment, impersonation, denigration, and exclusion, and can have a harmful impact on the school environment; and

WHEREAS, the most effective approach to creating safe school environments requires a comprehensive, coordinated effort where districts, schools and communities accept responsibility for their critical roles and collaborate to establish a positive environment for teaching and learning:

NOW, THEREFORE, BE IT RESOLVED that the South Monterey County Joint Union High School District Board of Education does hereby adopt Resolution #08:17/18 in support of **National Bullying Prevention Month** and encourages local schools and community stakeholders to develop, implement, and monitor policies and programs that foster and support a positive, respectful school climate free from harassment, bullying, discrimination, and violence.

Passed and adopted on September 27, 2017.



Paulette Bumbalough, Board President

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL
DISTRICT**

SUBJECT: Acceptance of the 2016/17 Unaudited Actual
Financial Report

MEETING: September 27, 2017

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

GOVERNING BOARD

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

School Districts are required to report their Unaudited Actual report by September 15, 2017 each year. We received an extension from MCOE to present the report September 27, 2017 to our Governing Board.


Recommendation:

It is recommended that the Board of Education accept the 2016/17 Unaudited Actual Financial Report.

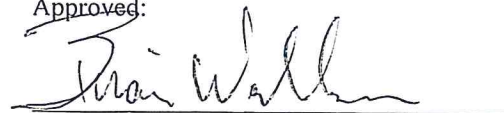
Fiscal Impact:

See attached narrative

Submitted By:


Sherrie S. Castellanos
Chief Business Official

Approved:

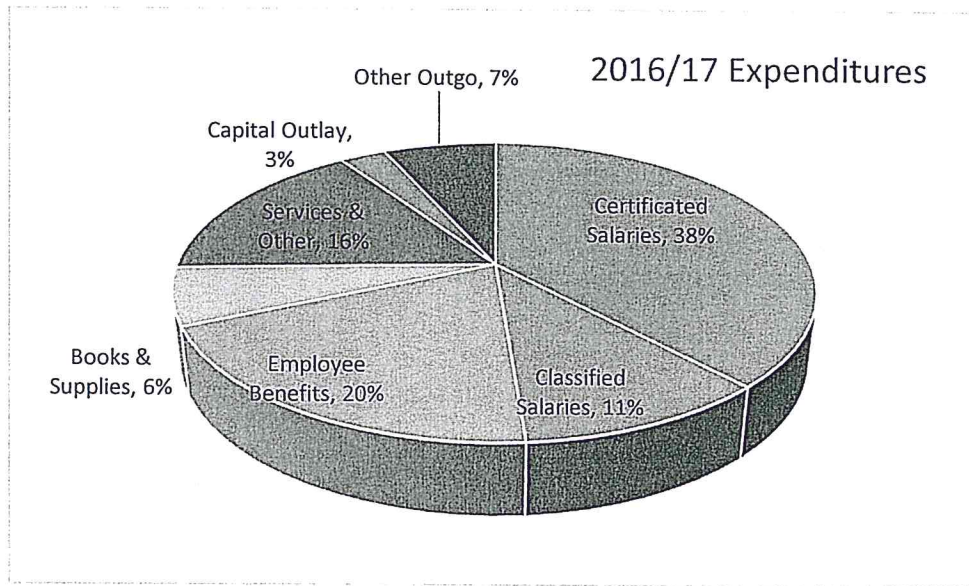

Brian Walker, Ed.D.
Superintendent

As we close the 2016/17 budget year, the district has positive ending balances in all resources and continues to maintain a balanced budget.

Funding Changes:

Description	16/17 Adopted Budget	16/17 Unaudited Actual	Difference
Base Grants	\$8,578	\$8,578	\$0.00
Grade Span	\$226	\$226	\$0.00
Gap %	54.18%	56.08%	1.9% Increase
Lottery – Unrestricted	\$126/ADA	\$144/ADA	\$18 Increase
Lottery – Prop 20 (Inst. Materials)	\$30/ADA	\$45/ADA	\$15 Increase
Average Daily Attendance (ADA)	2080	2149.83	69.83 Increase
Unduplicated %	79.7%	77.28%	2.42% Decrease

Due to the increases in ADA, the District’s Local Control Funding Formula increased from \$22.8 million to \$23.3 million.



Our current unrestricted ending fund balance for 2016/17 for Fund 01 is \$10,041,578.50. These dollars are designated as follows:

\$8,394,505.52	Reserved for Economic Uncertainty	30.29%
\$403,488.97	Lottery - Unrestricted	
\$459,000.00	KCHS Portable Project	
\$229,875.00	GHS Portable Project	
\$541,000.00	Technology Infrastructure	
\$10,041,578.50	Total Unrestricted Ending Balance (Fund 01)	

In addition to the changes in funding, 2016/17 had some major milestones:

- Board regained local control
- Pinnacle Academy Charter School opened
- Added two portable classrooms at Greenfield HS
- Required to move \$7 million cash into non-taxable money market (State Loan requirement)

District staffing:

12 Administrators

5 Classified Managers/Confidential

96 Certificated

90 Classified

In 2012/13, the County and the District changed the financial system to Escape. When the District transferred balances from FMS to Escape, there was a change in accounting method. This change created a negative balance in the health and welfare. To correct the error, we needed to cover the negative and assure there is enough in the holding account to cover July & August premiums. This correction required an adjustment of \$450K. This is a one-time adjustment.

Federal and state programs have requirements at the close of the books that need to be met. Last year, all but the Minimum Classroom Compensation were met. This year, all were met:

- **MOE for Special Education.** Each year, school districts and charter schools must demonstrate they are sustaining the same level of state and local expenditures to the special education program as was provided in the prior year.
- **Minimum Classroom Compensation 53%.** Last year, we had to file a waiver with the County Office because we were at 49%. For high school districts, the minimum percentage is 50%.
- **NCLB Maintenance of Effort.** Districts are required to put forth the same level of effort with State and Local funds as federal funds. We are required to expend 90% of prior year level expenditure from state and local funds.

Districts are required to set-aside funds for Routine Restricted Maintenance. We are required to fund the program at 3% of general fund expenditures or the amount deposited in 2014/15 whichever is less. The District funds this program using 3%.

Fund 09, Charter Schools Special Revenue Fund is the fund we use for Pinnacle Academy Charter School's revenues and expenditures. The Charter School's 2016/17 funded ADA is 16.72. The estimated 2017/18 ADA is 61.38. Pinnacle Academy Charter School is a non-classroom based, independent study program, started in 2016/17. The program offers an alternative learning environment for students. The first year of operations was successful and the program is growing.

Fund 11, Adult Education Fund, used to account for adult education revenues and expenditures.

Fund 13, Cafeteria Special Revenue fund used to account for food service revenues and expenditures. The district is required at the close of the books to evaluate the Child Nutrition program's net cash resources (NCR). The NCR is defined as the amount of funding in the LEA's Cafeteria Fund (fund 13) at

any one time, including accounts receivable. The Cafeteria Fund's NCR must stay below a level equal to three months' operating expenditures. If the NCR exceeds this limit, the LEA should work with the CDE to determine if a spending plan is needed to reduce the NCR to the appropriate level. The district did not exceed the threshold. The current ending balance is this fund is \$209,872.

Fund 17, Special Reserve Fund hold funds assigned by the Governing Board. The district transferred \$2.5 million out of this fund to Fund 56 (debt service) this year. The ending balance in Fund 17 after the transfer and interest is \$559,460.

Fund 25, Capital Facility funds used to account for fees assessed on developers for residential and commercial construction. These funds are to be used for growth in student population to provide school facilities. The district shares the fees with the elementary districts within our district. SMCJUHSD receives 33% and the appropriate elementary districts (depends on address) receives 67%. This fund has an ending balance of \$51,705. We have a loan payment for a prior portable project that is paid out of this fund. 2018/19 is the final payment.

Fund 51, Bond Interest and Redemption Fund used for accounting of the general obligation bond.

Fund 56, Debt Service Fund is where the \$2.5 million from Fund 17 was transferred. The funds in Fund 56, are reserved for repayment of the State loan. The amount held in Fund 56, is approximately three years of loan principal and interest payments. This fund also accounts for the cash in the US Bank on reserve due to the requirements of the loan. The amount held in reserve with US Bank at the close of the year was \$1,250,122.86. The combined total of the transfer, interest and the cash in bank provides for the ending balance of \$3,750,122.

Updates for 2017/18

Description	17/18 Adopted Budget	17/18 45 Day Revise	Difference
Base Grants	\$8,712	\$8,712	\$0.00
Grade Span	\$227	\$227	\$0.00
Gap %	43.97%	43.19%	.78% decrease
Lottery – Unrestricted	\$144/ADA	\$146/ADA	\$2 increase
Lottery – Prop 20 (Inst. Materials)	\$45/ADA	\$48/ADA	\$3 Increase
Average Daily Attendance (ADA)	2211	2211	No change
Unduplicated	74.05%	74.00%	.05% Decrease

District staffing:

12.5 Administrators (.5 Psychologist)

4.5 Classified Managers/Confidential (change with Operations Supervisor)

113 Certificated (added teachers for growth, LCAP goals and speech (previously an outside agency)

97.75 Classified (Para Professionals for SPED, Added Hours for Food Service, and Operations Secretary)

The District's Fund 01 Reserve for Economic Uncertainty is \$7.5 Million (23.5%). This is approximately \$500K more than at budget adoption. The increase is due to the increase of the 16/17 ending balance. Even though the District is deficit spending, we maintain a balanced budget.

Deficit Spending \$2.8 million

772K Libraries Supplemental / Concentration Funds

541K Technology

459K KCHS Portables

230K GHS Portables

484K Prop 39 LED

28K Ed. Effectiveness (must be spent by 17/18)

209K Routine Restricted Maintenance

77K Inst. Materials.

SSC School District and Charter School Financial Projection Dashboard 2017-18 Adopted State Budget

This version of SSC's Financial Projection Dashboard is based on the 2017-18 adopted State Budget. We have updated the cost-of-living adjustment (COLA), Consumer Price Index (CPI), and ten-year T-bill planning factors per the latest economic forecasts. We have also updated the Local Control Funding Formula (LCFF) factors. We rely on various state agencies and outside sources in developing these factors, but we assume responsibility for them with the understanding that they are general guidelines.

LCFF ENTITLEMENT FACTORS				
Entitlement Factors per ADA	K-3	4-6	7-8	9-12
2016-17 Base Grants	\$7,083	\$7,189	\$7,403	\$8,578
COLA at 1.56%	\$110	\$112	\$115	\$134
2017-18 Base Grants	\$7,193	\$7,301	\$7,518	\$8,712

Entitlement Factors per ADA	K-3	4-6	7-8	9-12
2017-18 Base Grants	\$7,193	\$7,301	\$7,518	\$8,712
Grade Span Adjustment Factors	10.4%	-	-	2.6%
Grade Span Adjustment Amounts	\$748	-	-	\$227
2017-18 Adjusted Base Grants	\$7,941	\$7,301	\$7,518	\$8,939
Supplemental Grants (% Adj. Base)	20%	20%	20%	20%
Concentration Grants	50%	50%	50%	50%
Concentration Grant Threshold	55%	55%	55%	55%

LCFF DARTBOARD FACTORS					
Factor	2016-17	2017-18	2018-19	2019-20	2020-21
LCFF Planning Factors	SSC Simulator	SSC Simulator	SSC Simulator ²	SSC Simulator ²	SSC Simulator ²
SSC Gap Funding Percentage	56.08%	43.19%	39.12%	41.60%	44.16%
Department of Finance Gap Funding Percentage	56.08%	43.19%	66.12%	64.92%	100.00%
Gap Funding Percentage ¹ (May Revise)	54.84%	43.97%	-	-	-

PLANNING FACTORS						
Factor		2016-17	2017-18	2018-19	2019-20	2020-21
Statutory COLA		0.00%	1.56%	2.15%	2.35%	2.57%
COLA on state and local share only of Special Education, Child Nutrition, Foster Youth, Preschool, American Indian Education Centers/American Indian Early Childhood Education		0.00%	1.56%	2.15%	2.35%	2.57%
California CPI		2.63%	3.42%	3.35%	3.02%	3.16%
Interest Rate for Ten-Year Treasuries		2.18%	2.47%	2.66%	2.78%	2.85%
California Lottery	Unrestricted per ADA	\$144	\$146	\$146	\$146	\$146
	Restricted per ADA	\$45	\$48	\$48	\$48	\$48
Mandate Block Grant (District)	Grades K-8 per ADA	\$28.42	\$30.34	\$30.34	\$30.34	\$30.34
	Grades 9-12 per ADA	\$56	\$58.25	\$58.25	\$58.25	\$58.25
Mandate Block Grant (Charter)	Grades K-8 per ADA	\$14.21	\$15.90	\$15.90	\$15.90	\$15.90
	Grades 9-12 per ADA	\$42	\$44.04	\$44.04	\$44.04	\$44.04
One-Time Discretionary Funds per ADA		\$214	\$147	-	-	-
CalPERS Employer Rate (projected)		13.888%	15.531%	18.1%	20.8%	23.8%
CalSTRS Employer Rate (statutory)		12.58%	14.43%	16.28%	18.13%	19.10%

RESERVES		
State Reserve Requirement	District ADA Range	Reserve Plan
The greater of 5% or \$66,000	0 to 300	SSC recommends one year's increment of planned revenue growth
The greater of 4% or \$66,000	301 to 1,000	
3%	1,001 to 30,000	
2%	30,001 to 400,000	
1%	400,001 and higher	

¹ Either this percentage or the adopted State Budget gap percentage can be used for calculating movement toward class sizes of 24:1 at grades transitional kindergarten-3.

² For the forecast years, the total dollar amount needed to fund the statutory COLA is applied to the SSC LCFF Simulator.

G = General Ledger Data; S = Supplemental Data

Form	Description	Data Supplied For:	
		2016-17 Unaudited Actuals	2017-18 Budget
01	General Fund/County School Service Fund	GS	GS
09	Charter Schools Special Revenue Fund	G	G
10	Special Education Pass-Through Fund		
11	Adult Education Fund	G	G
12	Child Development Fund		
13	Cafeteria Special Revenue Fund	G	G
14	Deferred Maintenance Fund		
15	Pupil Transportation Equipment Fund		
17	Special Reserve Fund for Other Than Capital Outlay Projects	G	G
18	School Bus Emissions Reduction Fund		
19	Foundation Special Revenue Fund		
20	Special Reserve Fund for Postemployment Benefits		
21	Building Fund		
25	Capital Facilities Fund	G	G
30	State School Building Lease-Purchase Fund		
35	County School Facilities Fund		
40	Special Reserve Fund for Capital Outlay Projects		
49	Capital Project Fund for Blended Component Units		
51	Bond Interest and Redemption Fund	G	G
52	Debt Service Fund for Blended Component Units		
53	Tax Override Fund		
56	Debt Service Fund	G	G
57	Foundation Permanent Fund		
61	Cafeteria Enterprise Fund		
62	Charter Schools Enterprise Fund		
63	Other Enterprise Fund		
66	Warehouse Revolving Fund		
67	Self-Insurance Fund		
71	Retiree Benefit Fund		
73	Foundation Private-Purpose Trust Fund		
76	Warrant/Pass-Through Fund		
95	Student Body Fund		
76A	Changes in Assets and Liabilities (Warrant/Pass-Through)		
95A	Changes in Assets and Liabilities (Student Body)		
A	Average Daily Attendance	S	S
ASSET	Schedule of Capital Assets	S	
CA	Unaudited Actuals Certification	S	
CAT	Schedule for Categoricals	S	
CEA	Current Expense Formula/Minimum Classroom Comp. - Actuals	GS	
CHG	Change Order Form		
DEBT	Schedule of Long-Term Liabilities	S	
GANN	Appropriations Limit Calculations	GS	GS
ICR	Indirect Cost Rate Worksheet	GS	
L	Lottery Report	GS	
NCMOE	No Child Left Behind Maintenance of Effort	GS	
PCRAF	Program Cost Report Schedule of Allocation Factors	GS	

G = General Ledger Data; S = Supplemental Data

Form	Description	Data Supplied For:	
		2016-17 Unaudited Actuals	2017-18 Budget
PCR	Program Cost Report	GS	
SEA	Special Education Revenue Allocations		
SEAS	Special Education Revenue Allocations Setup (SELPA Selection)	S	S
SIAA	Summary of Interfund Activities - Actuals	G	

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
800 Broadway Street, King City, CA 93930 • 831-385-0606 • FAX 831-385-0695

**2016/17 Unaudited Actual
Financial Report
September 27, 2017**

**Form CI
Certification of Interim Report**

Following is a summary of the critical data elements contained in your unaudited actual data. Since these data may have fiscal implications for your agency, please verify their accuracy before filing your unaudited actual financial reports.

Form	Description	Value
CEA	Percent of Current Cost of Education Expended for Classroom Compensation Must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts or future apportionments may be affected. (EC 41372)	53.98%
	CEA Deficiency Amount Applicable to districts not exempt from the requirement and not meeting the minimum classroom compensation percentage - see Form CEA for further details.	\$0.00
GANN	Adjustments to Appropriations Limit Per Government Code Section 7902.1 If this amount is not zero, it represents an increase to your Appropriations Limit. The Department of Finance must be notified of increases within 45 days of budget adoption.	\$0.00
	Adjusted Appropriations Limit	\$17,698,980.16
	Appropriations Subject to Limit These amounts represent the board approved Appropriations Limit and Appropriations Subject to Limit pursuant to Government Code Section 7906 and EC 42132.	\$17,698,980.16
ICR	Preliminary Proposed Indirect Cost Rate Fixed-with-carry-forward indirect cost rate for use in 2018-19, subject to CDE approval.	5.35%
NCMOE	No Child Left Behind (NCLB) Maintenance of Effort (MOE) Determination If MOE Not Met, the 2018-19 apportionment may be reduced by the lesser of the following two percentages: MOE Deficiency Percentage - Based on Total Expenditures MOE Deficiency Percentage - Based on Expenditures Per ADA	MOE Met

UNAUDITED ACTUAL FINANCIAL REPORT:

To the County Superintendent of Schools:

2016-17 UNAUDITED ACTUAL FINANCIAL REPORT. This report was prepared in accordance with Education Code Section 41010 and is hereby approved and filed by the governing board of the school district pursuant to Education Code Section 42100.

Signed: _____

Clerk/Secretary of the Governing Board
(Original signature required)

Date of Meeting: Sep 27, 2018

To the Superintendent of Public Instruction:

2016-17 UNAUDITED ACTUAL FINANCIAL REPORT. This report has been verified for accuracy by the County Superintendent of Schools pursuant to Education Code Section 42100.

Signed: _____

County Superintendent/Designee
(Original signature required)

Date: _____

For additional information on the unaudited actual reports, please contact:

For County Office of Education:

Garry Bousum

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Assistant Superintendent of Business

Title
831-755-0307

Telephone
gbousum@montereycoe.org

E-mail Address

For School District:

Sherrie S. Castellanos

Name
Chief Business Official

Title
831-385-0606

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E-mail Address

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
800 Broadway Street, King City, CA 93930 • 831-385-0606 • FAX 831-385-0695

**2016/17 Unaudited Actual
Financial Report
September 27, 2017**

**Fund 01
General Fund**

sal Assumptions
68) - Unaudited Actuals / 45-Day Revise

Funding	2016-17	2017-18	2018-19	2019-20
Target Components:				
Base Grant	18,497,942	19,310,845	20,945,131	21,692,706
Grade Span Adjustment	480,886	503,164	543,693	564,468
Supplemental Grant	2,933,368	2,932,473	3,124,475	3,244,651
Concentration Grant	2,114,241	1,882,331	1,901,761	1,990,904
Add-ons	329,492	329,492	329,492	329,492
Total Target	24,355,929	24,958,305	26,844,552	27,822,221
Transition Components:				
Target	\$ 24,355,929	\$ 24,958,305	\$ 26,844,552	\$ 27,822,221
Funded Based on Target Formula <i>(based on prior</i>	FALSE	FALSE	FALSE	FALSE
Floor	22,037,141	23,917,556	25,717,016	26,747,877
<i>Remaining Need after Gap (informational only)</i>	<i>1,018,486</i>	<i>591,250</i>	<i>382,009</i>	<i>376,880</i>
Current Year Gap Funding	1,300,302	449,499	745,527	697,464
Miscellaneous Adjustments	-	-	-	-
Economic Recovery Target	-	-	-	-
Additional State Aid	-	-	-	-
Total Phase-In Entitlement	\$ 23,337,443	\$ 24,367,055	\$ 26,462,543	\$ 27,445,341

By Object Code	2016-17	2017-18	2018-19	2019-20
8011 - State Aid	\$ 14,341,671	\$ 16,040,780	\$ 18,114,312	\$ 19,056,680
8011 - Fair Share	-	-	-	-
8311 & 8590 - Categoricals	-	-	-	-
EPA (for LCFF Calculation purposes)	3,250,572	3,168,503	3,221,271	3,259,688
<i>Local Revenue Sources:</i>				
8021 to 8089 - Property Taxes	5,787,533	5,303,526	5,303,526	5,303,526
8096 - In-Lieu of Property Taxes	(42,333)	(145,753)	(176,566)	(174,553)
<i>Property Taxes net of in-lieu</i>	<i>5,745,200</i>	<i>5,157,773</i>	<i>5,126,960</i>	<i>5,128,973</i>
TOTAL FUNDING	\$ 23,337,443	\$ 24,367,055	\$ 26,462,543	\$ 27,445,341
<i>Basic Aid Status</i>				
<i>Less: Excess Taxes</i>	\$ -	\$ -	\$ -	\$ -
<i>Less: EPA in Excess to LCFF Funding</i>	\$ -	\$ -	\$ -	\$ -
Total Phase-In Entitlement	\$ 23,337,443	\$ 24,367,055	\$ 26,462,543	\$ 27,445,341
8012 - EPA Receipts (for budget & cashflow)	\$ 3,275,840	\$ 3,168,503	\$ 3,221,271	\$ 3,259,688

sal Assumptions				
68) - Unaudited Actuals / 45-Day Revise				
it Population				
	2016-17	2017-18	2018-19	2019-20
Unduplicated Pupil Population				
Agency Unduplicated Pupil Count	1,632.00	1,745.00	1,844.00	1,867.00
COE Unduplicated Pupil Count	1.00	1.00	1.00	1.00
Total Unduplicated pupil Count	1,633.00	1,746.00	1,845.00	1,868.00
Rolling %, Supplemental Grant	77.2800%	74.0000%	72.7000%	72.8900%
Rolling %, Concentration Grant	77.2800%	74.0000%	72.7000%	72.8900%
FUNDED ADA				
<i>Adjusted Base Grant ADA</i>				
	<i>Current Year</i>	<i>Current Year</i>	<i>Current Year</i>	<i>Current Year</i>
Grades TK-3	-	-	-	-
Grades 4-6	-	-	-	-
Grades 7-8	-	-	-	-
Grades 9-12	2,156.44	2,216.58	2,353.65	2,381.72
Total Adjusted Base Grant ADA	2,156.44	2,216.58	2,353.65	2,381.72
<i>Necessary Small School ADA</i>				
	<i>Current year</i>	<i>Current year</i>	<i>Current year</i>	<i>Current year</i>
Grades TK-3	-	-	-	-
Grades 4-6	-	-	-	-
Grades 7-8	-	-	-	-
Grades 9-12	-	-	-	-
Total Necessary Small School ADA	-	-	-	-
Total Funded ADA	2156.44	2216.58	2353.65	2381.72
ACTUAL ADA (Current Year Only)				
Grades TK-3	-	-	-	-
Grades 4-6	-	-	-	-
Grades 7-8	-	-	-	-
Grades 9-12	2,156.44	2,216.58	2,353.65	2,381.72
Total Actual ADA	2,156.44	2,216.58	2,353.65	2,381.72
<i>Funded Difference (Funded ADA less Actual ADA)</i>	-	-	-	-
to Increase or Improve Services				
	2016-17	2017-18	2018-19	2019-20
Current year estimated supplemental and concentr \$	5,047,609 \$	4,061,929 \$	5,026,236 \$	5,235,555
Current year Percentage to Increase or Improve Si	28.10%	20.33%	23.81%	23.93%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LCFF Sources		8010-8099	23,337,443.02	0.00	23,337,443.02	24,367,056.00	0.00	24,367,056.00	4.4%
2) Federal Revenue		8100-8299	4,535.97	1,394,477.20	1,399,013.17	4,536.00	1,276,995.00	1,281,531.00	-8.4%
3) Other State Revenue		8300-8599	883,719.97	3,327,583.33	4,211,303.30	763,580.00	1,208,393.00	1,971,973.00	-53.2%
4) Other Local Revenue		8600-8799	878,445.23	1,034,671.77	1,913,117.00	642,408.00	1,067,042.00	1,709,450.00	-10.8%
5) TOTAL, REVENUES			25,104,144.19	5,756,732.30	30,860,876.49	25,777,580.00	3,552,430.00	29,330,010.00	-5.0%
B. EXPENDITURES									
1) Certificated Salaries		1000-1999	8,695,178.77	1,794,636.46	10,489,815.23	9,595,116.00	1,816,194.00	11,411,310.00	8.8%
2) Classified Salaries		2000-2999	2,313,014.06	700,595.09	3,013,609.15	2,602,582.00	813,198.00	3,415,780.00	13.3%
3) Employee Benefits		3000-3999	3,950,998.99	1,472,549.67	5,423,548.66	4,433,984.00	1,857,306.00	6,291,290.00	16.0%
4) Books and Supplies		4000-4999	1,125,731.58	602,495.88	1,728,227.46	1,525,815.00	781,912.00	2,307,727.00	33.5%
5) Services and Other Operating Expenditures		5000-5999	1,907,866.61	2,518,022.44	4,425,889.05	3,777,000.00	1,858,886.00	5,635,886.00	27.3%
6) Capital Outlay		6000-6999	599,579.02	161,760.75	761,339.77	966,734.00	108,058.00	1,074,792.00	41.2%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	1,397,689.75	506,880.59	1,904,570.34	1,403,435.00	662,371.00	2,065,806.00	8.5%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(97,826.57)	66,376.57	(31,450.00)	(84,909.00)	45,372.00	(39,537.00)	25.7%
9) TOTAL, EXPENDITURES			19,892,232.21	7,823,317.45	27,715,549.66	24,219,757.00	7,943,297.00	32,163,054.00	16.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)									
			5,211,911.98	(2,066,585.15)	3,145,326.83	1,557,823.00	(4,390,867.00)	(2,833,044.00)	-190.1%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(2,661,056.00)	2,661,056.00	0.00	(3,603,369.00)	3,603,369.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(2,661,056.00)	2,661,056.00	0.00	(3,603,369.00)	3,603,369.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			2,550,855.98	594,470.85	3,145,326.83	(2,045,546.00)	(787,498.00)	(2,833,044.00)	-190.1%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	7,490,722.52	666,630.66	8,157,353.18	10,041,578.50	1,261,101.51	11,302,680.01	38.6%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			7,490,722.52	666,630.66	8,157,353.18	10,041,578.50	1,261,101.51	11,302,680.01	38.6%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			7,490,722.52	666,630.66	8,157,353.18	10,041,578.50	1,261,101.51	11,302,680.01	38.6%
2) Ending Balance, June 30 (E + F1e)			10,041,578.50	1,261,101.51	11,302,680.01	7,996,032.50	473,603.51	8,469,636.01	-25.1%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	6,000.00	0.00	6,000.00	6,000.00	0.00	6,000.00	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Expenditures		9713	7,709.01	0.00	7,709.01	0.00	0.00	0.00	-100.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	1,261,101.51	1,261,101.51	0.00	473,603.51	473,603.51	-62.4%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments		9780	1,633,363.97	0.00	1,633,363.97	436,344.97	0.00	436,344.97	-73.3%
King City Portable Project	0000	9780	459,000.00		459,000.00				
Greenfield Portable Project	0000	9780	229,875.00		229,875.00				
Technology Infrastructure	0000	9780	541,000.00		541,000.00				
e) Unassigned/unappropriated									
Reserve for Economic Uncertainties		9789	8,394,505.52	0.00	8,394,505.52	7,553,687.53	0.00	7,553,687.53	-10.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
G. ASSETS									
1) Cash									
a) in County Treasury		9110	10,788,823.14	1,440,360.07	12,229,183.21				
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00	0.00	0.00				
b) in Banks		9120	0.00	0.00	0.00				
c) in Revolving Fund		9130	6,000.00	0.00	6,000.00				
d) with Fiscal Agent		9135	934,669.44	0.00	934,669.44				
e) collections awaiting deposit		9140	5,645.80	500.00	6,145.80				
2) Investments		9150	0.00	0.00	0.00				
3) Accounts Receivable		9200	154,066.40	573,553.89	727,620.29				
4) Due from Grantor Government		9290	0.00	0.00	0.00				
5) Due from Other Funds		9310	118,894.00	0.00	118,894.00				
6) Stores		9320	0.00	0.00	0.00				
7) Prepaid Expenditures		9330	7,709.01	0.00	7,709.01				
8) Other Current Assets		9340	0.00	0.00	0.00				
9) TOTAL, ASSETS			12,015,807.79	2,014,413.96	14,030,221.75				
H. DEFERRED OUTFLOWS OF RESOURCES									
1) Deferred Outflows of Resources		9490	0.00	0.00	0.00				
2) TOTAL, DEFERRED OUTFLOWS			0.00	0.00	0.00				
I. LIABILITIES									
1) Accounts Payable		9500	1,931,936.29	384,833.54	2,316,769.83				
2) Due to Grantor Governments		9590	0.00	0.00	0.00				
3) Due to Other Funds		9610	42,293.00	0.00	42,293.00				
4) Current Loans		9640	0.00	0.00	0.00				
5) Unearned Revenue		9650	0.00	368,478.91	368,478.91				
6) TOTAL, LIABILITIES			1,974,229.29	753,312.45	2,727,541.74				
J. DEFERRED INFLOWS OF RESOURCES									
1) Deferred Inflows of Resources		9690	0.00	0.00	0.00				
2) TOTAL, DEFERRED INFLOWS			0.00	0.00	0.00				
K. FUND EQUITY									
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			10,041,578.50	1,261,101.51	11,302,680.01				

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
LCFF SOURCES									
Principal Apportionment State Aid - Current Year		8011	14,341,671.00	0.00	14,341,671.00	16,040,780.00	0.00	16,040,780.00	11.8%
Education Protection Account State Aid - Current Year		8012	3,250,572.00	0.00	3,250,572.00	3,168,503.00	0.00	3,168,503.00	-2.5%
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Tax Relief Subventions Homeowners' Exemptions		8021	25,827.85	0.00	25,827.85	24,676.00	0.00	24,676.00	-4.5%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes Secured Roll Taxes		8041	4,688,666.23	0.00	4,688,666.23	4,656,590.00	0.00	4,656,590.00	-0.7%
Unsecured Roll Taxes		8042	185,263.50	0.00	185,263.50	173,062.00	0.00	173,062.00	-6.6%
Prior Years' Taxes		8043	45,167.15	0.00	45,167.15	52,309.00	0.00	52,309.00	15.8%
Supplemental Taxes		8044	134,584.42	0.00	134,584.42	77,033.00	0.00	77,033.00	-42.8%
Education Revenue Augmentation Fund (ERAF)		8045	416,477.30	0.00	416,477.30	270,768.00	0.00	270,768.00	-35.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	285,328.95	0.00	285,328.95	49,088.00	0.00	49,088.00	-82.8%
Penalties and Interest from Delinquent Taxes		8048	6,237.62	0.00	6,237.62	0.00	0.00	0.00	-100.0%
Miscellaneous Funds (EC 41604) Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			23,379,776.02	0.00	23,379,776.02	24,512,809.00	0.00	24,512,809.00	4.8%
LCFF Transfers									
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00		0.00	0.00		0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	(42,333.00)	0.00	(42,333.00)	(145,753.00)	0.00	(145,753.00)	244.3%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			23,337,443.02	0.00	23,337,443.02	24,367,056.00	0.00	24,367,056.00	4.4%
FEDERAL REVENUE									
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	423,003.00	423,003.00	0.00	413,522.00	413,522.00	-2.2%
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	4,535.97	0.00	4,535.97	4,536.00	0.00	4,536.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Title I; Part A, Basic	3010	8290		703,105.90	703,105.90		682,934.00	682,934.00	-2.9%
Title I, Part D, Local Delinquent Programs	3025	8290		0.00	0.00		0.00	0.00	0.0%
Title II, Part A, Educator Quality	4035	8290		78,647.15	78,647.15		53,234.00	53,234.00	-32.3%
Title III, Part A, Immigrant Education Program	4201	8290		10,501.15	10,501.15		0.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
Title III, Part A, English Learner Program	4203	8290		91,803.00	91,803.00		53,688.00	53,688.00	-41.5%
Title V, Part B, Public Charter Schools Grant Program (PCSGP) (NCLB)	4610.	8290		0.00	0.00		0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3012-3020, 3030-3199, 4036-4126, 5510	8290		0.00	0.00		0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290		87,417.00	87,417.00		73,617.00	73,617.00	-15.8%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			4,535.97	1,394,477.20	1,399,013.17	4,536.00	1,276,995.00	1,281,531.00	-8.4%
OTHER STATE REVENUE									
Other State Apportionments									
ROC/P Entitlement Prior Years	6360	8319		0.00	0.00		0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311		0.00	0.00		0.00	0.00	0.0%
Prior Years	6500	8319		0.00	0.00		0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	550,902.00	0.00	550,902.00	436,305.00	0.00	436,305.00	-20.8%
Lottery - Unrestricted and Instructional Materials		8560	331,743.60	119,009.99	450,753.59	327,275.00	102,274.00	429,549.00	-4.7%
Tax Relief Subventions Restricted Levies - Other									
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590		0.00	0.00		0.00	0.00	0.0%
Charter School Facility Grant	6030	8590		0.00	0.00		0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690	8590		0.00	0.00		0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590		367,360.00	367,360.00		0.00	0.00	-100.0%
Career Technical Education Incentive Grant Program	6387	8590		237,960.72	237,960.72		252,558.00	252,558.00	6.1%
American Indian Early Childhood Education	7210	8590		0.00	0.00		0.00	0.00	0.0%
Specialized Secondary	7370	8590		0.00	0.00		0.00	0.00	0.0%
Quality Education Investment Act	7400	8590		0.00	0.00		0.00	0.00	0.0%
Common Core State Standards Implementation	7405	8590		0.00	0.00		0.00	0.00	0.0%
All Other State Revenue	All Other	8590	1,074.37	2,603,252.62	2,604,326.99	0.00	853,561.00	853,561.00	-67.2%
TOTAL, OTHER STATE REVENUE			883,719.97	3,327,583.33	4,211,303.30	763,580.00	1,208,393.00	1,971,973.00	-53.2%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
OTHER LOCAL REVENUE									
Other Local Revenue									
County and District Taxes									
Other Restricted Levies									
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes									
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds									
Not Subject to LCFF Deduction		8625	96,222.16	0.00	96,222.16	0.00	0.00	0.00	-100.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sales									
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	38,073.91	0.00	38,073.91	43,000.00	0.00	43,000.00	12.9%
Interest		8660	130,591.89	0.00	130,591.89	92,103.00	0.00	92,103.00	-29.5%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts									
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	48,905.20	48,905.20	20,396.00	0.00	20,396.00	-58.3%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue									
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	613,557.27	116,704.57	730,261.84	486,909.00	38,700.00	525,609.00	-28.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Apportionments									
Special Education SELPA Transfers									
From Districts or Charter Schools	6500	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6500	8792		869,062.00	869,062.00		1,028,342.00	1,028,342.00	18.3%
From JPAs	6500	8793		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers									
From Districts or Charter Schools	6360	8791		0.00	0.00		0.00	0.00	0.0%
From County Offices	6360	8792		0.00	0.00		0.00	0.00	0.0%
From JPAs	6360	8793		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments									
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			878,445.23	1,034,671.77	1,913,117.00	642,408.00	1,067,042.00	1,709,450.00	-10.6%
TOTAL, REVENUES			25,104,144.19	5,756,732.30	30,860,876.49	25,777,580.00	3,552,430.00	29,330,010.00	-5.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
CERTIFICATED SALARIES									
Certificated Teachers' Salaries		1100	7,172,736.42	1,285,939.74	8,458,676.16	8,219,096.00	1,256,174.00	9,475,270.00	12.0%
Certificated Pupil Support Salaries		1200	336,333.93	305,797.94	642,131.87	353,309.00	354,661.00	707,970.00	10.3%
Certificated Supervisors' and Administrators' Salaries		1300	1,062,783.01	202,898.78	1,265,681.79	922,709.00	205,359.00	1,128,068.00	-10.9%
Other Certificated Salaries		1900	123,325.41	0.00	123,325.41	100,002.00	0.00	100,002.00	-18.9%
TOTAL, CERTIFICATED SALARIES			8,695,178.77	1,794,636.46	10,489,815.23	9,595,116.00	1,816,194.00	11,411,310.00	8.8%
CLASSIFIED SALARIES									
Classified Instructional Salaries		2100	409.17	515,353.77	515,762.94	0.00	598,414.00	598,414.00	16.0%
Classified Support Salaries		2200	1,107,623.84	142,193.33	1,249,817.17	1,333,771.00	145,107.00	1,478,878.00	18.3%
Classified Supervisors' and Administrators' Salaries		2300	462,288.34	17,360.03	479,648.37	530,047.00	42,143.00	572,190.00	19.3%
Clerical, Technical and Office Salaries		2400	631,162.99	25,687.96	656,850.95	638,762.00	27,534.00	666,296.00	1.4%
Other Classified Salaries		2900	111,529.72	0.00	111,529.72	100,002.00	0.00	100,002.00	-10.3%
TOTAL, CLASSIFIED SALARIES			2,313,014.06	700,595.09	3,013,609.15	2,602,582.00	813,198.00	3,415,780.00	13.3%
EMPLOYEE BENEFITS									
STRS		3101-3102	1,071,499.29	798,205.89	1,869,705.18	1,346,470.00	1,014,102.00	2,360,572.00	26.3%
PERS		3201-3202	272,280.90	90,259.22	362,540.12	413,271.00	127,530.00	540,801.00	49.2%
OASDI/Medicare/Alternative		3301-3302	302,540.75	78,173.37	380,714.12	359,385.00	95,318.00	454,703.00	19.4%
Health and Welfare Benefits		3401-3402	1,918,287.87	456,922.19	2,375,210.06	1,760,789.00	540,110.00	2,300,899.00	-3.1%
Unemployment Insurance		3501-3502	16,837.47	1,224.03	18,061.50	13,767.00	6,737.00	20,504.00	13.5%
Workers' Compensation		3601-3602	215,589.27	47,764.97	263,354.24	341,033.00	73,509.00	414,542.00	57.4%
OPEB, Allocated		3701-3702	152,792.16	0.00	152,792.16	199,269.00	0.00	199,269.00	30.4%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	1,171.28	0.00	1,171.28	0.00	0.00	0.00	-100.0%
TOTAL, EMPLOYEE BENEFITS			3,950,998.99	1,472,549.67	5,423,548.66	4,433,984.00	1,857,306.00	6,291,290.00	16.0%
BOOKS AND SUPPLIES									
Approved Textbooks and Core Curricula Materials		4100	40,031.61	106,980.52	147,012.13	148,844.00	118,745.00	267,589.00	82.0%
Books and Other Reference Materials		4200	12,850.94	98,001.86	110,852.80	53,920.00	76,729.00	130,649.00	17.9%
Materials and Supplies		4300	586,016.08	273,173.03	859,189.11	713,466.00	461,823.00	1,175,289.00	36.8%
Noncapitalized Equipment		4400	486,832.95	124,340.47	611,173.42	609,585.00	124,615.00	734,200.00	20.1%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			1,125,731.58	602,495.88	1,728,227.46	1,525,815.00	781,912.00	2,307,727.00	33.5%
SERVICES AND OTHER OPERATING EXPENDITURES									
Subagreements for Services		5100	0.00	0.00	0.00	0.00	31,375.00	31,375.00	New
Travel and Conferences		5200	174,587.11	109,785.92	284,373.03	191,054.00	188,951.00	380,005.00	33.6%
Dues and Memberships		5300	61,274.07	6,000.00	67,274.07	77,467.00	150.00	77,617.00	15.4%
Insurance		5400 - 5450	176,604.62	0.00	176,604.62	188,795.00	0.00	188,795.00	6.9%
Operations and Housekeeping Services		5500	545,958.39	0.00	545,958.39	570,720.00	0.00	570,720.00	4.5%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	135,607.90	1,385,705.36	1,521,313.26	1,483,659.00	417,742.00	1,901,401.00	25.0%
Transfers of Direct Costs		5710	(21,068.63)	21,068.63	0.00	(4,957.00)	4,957.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(6,568.26)	0.00	(6,568.26)	4,160.00	300.00	4,460.00	-167.9%
Professional/Consulting Services and Operating Expenditures		5800	742,706.89	991,785.47	1,734,492.36	1,126,236.00	1,209,475.00	2,335,711.00	34.7%
Communications		5900	98,764.52	3,677.06	102,441.58	139,866.00	5,936.00	145,802.00	42.3%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			1,907,866.61	2,518,022.44	4,425,889.05	3,777,000.00	1,858,886.00	5,635,886.00	27.3%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
CAPITAL OUTLAY									
Land		6100	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	433,020.24	0.00	433,020.24	817,500.00	0.00	817,500.00	88.8%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	161,760.75	161,760.75	0.00	108,058.00	108,058.00	-33.2%
Equipment Replacement		6500	166,558.78	0.00	166,558.78	149,234.00	0.00	149,234.00	-10.4%
TOTAL, CAPITAL OUTLAY			599,579.02	161,760.75	761,339.77	966,734.00	108,058.00	1,074,792.00	41.2%
OTHER OUTGO (excluding Transfers of Indirect Costs)									
Tuition									
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	689.00	0.00	689.00	0.00	0.00	0.00	-100.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	110,495.00	506,880.59	617,375.59	145,000.00	662,371.00	807,371.00	30.8%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments To Districts or Charter Schools	6500	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6500	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6500	7223		0.00	0.00		0.00	0.00	0.0%
ROC/P Transfers of Apportionments To Districts or Charter Schools	6360	7221		0.00	0.00		0.00	0.00	0.0%
To County Offices	6360	7222		0.00	0.00		0.00	0.00	0.0%
To JPAs	6360	7223		0.00	0.00		0.00	0.00	0.0%
Other Transfers of Apportionments All Other Transfers	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7281-7283	0.00	0.00	0.00	21,666.00	0.00	21,666.00	New
Debt Service									
Debt Service - Interest		7438	656,505.75	0.00	656,505.75	630,000.00	0.00	630,000.00	-4.0%
Other Debt Service - Principal		7439	630,000.00	0.00	630,000.00	606,769.00	0.00	606,769.00	-3.7%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			1,397,689.75	506,880.59	1,904,570.34	1,403,435.00	662,371.00	2,065,806.00	8.5%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS									
Transfers of Indirect Costs		7310	(66,376.57)	66,376.57	0.00	(45,372.00)	45,372.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(31,450.00)	0.00	(31,450.00)	(39,537.00)	0.00	(39,537.00)	25.7%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(97,826.57)	66,376.57	(31,450.00)	(84,909.00)	45,372.00	(39,537.00)	25.7%
TOTAL, EXPENDITURES			19,892,232.21	7,823,317.45	27,715,549.66	24,219,757.00	7,943,297.00	32,163,054.00	16.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
INTERFUND TRANSFERS									
INTERFUND TRANSFERS IN									
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT									
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES									
SOURCES									
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds									
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources									
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
USES									
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS									
Contributions from Unrestricted Revenues		8980	(3,202,299.47)	3,202,299.47	0.00	(3,603,369.00)	3,603,369.00	0.00	0.0%
Contributions from Restricted Revenues		8990	541,243.47	(541,243.47)	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(2,661,056.00)	2,661,056.00	0.00	(3,603,369.00)	3,603,369.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(2,661,056.00)	2,661,056.00	0.00	(3,603,369.00)	3,603,369.00	0.00	0.0%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Function

Description	Function Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
A. REVENUES									
1) LCFF Sources		8010-8099	23,337,443.02	0.00	23,337,443.02	24,367,056.00	0.00	24,367,056.00	4.4%
2) Federal Revenue		8100-8299	4,535.97	1,394,477.20	1,399,013.17	4,536.00	1,276,995.00	1,281,531.00	-8.4%
3) Other State Revenue		8300-8599	883,719.97	3,327,583.33	4,211,303.30	763,580.00	1,208,393.00	1,971,973.00	-53.2%
4) Other Local Revenue		8600-8799	878,445.23	1,034,671.77	1,913,117.00	642,408.00	1,067,042.00	1,709,450.00	-10.6%
5) TOTAL, REVENUES			25,104,144.19	5,756,732.30	30,860,876.49	25,777,560.00	3,552,430.00	29,330,010.00	-5.0%
B. EXPENDITURES (Objects 1000-7999)									
1) Instruction	1000-1999		9,813,244.76	3,980,623.19	13,793,867.95	11,167,962.00	4,475,077.00	15,643,039.00	13.4%
2) Instruction - Related Services	2000-2999		2,486,756.97	525,428.30	3,012,185.27	2,850,113.00	549,333.00	3,399,446.00	12.9%
3) Pupil Services	3000-3999		1,553,866.09	823,977.75	2,377,843.84	1,976,230.00	924,638.00	2,900,868.00	22.0%
4) Ancillary Services	4000-4999		483,961.78	5,279.00	489,240.78	583,244.00	6,496.00	589,740.00	20.5%
5) Community Services	5000-5999		0.00	12,850.00	12,850.00	0.00	0.00	0.00	-100.0%
6) Enterprise	6000-6999		0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7) General Administration	7000-7999		2,026,214.10	84,889.57	2,111,103.67	2,795,977.00	63,333.00	2,859,310.00	35.4%
8) Plant Services	8000-8999		2,130,498.76	1,883,389.05	4,013,887.81	3,442,796.00	1,262,049.00	4,704,845.00	17.2%
9) Other Outgo	9000-9999	Except 7600-7699	1,397,689.75	506,880.59	1,904,570.34	1,403,435.00	662,371.00	2,065,806.00	8.5%
10) TOTAL, EXPENDITURES			19,892,232.21	7,823,317.45	27,715,549.66	24,219,757.00	7,943,297.00	32,163,054.00	16.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			5,211,911.98	(2,066,585.15)	3,145,326.83	1,557,823.00	(4,390,867.00)	(2,833,044.00)	-190.1%
D. OTHER FINANCING SOURCES/USES									
1) Interfund Transfers									
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses									
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(2,661,056.00)	2,661,056.00	0.00	(3,603,369.00)	3,603,369.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(2,661,056.00)	2,661,056.00	0.00	(3,603,369.00)	3,603,369.00	0.00	0.0%

Unaudited Actuals
General Fund
Unrestricted and Restricted
Expenditures by Function

Description	Function Codes	Object Codes	2016-17 Unaudited Actuals			2017-18 Budget			% Diff Column C & F
			Unrestricted (A)	Restricted (B)	Total Fund col. A + B (C)	Unrestricted (D)	Restricted (E)	Total Fund col. D + E (F)	
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			2,550,855.98	594,470.85	3,145,326.83	(2,045,546.00)	(787,498.00)	(2,833,044.00)	-190.1%
F. FUND BALANCE, RESERVES									
1) Beginning Fund Balance									
a) As of July 1 - Unaudited		9791	7,490,722.52	666,630.66	8,157,353.18	10,041,578.50	1,261,101.51	11,302,680.01	38.6%
b) Audit Adjustments		9793	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			7,490,722.52	666,630.66	8,157,353.18	10,041,578.50	1,261,101.51	11,302,680.01	38.6%
d) Other Restatements		9795	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			7,490,722.52	666,630.66	8,157,353.18	10,041,578.50	1,261,101.51	11,302,680.01	38.6%
2) Ending Balance, June 30 (E + F1e)			10,041,578.50	1,261,101.51	11,302,680.01	7,996,032.50	473,603.51	8,469,636.01	-25.1%
Components of Ending Fund Balance									
a) Nonspendable									
Revolving Cash		9711	6,000.00	0.00	6,000.00	6,000.00	0.00	6,000.00	0.0%
Stores		9712	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Prepaid Expenditures		9713	7,709.01	0.00	7,709.01	0.00	0.00	0.00	-100.0%
All Others		9719	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
b) Restricted		9740	0.00	1,261,101.51	1,261,101.51	0.00	473,603.51	473,603.51	-62.4%
c) Committed									
Stabilization Arrangements		9750	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
d) Assigned									
Other Assignments (by Resource/Object)		9780	1,633,363.97	0.00	1,633,363.97	436,344.97	0.00	436,344.97	-73.3%
King City Portable Project	0000	9780	459,000.00		459,000.00				
Greenfield Portable Project	0000	9780	229,875.00		229,875.00				
Technology Infrastructure	0000	9780	541,000.00		541,000.00				
e) Unassigned/unappropriated									
Reserve for Economic Uncertainties		9789	8,394,505.52	0.00	8,394,505.52	7,553,687.53	0.00	7,553,687.53	-10.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

Resource	Description	2016-17 Unaudited Actuals	2017-18 Budget
6230	California Clean Energy Jobs Act	484,473.00	76,890.00
6264	Educator Effectiveness (15-16)	27,889.72	5,889.72
6300	Lottery: Instructional Materials	42,069.70	23,700.70
6512	Special Ed: Mental Health Services	109,868.24	68,811.24
7338	College Readiness Block Grant	209,068.98	0.98
8150	Ongoing & Major Maintenance Account (RMA: Education Code Secti	209,435.62	209,435.62
9010	Other Restricted Local	178,296.25	88,875.25
Total, Restricted Balance		1,261,101.51	473,603.51

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
800 Broadway Street, King City, CA 93930 • 831-385-0606 • FAX 831-385-0695

**2016/17 Unaudited Actual
Financial Report
September 27, 2017**

**Fund 09
Charter Schools Special Revenue Fund**

sal Assumptions
34254) - Unaudited Actuals / 45 Day Revise

Funding	2016-17	2017-18	2018-19	2019-20
Target Components:				
Base Grant	143,424	534,743	728,294	745,399
Grade Span Adjustment	3,729	13,933	18,905	19,396
Supplemental Grant	23,824	81,983	110,152	111,247
Concentration Grant	16,393	54,072	69,900	67,799
Add-ons	-	-	-	-
Total Target	187,370	684,731	927,251	943,841
Transition Components:				
Target	\$ 187,370	\$ 684,731	\$ 927,251	\$ 943,841
Funded Based on Target Formula <i>(based on prior</i>	FALSE	FALSE	FALSE	FALSE
Floor	171,987	663,043	896,546	916,848
<i>Remaining Need after Gap (informational only)</i>	6,757	12,321	10,403	9,469
Current Year Gap Funding	8,626	9,367	20,302	17,524
Miscellaneous Adjustments	-	-	-	-
Economic Recovery Target	-	-	-	-
Additional State Aid	-	-	-	-
Total Phase-In Entitlement	\$ 180,613	\$ 672,410	\$ 916,848	\$ 934,372

By Object Code	2016-17	2017-18	2018-19	2019-20
8011 - State Aid	\$ 134,936	\$ 514,381	\$ 723,914	\$ 743,451
8011 - Fair Share	-	-	-	-
8311 & 8590 - Categoricals	-	-	-	-
EPA (for LCFF Calculation purposes)	3,344	12,276	16,368	16,368
<i>Local Revenue Sources:</i>				
8021 to 8089 - Property Taxes	-	-	-	-
8096 - In-Lieu of Property Taxes	42,333	145,753	176,566	174,553
<i>Property Taxes net of in-lieu</i>	-	-	-	-
TOTAL FUNDING	\$ 180,613	\$ 672,410	\$ 916,848	\$ 934,372
<i>Basic Aid Status</i>	\$-	\$-	\$-	\$-
<i>Less: Excess Taxes</i>	\$ -	\$ -	\$ -	\$ -
<i>Less: EPA in Excess to LCFF Funding</i>	\$ -	\$ -	\$ -	\$ -
Total Phase-In Entitlement	\$ 180,613	\$ 672,410	\$ 916,848	\$ 934,372
8012 - EPA Receipts <i>(for budget & cashflow)</i>	\$ 3,344	\$ 12,276	\$ 16,368	\$ 16,368

sal Assumptions				
34254) - Unaudited Actuals / 45 Day Revise				
it Population				
	2016-17	2017-18	2018-19	2019-20
Unduplicated Pupil Population				
Agency Unduplicated Pupil Count	17.00	48.00	64.00	64.00
COE Unduplicated Pupil Count	-	-	-	-
Total Unduplicated pupil Count	17.00	48.00	64.00	64.00
Rolling %, Supplemental Grant	80.9500%	74.7100%	73.7100%	72.7300%
Rolling %, Concentration Grant	77.2800%	74.7100%	73.7100%	72.7300%
FUNDED ADA				
Adjusted Base Grant ADA				
	<i>Current Year</i>	<i>Current Year</i>	<i>Current Year</i>	<i>Current Year</i>
Grades TK-3	-	-	-	-
Grades 4-6	-	-	-	-
Grades 7-8	-	-	-	-
Grades 9-12	16.72	61.38	81.84	81.84
Total Adjusted Base Grant ADA	16.72	61.38	81.84	81.84
Necessary Small School ADA				
	<i>Current year</i>	<i>Current year</i>	<i>Current year</i>	<i>Current year</i>
Grades TK-3	-	-	-	-
Grades 4-6	-	-	-	-
Grades 7-8	-	-	-	-
Grades 9-12	-	-	-	-
Total Necessary Small School ADA	-	-	-	-
Total Funded ADA	16.72	61.38	81.84	81.84
ACTUAL ADA (Current Year Only)				
Grades TK-3	-	-	-	-
Grades 4-6	-	-	-	-
Grades 7-8	-	-	-	-
Grades 9-12	16.72	61.38	81.84	81.84
Total Actual ADA	16.72	61.38	81.84	81.84
Funded Difference (Funded ADA less Actual ADA)	-	-	-	-
to Increase or Improve Services				
	2016-17	2017-18	2018-19	2019-20
Current year estimated supplemental and concent \$	22,552 \$	58,762 \$	180,052 \$	179,046
Current year Percentage to Increase or Improve Sr	14.27%	9.58%	24.44%	23.70%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	180,613.00	672,410.00	272.3%
2) Federal Revenue		8100-8299	0.00	6,037.00	New
3) Other State Revenue		8300-8599	9,378.58	36,148.00	285.4%
4) Other Local Revenue		8600-8799	0.00	0.00	0.0%
5) TOTAL, REVENUES			189,991.58	714,595.00	276.1%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	58,837.48	304,625.00	417.7%
2) Classified Salaries		2000-2999	3,081.95	25,000.00	711.2%
3) Employee Benefits		3000-3999	22,931.61	109,263.00	376.5%
4) Books and Supplies		4000-4999	3,986.63	77,381.00	1841.0%
5) Services and Other Operating Expenditures		5000-5999	418.69	33,149.00	7817.3%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	20,396.00	New
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			89,256.36	569,814.00	538.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)					
			100,735.22	144,781.00	43.7%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			100,735.22	144,781.00	43.7%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited					
		9791	0.00	100,735.22	New
b) Audit Adjustments					
		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)					
			0.00	100,735.22	New
d) Other Restatements					
		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)					
			0.00	100,735.22	New
2) Ending Balance, June 30 (E + F1e)			100,735.22	245,516.22	143.7%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash					
		9711	0.00	0.00	0.0%
Stores					
		9712	0.00	0.00	0.0%
Prepaid Expenditures					
		9713	0.00	0.00	0.0%
All Others					
		9719	0.00	0.00	0.0%
b) Restricted					
		9740	967.28	967.28	0.0%
c) Committed					
Stabilization Arrangements					
		9750	0.00	0.00	0.0%
Other Commitments					
		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments					
		9780	99,767.94	244,548.94	145.1%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties					
		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount					
		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	56,932.81		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	6,036.58		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	42,293.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			105,262.39		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	4,567.17		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	(40.00)		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			4,527.17		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			100,735.22		

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
LCFF SOURCES					
Principal Apportionment State Aid - Current Year		8011	134,936.00	514,381.00	281.2%
Education Protection Account State Aid - Current Year		8012	3,344.00	12,276.00	267.1%
State Aid - Prior Years		8019	0.00	0.00	0.0%
LCFF Transfers					
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	42,333.00	145,753.00	244.3%
Property Taxes Transfers		8097	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			180,613.00	672,410.00	272.3%
FEDERAL REVENUE					
Maintenance and Operations		8110	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.0%
Special Education Discretionary Grants		8182	0.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	6,037.00	New
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.0%
Title II, Part A, Educator Quality	4035	8290	0.00	0.00	0.0%
Title III, Part A, Immigrant Education Program	4201	8290	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	0.00	0.00	0.0%
Title V, Part B, Public Charter Schools Grant Program (PCSGP) (NCLB)	4610	8290	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3012-3020, 3030-3199, 4036-4126, 5510	8290	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	6,037.00	New

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
OTHER STATE REVENUE					
Other State Apportionments					
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	6,036.58	12,115.00	100.7%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6690	8590	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.0%
Quality Education Investment Act	7400	8590	0.00	0.00	0.0%
Common Core State Standards Implementation Funds	7405	8590	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	3,342.00	24,033.00	619.1%
TOTAL, OTHER STATE REVENUE			9,378.58	36,148.00	285.4%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
OTHER LOCAL REVENUE					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Child Development Parent Fees		8673	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.0%
All Other Local Revenue		8699	0.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.0%
Transfers of Apportionments					
Special Education SELPA Transfers					
From Districts or Charter Schools	6500	8791	0.00	0.00	0.0%
From County Offices	6500	8792	0.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.0%
Other Transfers of Apportionments					
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	0.0%
TOTAL, REVENUES			189,991.58	714,595.00	276.1%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	53,430.16	297,409.00	456.6%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	5,407.32	7,216.00	33.4%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			58,837.48	304,625.00	417.7%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	3,081.95	25,000.00	711.2%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			3,081.95	25,000.00	711.2%
EMPLOYEE BENEFITS					
STRS		3101-3102	10,735.18	77,425.00	621.2%
PERS		3201-3202	427.12	3,750.00	778.0%
OASDI/Medicare/Alternative		3301-3302	1,085.53	2,326.00	114.3%
Health and Welfare Benefits		3401-3402	9,423.53	23,371.00	148.0%
Unemployment Insurance		3501-3502	30.88	53.00	71.6%
Workers' Compensation		3601-3602	1,229.37	2,338.00	90.2%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			22,931.61	109,263.00	376.5%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	1,283.71	2,884.00	124.7%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	2,702.92	35,867.00	1227.0%
Noncapitalized Equipment		4400	0.00	38,630.00	New
Food		4700	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			3,986.63	77,381.00	1841.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	387.19	1,705.00	340.4%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	31,370.00	New
Communications		5900	31.50	74.00	134.9%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			418.69	33,149.00	7817.3%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Tuition					
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
All Other Transfers		7281-7283	0.00	20,396.00	New
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	20,396.00	New
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs		7310	0.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENDITURES			89,256.36	569,814.00	538.4%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	180,613.00	672,410.00	272.3%
2) Federal Revenue		8100-8299	0.00	6,037.00	New
3) Other State Revenue		8300-8599	9,378.58	36,148.00	285.4%
4) Other Local Revenue		8600-8799	0.00	0.00	0.0%
5) TOTAL, REVENUES			189,991.58	714,595.00	276.1%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		77,339.18	497,547.00	543.3%
2) Instruction - Related Services	2000-2999		11,917.18	51,871.00	335.3%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	20,396.00	New
10) TOTAL, EXPENDITURES			89,256.36	569,814.00	538.4%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			100,735.22	144,781.00	43.7%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			100,735.22	144,781.00	43.7%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	0.00	100,735.22	New
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	100,735.22	New
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	100,735.22	New
2) Ending Balance, June 30 (E + F1e)					
Components of Ending Fund Balance			100,735.22	245,516.22	143.7%
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
		9740	967.28	967.28	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	99,767.94	244,548.94	145.1%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<u>Resource</u>	<u>Description</u>	<u>2016-17 Unaudited Actuals</u>	<u>2017-18 Budget</u>
6300	Lottery: Instructional Materials	967.28	967.28
Total, Restricted Balance		<u>967.28</u>	<u>967.28</u>

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
800 Broadway Street, King City, CA 93930 • 831-385-0606 • FAX 831-385-0695

**2016/17 Unaudited Actual
Financial Report
September 27, 2017**

**Fund 11
Adult Education Fund**

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	102,081.48	136,609.00	33.8%
4) Other Local Revenue		8600-8799	0.00	0.00	0.0%
5) TOTAL, REVENUES			102,081.48	136,609.00	33.8%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	55,347.05	66,848.00	20.8%
2) Classified Salaries		2000-2999	11,780.10	24,980.00	112.1%
3) Employee Benefits		3000-3999	11,213.43	24,781.00	121.0%
4) Books and Supplies		4000-4999	19,412.45	12,000.00	-38.2%
5) Services and Other Operating Expenditures		5000-5999	4,328.45	8,000.00	84.8%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			102,081.48	136,609.00	33.8%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)					
			0.00	0.00	0.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	0.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	24,639.20	24,639.20	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			24,639.20	24,639.20	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			24,639.20	24,639.20	0.0%
2) Ending Balance, June 30 (E + F1e)			24,639.20	24,639.20	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			24,639.20	24,639.20	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	(66,179.70)		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	26,282.07		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	69,724.04		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			29,826.41		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	5,187.21		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			5,187.21		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			24,639.20		

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
LCFF SOURCES					
LCFF Transfers					
LCFF Transfers - Current Year		8091	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			0.00	0.00	0.0%
FEDERAL REVENUE					
Interagency Contracts Between LEAs		8285	0.00	0.00	0.0%
No Child Left Behind	3105, 4045	8290	0.00	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Other State Apportionments					
All Other State Apportionments - Current Year		8311	0.00	0.00	0.0%
All Other State Apportionments - Prior Years		8319	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.0%
Adult Education Block Grant Program	6391	8590	99,748.48	136,609.00	37.0%
All Other State Revenue	All Other	8590	2,333.00	0.00	-100.0%
TOTAL, OTHER STATE REVENUE			102,081.48	136,609.00	33.8%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Adult Education Fees		8671	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	0.0%
TOTAL, REVENUES			102,081.48	136,609.00	33.8%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Teachers' Salaries		1100	55,347.05	66,848.00	20.8%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			55,347.05	66,848.00	20.8%
CLASSIFIED SALARIES					
Classified Instructional Salaries		2100	0.00	0.00	0.0%
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	11,780.10	24,980.00	112.1%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			11,780.10	24,980.00	112.1%
EMPLOYEE BENEFITS					
STRS		3101-3102	7,494.06	9,647.00	28.7%
PERS		3201-3202	803.28	3,950.00	391.7%
OASDI/Medicare/Alternative		3301-3302	1,501.43	2,883.00	92.0%
Health and Welfare Benefits		3401-3402	0.00	6,466.00	New
Unemployment Insurance		3501-3502	33.53	49.00	46.1%
Workers' Compensation		3601-3602	1,381.13	1,786.00	29.3%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			11,213.43	24,781.00	121.0%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	7,500.00	New
Books and Other Reference Materials		4200	4,278.51	0.00	-100.0%
Materials and Supplies		4300	8,869.98	4,500.00	-49.3%
Noncapitalized Equipment		4400	6,263.96	0.00	-100.0%
TOTAL, BOOKS AND SUPPLIES			19,412.45	12,000.00	-38.2%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	4,328.45	0.00	-100.0%
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	8,000.00	New
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			4,328.45	8,000.00	84.8%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Tuition					
Tuition, Excess Costs, and/or Deficit Payments					
Payments to Districts or Charter Schools		7141	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.0%
Other Transfers Out					
Transfers of Pass-Through Revenues					
To Districts or Charter Schools		7211	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.0%
TOTAL, EXPENDITURES			102,081.48	136,609.00	33.8%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	102,081.48	136,609.00	33.8%
4) Other Local Revenue		8600-8799	0.00	0.00	0.0%
5) TOTAL, REVENUES			102,081.48	136,609.00	33.8%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		87,534.24	98,801.00	12.9%
2) Instruction - Related Services	2000-2999		14,547.24	37,808.00	159.9%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			102,081.48	136,609.00	33.8%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			0.00	0.00	0.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	0.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	24,639.20	24,639.20	0.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			24,639.20	24,639.20	0.0%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			24,639.20	24,639.20	0.0%
2) Ending Balance, June 30 (E + F1e)			24,639.20	24,639.20	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			24,639.20	24,639.20	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<u>Resource</u>	<u>Description</u>	<u>2016-17 Unaudited Actuals</u>	<u>2017-18 Budget</u>
6391	Adult Education Block Grant Program	24,639.20	24,639.20
Total, Restricted Balance		<u>24,639.20</u>	<u>24,639.20</u>

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
800 Broadway Street, King City, CA 93930 • 831-385-0606 • FAX 831-385-0695

**2016/17 Unaudited Actual
Financial Report
September 27, 2017**

**Fund 13
Cafeteria Fund**

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	434,759.45	510,214.00	17.4%
3) Other State Revenue		8300-8599	32,756.37	40,881.00	24.8%
4) Other Local Revenue		8600-8799	206,482.36	202,000.00	-2.2%
5) TOTAL, REVENUES			673,998.18	753,095.00	11.7%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	157,714.58	218,263.00	38.4%
3) Employee Benefits		3000-3999	77,285.26	99,492.00	28.7%
4) Books and Supplies		4000-4999	390,195.27	407,000.00	4.3%
5) Services and Other Operating Expenditures		5000-5999	14,023.56	26,880.00	91.7%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	31,450.00	39,537.00	25.7%
9) TOTAL, EXPENDITURES			670,668.67	791,172.00	18.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			3,329.51	(38,077.00)	-1243.6%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			3,329.51	(38,077.00)	-1243.6%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	227,326.37	230,655.88	1.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			227,326.37	230,655.88	1.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			227,326.37	230,655.88	1.5%
2) Ending Balance, June 30 (E + F1e)			230,655.88	192,578.88	-16.5%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	20,783.63	0.00	-100.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			209,872.25	192,578.88	-8.2%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	172,582.56		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	838.10		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	53,748.23		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	20,576.59		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	20,783.63		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			268,529.11		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	6,423.23		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	31,450.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			37,873.23		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			230,655.88		

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
FEDERAL REVENUE					
Child Nutrition Programs		8220	434,759.45	510,214.00	17.4%
Donated Food Commodities		8221	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			434,759.45	510,214.00	17.4%
OTHER STATE REVENUE					
Child Nutrition Programs		8520	32,756.37	40,881.00	24.8%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			32,756.37	40,881.00	24.8%
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Food Service Sales		8634	203,496.61	201,000.00	-1.2%
Leases and Rentals		8650	0.00	0.00	0.0%
Interest		8660	842.48	1,000.00	18.7%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Interagency Services		8677	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	2,143.27	0.00	-100.0%
TOTAL, OTHER LOCAL REVENUE			206,482.36	202,000.00	-2.2%
TOTAL, REVENUES			673,998.18	753,095.00	11.7%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
CERTIFICATED SALARIES					
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	146,002.85	146,938.00	0.6%
Classified Supervisors' and Administrators' Salaries		2300	11,711.73	71,325.00	509.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			157,714.58	218,263.00	38.4%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	19,205.38	32,393.00	68.7%
OASDI/Medicare/Alternative		3301-3302	12,055.00	16,745.00	38.9%
Health and Welfare Benefits		3401-3402	42,848.87	45,984.00	7.3%
Unemployment Insurance		3501-3502	78.96	113.00	43.1%
Workers' Compensation		3601-3602	3,097.05	4,257.00	37.5%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			77,285.26	99,492.00	28.7%
BOOKS AND SUPPLIES					
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	39,533.36	50,000.00	26.5%
Noncapitalized Equipment		4400	0.00	5,000.00	New
Food		4700	350,661.91	352,000.00	0.4%
TOTAL, BOOKS AND SUPPLIES			390,195.27	407,000.00	4.3%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	2,000.00	New
Dues and Memberships		5300	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	3,289.98	7,000.00	112.8%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	(1,456.74)	(4,460.00)	206.2%
Professional/Consulting Services and Operating Expenditures		5800	12,050.32	21,500.00	78.4%
Communications		5900	140.00	840.00	500.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			14,023.56	26,880.00	91.7%
CAPITAL OUTLAY					
Buildings and Improvements of Buildings		6200	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS					
Transfers of Indirect Costs - Interfund		7350	31,450.00	39,537.00	25.7%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			31,450.00	39,537.00	25.7%
TOTAL, EXPENDITURES			670,668.67	791,172.00	18.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund		8916	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	434,759.45	510,214.00	17.4%
3) Other State Revenue		8300-8599	32,756.37	40,881.00	24.8%
4) Other Local Revenue		8600-8799	206,482.36	202,000.00	-2.2%
5) TOTAL, REVENUES			673,998.18	753,095.00	11.7%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		639,218.67	751,635.00	17.6%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		31,450.00	39,537.00	25.7%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			670,668.67	791,172.00	18.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			3,329.51	(38,077.00)	-1243.6%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			3,329.51	(38,077.00)	-1243.6%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	227,326.37	230,655.88	1.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			227,326.37	230,655.88	1.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			227,326.37	230,655.88	1.5%
2) Ending Balance, June 30 (E + F1e)			230,655.88	192,578.88	-16.5%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	20,783.63	0.00	-100.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted			209,872.25	192,578.88	-8.2%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	0.00	0.00	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<u>Resource</u>	<u>Description</u>	<u>2016-17 Unaudited Actuals</u>	<u>2017-18 Budget</u>
5310	Child Nutrition: School Programs (e.g., School Lunch, School	209,872.25	192,578.88
Total, Restricted Balance		<u>209,872.25</u>	<u>192,578.88</u>

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
800 Broadway Street, King City, CA 93930 • 831-385-0606 • FAX 831-385-0695

**2016/17 Unaudited Actual
Financial Report
September 27, 2017**

**Fund 17
Special Reserve Fund for Other than
Capital Outlay Projects**

South Monterey County Joint Union High Special Reserve Fund for Other Than Capital Outlay Projects
 Monterey County Expenditures by Object

27 66068 000000
 Form 17

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	37,621.69	31,266.00	-16.9%
5) TOTAL, REVENUES			37,621.69	31,266.00	-16.9%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			37,621.69	31,266.00	-16.9%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	2,500,000.00	0.00	-100.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(2,500,000.00)	0.00	-100.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(2,462,378.31)	31,266.00	-101.3%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited					
		9791	3,021,838.60	559,460.29	-81.5%
b) Audit Adjustments					
		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)					
			3,021,838.60	559,460.29	-81.5%
d) Other Restatements					
		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)					
			3,021,838.60	559,460.29	-81.5%
2) Ending Balance, June 30 (E + F1e)					
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash					
		9711	0.00	0.00	0.0%
Stores					
		9712	0.00	0.00	0.0%
Prepaid Expenditures					
		9713	0.00	0.00	0.0%
All Others					
		9719	0.00	0.00	0.0%
b) Restricted					
		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements					
		9750	0.00	0.00	0.0%
Other Commitments					
		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments					
		9780	559,460.29	590,726.29	5.6%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties					
		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount					
		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	3,059,460.29		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			3,059,460.29		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	2,500,000.00		
4) Current Loans		9640			
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			2,500,000.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			559,460.29		

South Monterey County Joint Union High Special Reserve Fund for Other Than Capital Outlay Projects
 Monterey County Expenditures by Object

27 66068 000000
 Form 17

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
OTHER LOCAL REVENUE					
Other Local Revenue					
Sales					
Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	37,621.69	31,266.00	-16.9%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			37,621.69	31,266.00	-16.9%
TOTAL, REVENUES			37,621.69	31,266.00	-16.9%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
From: General Fund/CSSF		8912	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund/CSSF		7612	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	2,500,000.00	0.00	-100.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			2,500,000.00	0.00	-100.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(2,500,000.00)	0.00	-100.0%

Unaudited Actuals
 South Monterey County Joint Union High Special Reserve Fund for Other Than Capital Outlay Projects
 Monterey County Expenditures by Function

27 66068 0000000
 Form 17

Description	Function Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	37,621.69	31,266.00	-16.9%
5) TOTAL, REVENUES			37,621.69	31,266.00	-16.9%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			37,621.69	31,266.00	-16.9%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	2,500,000.00	0.00	-100.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(2,500,000.00)	0.00	-100.0%

Description	Function Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(2,462,378.31)	31,266.00	-101.3%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	3,021,838.60	559,460.29	-81.5%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			3,021,838.60	559,460.29	-81.5%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			3,021,838.60	559,460.29	-81.5%
2) Ending Balance, June 30 (E + F1e)					
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	559,460.29	590,726.29	5.6%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<u>Resource</u>	<u>Description</u>	<u>2016-17 Unaudited Actuals</u>	<u>2017-18 Budget</u>
	Total, Restricted Balance	0.00	0.00

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
800 Broadway Street, King City, CA 93930 • 831-385-0606 • FAX 831-385-0695

**2016/17 Unaudited Actual
Financial Report
September 27, 2017**

**Fund 25
Capital Facilities Funds**

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	107,394.30	174,685.00	62.7%
5) TOTAL, REVENUES			107,394.30	174,685.00	62.7%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	23,728.00	New
5) Services and Other Operating Expenditures		5000-5999	37,814.33	18,561.00	-50.9%
6) Capital Outlay		6000-6999	127,641.53	27,173.00	-78.7%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	74,012.58	105,224.00	42.2%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			239,468.44	174,686.00	-27.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(132,074.14)	(1.00)	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(132,074.14)	(1.00)	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	183,779.54	51,705.40	-71.9%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			183,779.54	51,705.40	-71.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			183,779.54	51,705.40	-71.9%
2) Ending Balance, June 30 (E + F1e)			51,705.40	51,704.40	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	51,705.40	51,704.40	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	277,682.32		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	25,797.24		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			303,479.56		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	164,290.16		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	87,484.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			251,774.16		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			51,705.40		

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
OTHER STATE REVENUE					
Tax Relief Subventions Restricted Levies - Other					
Homeowners' Exemptions		8575	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Other Local Revenue County and District Taxes					
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.0%
Interest		8660	2,470.64	1,685.00	-31.8%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Fees and Contracts					
Mitigation/Developer Fees		8681	104,923.66	173,000.00	64.9%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			107,394.30	174,685.00	62.7%
TOTAL, REVENUES			107,394.30	174,685.00	62.7%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
CERTIFICATED SALARIES					
Other Certificated Salaries		1900	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.0%
CLASSIFIED SALARIES					
Classified Support Salaries		2200	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.0%
EMPLOYEE BENEFITS					
STRS		3101-3102	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.0%
BOOKS AND SUPPLIES					
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	23,728.00	New
Noncapitalized Equipment		4400	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	23,728.00	New

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
SERVICES AND OTHER OPERATING EXPENDITURES					
Subagreements for Services		5100	0.00	0.00	0.0%
Travel and Conferences		5200	362.89	0.00	-100.0%
Insurance		5400-5450	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	8,025.00	0.00	-100.0%
Professional/Consulting Services and Operating Expenditures		5800	29,426.44	18,561.00	-36.9%
Communications		5900	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			37,814.33	18,561.00	-50.9%
CAPITAL OUTLAY					
Land		6100	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	127,641.53	27,173.00	-78.7%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			127,641.53	27,173.00	-78.7%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Other Transfers Out					
All Other Transfers Out to All Others		7299	0.00	0.00	0.0%
Debt Service					
Debt Service - Interest		7438	8,623.28	12,845.00	49.0%
Other Debt Service - Principal		7439	65,389.30	92,379.00	41.3%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			74,012.58	105,224.00	42.2%
TOTAL, EXPENDITURES			239,468.44	174,686.00	-27.1%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Proceeds					
Proceeds from Sale/Lease- Purchase of Land/Buildings		8953	0.00	0.00	0.0%
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	107,394.30	174,685.00	62.7%
5) TOTAL, REVENUES			107,394.30	174,685.00	62.7%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		8,025.00	0.00	-100.0%
8) Plant Services	8000-8999		157,430.86	69,462.00	-55.9%
9) Other Outgo	9000-9999	Except 7600-7699	74,012.58	105,224.00	42.2%
10) TOTAL, EXPENDITURES			239,468.44	174,686.00	-27.1%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			(132,074.14)	(1.00)	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(132,074.14)	(1.00)	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	183,779.54	51,705.40	-71.9%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			183,779.54	51,705.40	-71.9%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			183,779.54	51,705.40	-71.9%
2) Ending Balance, June 30 (E + F1e)			51,705.40	51,704.40	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	51,705.40	51,704.40	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<u>Resource</u>	<u>Description</u>	<u>2016-17 Unaudited Actuals</u>	<u>2017-18 Budget</u>
Total, Restricted Balance		0.00	0.00

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**Fund 51
Bond Interest and Redemption**

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	8,064.38	0.00	-100.0%
4) Other Local Revenue		8600-8799	1,626,043.36	0.00	-100.0%
5) TOTAL, REVENUES			1,634,107.74	0.00	-100.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	1,620,731.26	0.00	-100.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			1,620,731.26	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)					
			13,376.48	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			13,376.48	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited					
		9791	1,685,886.64	1,702,799.63	1.0%
b) Audit Adjustments					
		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)					
			1,685,886.64	1,702,799.63	1.0%
d) Other Restatements					
		9795	3,536.51	0.00	-100.0%
e) Adjusted Beginning Balance (F1c + F1d)					
			1,689,423.15	1,702,799.63	0.8%
2) Ending Balance, June 30 (E + F1e)					
			1,702,799.63	1,702,799.63	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash					
		9711	0.00	0.00	0.0%
Stores					
		9712	0.00	0.00	0.0%
Prepaid Expenditures					
		9713	0.00	0.00	0.0%
All Others					
		9719	0.00	0.00	0.0%
b) Restricted					
		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements					
		9750	0.00	0.00	0.0%
Other Commitments					
		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments					
		9780	1,702,799.63	1,702,799.63	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties					
		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount					
		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	1,702,799.63		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	0.00		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	0.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			1,702,799.63		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			1,702,799.63		

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
FEDERAL REVENUE					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
Tax Relief Subventions Voted Indebtedness Levies					
Homeowners' Exemptions		8571	8,064.38	0.00	-100.0%
Other Subventions/In-Lieu Taxes		8572	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			8,064.38	0.00	-100.0%
OTHER LOCAL REVENUE					
Other Local Revenue County and District Taxes Voted Indebtedness Levies					
Secured Roll		8611	1,518,120.37	0.00	-100.0%
Unsecured Roll		8612	60,715.00	0.00	-100.0%
Prior Years' Taxes		8613	15,898.70	0.00	-100.0%
Supplemental Taxes		8614	25,278.55	0.00	-100.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.0%
Interest		8660	6,030.74	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,626,043.36	0.00	-100.0%
TOTAL, REVENUES			1,634,107.74	0.00	-100.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Bond Redemptions		7433	1,395,000.00	0.00	-100.0%
Bond Interest and Other Service Charges		7434	225,731.26	0.00	-100.0%
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			1,620,731.26	0.00	-100.0%
TOTAL, EXPENDITURES			1,620,731.26	0.00	-100.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.0%
INTERFUND TRANSFERS OUT					
To: General Fund		7614	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	8,064.38	0.00	-100.0%
4) Other Local Revenue		8600-8799	1,626,043.36	0.00	-100.0%
5) TOTAL, REVENUES			1,634,107.74	0.00	-100.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	1,620,731.26	0.00	-100.0%
10) TOTAL, EXPENDITURES			1,620,731.26	0.00	-100.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			13,376.48	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.0%

Description	Function Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			13,376.48	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,685,886.64	1,702,799.63	1.0%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,685,886.64	1,702,799.63	1.0%
d) Other Restatements		9795	3,536.51	0.00	-100.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,689,423.15	1,702,799.63	0.8%
2) Ending Balance, June 30 (E + F1e) Components of Ending Fund Balance			1,702,799.63	1,702,799.63	0.0%
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	1,702,799.63	1,702,799.63	0.0%
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<u>Resource</u>	<u>Description</u>	<u>2016-17 Unaudited Actuals</u>	<u>2017-18 Budget</u>
	Total, Restricted Balance	0.00	0.00

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**Fund 56
Debt Service Fund**

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,395.84	0.00	-100.0%
5) TOTAL, REVENUES			1,395.84	0.00	-100.0%
B. EXPENDITURES					
1) Certificated Salaries		1000-1999	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			1,395.84	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	2,500,000.00	0.00	-100.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			2,500,000.00	0.00	-100.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			2,501,395.84	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,248,727.02	3,750,122.86	200.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,248,727.02	3,750,122.86	200.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,248,727.02	3,750,122.86	200.3%
2) Ending Balance, June 30 (E + F1e)			3,750,122.86	3,750,122.86	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments		9780	3,750,122.86	3,750,122.86	0.0%
Debt Service Payment	0000	9780	3,750,122.86		
Debt Service Payment	0000	9780		3,750,122.86	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
G. ASSETS					
1) Cash					
a) in County Treasury		9110	0.00		
1) Fair Value Adjustment to Cash in County Treasury		9111	0.00		
b) in Banks		9120	0.00		
c) in Revolving Fund		9130	0.00		
d) with Fiscal Agent		9135	1,250,122.86		
e) collections awaiting deposit		9140	0.00		
2) Investments		9150	0.00		
3) Accounts Receivable		9200	0.00		
4) Due from Grantor Government		9290	0.00		
5) Due from Other Funds		9310	2,500,000.00		
6) Stores		9320	0.00		
7) Prepaid Expenditures		9330	0.00		
8) Other Current Assets		9340	0.00		
9) TOTAL, ASSETS			3,750,122.86		
H. DEFERRED OUTFLOWS OF RESOURCES					
1) Deferred Outflows of Resources		9490	0.00		
2) TOTAL, DEFERRED OUTFLOWS			0.00		
I. LIABILITIES					
1) Accounts Payable		9500	0.00		
2) Due to Grantor Governments		9590	0.00		
3) Due to Other Funds		9610	0.00		
4) Current Loans		9640	0.00		
5) Unearned Revenue		9650	0.00		
6) TOTAL, LIABILITIES			0.00		
J. DEFERRED INFLOWS OF RESOURCES					
1) Deferred Inflows of Resources		9690	0.00		
2) TOTAL, DEFERRED INFLOWS			0.00		
K. FUND EQUITY					
Ending Fund Balance, June 30 (must agree with line F2) (G9 + H2) - (I6 + J2)			3,750,122.86		

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
FEDERAL REVENUE					
All Other Federal Revenue		8290	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.0%
OTHER STATE REVENUE					
All Other State Revenue		8590	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.0%
OTHER LOCAL REVENUE					
Interest		8660	1,395.84	0.00	-100.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.0%
Other Local Revenue					
All Other Local Revenue		8699	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,395.84	0.00	-100.0%
TOTAL, REVENUES			1,395.84	0.00	-100.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)					
Debt Service					
Debt Service - Interest		7438	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.0%

Description	Resource Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
INTERFUND TRANSFERS					
INTERFUND TRANSFERS IN					
Other Authorized Interfund Transfers In		8919	2,500,000.00	0.00	-100.0%
(a) TOTAL, INTERFUND TRANSFERS IN			2,500,000.00	0.00	-100.0%
INTERFUND TRANSFERS OUT					
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.0%
OTHER SOURCES/USES					
SOURCES					
Other Sources					
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.0%
Long-Term Debt Proceeds					
Proceeds from Certificates of Participation		8971	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.0%
USES					
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.0%
CONTRIBUTIONS					
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			2,500,000.00	0.00	-100.0%

Description	Function Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
A. REVENUES					
1) LCFF Sources		8010-8099	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,395.84	0.00	-100.0%
5) TOTAL, REVENUES			1,395.84	0.00	-100.0%
B. EXPENDITURES (Objects 1000-7999)					
1) Instruction	1000-1999		0.00	0.00	0.0%
2) Instruction - Related Services	2000-2999		0.00	0.00	0.0%
3) Pupil Services	3000-3999		0.00	0.00	0.0%
4) Ancillary Services	4000-4999		0.00	0.00	0.0%
5) Community Services	5000-5999		0.00	0.00	0.0%
6) Enterprise	6000-6999		0.00	0.00	0.0%
7) General Administration	7000-7999		0.00	0.00	0.0%
8) Plant Services	8000-8999		0.00	0.00	0.0%
9) Other Outgo	9000-9999	Except 7600-7699	0.00	0.00	0.0%
10) TOTAL, EXPENDITURES			0.00	0.00	0.0%
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B10)			1,395.84	0.00	-100.0%
D. OTHER FINANCING SOURCES/USES					
1) Interfund Transfers					
a) Transfers In		8900-8929	2,500,000.00	0.00	-100.0%
b) Transfers Out		7600-7629	0.00	0.00	0.0%
2) Other Sources/Uses					
a) Sources		8930-8979	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			2,500,000.00	0.00	-100.0%

Description	Function Codes	Object Codes	2016-17 Unaudited Actuals	2017-18 Budget	Percent Difference
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			2,501,395.84	0.00	-100.0%
F. FUND BALANCE, RESERVES					
1) Beginning Fund Balance					
a) As of July 1 - Unaudited		9791	1,248,727.02	3,750,122.86	200.3%
b) Audit Adjustments		9793	0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,248,727.02	3,750,122.86	200.3%
d) Other Restatements		9795	0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,248,727.02	3,750,122.86	200.3%
2) Ending Balance, June 30 (E + F1e)			3,750,122.86	3,750,122.86	0.0%
Components of Ending Fund Balance					
a) Nonspendable					
Revolving Cash		9711	0.00	0.00	0.0%
Stores		9712	0.00	0.00	0.0%
Prepaid Expenditures		9713	0.00	0.00	0.0%
All Others		9719	0.00	0.00	0.0%
b) Restricted					
		9740	0.00	0.00	0.0%
c) Committed					
Stabilization Arrangements		9750	0.00	0.00	0.0%
Other Commitments (by Resource/Object)		9760	0.00	0.00	0.0%
d) Assigned					
Other Assignments (by Resource/Object)		9780	3,750,122.86	3,750,122.86	0.0%
Debt Service Payment	0000	9780	3,750,122.86		
Debt Service Payment	0000	9780		3,750,122.86	
e) Unassigned/Unappropriated					
Reserve for Economic Uncertainties		9789	0.00	0.00	0.0%
Unassigned/Unappropriated Amount		9790	0.00	0.00	0.0%

<u>Resource</u>	<u>Description</u>	<u>2016-17 Unaudited Actuals</u>	<u>2017-18 Budget</u>
	Total, Restricted Balance	0.00	0.00

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
800 Broadway Street, King City, CA 93930 • 831-385-0606 • FAX 831-385-0695

**2016/17 Unaudited Actual
Financial Report
September 27, 2017**

**Form A1
Average Daily Attendance**

Description	2016-17 Unaudited Actuals			2017-18 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	2,147.86	2,031.45	2,149.83	2,211.00	2,211.00	2,211.00
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)						
4. Total, District Regular ADA (Sum of Lines A1 through A3)	2,147.86	2,031.45	2,149.83	2,211.00	2,211.00	2,211.00
5. District Funded County Program ADA						
a. County Community Schools	1.34	2.49	1.34			
b. Special Education-Special Day Class	5.01	5.06	5.01	5.58	5.58	5.58
c. Special Education-NPS/LCI						
d. Special Education Extended Year	0.26	0.26	0.26			
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	6.61	7.81	6.61	5.58	5.58	5.58
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	2,154.47	2,039.26	2,156.44	2,216.58	2,216.58	2,216.58
7. Adults in Correctional Facilities						
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	2016-17 Unaudited Actuals			2017-18 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
B. COUNTY OFFICE OF EDUCATION						
1. County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)	0.00	0.00	0.00	0.00	0.00	0.00
2. District Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools						
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]						
g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)	0.00	0.00	0.00	0.00	0.00	0.00
3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)	0.00	0.00	0.00	0.00	0.00	0.00
4. Adults in Correctional Facilities						
5. County Operations Grant ADA						
6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	2016-17 Unaudited Actuals			2017-18 Budget		
	P-2 ADA	Annual ADA	Funded ADA	Estimated P-2 ADA	Estimated Annual ADA	Estimated Funded ADA
C. CHARTER SCHOOL ADA						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools. Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.						
1. Total Charter School Regular ADA						
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0.00
3. Charter School Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools						
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0.00
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	0.00	0.00	0.00	0.00	0.00	0.00
FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.						
5. Total Charter School Regular ADA						
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils						
b. Juvenile Halls, Homes, and Camps						
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]						
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0.00
7. Charter School Funded County Program ADA						
a. County Community Schools						
b. Special Education-Special Day Class						
c. Special Education-NPS/LCI						
d. Special Education Extended Year						
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools, Technical, Agricultural, and Natural Resource Conservation Schools						
f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0.00
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	0.00	0.00	0.00	0.00	0.00	0.00
9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	0.00	0.00	0.00	0.00	0.00	0.00

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
800 Broadway Street, King City, CA 93930 • 831-385-0606 • FAX 831-385-0695

**2016/17 Unaudited Actual
Financial Report
September 27, 2017**

**Form ASSET
Schedule of Capital Assets**

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30
Governmental Activities:						
Capital assets not being depreciated:						
Land	2,269,094.00		2,269,094.00			2,269,094.00
Work in Progress	2,129,045.99	(125,892.00)	2,003,153.99			2,003,153.99
Total capital assets not being depreciated	4,398,139.99	(125,892.00)	4,272,247.99	0.00	0.00	4,272,247.99
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings	31,176,815.75	(380,883.00)	30,795,932.75			30,795,932.75
Equipment	3,932,461.72	(158,472.00)	3,773,989.72			3,773,989.72
Total capital assets being depreciated	35,109,277.47	(539,355.00)	34,569,922.47	0.00	0.00	34,569,922.47
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings	(9,486,014.00)		(9,486,014.00)			(9,486,014.00)
Equipment	(3,505,440.00)		(3,505,440.00)			(3,505,440.00)
Total accumulated depreciation	(12,991,454.00)	0.00	(12,991,454.00)	0.00	0.00	(12,991,454.00)
Total capital assets being depreciated, net	22,117,823.47	(539,355.00)	21,578,468.47	0.00	0.00	21,578,468.47
Governmental activity capital assets, net	26,515,963.46	(665,247.00)	25,850,716.46	0.00	0.00	25,850,716.46
Business-Type Activities:						
Capital assets not being depreciated:						
Land			0.00			0.00
Work in Progress			0.00			0.00
Total capital assets not being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Capital assets being depreciated:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total capital assets being depreciated	0.00	0.00	0.00	0.00	0.00	0.00
Accumulated Depreciation for:						
Land Improvements			0.00			0.00
Buildings			0.00			0.00
Equipment			0.00			0.00
Total accumulated depreciation	0.00	0.00	0.00	0.00	0.00	0.00
Total capital assets being depreciated, net	0.00	0.00	0.00	0.00	0.00	0.00
Business-type activity capital assets, net	0.00	0.00	0.00	0.00	0.00	0.00

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SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
800 Broadway Street, King City, CA 93930 • 831-385-0606 • FAX 831-385-0695

**2016/17 Unaudited Actual
Financial Report
September 27, 2017**

**Form CAT
Schedule of Categoricals**

2016-17 Unaudited Actuals
FEDERAL GRANT AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRAL OF UNEARNED REVENUES

FEDERAL PROGRAM NAME	NCLB Title I Part A	SPED IDEA Basic Local Assistance Entitlement Part B	Education: Secondary, Section 131	NCLB Title II Part A	ESEA Title III Immigration program	ESEA Title III Eng. Learner Student Program	TOTAL
FEDERAL CATALOG NUMBER	84.01	84.027	84.048	84.01	84.365	84.365	
RESOURCE CODE	3010	3310	3550	4035	4201	4203	
REVENUE OBJECT	8290	8181	8290	8290	8290	8290	
LOCAL DESCRIPTION (if any)							
AWARD							
1. Prior Year Carryover	93,532.30	0.00		28,286.02	5,120.65	33,958.00	160,896.97
2. a. Current Year Award	692,667.00	423,003.00	87,417.00	53,366.00	6,570.00	57,845.00	1,320,868.00
b. Transferability (NCLB/ESSA)							0.00
c. Other Adjustments							0.00
d. Adj Curr Yr Award (sum lines 2a, 2b, & 2c)	692,667.00	423,003.00	87,417.00	53,366.00	6,570.00	57,845.00	1,320,868.00
3. Required Matching Funds/Other							0.00
4. Total Available Award (sum lines 1, 2d, & 3)	786,199.30	423,003.00	87,417.00	81,652.02	11,690.65	91,803.00	1,481,764.97
REVENUES							
5. Unearned Revenue Deferred from Prior Year				0.00		9,772.50	9,772.50
6. Cash Received in Current Year	575,536.30	269,695.71	10,271.68	58,402.02	5,329.34	30,398.00	949,633.05
7. Contributed Matching Funds							0.00
8. Total Available (sum lines 5, 6, & 7)	575,536.30	269,695.71	10,271.68	58,402.02	5,329.34	40,170.50	959,405.55
EXPENDITURES							
9. Donor-Authorized Expenditures	703,105.90	423,003.00	87,417.00	78,647.15	10,501.15	91,803.00	1,394,477.20
10. Non Donor-Authorized Expenditures							0.00
11. Total Expenditures (lines 9 & 10)	703,105.90	423,003.00	87,417.00	78,647.15	10,501.15	91,803.00	1,394,477.20
12. Amounts Included in Line 6 above for Prior Year Adjustments							0.00
13. Calculation of Unearned Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	(127,569.60)	(153,307.29)	(77,145.32)	(20,245.13)	(5,171.81)	(51,632.50)	(435,071.65)
a. Unearned Revenue							0.00
b. Accounts Payable							0.00
c. Accounts Receivable	127,569.60			20,242.13	5,171.81	51,632.50	204,616.04
14. Unused Grant Award Calculation (line 4 minus line 9)	83,093.40	0.00	0.00	3,004.87	1,189.50	0.00	87,287.77
15. If Carryover is allowed, enter line 14 amount here							0.00
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	703,105.90	269,695.71	10,271.68	78,644.15	10,501.15	91,803.00	1,164,021.59

2016-17 Unaudited Actuals
STATE GRANT AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRAL OF UNEARNED REVENUES

STATE PROGRAM NAME	Emergency Repair Program Williams Case	SPED: State Local Assistance Grant	Agricultural Career Technical Education Incentive	TOTAL
RESOURCE CODE	6225	6501	7010	
REVENUE OBJECT	8590	8590	8590	
LOCAL DESCRIPTION (if any)				
AWARD				
1. Prior Year Carryover	0.00		0.00	0.00
2. a. Current Year Award	1,659,785.01	0.00	32,643.00	1,692,428.01
b. Other Adjustments	(541,243.47)	762.00		(540,481.47)
c. Adj Curr Yr Award (sum lines 2a & 2b)	1,118,541.54	762.00	32,643.00	1,151,946.54
3. Required Matching Funds/Other				0.00
4. Total Available Award (sum lines 1, 2c, & 3)	1,118,541.54	762.00	32,643.00	1,151,946.54
REVENUES				
5. Unearned Revenue Deferred from Prior Year	1,659,785.01			1,659,785.01
6. Cash Received in Current Year	0.00	762.00	32,643.00	33,405.00
7. Contributed Matching Funds	(541,243.47)			(541,243.47)
8. Total Available (sum lines 5, 6, & 7)	1,118,541.54	762.00	32,643.00	1,151,946.54
EXPENDITURES				
9. Donor-Authorized Expenditures	1,118,541.54	762.00	29,952.43	1,149,255.97
10. Non Donor-Authorized Expenditures				0.00
11. Total Expenditures (lines 9 & 10)	1,118,541.54	762.00	29,952.43	1,149,255.97
12. Amounts Included in Line 6 above for Prior Year Adjustments				0.00
13. Calculation of Unearned Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	0.00	0.00	2,690.57	2,690.57
a. Unearned Revenue				0.00
b. Accounts Payable				0.00
c. Accounts Receivable				0.00
14. Unused Grant Award Calculation (line 4 minus line 9)	0.00	0.00	2,690.57	2,690.57
15. If Carryover is allowed, enter line 14 amount here				0.00
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	1,659,785.01	762.00	32,643.00	1,693,190.01

2016-17 Unaudited Actuals
LOCAL GRANT AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO DEFERRAL OF UNEARNED REVENUES

LOCAL PROGRAM NAME	Adult Ed Block Grant	SO Coast Region Ag Education Consortium	TOTAL
RESOURCE CODE	1640610	9630	
REVENUE OBJECT	8590	8677	
LOCAL DESCRIPTION (if any)			
AWARD			
1. Prior Year Carryover	24,206.02	7,800.66	32,006.68
2. a. Current Year Award	78,500.00	95,192.00	173,692.00
b. Other Adjustments	4,328.45		4,328.45
c. Adj Curr Yr Award (sum lines 2a & 2b)	82,828.45	95,192.00	178,020.45
3. Required Matching Funds/Other			0.00
4. Total Available Award (sum lines 1, 2c, & 3)	107,034.47	102,992.66	210,027.13
REVENUES			
5. Unearned Revenue Deferred from Prior Year	30,024.44		30,024.44
6. Cash Received in Current Year		48,282.12	48,282.12
7. Contributed Matching Funds			0.00
8. Total Available (sum lines 5, 6, & 7)	30,024.44	48,282.12	78,306.56
EXPENDITURES			
9. Non-Authorized Expenditures	99,748.48	48,905.20	148,653.68
10. Donor-Authorized Expenditures			0.00
11. Total Expenditures (lines 9 & 10)	99,748.48	48,905.20	148,653.68
12. Amounts Included in Line 6 above for Prior Year Adjustments			0.00
13. Calculation of Unearned Revenue or A/P, & A/R amounts (line 8 minus line 9 plus line 12)	(69,724.04)	(623.08)	(70,347.12)
a. Unearned Revenue			0.00
b. Accounts Payable			0.00
c. Accounts Receivable			0.00
14. Unused Grant Award Calculation (line 4 minus line 9)	7,285.99	54,087.46	61,373.45
15. If Carryover is allowed, enter line 14 amount here			0.00
16. Reconciliation of Revenue (line 5 plus line 6 minus line 13a minus line 13b plus line 13c)	30,024.44	48,282.12	78,306.56

2016-17 Unaudited Actuals
FEDERAL AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

FEDERAL PROGRAM NAME	Child Nutrition School Program- Federal	TOTAL
FEDERAL CATALOG NUMBER		
RESOURCE CODE	5310	
REVENUE OBJECT	8220	
LOCAL DESCRIPTION (if any)		
AWARD		
1. Prior Year Restricted Ending Balance	147,762.14	147,762.14
2. a. Current Year Award	437,285.36	437,285.36
b. Other Adjustments	(2,542.73)	(2,542.73)
c. Adj Curr Yr Award (sum lines 2a & 2b)	434,742.63	434,742.63
3. Required Matching Funds/Other		0.00
4. Total Available Award (sum lines 1, 2c, & 3)	582,504.77	582,504.77
REVENUES		
5. Cash Received in Current Year	416,223.42	416,223.42
6. Amounts Included in Line 5 for Prior Year Adjustments		0.00
7 a. Accounts Receivable (line 2c minus lines 5 & 6)	18,519.21	18,519.21
b. Noncurrent Accounts Receivable		0.00
c. Current Accounts Receivable (line 7a minus line 7b)	18,519.21	18,519.21
8. Contributed Matching Funds		0.00
9. Total Available (sum lines 5, 7c, & 8)	434,742.63	434,742.63
EXPENDITURES		
10. Donor-Authorized Expenditures	435,934.64	435,934.64
11. Non Donor-Authorized Expenditures		0.00
12. Total Expenditures (line 10 plus line 11)	435,934.64	435,934.64
RESTRICTED ENDING BALANCE		
13. Current Year (line 4 minus line 10)	146,570.13	146,570.13

2016-17 Unaudited Actuals
STATE AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

STATE PROGRAM NAME	Mandated Program Block Grant- ongoing	Mandated Block Grant- 1xmoney	Charter: Lottery Unrestricted	Lottery Unrestricted	EPA	Charter: EPA	Child Nutrition Program
RESOURCE CODE	0	0	09-1100	1100	1400	09-1400	5310
REVENUE OBJECT	8550	8550	8560	8560	8012	8012	8634
LOCAL DESCRIPTION (if any)							
AWARD							
1. Prior Year Restricted Ending Balance	0.00			315,411.36	0.00		11,366.32
2. a. Current Year Award	114,028.00	436,874.00	4,599.30	321,208.98	3,765,606.14	3,344.00	32,645.77
b. Other Adjustments				13,331.94	0.00		110.60
c. Adj Curr Yr Award (sum lines 2a & 2b)	114,028.00	436,874.00	4,599.30	334,540.92	3,765,606.14	3,344.00	32,756.37
3. Required Matching Funds/Other							
4. Total Available Award (sum lines 1, 2c, & 3)	114,028.00	436,874.00	4,599.30	649,952.28	3,765,606.14	3,344.00	44,122.69
REVENUES							
5. Cash Received in Current Year	114,028.00	436,874.00	0.00	236,302.87	3,765,606.14	3,344.00	31,574.33
6. Amounts Included in Line 5 for Prior Year Adjustments							
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	0.00	0.00	4,599.30	98,238.05	0.00	0.00	1,182.04
b. Noncurrent Accounts Receivable							
c. Current Accounts Receivable (line 7a minus line 7b)	0.00	0.00	4,599.30	98,238.05	0.00	0.00	1,182.04
8. Contributed Matching Funds							
9. Total Available (sum lines 5, 7c, & 8)	114,028.00	436,874.00	4,599.30	334,540.92	3,765,606.14	3,344.00	32,756.37
EXPENDITURES							
10. Donor-Authorized Expenditures	114,028.00	436,874.00	1,185.96	246,463.31	3,765,606.14	3,344.00	33,533.43
11. Non Donor-Authorized Expenditures							
12. Total Expenditures (line 10 plus line 11)	114,028.00	436,874.00	1,185.96	246,463.31	3,765,606.14	3,344.00	33,533.43
RESTRICTED ENDING BALANCE							
13. Current Year (line 4 minus line 10)	0.00	0.00	3,413.34	403,488.97	0.00	0.00	10,589.26

2016-17 Unaudited Actuals
STATE AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

STATE PROGRAM NAME	Educator Effectiveness	Charter: Restricted Lottery	Lottery Instruction Materials	Adult Ed Block Grant	Special Education	Special Ed: Mental Health Services	College Readiness Block Grant
RESOURCE CODE	6264	1607312	6300	6391	6500	6512	7338
REVENUE OBJECT	8590	8560	8560	8590	8091	8590	8590
LOCAL DESCRIPTION (if any)							
AWARD							
1. Prior Year Restricted Ending Balance	77,266.07		23,357.08	24,206.02	0.00	137,980.56	0.00
2. a. Current Year Award	0.00	1,437.28	100,364.36	78,500.00	826,436.00	79,015.18	251,666.00
b. Other Adjustments			18,645.63	4,328.45	67,626.00		
c. Adj Curr Yr Award (sum lines 2a & 2b)	0.00	1,437.28	119,009.99	82,828.45	894,062.00	79,015.18	251,666.00
3. Required Matching Funds/Other					2,390,476.47		
4. Total Available Award (sum lines 1, 2c, & 3)	77,266.07	1,437.28	142,367.07	107,034.47	3,284,538.47	216,995.74	251,666.00
REVENUES							
5. Cash Received in Current Year	0.00	0.00	27,802.32	30,024.44	869,062.00	79,015.18	251,666.00
6. Amounts Included in Line 5 for Prior Year Adjustments					0.00		
7. a. Accounts Receivable - line 2c minus lines 5 & 6	0.00	1,437.28	91,207.67	52,804.01	25,000.00	0.00	0.00
b. Noncurrent Accounts Receivable - Current Accountings Receivable (line 7a minus line 7b)	0.00	1,437.28	91,207.67	52,804.01	25,000.00	0.00	0.00
8. Contributed Matching Funds							
9. Total Available (sum lines 5, 7c, & 8)	0.00	1,437.28	119,009.99	82,828.45	894,062.00	79,015.18	251,666.00
EXPENDITURES							
10. Donor-Authorized Expenditures	49,376.35	470.00	100,297.37	101,661.63	3,284,538.47	107,127.50	42,597.02
11. Non Donor-Authorized Expenditures							
12. Total Expenditures (line 10 plus line 11)	49,376.35	470.00	100,297.37	101,661.63	3,284,538.47	107,127.50	42,597.02
RESTRICTED ENDING BALANCE							
13. Current Year (line 4 minus line 10)	27,889.72	967.28	42,069.70	5,372.84	0.00	109,868.24	209,068.98

2016-17 Unaudited Actuals
STATE AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

STATE PROGRAM NAME	TOTAL
RESOURCE CODE	
REVENUE OBJECT	
LOCAL DESCRIPTION (if any)	
AWARD	
1. Prior Year Restricted Ending Balance	589,587.41
2. a. Current Year Award	6,015,725.01
b. Other Adjustments	104,042.62
c. Adj Curr Yr Award (sum lines 2a & 2b)	6,119,767.63
3. Required Matching Funds/Other	2,390,476.47
4. Total Available Award (sum lines 1, 2c, & 3)	9,099,831.51
REVENUES	
5. Cash Received in Current Year	5,845,299.28
6. Amounts Included in Line 5 for Prior Year Adjustments	0.00
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	274,468.35
273- Noncurrent Accounts Receivable	0.00
3- Current Accounts Receivable (line 7a minus line 7b)	274,468.35
8. Contributed Matching Funds	0.00
9. Total Available (sum lines 5, 7c, & 8)	6,119,767.63
EXPENDITURES	
10. Donor-Authorized Expenditures	8,287,103.18
11. Non Donor-Authorized Expenditures	0.00
12. Total Expenditures (line 10 plus line 11)	8,287,103.18
RESTRICTED ENDING BALANCE	
13. Current Year (line 4 minus line 10)	812,728.33

2016-17 Unaudited Actuals
LOCAL AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

LOCAL PROGRAM NAME	ROP Resource	EIA	LCAP	Child Nutrition Program	Child Nutrition Program Misc	Account (RMA: Education Code Section 17070.75)	Local: Project Lead the Way
RESOURCE CODE	350	791	940	5310	5310	8150	9010
REVENUE OBJECT	8980	8980	8680	8699	8699	8980	8699
LOCAL DESCRIPTION (if any)							
AWARD							
1. Prior Year Restricted Ending Balance				68,175.18	22.73	161,318.00	13,580.98
2. a. Current Year Award	463,473.12	257,112.63	4,262,262.00	203,070.95	2,143.27	811,823.00	44,900.00
b. Other Adjustments							
c. Adj Curr Yr Award (sum lines 2a & 2b)	463,473.12	257,112.63	4,262,262.00	203,070.95	2,143.27	811,823.00	44,900.00
3. Required Matching Funds/Other		0.00				0.00	
4. Total Available Award (sum lines 1, 2c, & 3)	463,473.12	257,112.63	4,262,262.00	271,246.13	2,166.00	973,141.00	58,480.98
REVENUES							
5. Cash Received in Current Year	463,473.12	257,112.63		203,070.95	1,284.75		44,900.00
6. Amounts Included in Line 5 for Prior Year Adjustments							
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	0.00	0.00	4,262,262.00	0.00	858.52	811,823.00	0.00
b. Noncurrent Accounts Receivable							
c. Current Accounts Receivable (line 7a minus line 7b)	0.00	0.00	4,262,262.00	0.00	858.52	811,823.00	0.00
8. Contributed Matching Funds						0.00	
9. Total Available (sum lines 5, 7c, & 8)	463,473.12	257,112.63	4,262,262.00	203,070.95	2,143.27	811,823.00	44,900.00
EXPENDITURES							
10. Donor-Authorized Expenditures	463,473.12	257,112.63	3,489,553.12	201,133.53	67.07	763,705.08	19,716.07
11. Non Donor-Authorized Expenditures							
12. Total Expenditures (line 10 plus line 11)	463,473.12	257,112.63	3,489,553.12	201,133.53	67.07	763,705.08	19,716.07
RESTRICTED ENDING BALANCE							
13. Current Year (line 4 minus line 10)	0.00	0.00	772,708.88	70,112.60	2,098.93	209,435.92	38,764.91

2016-17 Unaudited Actuals
LOCAL AWARDS,
REVENUES, AND EXPENDITURES - ALL FUNDS
SCHEDULE FOR CATEGORICALS SUBJECT TO RESTRICTED ENDING BALANCES

LOCAL PROGRAM NAME	AWE Grant	Scholarships	Driver's Training	TOTAL
RESOURCE CODE	9010	9014	9111	
REVENUE OBJECT	8699	8699	8699	
LOCAL DESCRIPTION (if any)				
AWARD				
1. Prior Year Restricted Ending Balance	0.00	80,776.98	8,972.17	332,846.04
2. a. Current Year Award	3,424.00	23,993.57	15,125.00	6,087,327.54
b. Other Adjustments		0.00		0.00
c. Adj Curr Yr Award (sum lines 2a & 2b)	3,424.00	23,993.57	15,125.00	6,087,327.54
3. Required Matching Funds/Other				0.00
4. Total Available Award (sum lines 1, 2c, & 3)	3,424.00	104,770.55	24,097.17	6,420,173.58
REVENUES				
5. Cash Received in Current Year	3,424.00	23,993.57	15,125.00	1,012,384.02
6. Amounts Included in Line 5 for Prior Year Adjustments				0.00
7. a. Accounts Receivable (line 2c minus lines 5 & 6)	0.00	0.00	0.00	5,074,943.52
b. Noncurrent Accounts Receivable				0.00
c. Current Accounts Receivable (line 7a minus line 7b)	0.00	0.00	0.00	5,074,943.52
8. Contributed Matching Funds				0.00
9. Total Available (sum lines 5, 7c, & 8)	3,424.00	23,993.57	15,125.00	6,087,327.54
EXPENDITURES				
10. Donor-Authorized Expenditures	3,424.00	17,350.00	16,499.30	5,232,033.92
11. Non Donor-Authorized Expenditures				0.00
12. Total Expenditures (line 10 plus line 11)	3,424.00	17,350.00	16,499.30	5,232,033.92
RESTRICTED ENDING BALANCE				
13. Current Year (line 4 minus line 10)	0.00	87,420.55	7,597.87	1,188,139.66

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
800 Broadway Street, King City, CA 93930 • 831-385-0606 • FAX 831-385-0695

**2016/17 Unaudited Actual
Financial Report
September 27, 2017**

**Form CEA
Current Expense Formula/Minimum
Classroom Compensation**

Current Expense Formula/Minimum Classroom Compensation

PART I - CURRENT EXPENSE FORMULA	Total Expense for Year (1)	EDP No.	Reductions (See Note 1) (2)	EDP No.	Current Expense of Education (Col 1 - Col 2) (3)	EDP No.	Reductions (Extracted) (See Note 2) (4a)	Reductions (Overrides)* (See Note 2) (4b)	EDP No.	Current Expense-Part II (Col 3 - Col 4) (5)	EDP No.	
1000 - Certificated Salaries	10,489,815.23	301	0.00	303	10,489,815.23	305	0.00		307	10,489,815.23	309	
2000 - Classified Salaries	3,013,609.15	311	0.00	313	3,013,609.15	315	270,594.79		317	2,743,014.36	319	
3000 - Employee Benefits	5,423,548.66	321	152,792.16	323	5,270,756.50	325	95,998.09		327	5,174,758.41	329	
4000 - Books, Supplies Equip Replace. (6500)	1,894,786.24	331	52,329.20	333	1,842,457.04	335	468,345.88		337	1,374,111.16	339	
5000 - Services. . . & 7300 - Indirect Costs	4,394,439.05	341	1,164,583.99	343	3,229,855.06	345	427,448.52		347	2,802,406.54	349	
TOTAL					23,846,492.98	365			TOTAL		22,584,105.70	369

Note 1 - In Column 2, report expenditures for the following programs: Nonagency (Goals 7100-7199), Community Services (Goal 8100), Food Services (Function 3700), Fringe Benefits for Retired Persons (Objects 3701-3702), and Facilities Acquisition & Construction (Function 8500).

Note 2 - In Column 4, report expenditures for: Transportation (Function 3600), Lottery Expenditures (Resource 1100), Special Education Students in Nonpublic Schools (Function 1180), and other federal or state categorical aid in which funds were granted for expenditures in a program not incurring any teacher salary expenditures or requiring disbursement of the funds without regard to the requirements of EC Section 41372.

* If an amount (even zero) is entered in any row of Column 4b or in Line 13b, the form uses only the values in Column 4b and Line 13b rather than the values in Column 4a and Line 13a.

PART II: MINIMUM CLASSROOM COMPENSATION (Instruction, Functions 1000-1999)		Object	EDP No.
1. Teacher Salaries as Per EC 41011		1100	375
2. Salaries of Instructional Aides Per EC 41011		2100	380
3. STRS		3101 & 3102	382
4. PERS		3201 & 3202	383
5. OASDI - Regular, Medicare and Alternative		3301 & 3302	384
6. Health & Welfare Benefits (EC 41372) (Include Health, Dental, Vision, Pharmaceutical, and Annuity Plans)		3401 & 3402	385
7. Unemployment Insurance		3501 & 3502	390
8. Workers' Compensation Insurance		3601 & 3602	392
9. OPEB, Active Employees (EC 41372)		3751 & 3752	393
10. Other Benefits (EC 22310)		3901 & 3902	393
11. SUBTOTAL Salaries and Benefits (Sum Lines 1 - 10)			395
12. Less: Teacher and Instructional Aide Salaries and Benefits deducted in Column 2			
13a. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4a (Extracted)			396
b. Less: Teacher and Instructional Aide Salaries and Benefits (other than Lottery) deducted in Column 4b (Overrides)*			396
14. TOTAL SALARIES AND BENEFITS			397
15. Percent of Current Cost of Education Expended for Classroom Compensation (EDP 397 divided by EDP 369) Line 15 must equal or exceed 60% for elementary, 55% for unified and 50% for high school districts to avoid penalty under provisions of EC 41372			53.98%
16. District is exempt from EC 41372 because it meets the provisions of EC 41374. (If exempt, enter 'X')			

PART III: DEFICIENCY AMOUNT	
A deficiency amount (Line 5) is only applicable to districts not meeting the minimum classroom compensation percentage required under EC 41372 and not exempt under the provisions of EC 41374.	
1. Minimum percentage required (60% elementary, 55% unified, 50% high)	50.00%
2. Percentage spent by this district (Part II, Line 15)	53.98%
3. Percentage below the minimum (Part III, Line 1 minus Line 2)	0.00%
4. District's Current Expense of Education after reductions in columns 4a or 4b (Part I, EDP 369)	22,584,105.70
5. Deficiency Amount (Part III, Line 3 times Line 4)	0.00

PART IV: Explanation for adjustments entered in Part I, Column 4b (required)	

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
800 Broadway Street, King City, CA 93930 • 831-385-0606 • FAX 831-385-0695

**2016/17 Unaudited Actual
Financial Report
September 27, 2017**

**Form DEBT
Schedule of Long-Term Liabilities**

Unaudited Actuals
2016-17 Unaudited Actuals
Schedule of Long-Term Liabilities

	Unaudited Balance July 1	Audit Adjustments/ Restatements	Audited Balance July 1	Increases	Decreases	Ending Balance June 30	Amounts Due Within One Year
Governmental Activities:							
General Obligation Bonds Payable	7,098,548.00	(26,496.00)	7,072,052.00		1,421,496.00	5,650,556.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable	205,786.00	241.00	206,027.00		65,532.00	140,495.00	
Lease Revenue Bonds Payable	11,935,000.00		11,935,000.00		605,000.00	11,330,000.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability	11,136,346.00	984,198.00	12,120,544.00			12,120,544.00	
Net OPEB Obligation	717,169.00	83,542.00	800,711.00			800,711.00	
Compensated Absences Payable	183,157.00	8,653.00	191,810.00			191,810.00	
Governmental activities long-term liabilities	31,276,006.00	1,050,138.00	32,326,144.00	0.00	2,092,028.00	30,234,116.00	0.00
Business-Type Activities:							
General Obligation Bonds Payable			0.00			0.00	
State School Building Loans Payable			0.00			0.00	
Certificates of Participation Payable			0.00			0.00	
Capital Leases Payable			0.00			0.00	
Lease Revenue Bonds Payable			0.00			0.00	
Other General Long-Term Debt			0.00			0.00	
Net Pension Liability			0.00			0.00	
Net OPEB Obligation			0.00			0.00	
Compensated Absences Payable			0.00			0.00	
Business-type activities long-term liabilities	0.00	0.00	0.00	0.00	0.00	0.00	0.00

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
800 Broadway Street, King City, CA 93930 • 831-385-0606 • FAX 831-385-0695

**2016/17 Unaudited Actual
Financial Report
September 27, 2017**

**Form ICR
Indirect Cost Worksheet**

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 7200-7700, goals 0000 and 9000) 790,932.06
2. Contracted general administrative positions not paid through payroll _____
 - a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800. _____
 - b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

B. Salaries and Benefits - All Other Activities

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702)
(Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) 18,068,099.86

C. Percentage of Plant Services Costs Attributable to General Administration

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) 4.38%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. _____
Retain supporting documentation.

B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. 0.00

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A. Indirect Costs

1. Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	944,328.13
2. Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	397,419.06
3. External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	30,791.31
4. Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5. Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	106,396.05
6. Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7. Adjustment for Employment Separation Costs	
a. Plus: Normal Separation Costs (Part II, Line A)	0.00
b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8. Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	1,478,934.55
9. Carry-Forward Adjustment (Part IV, Line F)	(232,385.31)
10. Total Adjusted Indirect Costs (Line A8 plus Line A9)	1,246,549.24

B. Base Costs

1. Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	13,709,446.38
2. Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	3,024,102.45
3. Pupil Services (Functions 3000-3999, objects 1000-5999 except 5100)	2,306,857.98
4. Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	489,240.78
5. Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	12,850.00
6. Enterprise (Function 6000, objects 1000-5999 except 5100)	0.00
7. Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	669,942.25
8. External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	0.00
9. Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	4,500.00
10. Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	0.00
11. Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	2,322,737.53
12. Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13. Adjustment for Employment Separation Costs	
a. Less: Normal Separation Costs (Part II, Line A)	0.00
b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14. Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	102,081.48
15. Child Development (Fund 12, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16. Cafeteria (Funds 13 and 61, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	639,218.67
17. Foundation (Funds 19 and 57, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
18. Total Base Costs (Lines B1 through B12 and Lines B13b through B17, minus Line B13a)	23,280,977.52

**C. Straight Indirect Cost Percentage Before Carry-Forward Adjustment
(For information only - not for use when claiming/recovering indirect costs)
(Line A8 divided by Line B18)**

6.35%

D. Preliminary Proposed Indirect Cost Rate

(For final approved fixed-with-carry-forward rate for use in 2018-19 see www.cde.ca.gov/fg/ac/lic)
(Line A10 divided by Line B18)

5.35%

Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A. Indirect costs incurred in the current year (Part III, Line A8)	<u>1,478,934.55</u>
B. Carry-forward adjustment from prior year(s)	
1. Carry-forward adjustment from the second prior year	<u>(42,073.77)</u>
2. Carry-forward adjustment amount deferred from prior year(s), if any	<u>0.00</u>
C. Carry-forward adjustment for under- or over-recovery in the current year	
1. Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (7.17%) times Part III, Line B18); zero if negative	<u>0.00</u>
2. Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (7.17%) times Part III, Line B18) or (the highest rate used to recover costs from any program (7.17%) times Part III, Line B18); zero if positive	<u>(232,385.31)</u>
D. Preliminary carry-forward adjustment (Line C1 or C2)	<u>(232,385.31)</u>
E. Optional allocation of negative carry-forward adjustment over more than one year	
<p>Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.</p>	
Option 1. Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	<u>5.35%</u>
Option 2. Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment (\$-116,192.66) is applied to the current year calculation and the remainder (\$-116,192.65) is deferred to one or more future years:	<u>5.85%</u>
Option 3. Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment (\$-77,461.77) is applied to the current year calculation and the remainder (\$-154,923.54) is deferred to one or more future years:	<u>6.02%</u>
LEA request for Option 1, Option 2, or Option 3	<u>1</u>
F. Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)	<u>(232,385.31)</u>

Approved indirect cost rate: 7.17%
 Highest rate used in any program: 7.17%

Fund	Resource	Eligible Expenditures (Objects 1000-5999 except Object 5100)	Indirect Costs Charged (Objects 7310 and 7350)	Rate Used
01	3010	656,065.97	47,039.93	7.17%
01	3550	83,255.00	4,162.00	5.00%
01	4035	73,385.42	5,261.73	7.17%
01	4201	9,798.15	703.00	7.17%
01	4203	90,003.00	1,800.00	2.00%
01	6387	71,640.06	4,559.91	6.37%
01	7338	39,747.02	2,850.00	7.17%
13	5310	639,218.67	31,450.00	4.92%

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
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**2016/17 Unaudited Actual
Financial Report
September 27, 2017**

**Form L
Lottery Report**

Unaudited Actuals
2016-17 Unaudited Actuals
LOTTERY REPORT
Revenues, Expenditures and
Ending Balances - All Funds

Description	Object Codes	Lottery: Unrestricted (Resource 1100)	Transferred to Other Resources for Expenditure	Lottery: Instructional Materials (Resource 6300)*	Totals
A. AMOUNT AVAILABLE FOR THIS FISCAL YEAR					
1. Adjusted Beginning Fund Balance	9791-9795	315,411.36		23,357.08	338,768.44
2. State Lottery Revenue	8560	336,342.90		120,447.27	456,790.17
3. Other Local Revenue	8600-8799	2,797.32		0.00	2,797.32
4. Transfers from Funds of Lapsed/Reorganized Districts	8965	0.00		0.00	0.00
5. Contributions from Unrestricted Resources (Total must be zero)	8980	0.00			0.00
6. Total Available (Sum Lines A1 through A5)		654,551.58	0.00	143,804.35	798,355.93
B. EXPENDITURES AND OTHER FINANCING USES					
1. Certificated Salaries	1000-1999	0.00			0.00
2. Classified Salaries	2000-2999	0.00			0.00
3. Employee Benefits	3000-3999	0.00			0.00
4. Books and Supplies	4000-4999	177,194.35		100,767.37	277,961.72
5. a. Services and Other Operating Expenditures (Resource 1100)	5000-5999	70,454.92			70,454.92
b. Services and Other Operating Expenditures (Resource 6300)	5000-5999, except 5100, 5710, 5800				
c. Duplicating Costs for Instructional Materials (Resource 6300)	5100, 5710, 5800				
6. Capital Outlay	6000-6999	0.00			0.00
7. Tuition	7100-7199	0.00			0.00
8. Interagency Transfers Out					
a. To Other Districts, County Offices, and Charter Schools	7211,7212,7221, 7222,7281,7282	0.00			0.00
b. To JPAs and All Others	7213,7223, 7283,7299	0.00			0.00
9. Transfers of Indirect Costs	7300-7399				
10. Debt Service	7400-7499	0.00			0.00
11. All Other Financing Uses	7630-7699	0.00			0.00
12. Total Expenditures and Other Financing Uses (Sum Lines B1 through B11)		247,649.27	0.00	100,767.37	348,416.64
C. ENDING BALANCE (Must equal Line A6 minus Line B12)					
	979Z	406,902.31	0.00	43,036.98	449,939.29
D. COMMENTS:					

Data from this report will be used to prepare a report to the Legislature as required by Control Section 24.60 of the Budget Act.

*Pursuant to Government Code Section 8880.4(a)(2)(B) and the definition in Education Code Section 60010(h), Resource 6300 funds are to be used for the purchase of instructional materials only. Any amounts in the shaded cells of this column should be reviewed for appropriateness.

Section I - Expenditures	Funds 01, 09, and 62			2016-17 Expenditures
	Goals	Functions	Objects	
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	27,804,806.02
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	1,394,477.20
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	12,850.00
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	761,339.77
3. Debt Service	All	9100	5400-5450, 5800, 7430-7439	1,286,505.75
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	0.00
6. All Other Financing Uses	All	9100 9200	7699 7651	0.00
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	52,329.20
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				2,113,024.72
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	0.00
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				24,297,304.10

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
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**2016/17 Unaudited Actual
Financial Report
September 27, 2017**

**Form NCMOE
No Child Left Behind Maintenance of
Effort Expenditures**

Section II - Expenditures Per ADA		2016-17 Annual ADA/ Exps. Per ADA
A. Average Daily Attendance (Form A, Annual ADA column, sum of lines A6 and C9)		2,039.26
B. Expenditures per ADA (Line I.E divided by Line II.A)		11,914.77
Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)		
	Total	Per ADA
A. Base expenditures (Preloaded expenditures from prior year official CDE MOE calculation). (Note: If the prior year MOE was not met, CDE has adjusted the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	21,022,361.26	10,368.41
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)	0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	21,022,361.26	10,368.41
B. Required effort (Line A.2 times 90%)	18,920,125.13	9,331.57
C. Current year expenditures (Line I.E and Line II.B)	24,297,304.10	11,914.77
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	0.00	0.00
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under NCLB covered programs in FY 2018-19 may be reduced by the lower of the two percentages)	0.00%	0.00%

SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)		
Description of Adjustments	Total Expenditures	Expenditures Per ADA
Total adjustments to base expenditures	0.00	0.00

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
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**2016/17 Unaudited Actual
Financial Report
September 27, 2017**

**Form PCRAF and PCR
Program Cost Report Allocation Factors
and Report**

Unaudited Actuals
2016-17
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Allocation Factors (AF) for Support Costs

	----- Teacher Full-Time Equivalents -----				----- Classroom Units -----		Pupils Transported
	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3100-3199 & 3900)	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Pupil Transportation (Function 3600)
A. Amount of Undistributed Expenditures, Funds 01, 09, and 62, Goals 0000 and 9000 (will be allocated based on factors input)	195,377.66	58,231.84	6,551.94	295,795.68	2,147,762.67	0.00	504,308.46
B. Enter Allocation Factor(s) by Goal: (Note: Allocation factors are only needed for a column if there are undistributed expenditures in line A.)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	FTE Factor(s)	CU Factor(s)	CU Factor(s)	PT Factor(s)
Instructional Goals Description							
0001 Pre-Kindergarten							
1110 Regular Education, K-12	77.79	77.79	77.79	77.79	154.00		126.50
3100 Alternative Schools							
3200 Continuation Schools					4.00		
3300 Independent Study Centers							
3400 Opportunity Schools							
3550 Community Day Schools							
- 00 Specialized Secondary Programs							
292 00 Career Technical Education	4.54	4.54	4.54	4.54			
- 10 Regular Education, Adult							
4610 Adult Independent Study Centers							
4620 Adult Correctional Education							
4630 Adult Career Technical Education							
4760 Bilingual							
4850 Migrant Education							
5000-5999 Special Education (allocated to 5001)	13.33	13.33	13.33	13.33	10.00		
6000 ROC/P	3.34	3.34	3.34	3.34	4.00		
Other Goals Description							
7110 Nonagency - Educational							
7150 Nonagency - Other							
8100 Community Services							
8500 Child Care and Development Services							
Other Funds Description							
-- Adult Education (Fund 11)							
-- Child Development (Fund 12)							
-- Cafeteria (Funds 13 & 61)							
C. Total Allocation Factors	99.00	99.00	99.00	99.00	172.00	0.00	126.50

Unaudited Actuals
2016-17
General Fund and Charter Schools Funds
Program Cost Report

Goal	Program/Activity	----- Direct Costs -----			Central Admin Costs (col. 3 x Sch. CAC line E) Column 4	Other Costs (Schedule OC) Column 5	Total Costs by Program (col. 3 + 4 + 5) Column 6
		Direct Charged (Schedule DCC) Column 1	Allocated (Schedule AC) Column 2	Subtotal (col. 1 + 2) Column 3			
Instructional Goals							
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00	0.00	
1110	Regular Education, K-12	14,025,445.00	2,864,152.80	16,889,597.80	1,577,066.93	18,466,664.73	
3100	Alternative Schools	0.00	0.00	0.00	0.00	0.00	
3200	Continuation Schools	125,809.19	49,947.97	175,757.16	16,411.33	192,168.49	
3300	Independent Study Centers	89,256.36	0.00	89,256.36	8,334.32	97,590.68	
3400	Opportunity Schools	0.00	0.00	0.00	0.00	0.00	
3550	Community Day Schools	0.00	0.00	0.00	0.00	0.00	
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00	0.00	
3800	Career Technical Education	753,893.71	25,495.40	779,389.11	72,775.49	852,164.60	
4110	Regular Education, Adult	15,108.27	0.00	15,108.27	1,410.74	16,519.01	
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00	
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00	
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	
4660	Bilingual	0.00	0.00	0.00	0.00	0.00	
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00	
5000-5999	Special Education	3,440,142.68	199,727.58	3,639,870.26	339,873.04	3,979,743.30	
6000	Regional Occupational Ctr/Prg (ROC/P)	481,515.12	68,704.51	550,219.63	51,376.78	601,596.41	
Other Goals							
7110	Nonagency - Educational	52,329.20	0.00	52,329.20	4,886.24	57,215.44	
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	
8100	Community Services	12,850.00	0.00	12,850.00	1,199.87	14,049.87	
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	
Other Costs							
----	Food Services					0.00	
----	Enterprise					0.00	
----	Facilities Acquisition & Construction					1,584,754.23	
----	Other Outgo					1,904,570.34	
Other Funds	Adult Education, Child Development, Cafeteria, Foundation ([Column 3 + CAC, line C5] times CAC, line E)		0.00	0.00	69,218.93	69,218.93	
----	Indirect Cost Transfers to Other Funds (Net of Funds 01, 09, 62, Function 7210, Object 7350)				(31,450.00)	(31,450.00)	
----	Total General Fund and Charter Schools Funds Expenditures	18,996,349.53	3,208,028.26	22,204,377.79	2,111,103.67	27,804,806.03	

Unaudited Actuals
2016-17
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Direct Charged Costs (DCC)

Goal	Type of Program	Instruction (Functions 1000-1999)	Instructional Supervision and Administration (Functions 2100-2200)	Library, Media, Technology and Other Instructional Resources (Functions 2420-2495)	School Administration (Function 2700)	Pupil Support Services (Functions 3110-3160 and 3900)	Pupil Transportation (Function 3600)	Ancillary Services (Functions 4000-4999)	Community Services (Functions 5000-5999)	General Administration (Functions 7000-7999, except 7210)*	Plant Maintenance and Operations (Functions 8100-8400)	Facilities Rents and Leases (Function 8700)	Total
Instructional Goals													
0001	Pre-Kinderqarten	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
1110	Regular Education, K-12	9,934,882.60	665,830.33	625,412.03	958,584.19	1,069,519.99	604.17	489,240.78			281,370.91	0.00	14,025,445.00
3100	Alternative Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3200	Continuation Schools	0.00	0.00	0.00	125,809.19	0.00	0.00	0.00			0.00	0.00	125,809.19
3300	Independent Study Centers	77,339.18	0.00	0.00	11,917.18	0.00	0.00	0.00			0.00	0.00	89,256.36
3400	Opportunity Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3550	Community Day Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
3999	Career Technical Education	748,040.72	5,852.99	0.00	0.00	0.00	0.00	0.00			0.00	0.00	753,893.71
4610	Regular Education, Adult	15,108.27	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	15,108.27
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4760	Bilingual	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
4850	Migrant Education	0.00	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	0.00
5000-5999	Special Education	2,561,992.04	338,108.77	348.00	32,078.33	237,510.60	270,104.94	0.00			0.00	0.00	3,440,142.68
6000	ROC/P	481,515.12	0.00	0.00	0.00	0.00	0.00	0.00			0.00	0.00	481,515.12
Other Goals													
7110	Nonagency - Educational	52,329.20	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	52,329.20
7150	Nonagency - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
8100	Community Services		0.00	0.00	0.00	0.00	0.00	0.00	12,850.00	0.00	0.00	0.00	12,850.00
8500	Child Care and Development Services	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total Direct Charged Costs		13,871,207.13	1,009,792.09	625,760.03	1,128,388.89	1,307,030.59	270,709.11	489,240.78	12,850.00	0.00	281,370.91	0.00	18,996,349.53

* Functions 7100-7199 for goals 8100 and 8500

Unaudited Actuals
2016-17
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Allocated Support Costs (AC)

Goal	Type of Program	Allocated Support Costs (Based on factors input on Form PCRAF)			Total
		Full-Time Equivalents	Classroom Units	Pupils Transported	
Instructional Goals					
0001	Pre-Kindergarten	0.00	0.00	0.00	0.00
1110	Regular Education, K-12	436,847.53	1,922,996.81	504,308.46	2,864,152.80
3100	Alternative Schools	0.00	0.00	0.00	0.00
3200	Continuation Schools	0.00	49,947.97	0.00	49,947.97
3300	Independent Study Centers	0.00	0.00	0.00	0.00
3400	Opportunity Schools	0.00	0.00	0.00	0.00
3550	Community Day Schools	0.00	0.00	0.00	0.00
3700	Specialized Secondary Programs	0.00	0.00	0.00	0.00
3800	Career Technical Education	25,495.40	0.00	0.00	25,495.40
4110	Regular Education, Adult	0.00	0.00	0.00	0.00
4610	Adult Independent Study Centers	0.00	0.00	0.00	0.00
4620	Adult Correctional Education	0.00	0.00	0.00	0.00
4630	Adult Career Technical Education	0.00	0.00	0.00	0.00
4760	Bilingual	0.00	0.00	0.00	0.00
4850	Migrant Education	0.00	0.00	0.00	0.00
5000-5999	Special Education (allocated to 5001)	74,857.66	124,869.92	0.00	199,727.58
6000	ROC/P	18,756.54	49,947.97	0.00	68,704.51
Other Goals					
7110	Nonagency - Educational	0.00	0.00	0.00	0.00
7150	Nonagency - Other	0.00	0.00	0.00	0.00
8100	Community Services	0.00	0.00	0.00	0.00
8500	Child Care and Development Svcs.	0.00	0.00	0.00	0.00
Other Funds					
--	Adult Education (Fund 11)		0.00		0.00
--	Child Development (Fund 12)	0.00	0.00	0.00	0.00
--	Cafeteria (Funds 13 and 61)		0.00		0.00
Total Allocated Support Costs		555,957.13	2,147,762.67	504,308.46	3,208,028.26

Unaudited Actuals
2016-17
Program Cost Report
Schedule of Central Administration Costs (CAC)

A. Central Administration Costs in General Fund and Charter Schools Funds		
1	Board and Superintendent (Funds 01, 09, and 62, Functions 7100-7180, Goals 0000-6999 and 9000, Objects 1000-7999)	669,942.25
2	External Financial Audits (Funds 01, 09, and 62, Functions 7190-7191, Goals 0000-6999 and 9000, Objects 1000-7999)	30,791.31
3	Other General Administration (Funds 01, 09, and 62, Functions 7200-7600 except 7210, Goal 0000, Objects 1000-7999)	948,828.13
4	Centralized Data Processing (Funds 01, 09, and 62, Function 7700, Goal 0000, Objects 1000-7999)	492,991.98
5	Total Central Administration Costs in General Fund and Charter Schools Funds	2,142,553.67
B. Direct Charged and Allocated Costs in General Fund and Charter Schools Funds		
1	Total Direct Charged Costs (from Form PCR, Column 1, Total)	18,996,349.53
2	Total Allocated Costs (from Form PCR, Column 2, Total)	3,208,028.26
3	Total Direct Charged and Allocated Costs in General Fund and Charter Schools Funds	22,204,377.79
C. Direct Charged Costs in Other Funds		
1	Adult Education (Fund 11, Objects 1000-5999, except 5100)	102,081.48
2	Child Development (Fund 12, Objects 1000-5999, except 5100)	0.00
3	Cafeteria (Funds 13 & 61, Objects 1000-5999, except 5100)	639,218.67
4	Foundation (Funds 19 & 57, Objects 1000-5999, except 5100)	0.00
5	Total Direct Charged Costs in Other Funds	741,300.15
D. Total Direct Charged and Allocated Costs (B3 + C5)		22,945,677.94
E. Ratio of Central Administration Costs to Direct Charged and Allocated Costs (A5/D)		9.34%

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Unaudited Actuals
2016-17
General Fund and Charter Schools Funds
Program Cost Report
Schedule of Other Costs (OC)

Type of Activity	Food Services (Function 3700)	Enterprise (Function 6000)	Facilities Acquisition & Construction (Function 8500)	Other Outgo (Functions 9000-9999)	Total
Food Services (Objects 1000-5999, 6400, and 6500)	0.00				0.00
Enterprise (Objects 1000-5999, 6400, and 6500)		0.00			0.00
Facilities Acquisition & Construction (Objects 1000-6500)			1,584,754.23		1,584,754.23
Other Outgo (Objects 1000-7999)				1,904,570.34	1,904,570.34
Total Other Costs	0.00	0.00	1,584,754.23	1,904,570.34	3,489,324.57

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**2016/17 Unaudited Actual
Financial Report
September 27, 2017**

**Form SEAS, SEMA, SEMB
SELPA Selection
Special Education Maintenance of Effort
Actual vs. Actual
Special Education Maintenance of Effort
Budget vs. Actual**

Current LEA: 27-66068-0000000 South Monterey County Joint Union High		
Selected SELPA: AS		(Enter a SELPA ID from the list below then save and close)
POTENTIAL SELPAS FOR THIS LEA		DATE APPROVED
ID	SELPA-TITLE	(from Form SEA)
AS	Monterey County	

Object Code	Description	Special Education, Unspecified (Goal 5001)	Regionalized Services (Goal 5050)	Regionalized Program Specialist (Goal 5060)	Special Education, Infants (Goal 5710)	Special Education, Preschool Students (Goal 5730)	Spec. Education, Ages 5-22 Severely Disabled (Goal 5750)	Spec. Education, Ages 5-22 Nonseverely Disabled (Goal 5770)	Adjustments*	Total
UNDUPLICATED PUPIL COUNT										279
TOTAL EXPENDITURES (Funds 01, 09, & 62; resources 0000-9999)										
1000-1999	Certificated Salaries	202,898.78	0.00	0.00	0.00	0.00	0.00	1,221,407.72		1,424,306.50
2000-2999	Classified Salaries	26,125.12	0.00	0.00	0.00	0.00	311,542.32	203,811.45		541,478.89
3000-3999	Employee Benefits	75,060.78	0.00	0.00	0.00	0.00	185,503.22	583,032.07		843,596.07
4000-4999	Books and Supplies	9,718.23	0.00	0.00	0.00	0.00	36,370.84	8,994.85		55,083.92
5000-5999	Services and Other Operating Expenditures	427,857.37	0.00	0.00	0.00	0.00	20,304.97	127,514.96		575,677.30
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Costs	741,660.28	0.00	0.00	0.00	0.00	553,721.35	2,144,761.05	0.00	3,440,142.68
7310	Transfers of Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
PCRA	Program Cost Report Allocations	199,727.58								199,727.58
	Total Indirect Costs and PCR Allocations	199,727.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	199,727.58
	TOTAL COSTS	941,387.86	0.00	0.00	0.00	0.00	553,721.35	2,144,761.05	0.00	3,639,870.26
FEDERAL EXPENDITURES (Funds 01, 09, and 62; resources 3000-5999, except 3385)										
1000-1999	Certificated Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
2000-2999	Classified Salaries	0.00	0.00	0.00	0.00	0.00	160,697.45	43,040.87		203,738.32
3000-3999	Employee Benefits	0.00	0.00	0.00	0.00	0.00	109,369.13	26,598.26		135,967.39
4000-4999	Books and Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
5000-5999	Services and Other Operating Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Costs	0.00	0.00	0.00	0.00	0.00	270,066.58	69,639.13	0.00	339,705.71
7310	Transfers of Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL BEFORE OBJECT 8980	0.00	0.00	0.00	0.00	0.00	270,066.58	69,639.13	0.00	339,705.71
8980	Less: Contributions from Unrestricted Revenues to Federal Resources (Resources 3310-3400, except 3385, all goals; resources 3000-3178 & 3410-5810, goals 5000-5999)									0.00
	TOTAL COSTS									339,705.71

Object Code	Description	Special Education, Unspecified (Goal 5001)	Regionalized Services (Goal 5050)	Regionalized Program Specialist (Goal 5060)	Special Education, Infants (Goal 5710)	Special Education, Preschool Students (Goal 5730)	Spec. Education, Ages 5-22 Severely Disabled (Goal 5750)	Spec. Education, Ages 5-22 Nonseverely Disabled (Goal 5770)	Adjustments*	Total
STATE AND LOCAL EXPENDITURES (Funds 01, 09, & 62; resources 0000-2999, 3385, & 6000-9999)										
1000-1999	Certificated Salaries	202,898.78	0.00	0.00	0.00	0.00	0.00	1,221,407.72		1,424,306.50
2000-2999	Classified Salaries	26,125.12	0.00	0.00	0.00	0.00	150,844.87	160,770.58		337,740.57
3000-3999	Employee Benefits	75,060.78	0.00	0.00	0.00	0.00	76,134.09	556,433.81		707,628.68
4000-4999	Books and Supplies	9,718.23	0.00	0.00	0.00	0.00	36,370.84	8,994.85		55,083.92
5000-5999	Services and Other Operating Expenditures	427,857.37	0.00	0.00	0.00	0.00	20,304.97	127,514.96		575,677.30
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Costs	741,660.28	0.00	0.00	0.00	0.00	283,654.77	2,075,121.92	0.00	3,100,436.97
7310	Transfers of Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
PCRA	Program Cost Report Allocations	199,727.58								199,727.58
	Total Indirect Costs and PCR Allocations	199,727.58	0.00	0.00	0.00	0.00	0.00	0.00	0.00	199,727.58
	TOTAL BEFORE OBJECT 8980	941,387.86	0.00	0.00	0.00	0.00	283,654.77	2,075,121.92	0.00	3,300,164.55
8980	Contributions from Unrestricted Revenues to Federal Resources (from Federal Expenditures section)									0.00
	TOTAL COSTS									3,300,164.55
LOCAL EXPENDITURES (Funds 01, 09, & 62; resources 0000-1999 & 8000-9999)										
1000-1999	Certificated Salaries	0.00	0.00	0.00	0.00	0.00	0.00	22,090.89		22,090.89
2000-2999	Classified Salaries	472.34	0.00	0.00	0.00	0.00	0.00	0.00		472.34
3000-3999	Employee Benefits	73.98	0.00	0.00	0.00	0.00	0.00	28,288.09		28,362.07
4000-4999	Books and Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
5000-5999	Services and Other Operating Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Costs	546.32	0.00	0.00	0.00	0.00	0.00	50,378.98	0.00	50,925.30
7310	Transfers of Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL BEFORE OBJECT 8980	546.32	0.00	0.00	0.00	0.00	0.00	50,378.98	0.00	50,925.30
8980	Contributions from Unrestricted Revenues to Federal Resources (from Federal Expenditures section)									0.00
8980	Contributions from Unrestricted Revenues to State Resources (Resources 3385, 6500, 6510, & 7240, all goals; resources 2000-2999 & 6010-7810, except 6500, 6510, & 7240, goals 5000-5999)									2,390,476.47
	TOTAL COSTS									2,441,401.77

* Attach an additional sheet with explanations of any amounts in the Adjustments column.

2015-16 Expenditures	A. State and Local	B. Local Only
1. Enter Total Costs amounts from the 2015-16 Report SEMA, 2015-16 Expenditures by LEA (LE-CY) worksheet, Total Column, for the State and Local Expenditures section and the Local Expenditures section	2,868,547.31	1,970,373.58
2. Enter audit adjustments of 2015-16 special education expenditures from SACS2017ALL data, not included in Line 1 (explain below) (Funds 01, 09, and 62; resources 0000-2999 & 6000-9999; Object 9793)		

3. Enter restatements of 2016-17 special education beginning fund balances from SACS2017ALL data, not included in Line 1 (explain below) (Funds 01, 09, and 62; resources 0000-2999 & 6000-9999; Object 9795)		

4. Enter any other adjustments, not included in Line 1 (explain below)		

5. 2015-16 Expenditures, Adjusted for 2016-17 MOE Calculation (Sum lines 1 through 4)	2,868,547.31	1,970,373.58
C. Unduplicated Pupil Count		
1. Enter the unduplicated pupil count reported in 2015-16 Report SEMA, 2015-16 Expenditures by LEA (LE-CY) worksheet	271.00	
2. Enter any adjustments not included in Line C1 (explain below)		

3. 2015-16 Unduplicated Pupil Count, Adjusted for 2016-17 MOE Calculation (Line C1 plus Line C2)	271.00	

SELPA: Monterey County (AS)

This form is used to check maintenance of effort (MOE) for an LEA, whether the LEA is a member of a SELPA or is a single-LEA SELPA. If a member of a SELPA, submit this form together with the 2016-17 Expenditures by LEA (LE-CY) and the 2015-16 Expenditures by LEA (LE-PY) to the SELPA AU. If a single-LEA SELPA, submit the forms to the CDE.

Per the federal Subsequent Years Rule, in order to determine the required level of effort, the LEA must look back to the last fiscal year in which the LEA maintained effort using the same method by which it is currently establishing the compliance standard. To meet the requirement of the Subsequent Years Rule, the LMC-A worksheet has been revised to make changes to sections 3.A.1, 3.A.2, 3.B.1, and 3.B.2. The revised sections allow the LEA to compare the 2016-17 expenditures to the most recent fiscal year the LEA met MOE using that method, which is the comparison year. To ensure the LEA is comparing 2016-17 expenditures to the appropriate comparison year, the LEA is required to complete the Subsequent Years Tracking (SYT) worksheet with their LMC-A worksheet. The SYT worksheet tracks the result for each of the four methods back to FY 2011-12, which is the baseline year for LEA MOE calculations established by the Office of Special Education Programs. The SYT worksheet is available at: <http://www.cde.ca.gov/sp/se/as/documents/subseqyrtrckwrksht.xls>.

There are four methods that the LEA can use to demonstrate the compliance standard. They are (1) combined state and local expenditures; (2) combined state and local expenditures on a per capita basis; (3) local expenditures only; and (4) local expenditures only on a per capita basis.

The LEA is only required to pass one of the tests to meet the MOE requirement. However, the LEA is required to show results for all four methods. These results are necessary both for historical purposes and for the possibility that the LEA may want, or need, to switch methods in future years.

SECTION 1 Exempt Reduction Under 34 CFR Section 300.204

If your LEA determines that a reduction in expenditures occurred as a result of one or more of the following conditions, you may calculate a reduction to the required MOE standard. Reductions may apply to combined state and local MOE standard, local only MOE standard, or both. If the LEA meets one of the conditions below, the LEA must complete and include the IDEA MOE Exemption Worksheet available at: <http://www.cde.ca.gov/sp/se/as/documents/leamoeexempwrksht.xls>

1. Voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel.
2. A decrease in the enrollment of children with disabilities.
3. The termination of the obligation of the agency to provide a program of special education to a particular child with a disability that is an exceptionally costly program, as determined by the SEA, because the child:
 - a. Has left the jurisdiction of the agency;
 - b. Has reached the age at which the obligation of the agency to provide free appropriate public education (FAPE) to the child has terminated; or
 - c. No longer needs the program of special education.
4. The termination of costly expenditures for long-term purchases, such as the acquisition of equipment or the construction of school facilities.
5. The assumption of cost by the high cost fund operated by the SEA under 34 CFR Sec. 300.704(c).

Provide the condition number, if any, to be used in the calculation below:	<u>State and Local</u>	<u>Local Only</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
Total exempt reductions	<u>0.00</u>	<u>0.00</u>

SELPA: Monterey County (AS)

SECTION 2

Reduction to MOE Requirement Under IDEA, Section 613 (a)(2)(C) (34 CFR Sec. 300.205)

IMPORTANT NOTE: Only LEAs that have a "meets requirement" compliance determination and that are not found significantly disproportionate for the current year are eligible to use this option to reduce their MOE requirement.

Up to 50% of the increase in IDEA Part B Section 611 funding in current year compared with prior year may be used to reduce the required level of state and local expenditures. This option is available only if the LEA used or will use the freed up funds for activities authorized under the Elementary and Secondary Education Act (ESEA) of 1965. Also, the amount of Part B funds used for early intervening services (34 CFR 300.226(a)) will count toward the maximum amount by which the LEA may reduce its MOE requirement under this exception [P.L. 108-446].

	<u>State and Local</u>	<u>Local Only</u>
Current year funding (IDEA Section 611 Local Assistance Grant Awards - Resources 3310 and 3320)	_____	_____
Less: Prior year's funding (IDEA Section 611 Local Assistance Grant Awards - Resources 3310 and 3320)	_____	_____
Increase in funding (if difference is positive)	<u>0.00</u>	_____
Maximum available for MOE reduction (50% of increase in funding)	<u>0.00</u> (a)	_____
Current year funding (IDEA Section 619 - Resource 3315)	_____	_____
Maximum available for early intervening services (EIS) (15% of current year funding - Resources 3310, 3315, and 3320)	<u>0.00</u> (b)	_____

If (b) is greater than (a).		
Enter portion to set aside for EIS (cannot exceed line (b), Maximum available for EIS)	_____	(c)
Available for MOE reduction. (line (a) minus line (c), zero if negative)	<u>0.00</u>	(d)
Enter portion used to reduce MOE requirement (cannot exceed line (d), Available for MOE reduction).	_____	_____

If (b) is less than (a).		
Enter portion used to reduce MOE requirement (first column cannot exceed line (a), Maximum available for MOE reduction, second and third columns cannot exceed (e), Portion used to reduce MOE requirement).	_____	(e)
Available to set aside for EIS (line (b) minus line (e), zero if negative)	<u>0.00</u>	(f)

Note: If your LEA exercises the authority under 34 CFR 300.205(a) to reduce the MOE requirement, the LEA must list the activities (which are authorized under the ESEA) paid with the freed up funds:		

SELPA: Monterey County (AS)

SECTION 3

	Column A	Column B	Column C
	Actual Expenditures (LE-CY Worksheet) FY 2016-17	Actual Expenditures Comparison Year 2015-16	Difference (A - B)
A. COMBINED STATE AND LOCAL EXPENDITURES METHOD			
1. Under "Comparison Year," enter the most recent year in which MOE compliance was met using the actual vs. actual method based on state and local expenditures.			
a. Total special education expenditures	3,639,870.26		
b. Less: Expenditures paid from federal sources	339,705.71		
c. Expenditures paid from state and local sources	3,300,164.55	2,868,547.31	
Add/Less: Adjustments required for MOE calculation Comparison year's expenditures, adjusted for MOE calculation		2,868,547.31	
Less: Exempt reduction(s) for SECTION 1		0.00	
Less: 50% reduction from SECTION 2		0.00	
Net expenditures paid from state and local sources	3,300,164.55	2,868,547.31	431,617.24

If the difference in Column C for the Section 3.A.1 is positive or zero, the MOE compliance requirement is met based on the combination of state and local expenditures.

	Actual FY 2016-17	Comparison Year 2015-16	Difference
2. Under "Comparison Year," enter the most recent year in which MOE compliance was met using the actual vs. actual method based on the per capita state and local expenditures.			
a. Total special education expenditures	3,639,870.26		
b. Less: Expenditures paid from federal sources	339,705.71		
c. Expenditures paid from state and local sources	3,300,164.55	2,868,547.31	
Add/Less: Adjustments required for MOE calculation Comparison year's expenditures, adjusted for MOE calculation		2,868,547.31	
Less: Exempt reduction(s) from SECTION 1		0.00	
Less: 50% reduction from SECTION 2		0.00	
Net expenditures paid from state and local sources	3,300,164.55	2,868,547.31	431,617.24
d. Special education unduplicated pupil count	279	271	
e. Per capita state and local expenditures (A2c/A2d)	11,828.55	10,585.05	1,243.50

If the difference in Column C for the Section 3.A.2 is positive or zero, the MOE compliance requirement is met based on the per capita state and local expenditures.

SELPA: Monterey County (AS)

B. LOCAL EXPENDITURES ONLY METHOD

	Actual FY 2016-17	Comparison Year 2015/16	Difference
1. Under "Comparison Year," enter the most recent year in which MOE compliance was met using the actual vs. actual method based on local expenditures only.			
a. Expenditures paid from local sources	2,441,401.77	1,970,373.58	
Add/Less: Adjustments required for MOE calculation Comparison year's expenditures, adjusted for MOE calculation		1,970,373.58	
Less: Exempt reduction(s) from SECTION 1		0.00	
Less: 50% reduction from SECTION 2		0.00	
Net expenditures paid from local sources	2,441,401.77	1,970,373.58	471,028.19

If the difference in Column C for the Section 3.B.1 is positive or zero, the MOE compliance requirement is met based on the local expenditures only.

	Actual FY 2016-17	Comparison Year 2015-16	Difference
2. Under "Comparison Year," enter the most recent year in which MOE compliance was met using the actual vs. actual method based on the per capita local expenditures only.			
a. Expenditures paid from local sources	2,441,401.77	1,970,373.58	
Add/Less: Adjustments required for MOE calculation Comparison year's expenditures, adjusted for MOE		1,970,373.58	
Less: Exempt reduction(s) from SECTION 1		0.00	
Less: 50% reduction from SECTION 2		0.00	
Net expenditures paid from local sources	2,441,401.77	1,970,373.58	471,028.19
b. Special education unduplicated pupil count	279	271	
c. Per capita local expenditures (B2a/B2b)	8,750.54	7,270.75	1,479.79

If the difference in Column C for the Section 3.B.2 is positive or zero, the MOE compliance requirement is met based on the per capita local expenditures only.

Amounts must be entered in Column B for both sections 3.A and 3.B; if no costs, enter 0.

Sherrie S. Castellanos
Contact Name

831-385-0606
Telephone Number

Chief Business Official
Title

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E-mail Address

Object Code	Description	Special Education, Unspecified (Goal 5001)	Regionalized Services (Goal 5050)	Regionalized Program Specialist (Goal 5060)	Special Education, Infants (Goal 5710)	Special Education, Preschool Students (Goal 5730)	Spec. Education, Ages 5-22 Severely Disabled (Goal 5750)	Spec. Education, Ages 5-22 Nonseverely Disabled (Goal 5770)	Adjustments*	Total
	UNDUPLICATED PUPIL COUNT									281
TOTAL BUDGET (Funds 01, 09, & 62; resources 0000-9999)										
1000-1999	Certificated Salaries	246,611.00	0.00	0.00	0.00	0.00	0.00	1,254,281.00		1,500,892.00
2000-2999	Classified Salaries	31,533.00	0.00	0.00	0.00	0.00	351,418.00	246,996.00		629,947.00
3000-3999	Employee Benefits	104,310.00	0.00	0.00	0.00	0.00	241,113.00	718,196.00		1,063,619.00
4000-4999	Books and Supplies	25,700.00	0.00	0.00	0.00	0.00	14,325.00	15,976.00		56,001.00
5000-5999	Services and Other Operating Expenditures	430,609.00	0.00	0.00	0.00	0.00	67,275.00	64,454.00		562,338.00
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Costs	838,763.00	0.00	0.00	0.00	0.00	674,131.00	2,299,903.00	0.00	3,812,797.00
7310	Transfers of Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL COSTS	838,763.00	0.00	0.00	0.00	0.00	674,131.00	2,299,903.00	0.00	3,812,797.00
STATE AND LOCAL BUDGET (Funds 01, 09, & 62; resources 0000-2999, 3385, & 6000-9999)										
1000-1999	Certificated Salaries	246,611.00	0.00	0.00	0.00	0.00	0.00	1,254,281.00		1,500,892.00
2000-2999	Classified Salaries	31,533.00	0.00	0.00	0.00	0.00	179,388.00	178,150.00		389,071.00
3000-3999	Employee Benefits	104,310.00	0.00	0.00	0.00	0.00	119,515.00	667,148.00		890,973.00
4000-4999	Books and Supplies	25,700.00	0.00	0.00	0.00	0.00	14,325.00	15,976.00		56,001.00
5000-5999	Services and Other Operating Expenditures	430,609.00	0.00	0.00	0.00	0.00	67,275.00	64,454.00		562,338.00
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Costs	838,763.00	0.00	0.00	0.00	0.00	380,503.00	2,180,009.00	0.00	3,399,275.00
7310	Transfers of Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL BEFORE OBJECT 8980	838,763.00	0.00	0.00	0.00	0.00	380,503.00	2,180,009.00	0.00	3,399,275.00
8980	Contributions from Unrestricted Revenues to Federal Resources (Resources 3310-3400, except 3385, all goals; resources 3000-3178 & 3410-5810, goals 5000-5999)									0.00
	TOTAL COSTS									3,399,275.00

Object Code	Description	Special Education, Unspecified (Goal 5001)	Regionalized Services (Goal 5050)	Regionalized Program Specialist (Goal 5060)	Special Education, Infants (Goal 5710)	Special Education, Preschool Students (Goal 5730)	Spec. Education, Ages 5-22 Severely Disabled (Goal 5750)	Spec. Education, Ages 5-22 Nonseverely Disabled (Goal 5770)	Adjustments*	Total	
LOCAL BUDGET (Funds 01, 09, & 62; resources 0000-1999 & 8000-9999)											
1000-1999	Certificated Salaries	0.00	0.00	0.00	0.00	0.00	0.00	34,143.00		34,143.00	
2000-2999	Classified Salaries	3,999.00	0.00	0.00	0.00	0.00	0.00	0.00		3,999.00	
3000-3999	Employee Benefits	1,018.00	0.00	0.00	0.00	0.00	0.00	32,464.00		33,482.00	
4000-4999	Books and Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
5000-5999	Services and Other Operating Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
	Total Direct Costs	5,017.00	0.00	0.00	0.00	0.00	0.00	66,607.00	0.00	71,624.00	
7310	Transfers of Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00	
	Total Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	
	TOTAL BEFORE OBJECT 8980	5,017.00	0.00	0.00	0.00	0.00	0.00	66,607.00	0.00	71,624.00	
8980	Contributions from Unrestricted Revenues to Federal Resources (from State and Local Budget section)									0.00	
8980	Contributions from Unrestricted Revenues to State Resources (Resources 3385, 6500-6540, & 7240, all goals; resources 2000-2999 & 6010-7810, except 6500-6540, & 7240, goals 5000-5999)										
	TOTAL COSTS										2,737,421.00
											2,809,045.00

* Attach an additional sheet with explanations of any amounts in the Adjustments column.

Object Code	Description	Special Education, Unspecified (Goal 5001)	Regionalized Services (Goal 5050)	Regionalized Program Specialist (Goal 5060)	Special Education, Infants (Goal 5710)	Special Education, Preschool Students (Goal 5730)	Spec. Education, Ages 5-22 Severely Disabled (Goal 5750)	Spec. Education, Ages 5-22 Nonseverely Disabled (Goal 5770)	Adjustments*	Total
UNDUPLICATED PUPIL COUNT										281
TOTAL EXPENDITURES (Funds 01, 09, & 62; resources 0000-9999)										
1000-1999	Certificated Salaries	202,898.78	0.00	0.00	0.00	0.00	0.00	1,221,407.72		1,424,306.50
2000-2999	Classified Salaries	26,125.12	0.00	0.00	0.00	0.00	311,542.32	203,811.45		541,478.89
3000-3999	Employee Benefits	75,060.78	0.00	0.00	0.00	0.00	185,503.22	583,032.07		843,596.07
4000-4999	Books and Supplies	9,718.23	0.00	0.00	0.00	0.00	36,370.84	8,994.85		55,083.92
5000-5999	Services and Other Operating Expenditures	427,857.37	0.00	0.00	0.00	0.00	20,304.97	127,514.96		575,677.30
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Costs	741,660.28	0.00	0.00	0.00	0.00	553,721.35	2,144,761.05	0.00	3,440,142.68
7310	Transfers of Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
PCRA	Program Cost Report Allocations (non-add)	199,727.58								199,727.58
	Total Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL COSTS	741,660.28	0.00	0.00	0.00	0.00	553,721.35	2,144,761.05	0.00	3,440,142.68
FEDERAL EXPENDITURES (Funds 01, 09, and 62; resources 3000-5999, except 3385)										
1000-1999	Certificated Salaries	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
2000-2999	Classified Salaries	0.00	0.00	0.00	0.00	0.00	160,697.45	43,040.87		203,738.32
3000-3999	Employee Benefits	0.00	0.00	0.00	0.00	0.00	109,369.13	26,598.26		135,967.39
400-4999	Books and Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
500-5999	Services and Other Operating Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
600-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Costs	0.00	0.00	0.00	0.00	0.00	270,066.58	69,639.13	0.00	339,705.71
7310	Transfers of Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL BEFORE OBJECT 8980	0.00	0.00	0.00	0.00	0.00	270,066.58	69,639.13	0.00	339,705.71
8980	Less: Contributions from Unrestricted Revenues to Federal Resources (Resources 3310-3400, except 3385, all goals; resources 3000-3178 & 3410-5810, goals 5000-5999)									0.00
	TOTAL COSTS									339,705.71

Object Code	Description	Special Education, Unspecified (Goal 5001)	Regionalized Services (Goal 5050)	Regionalized Program Specialist (Goal 5060)	Special Education, Infants (Goal 5710)	Special Education, Preschool Students (Goal 5730)	Spec. Education, Ages 5-22 Severely Disabled (Goal 5750)	Spec. Education, Ages 5-22 Nonseverely Disabled (Goal 5770)	Adjustments*	Total
STATE AND LOCAL EXPENDITURES (Funds 01, 09, & 62; resources 0000-2999, 3385, & 6000-9999)										
1000-1999	Certificated Salaries	202,898.78	0.00	0.00	0.00	0.00	0.00	1,221,407.72		1,424,306.50
2000-2999	Classified Salaries	26,125.12	0.00	0.00	0.00	0.00	150,844.87	160,770.58		337,740.57
3000-3999	Employee Benefits	75,060.78	0.00	0.00	0.00	0.00	76,134.09	556,433.81		707,628.68
4000-4999	Books and Supplies	9,718.23	0.00	0.00	0.00	0.00	36,370.84	8,994.85		55,083.92
5000-5999	Services and Other Operating Expenditures	427,857.37	0.00	0.00	0.00	0.00	20,304.97	127,514.96		575,677.30
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Costs	741,660.28	0.00	0.00	0.00	0.00	283,654.77	2,075,121.92	0.00	3,100,436.97
7310	Transfers of Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
PCRA	Program Cost Report Allocations (non-add)	199,727.58								199,727.58
	Total Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL BEFORE OBJECT 8980	741,660.28	0.00	0.00	0.00	0.00	283,654.77	2,075,121.92	0.00	3,100,436.97
8980	Contributions from Unrestricted Revenues to Federal Resources (from Federal Expenditures section)									0.00
	TOTAL COSTS									3,100,436.97
LOCAL EXPENDITURES (Funds 01, 09, & 62; resources 0000-1999 & 8000-9999)										
1000-1999	Certificated Salaries	0.00	0.00	0.00	0.00	0.00	0.00	22,090.89		22,090.89
2000-2999	Classified Salaries	472.34	0.00	0.00	0.00	0.00	0.00	0.00		472.34
3000-3999	Employee Benefits	73.98	0.00	0.00	0.00	0.00	0.00	28,288.09		28,362.07
4000-4999	Books and Supplies	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
5000-5999	Services and Other Operating Expenditures	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
6000-6999	Capital Outlay	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7130	State Special Schools	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7430-7439	Debt Service	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Direct Costs	546.32	0.00	0.00	0.00	0.00	0.00	50,378.98	0.00	50,925.30
7310	Transfers of Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
7350	Transfers of Indirect Costs - Interfund	0.00	0.00	0.00	0.00	0.00	0.00	0.00		0.00
	Total Indirect Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
	TOTAL BEFORE OBJECT 8980	546.32	0.00	0.00	0.00	0.00	0.00	50,378.98	0.00	50,925.30
8980	Contributions from Unrestricted Revenues to Federal Resources (from Federal Expenditures section)									0.00
8980	Contributions from Unrestricted Revenues to State Resources (Resources 3385, 6500, 6510, & 7240, all goals; resources 2000-2999 & 6010-7810, except 6500, 6510, & 7240, goals 5000-5999)									2,390,476.47
	TOTAL COSTS									2,441,401.77

* Attach an additional sheet with explanations of any amounts in the Adjustments column.

SELPA: _____

This form is used to check maintenance of effort (MOE) for an LEA, whether the LEA is a member of a SELPA or is a single-LEA SELPA. If a member of a SELPA, submit this form together with the 2017-18 Budget by LEA (LB-B) and the 2016-17 Expenditures by LEA (LE-B) to the SELPA AU. If a single-LEA SELPA, submit the forms to the CDE.

Per the federal Subsequent Years Rule, in order to determine the required level of effort, the LEA must look back to the last fiscal year in which the LEA maintained effort using the same method by which it is currently establishing the eligibility standard. To meet the requirement of the Subsequent Years Rule, the LMC-B worksheet has been revised to make changes to sections 3.A.1, 3.A.2, 3.B.1, and 3.B.2. The revised sections allow the LEA to compare the 2017-18 budgeted expenditures to the most recent fiscal year the LEA met MOE using that method, which is the comparison year. To ensure the LEA is comparing 2017-18 budgeted expenditures to the appropriate comparison year, the LEA is required to complete the Subsequent Years Tracking (SYT) worksheet with their LMC-B worksheet. The SYT worksheet tracks the result for each of the four methods back to FY 2011-12, which is the baseline year for LEA MOE calculations established by the Office of Special Education Programs. The SYT worksheet is available at: <http://www.cde.ca.gov/sp/se/as/documents/subseqyrtrckwrksht.xls>.

There are four methods that the LEA can use to demonstrate the eligibility standard. They are (1) combined state and local expenditures; (2) combined state and local expenditures on a per capita basis; (3) local expenditures only; and (4) local expenditures only on a per capita basis.

The LEA is only required to pass one of the tests to meet the MOE requirement. However, the LEA is required to show results for all four methods. These results are necessary both for historical purposes and for the possibility that the LEA may want, or need, to switch methods in future years.

SECTION 1 Exempt Reduction Under 34 CFR Section 300.204

If your LEA determines that a reduction in expenditures occurred as a result of one or more of the following conditions, you may calculate a reduction to the required MOE standard. Reductions may apply to combined state and local MOE standard, local only MOE standard, or both. If the LEA meets one of the conditions below, the LEA must complete and include the IDEA MOE Exemption Worksheet available at: <http://www.cde.ca.gov/sp/se/as/documents/leamoeexempwrksht.xls>.

1. Voluntary departure, by retirement or otherwise, or departure for just cause, of special education or related services personnel.
2. A decrease in the enrollment of children with disabilities.
3. The termination of the obligation of the agency to provide a program of special education to a particular child with a disability that is an exceptionally costly program, as determined by the SEA, because the child:
 - a. Has left the jurisdiction of the agency;
 - b. Has reached the age at which the obligation of the agency to provide free appropriate public education (FAPE) to the child has terminated; or
 - c. No longer needs the program of special education.
4. The termination of costly expenditures for long-term purchases, such as the acquisition of equipment or the construction of school facilities.
5. The assumption of cost by the high cost fund operated by the SEA under 34 CFR Sec. 300.704(c).

Provide the condition number, if any, to be used in the calculation below:	State and Local	Local Only

Total exempt reductions	0.00	0.00

SELPA: _____

SECTION 2.

Reduction to MOE Requirement Under IDEA, Section 613 (a)(2)(C) (34 CFR Sec. 300.205)

IMPORTANT NOTE: Only LEAs that have a "meets requirement" compliance determination and that are not found significantly disproportionate for the current year are eligible to use this option to reduce their MOE requirement.

Up to 50% of the increase in IDEA Part B Section 611 funding in current year compared with prior year may be used to reduce the required level of state and local expenditures. This option is available only if the LEA used or will use the freed up funds for activities authorized under the Elementary and Secondary Education Act (ESEA) of 1965. Also, the amount of Part B funds used for early intervening services (34 CFR 300.226(a)) will count toward the maximum amount by which the LEA may reduce its MOE requirement under this exception [P.L. 108-446].

	<u>State and Local</u>	<u>Local Only</u>
Current year funding (IDEA Section 611 Local Assistance Grant Awards - Resources 3310 and 3320)	_____	_____
Less: Prior year's funding (IDEA Section 611 Local Assistance Grant Awards - Resources 3310 and 3320)	_____	_____
Increase in funding (if difference is positive)	<u>0.00</u>	
Maximum available for MOE reduction (50% of increase in funding)	<u>0.00</u> (a)	
Current year funding (IDEA Section 619 - Resource 3315)	_____	
Maximum available for early intervening services (EIS) (15% of current year funding - Resources 3310, 3315, and 3320)	<u>0.00</u> (b)	

If (b) is greater than (a).		
Enter portion to set aside for EIS (cannot exceed line (b), Maximum available for EIS)	_____ (c)	
Available for MOE reduction. (line (a) minus line (c), zero if negative)	<u>0.00</u> (d)	
Enter portion used to reduce MOE requirement (cannot exceed line (d), Available for MOE reduction).	_____	_____

If (b) is less than (a).		
Enter portion used to reduce MOE requirement (first column cannot exceed line (a), Maximum available for MOE reduction, second and third columns cannot exceed (e), Portion used to reduce MOE requirement).	_____ (e)	_____
Available to set aside for EIS (line (b) minus line (e), zero if negative)	<u>0.00</u> (f)	

Note: If your LEA exercises the authority under 34 CFR 300.205(a) to reduce the MOE requirement, the LEA must list the activities (which are authorized under the ESEA) paid with the freed up funds:		

SELPA: _____

SECTION 3

	Column A	Column B	Column C
	Budgeted Amounts (LB-B Worksheet) FY 2017-18	Actual Expenditures Comparison Year FY 2016-17	Difference (A - B)
A. COMBINED STATE AND LOCAL EXPENDITURES METHOD			
1. Under "Comparison Year," enter the most recent year in which MOE compliance was met using the actual vs. actual method based on state and local expenditures.			
a. Total special education expenditures	3,812,797.00		
b. Less: Expenditures paid from federal sources	413,522.00		
c. Expenditures paid from state and local sources	3,399,275.00	3,100,436.97	
Add/Less: Adjustments required for MOE calculation Comparison year's expenditures, adjusted for MOE calculation		3,100,436.97	
Less: Exempt reduction(s) from SECTION 1		0.00	
Less: 50% reduction from SECTION 2		0.00	
Net expenditures paid from state and local sources	3,399,275.00	3,100,436.97	298,838.03

If the difference in Column C for the Section 3.A.1 is positive or zero, the MOE Eligibility requirement is met based on the combination of state and local expenditures.

	Budgeted Amounts FY 2017-18	Comparison Year FY 2016-17	Difference
2. Under "Comparison Year," enter the most recent year in which MOE compliance was met using the actual vs. actual method based on the per capita state and local expenditures.			
a. Total special education expenditures	3,812,797.00		
b. Less: Expenditures paid from federal sources	413,522		
c. Expenditures paid from state and local sources	3,399,275.00	3,100,436.97	
Add/Less: Adjustments required for MOE calculation Comparison year's expenditures, adjusted for MOE calculation		3,100,436.97	
Less: Exempt reduction(s) from SECTION 1		0.00	
Less: 50% reduction from SECTION 2		0.00	
Net expenditures paid from state and local sources	3,399,275.00	3,100,436.97	
d. Special education unduplicated pupil count	281	279	
e. Per capita state and local expenditures (A2c/A2d)	12,097.06	11,112.68	984.38

If the difference in Column C for the Section 3.A.2 is positive or zero, the MOE eligibility requirement is met based on the per capita state and local expenditures.

SELPA: _____

B. LOCAL EXPENDITURES ONLY METHOD

	Budget FY 2017-18	Comparison Year FY 2016-17	Difference
1. Under "Comparison Year," enter the most recent year in which MOE compliance was met using the actual vs. actual method based on local expenditures only.			
a. Expenditures paid from local sources	2,809,045.00	2,441,401.77	
Add/Less: Adjustments required for MOE calculation Comparison year's expenditures, adjusted for MOE calculation		2,441,401.77	
Less: Exempt reduction(s) from SECTION 1		0.00	
Less: 50% reduction from SECTION 2		0.00	
Net expenditures paid from local sources	2,809,045.00	2,441,401.77	367,643.23

If the difference in Column C for the Section 3.B.1 is positive or zero, the MOE eligibility requirement is met based on the local expenditures only.

	Budget FY 2017-18	Comparison Year FY 2016-17	Difference
2. Under "Comparison Year," enter the most recent year in which MOE compliance was met using the actual vs. actual method based on per capita local expenditures			
a. Expenditures paid from local sources	2,809,045.00	2,441,401.77	
Add/Less: Adjustments required for MOE calculation Comparison year's expenditures, adjusted for MOE calculation		2,441,401.77	
Less: Exempt reduction(s) from SECTION 1		0.00	
Less: 50% reduction from SECTION 2		0.00	
Net expenditures paid from local sources	2,809,045.00	2,441,401.77	367,643.23
b. Special education unduplicated pupil count	281	279	
c. Per capita local expenditures (B2a/B2b)	9,996.60	8,750.54	1,246.06

If the difference in Column C for the Section 3.B.2 is positive or zero, the MOE eligibility requirement is met based on the per capita local expenditures only.

Amounts must be entered in Column B for both sections 3.A and 3.B; if no costs, enter 0.

Sherrie S. Castellanos
Contact Name

831-385-0606
Telephone Number

Chief Business Official
Title

scastellanos@smcjuhsd.org
E-mail Address

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
800 Broadway Street, King City, CA 93930 • 831-385-0606 • FAX 831-385-0695

**2016/17 Unaudited Actual
Financial Report
September 27, 2017**

**Form SIA
Summary of Interfund Activities**

Unaudited Actuals
2016-17 Unaudited Actuals
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
01 GENERAL FUND								
Expenditure Detail	0.00	(6,568.26)	0.00	(31,450.00)				
Other Sources/Uses Detail								
Fund Reconciliation					0.00	0.00	118,894.00	42,293.00
09 CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail								
Fund Reconciliation					0.00	0.00	42,293.00	(40.00)
10 SPECIAL EDUCATION PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
11 ADULT EDUCATION FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail								
Fund Reconciliation					0.00	0.00	0.00	0.00
12 CHILD DEVELOPMENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail								
Fund Reconciliation					0.00	0.00	0.00	0.00
13 CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	0.00	(1,456.74)	31,450.00	0.00				
Other Sources/Uses Detail								
Fund Reconciliation					0.00	0.00	0.00	31,450.00
14 DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail								
Fund Reconciliation					0.00	0.00	0.00	0.00
15 PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail								
Fund Reconciliation					0.00	0.00	0.00	0.00
17 SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation					0.00	2,500,000.00	0.00	2,500,000.00
18 SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail								
Fund Reconciliation					0.00	0.00	0.00	0.00
19 FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail								
Fund Reconciliation						0.00	0.00	0.00
20 SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation					0.00	0.00	0.00	0.00
21 BUILDING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail								
Fund Reconciliation					0.00	0.00	0.00	0.00
25 CAPITAL FACILITIES FUND								
Expenditure Detail	8,025.00	0.00						
Other Sources/Uses Detail								
Fund Reconciliation							0.00	87,484.00
30 STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail								
Fund Reconciliation					0.00	0.00	0.00	0.00
35 COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
40 SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail								
Fund Reconciliation					0.00	0.00	0.00	0.00
49 CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail								
Fund Reconciliation					0.00	0.00	0.00	0.00
51 BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation					0.00	0.00	0.00	0.00
52 DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation					0.00	0.00	0.00	0.00
53 TAX OVERRIDE FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation					0.00	0.00	0.00	0.00
56 DEBT SERVICE FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation					2,500,000.00	0.00	2,500,000.00	0.00
57 FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail								
Fund Reconciliation						0.00	0.00	0.00
61 CAFETERIA ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail								
Fund Reconciliation					0.00	0.00	0.00	0.00

Unaudited Actuals
2016-17 Unaudited Actuals
SUMMARY OF INTERFUND ACTIVITIES
FOR ALL FUNDS

Description	Direct Costs - Interfund		Indirect Costs - Interfund		Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
	Transfers In 5750	Transfers Out 5750	Transfers In 7350	Transfers Out 7350				
62 CHARTER SCHOOLS ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail								
Fund Reconciliation					0.00	0.00	0.00	0.00
63 OTHER ENTERPRISE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail								
Fund Reconciliation					0.00	0.00	0.00	0.00
66 WAREHOUSE REVOLVING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail								
Fund Reconciliation					0.00	0.00	0.00	0.00
67 SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail								
Fund Reconciliation					0.00	0.00	0.00	0.00
71 RETIREE BENEFIT FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation					0.00		0.00	0.00
73 FOUNDATION PRIVATE-PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail								
Fund Reconciliation					0.00		0.00	0.00
76 WARRANT/PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
95 STUDENT BODY FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation							0.00	0.00
TOTALS	8,025.00	(8,025.00)	31,450.00	(31,450.00)	2,500,000.00	2,500,000.00	2,661,187.00	2,661,187.00

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT
800 Broadway Street, King City, CA 93930 • 831-385-0606 • FAX 831-385-0695

**2016/17 Unaudited Actual
Financial Report
September 27, 2017**

Technical Review

SACS2017ALL Financial Reporting Software - 2017.2.0
9/19/2017 10:10:29 AM

27-66068-0000000

Unaudited Actuals
2016-17 Unaudited Actuals
Technical Review Checks
South Monterey County Joint Union High

Monterey County

Following is a chart of the various types of technical review checks and related requirements:

- F - Fatal (Data must be corrected; an explanation is not allowed)
W/WC - Warning/Warning with Calculation (If data are not correct, correct the data; if data are correct an explanation is required)
O - Informational (If data are not correct, correct the data; if data are correct an explanation is optional, but encouraged)

IMPORT CHECKS

CHECKFUND - (F) - All FUND codes must be valid. PASSED

CHECKRESOURCE - (W) - All RESOURCE codes must be valid. PASSED

CHK-RS-LOCAL-DEFINED - (F) - All locally defined resource codes must roll up to a CDE defined resource code. PASSED

CHECKGOAL - (F) - All GOAL codes must be valid. PASSED

CHECKFUNCTION - (F) - All FUNCTION codes must be valid. PASSED

CHECKOBJECT - (F) - All OBJECT codes must be valid. PASSED

CHK-FUNDxOBJECT - (F) - All FUND and OBJECT account code combinations must be valid. PASSED

CHK-FDxRS7690x8590 - (F) - Funds 19, 57, 63, 66, 67, and 73 with Object 8590, All Other State Revenue, must be used in combination with Resource 7690, STRS-On Behalf Pension Contributions. PASSED

CHK-FUNDxRESOURCE - (W) - All FUND and RESOURCE account code combinations should be valid. PASSED

CHK-FUNDxGOAL - (W) - All FUND and GOAL account code combinations should be valid. PASSED

CHK-FUNDxFUNCTION-A - (W) - All FUND (funds 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations should be valid. PASSED

CHK-FUNDxFUNCTION-B - (F) - All FUND (all funds except for 01 through 12, 19, 57, 62, and 73) and FUNCTION account code combinations must be valid. PASSED

CHK-RESOURCExOBJECTA - (W) - All RESOURCE and OBJECT (objects 8000 through 9999, except for 9791, 9793, and 9795) account code combinations should be valid. PASSED

CHK-RESOURCExOBJECTB - (O) - All RESOURCE and OBJECT (objects 9791, 9793, and 9795) account code combinations should be valid. PASSED

CHK-RES6500xOBJ8091 - (F) - There is no activity in Resource 6500 (Special

Education) with Object 8091 (LCFF Transfers-Current Year) or 8099 (LCFF/Revenue Limit Transfers-Prior Years). PASSED

CHK-FUNCTIONxOBJECT - (F) - All FUNCTION and OBJECT account code combinations must be valid. PASSED

CHK-GOALxFUNCTION-A - (F) - Goal and function account code combinations (all goals with expenditure objects 1000-7999 in functions 1000-1999 and 4000-5999) must be valid. NOTE: Functions not included in the GOALxFUNCTION table (0000, 2000-3999, 6000-6999, 7100-7199, 7210, 8000-8999) are not checked and will pass the TRC. PASSED

CHK-GOALxFUNCTION-B - (F) - General administration costs (functions 7200-7999, except 7210) must be direct-charged to an Undistributed, Nonagency, or County Services to Districts goal (Goal 0000, 7100-7199, or 8600-8699). PASSED

SPECIAL-ED-GOAL - (F) - Special Education revenue and expenditure transactions (resources 3300-3405, and 6500-6540, objects 1000-8999) must be coded to a Special Education 5000 goal or to Goal 7110, Nonagency-Educational. This technical review check excludes Early Intervening Services resources 3312, 3318, and 3332. PASSED

BALANCE-FDxRS - (F) - Adjusted Beginning Fund Balance plus Revenues minus Expenditures minus Assets minus Deferred Outflows of Resources plus Liabilities plus Deferred Inflows of Resources, must total zero by fund and resource, except for agency funds 76 and 95. PASSED

PY-EFB=CY-BFB - (F) - Prior year ending fund balance (preloaded from last year's unaudited actuals submission) must equal current year beginning fund balance (Object 9791). PASSED

PY-EFB=CY-BFB-RES - (F) - Prior year ending balance (preloaded from last year's unaudited actuals submission) must equal current year beginning balance (Object 9791), by fund and resource. PASSED

BALANCE-FDxRS-AGENCY - (F) - Assets (objects 9100-9489) minus Liabilities (objects 9500-9689) must total zero by fund and resource for agency funds 76 and 95. PASSED

GENERAL LEDGER CHECKS

INTERFD-DIR-COST - (F) - Transfers of Direct Costs - Interfund (Object 5750) must net to zero for all funds. PASSED

INTERFD-INDIRECT - (F) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero for all funds. PASSED

INTERFD-INDIRECT-FN - (F) - Transfers of Indirect Costs - Interfund (Object 7350) must net to zero by function. PASSED

INTERFD-IN-OUT - (F) - Interfund Transfers In (objects 8910-8929) must equal Interfund Transfers Out (objects 7610-7629). PASSED

DUE-FROM=DUE-TO - (F) - Due from Other Funds (Object 9310) must equal Due to Other Funds (Object 9610). PASSED

LCFF-TRANSFER - (F) - LCFF Transfers (objects 8091 and 8099) must net to zero, individually. PASSED

INTRAFD-DIR-COST - (F) - Transfers of Direct Costs (Object 5710) must net to zero by fund. PASSED

INTRAFD-INDIRECT - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by fund. PASSED

INTRAFD-INDIRECT-FN - (F) - Transfers of Indirect Costs (Object 7310) must net to zero by function. PASSED

CONTRIB-UNREST-REV - (F) - Contributions from Unrestricted Revenues (Object 8980) must net to zero by fund. PASSED

CONTRIB-RESTR-REV - (F) - Contributions from Restricted Revenues (Object 8990) must net to zero by fund. PASSED

EPA-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the Education Protection Account (Resource 1400). PASSED

LOTTERY-CONTRIB - (F) - There should be no contributions (objects 8980-8999) to the lottery (resources 1100 and 6300) or from the Lottery: Instructional Materials (Resource 6300). PASSED

PASS-THRU-REV=EXP - (W) - Pass-through revenues from all sources (objects 8287, 8587, and 8697) should equal transfers of pass-through revenues to other agencies (objects 7211 through 7213, plus 7299 for Resource 3327), by resource. PASSED

SE-PASS-THRU-REVENUE - (W) - Transfers of special education pass-through revenues are not reported in the general fund for the Administrative Unit of a Special Education Local Plan Area. PASSED

CEFB=FD-EQUITY - (F) - Components of Ending Fund Balance/Net Position (objects 9710-9790, 9796, and 9797) must agree with Fund Equity (Assets [objects 9100-9489] plus Deferred Outflows of Resources [objects 9490-9499] minus Liabilities [objects 9500-9689] minus Deferred Inflows of Resources [objects 9690-9699]). PASSED

EXCESS-ASSIGN-REU - (F) - Amounts reported in Other Assignments (Object 9780) and/or Reserve for Economic Uncertainties (REU) (Object 9789) should not create a negative amount in Unassigned/Unappropriated (Object 9790) by fund and resource (for all funds except funds 61 through 73). PASSED

UNASSIGNED-NEGATIVE - (F) - Unassigned/Unappropriated balance (Object 9790) must be zero or negative, by resource, in all funds except the general fund and funds 61 through 73. PASSED

UNR-NET-POSITION-NEG - (F) - Unrestricted Net Position (Object 9790), in restricted resources, must be zero or negative, by resource, in funds 61 through 73. PASSED

RS-NET-POSITION-ZERO - (F) - Restricted Net Position (Object 9797), in unrestricted resources, must be zero, by resource, in funds 61 through 73. PASSED

EFB-POSITIVE - (W) - All ending fund balances (Object 979Z) should be positive by resource, by fund. PASSED

OBJ-POSITIVE - (W) - All applicable objects should have a positive balance by

- resource, by fund. PASSED
- REV-POSITIVE - (W) - Revenue amounts exclusive of contributions (objects 8000-8979) should be positive by resource, by fund. PASSED
- EXP-POSITIVE - (W) - Expenditure amounts (objects 1000-7999) should be positive by function, resource, and fund. PASSED
- AR-AP-POSITIVE - (F) - Accounts Receivable (Object 9200), Due from Other Funds (Object 9310), Accounts Payable (Object 9500), and Due to Other Funds (Object 9610) should have a positive balance by resource, by fund. PASSED
- CEFB-POSITIVE - (F) - Components of Ending Fund Balance/Net Position (objects 9700-9789, 9796, and 9797) must be positive individually by resource, by fund. PASSED
- CONSOLIDATED-ADM-BAL - (F) - Net expenditures and assets minus liabilities must equal zero for Resource 3155, NCLB: Consolidated Administrative Funds. PASSED
- NET-INV-CAP-ASSETS - (W) - If capital asset amounts are imported/keyed, objects 9400-9489, (Capital Assets) in funds 61-73, then an amount should be recorded for Object 9796 (Net Investment in Capital Assets) within the same fund. PASSED

SUPPLEMENTAL CHECKS

- NCMOE-ADA - (F) - If Form NCMOE is completed, ADA must be reported in Section II, Line A. PASSED
- ASSET-IMPORT - (F) - If capital asset amounts are imported/keyed (Function 8500, Facilities Acquisition and Construction, or objects 6XXX, Capital Outlay; or objects 9400-9489, Capital Assets, in funds 61-67), then capital asset supplemental data (Form ASSET) must be provided. PASSED
- DEBT-IMPORT - (F) - If long-term debt amounts are imported/keyed, the long-term debt supplemental data (Form DEBT) must be provided. PASSED
- LOT-IMPORT - (F) - If lottery amounts are imported in resources 1100 and/or 6300, then the Lottery Report, Form L, must be completed and saved. PASSED
- LOT-CONTRIB-IMPORT-A - (F) - If State Lottery revenue (Resource 1100) is contributed to other resources (Object 8980), supplemental data for those contributions must be entered in Form L. PASSED
- LOT-CONTRIB-IMPORT-B - (W) - If State Lottery revenue (Resource 1100) is contributed to other resources (Object 8980), supplemental expenditure data for those contributions should be entered in Form L. PASSED
- NCMOE-IMPORT - (F) - If No Child Left Behind amounts are imported, then the No Child Left Behind Maintenance of Effort form, Form NCMOE, must be provided. PASSED
- CURRENT-CALC-EXP - (O) - The Percent of Current Cost of Education Expended for Classroom Compensation (Line 15 in Form CEA) must equal or exceed 60% for elementary, 55% for unified, and 50% for high school districts under EC Section 41372, unless the district is exempt pursuant to EC Section 41374. PASSED
- IC-ADMIN-PLANT-SVCS - (W) - Percentage of plant services costs attributable to

general administration should not be zero or exceed 25%. PASSED

IC-PCT - (W) - The straight indirect cost percentage before the carry-forward adjustment (Form ICR, Part III, Line C) is between 2% and 9%. PASSED

IC-POSITIVE - (W) - The indirect cost rate after the carry-forward adjustment (Form ICR, Part III, Line D) should be positive. PASSED

IC-ADMIN-NOT-ZERO - (F) - Other General Administration costs (Part III, Line A1) in Form ICR should not be zero. PASSED

IC-BD-SUPT-NOT-ZERO - (W) - Board and Superintendent costs (Part III, Line B7) in Form ICR should not be zero. PASSED

IC-BD-SUPT-VS-ADMIN - (W) - In Form ICR, the ratio of Board and Superintendent costs (Part III, Line B7) to Other General Administration costs (Part III, Line A1) should not be less than 5%. PASSED

IC-EXCEEDS-LEA-RATE - (W) - The indirect cost rate used in one or more programs (Form ICR, Exhibit A - Rate Used) should not exceed the LEA's approved indirect cost rate. PASSED

PCRAF-UNDISTRIBUTED - (F) - Allocation factors must be entered in Form PCRAF for support functions with costs in undistributed goals (goals 0000 and 9000). PASSED

PCR-ALLOC-NO-DIRECT - (W) - In forms PCR/PCRAF, costs should normally only be allocated to goals that have direct costs. PASSED

PCR-GF-EXPENDITURES - (F) - Total Costs by Program in Form PCR, Column 6 should agree with total expenditures (objects 1000-7999) in funds 01, 09, and 62. PASSED

ASSET-ACCUM-DEPR-NEG - (F) - In Form ASSET, accumulated depreciation for governmental and business-type activities must be zero or negative. PASSED

ASSET-PY-BAL - (F) - If capital asset ending balances were included in the prior year unaudited actuals, the Schedule of Capital Assets (Form ASSET) must be provided. PASSED

DEBT-ACTIVITY - (O) - If long-term debt exists, there should be activity entered in the Schedule of Long-Term Liabilities (Form DEBT) for each type of debt. PASSED

DEBT-POSITIVE - (F) - In Form DEBT, long-term liability ending balances must be positive. PASSED

DEBT-PY-BAL - (F) - If long-term liability ending balances were included in the prior year unaudited actuals data, the Schedule of Long-Term Liabilities (Form DEBT) must be provided. PASSED

EXPORT CHECKS

FORM01-PROVIDE - (F) - Form 01 (Form 01I) must be opened and saved. PASSED

UNAUDIT-CERT-PROVIDE - (F) - Unaudited Actual Certification (Form CA) must be provided. PASSED

ADA-PROVIDE - (F) - Average Daily Attendance data (Form A) must be provided.
PASSED

CEA-PROVIDE - (F) - Current Expense Formula/Minimum Classroom Compensation data (Form CEA) must be provided.
PASSED

ICR-PROVIDE - (F) - Indirect Cost Rate Worksheet (Form ICR) must be provided.
PASSED

GANN-PROVIDE - (F) - Appropriations Limit Calculations supplemental data (Form GANN) must be provided.
PASSED

CHK-UNBALANCED-A - (W) - Unbalanced and/or incomplete data in any of the forms should be corrected before an official export is completed.
PASSED

CHK-UNBALANCED-B - (F) - Unbalanced and/or incomplete data in any of the forms must be corrected before an official export can be completed.
PASSED

CHK-DEPENDENCY - (F) - If data have changed that affect other forms, the affected forms must be opened and saved.
PASSED

Checks Completed.

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL
DISTRICT**

SUBJECT: Approval of LCAP Update

MEETING: September 27, 2017

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

GOVERNING BOARD

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

At the request of the MCOE, clarifications were made to the SMCJUHSD LCAP. Additionally, Appendix B of the LCAP was updated to reflect appropriate data-driven response to 2016-2017 student achievement data. Please see attached documents.

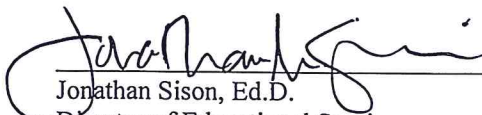
Recommendation:

It is recommended that the Board of Education approve the clarifications and updates made to the LCAP.

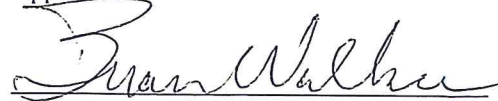
Fiscal Impact:

None

Submitted By:


Jonathan Sison, Ed.D.
Director of Educational Services

Approved:


Brian Walker, Ed.D.
Superintendent



Monterey County Office of Education

Leadership, Support, and Service to Prepare All Students for Success

*Dr. Nancy Kotowski
County Superintendent of Schools*

Date: July 17, 2017

LCAP CLARIFICATION QUESTIONS FOR SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Plan Summary

The Story – Students and Community and how LEA serves them
Strong response

LCAP Highlights – Key Features

Strong response

Review of Performance

Greatest Progress – Progress LEA is most proud of and how LEA plans to maintain or build upon

Strong response

Greatest Need – Reference LCFF Evaluation Rubrics (Dashboard) which overall performance was in the “Red” or “Orange” category and steps to address these areas

Strong response

Performance Gaps - Reference LCFF Evaluation Rubrics (Dashboard) for any student group two or more performance levels below the “all student” performance and steps to address these gaps

Strong response

Increased or Improved Services – Two to three most significant ways to increase or improve services for unduplicated youth

Budget Summary

General Fund Budget Expenditures-Matches SACS

Total Funds Budgeted

Projected LCFF Revenues-Matches SACS

Annual Update

Annual Review

Strong explanations of outcomes were provided throughout the Annual Update.

Expenditures

Analysis

Analysis of actions were a recap of the list of what was done and not an analysis of implementation nor effectiveness.

King City High School and Greenfield High School utilized Professional Learning Communities (PLC) to develop common assessment and rubrics to collect and analyze data, and plan lessons that were responsive to the data. Implementation of data-driven professional development around lesson planning and the district-adopted literacy strategy, *Constructing Meaning*, demonstrated effectiveness of these actions, as reflected in student achievement data in the areas of Suspension Rate (Declined), English Learner Progress (Increased Significantly), Graduation Rate (Maintained), and College/Career Readiness (ELA: 10.8 points above level 3, change of +30 points; Mathematics: 111.3 points below level 3, change of +23.1 points).

Stakeholder Engagement

Stakeholder Process

Stakeholder Impact

Goals, Actions, Services (E.C. 52060 (d) 1-8)

Outcomes/Metrics

Unclear regarding how much of an increase the district is expecting with "Increase" as the only statement for some outcomes. (see feedback sheet)

Missing some outcomes that were identified as needs for goals i.e. Suspension and Graduation rates for English Learners.

As King City High School and Greenfield High School will continue to implement effective practices that yielded growth at their respective schools, the *principals anticipate* that based on 2016-2017 Baseline data, Expected Outcomes in 2017-2018, and in Year 2 and in Year 3 Expected Outcomes, should increase/decline by the following percentages:

Pupil Achievement:

- Statewide Assessments: Increase by 6.5%
- Exceeded or Met Standards: Increase by 6.5%
- % of students successfully completing CTE pathways: Increase by 6.5 %
- % of students demonstrating Math college preparedness (Early Assessment Program exam): Increase by 6.5%

Other Pupil Outcomes:

- After-school Tutoring Student Attendance: Increase by 10%

School Climate:

- Student Climate Survey – Perceived Safety at School: Increase by 15%
- Parent Ed Program: Maintain

Actions

Status of actions for 2018-19 and 2019-20 for the most part appear to be unchanged and should be noted as such.

Please note that status of actions for 2018-2019, while currently “unchanged,” may in fact *change*, depending on student achievement data yielded in 2017-2018 school year.

Expenditures – Adequate budget for all expenditures

Demonstration of Increased or Improved Services

Estimated Supplemental/Concentration Grant Funds-Matches MPP

Percentage to Increase or Improve Services (MPP)-Matches MPP

Narrative to describe how services provided are increased or improved

Provide clarity that services are improving in these goal areas, unless more staff or programs have been created.

Services continue to yield data that reflects student achievement. The hiring of new staff in 2016-2017 in the areas of mathematics and additional staff in special education this year are actions that school principals anticipate will continue to positively impact student achievement.

Legislated Metrics - Annual Update usage

Conditions of Learning						
Priority	Description	Location of information	Baseline 2016-17	Expected Outcomes 2017-18	Expected Outcomes Year 2 2018-19	Expected Outcomes Year 3 2019-20
Basic	<i>Degree to which teachers are appropriately assigned and credentialed in subject areas:</i>	SARC report	96%	100%	100%	100%
	<i>Degree to which students have sufficient access to standards-aligned instructional materials</i>	SARC reports	100%	100%	100%	100%
	<i>Degree to which school facilities are maintained in good repair</i>	SARC reports	100%	100%	100%	100%
Implementation of State Standards	Implementation of ALL content and performance standards for ALL students	Local survey results	met	met	met	met
Implementation of State Standards	Programs and services enable ELs to access core and English Language Development standards	Local survey results	met	met	met	met
Course Access	Student access and enrollment in all required areas of study	Local district results	100%	100%	100%	100%
Pupil Outcomes						
Priority	Description	Location of information	Baseline 2016-17	Expected Outcomes 2017-18	Expected Outcomes Year 2 2018-19	Expected Outcomes Year 3 2019-20
Pupil Achievement	EL progress toward English proficiency)	CELDT progress	38.7% gain in overall score	40%	41%	42%
		Reclassification	27%	28%	29%	30%

-329-

Statewide Assessments Exceeded or Met Standards	SBAC-ELA	46% Decreased 9 points	51%	57%	63%	
	SBAC-Math	13% Increased 4 points (15-16)	18%	23%	29%	
	% of students successfully completing A-G courses	Local data	9%	10%	11%	12%
	% of students successfully completing CTE pathways – 16-17 results available mid-June	Local data	5.46% (15-16)	11%	16%	22%
	% of students passing Advanced Placement exams (3+)	College Board	44.9%	46%	47%	48%
	% of students demonstrating ELA college preparedness (Early Assessment Program exam)	SBAC results	46%	47%	48%	49%
	% of students demonstrating Math college preparedness (Early Assessment Program exam)—16-17 data not available	SBAC results	13% (15-16)	14%	15%	16%
Other Pupil Outcomes	District determined	SRI % of students at grade Level grade 9 (April)	26%	28%	30%	32%
		After-School Tutoring Student Attendance	621	633	645	658
		Credit Recovery Summer School Data: Percentage of Students who passed courses with a C or better	55%	57%	59%	61%

Engagement						
Priority	Description	Location of information	Baseline 2016-17	Expected Outcomes 2017-18	Expected Outcomes Year 2 2018-19	Expected Outcomes Year 3 2019-20
Parental Involvement	Efforts to seek parent input & decision making	Local survey results	met	met	met	met
	Promotion of parental participation	Local survey results	met	met	met	met
Pupil Engagement	Chronic absenteeism rates	Local district data	8.28%	8%	7%	6%
	High school dropout rates	Local district data	11.8% (15-16)	11%	10%	9%
School Climate	Student suspension rates (to date)	State data	11.3%	10%	9%	8%
	Student expulsion rates (to date)	State data	>1%	>1%	>1%	>1%
	Other local measures	Parent Participation in school workshops	3538	increase or maintain	increase or maintain	increase or maintain
	Other Local measures	Student Climate Survey- Perceived Safety at School	Safe to Very Safe 40%- 9 th 48%- 12 th	47% - 9 th 54% - 12 th	53% - 9 th 61% - 12 th	60% - 9 th 67% - 12 th
	Parent Ed Program (Completed 3 hrs a week- 12 week course)	Graduate Cohort number	47	Maintain	Maintain	Maintain

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL
DISTRICT**

SUBJECT: Approval for Migrant Students Attending the High School Leadership Camp at Monte Toyon, Aptos, CA

MEETING: September 27, 2017

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

GOVERNING BOARD

Board Goals:

- _____ Improve, Monitor and Sustain Student Achievement
- X Improve School Climate in Support of Teaching, Learning and Student Safety
- _____ Develop/Sustain Fiscal Solvency
- _____ Ensure that Facilities are Safe for Staff and Students
- _____ Ensure Compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Migrant students are graduating from high school at a lower rate than other non-migrant students (based on data collected from DataQuest), therefore the Migrant Program will provide services to ensure that students are aware of the A-G requirements. In the State Service Delivery Plan for Migrant Students 2017-2018 CDE has approved the College and Career Readiness service. In order to close the achievement gap for migrant students the MEP must increase student's knowledge of the high school graduation requirements. The camp is also focused on introducing students to the high school climate and resources. Students will participate in this leadership camp, which includes one overnight stay.

The camp will take place in Monte Toyon. which is located at 220 Cloister Ln, Aptos, CA 95003. Students will leave on October 21, 2017 and return October 22, 2017.

30 students from the SMCJUHSD will be selected to participate in the High School Leadership Camp. Six Migrant Program staff will accompany the students, two of them will be certificated staff, one male and one female. Each certificated staff member will be assigned to the appropriate dorm.


Recommendation:

It is recommended that the Board of Education approve the Leadership Camp trip on October 21-22, 2017 to Aptos, CA.

Fiscal Impact:

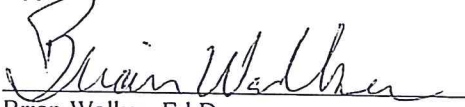
There is no fiscal impact to the district. Migrant Education Region XVI will cover all costs associated with the trip.

Submitted By:



Angelica Fonseca, Director
Migrant Education Region 16

Approved:



Brian Walker, Ed.D.
Superintendent

**SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL
DISTRICT**

SUBJECT: Approval of Greenfield AG. Department Livestock Facility

MEETING: September 27, 2017

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

GOVERNING BOARD

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Solvency
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

Through the Career Technical Education Incentive Grant, Greenfield has funds allocated to their Ag. Department. It was determined a livestock facility would be beneficial to improve the Agriculture Education Program. The animals currently on campus would be housed in the barn.

According to Education Code 17287, School Farm Lab Facilities are exempt from the Field Act. This exempts the building from requiring Department of State Architect (DSA) approval. However, only the structure is exempt. We are still required to have access reviewed by DSA. This cost is not included in this proposal. We will need an architect to prepare the drawings and submit them.

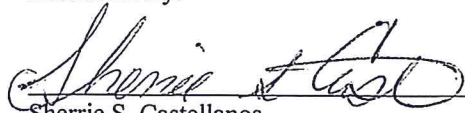
Recommendation:

It is recommended that the Board of Education approve the Livestock Facility proposal from Central Coast Barns & Buildings contingent upon DSA approval of access.

Fiscal Impact:

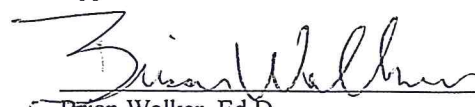
\$84,758.82, CTE funds

Submitted By:



Sherrie S. Castellanos
Chief Business Official

Approved:



Brian Walker, Ed.D.
Superintendent

Central Coast Barns & Buildings

5875 Stockdale Road; P.O. Box 4750
Paso Robles, CA 93447
Office 805-226-0609

Desiree / Greenfield High School
dvillasenor@smcjuhsd.org
619-997-2957

Kellie Hernandez
Sales Representative
8/24/2017

Components

4"x4" x 12' Post
2" x 6" x 12' Rafters
2" x 6" x 13' Hip Rafters
2" x 6" x 12' Purlins
Rafters Clips
Purlin Clips
Girt Clips
2"x6"x12' Wall Girts
16' PBR Roofing Panels
8' PBR Panels for Siding including 2 ends
Strapping for bracing
Ridge Cap for Hip/Valley
Screws For Roofing/Purlins/Rafters/Siding
Outside Corner Trim FL831
Box Gutters FL14D 1/12" Pitch
Rake FL1010 1/12" Pitch
90 Corners
Gutter Endcaps FL-18A
Gutter Strap FL893
Down Spout F320 @ 10'6"

Total Installed Price \$ 56,258.82

Please Sign Below to Accept Total and Order Components

X _____

Date Accepted: _____

Please Sign Above, Fax to 805-229-6077 and Send Payment to PO Box 4750
Order Will be Placed as soon as Payment is Received

Concrete Budget Price: estimate only, price depends on county & engineer requirements
Accurate concrete price can be obtained once approved building plans are available
Necessary Embedded Post

4" Slab
Total Concrete Price \$ 28,500.00

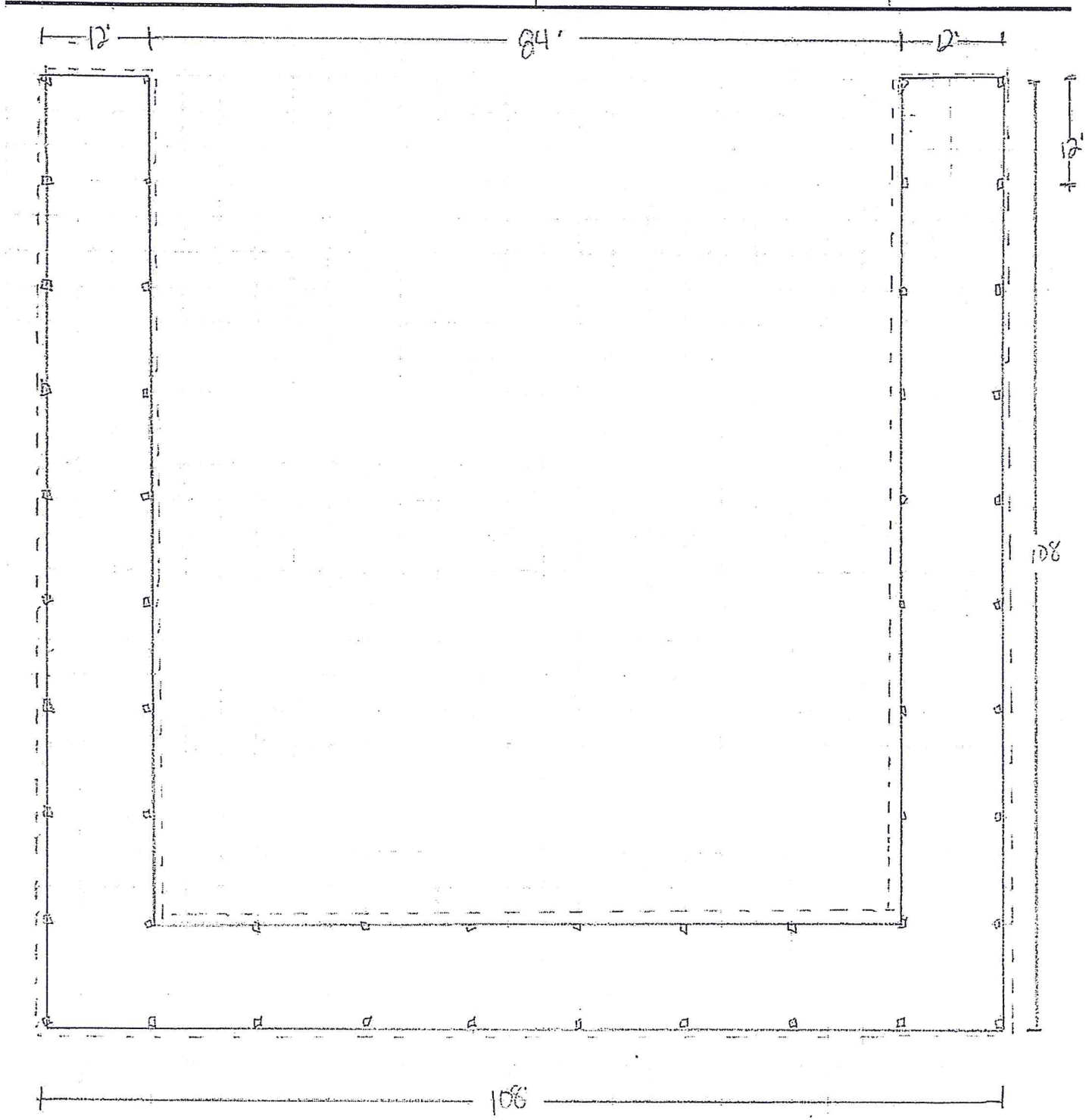
Total installed price \$ 84,758.82
SQ Foot Price \$ 23.54

JOB NAME:

CITY:

STREET:

PHONE:



SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

GOVERNING BOARD

SUBJECT: Approval of the \$3,000 Donation From the Mark & Carolyn Guidry Foundation to King City High School

MEETING: September 27, 2017

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

Board Goals:

- Improve, Monitor and Sustain Student Achievement
- Improve School Climate in Support of Teaching, Learning and Student Safety
- Develop/Sustain Fiscal Crisis Long-Term Solution
- Ensure that Facilities are Safe for Staff and Students
- Ensure compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

King City High School has received a generous check in the amount of \$3,000.00 from a grant from the Mark and Carolyn Guidry Foundation. The foundation did not hold a music festival this year, therefore they are able to provide King City High School with a supplemental grant. Their request is to have \$2,000 used to support the math and science programs and \$1,000 for Jullian Kling to be used to support the music program at King City High School

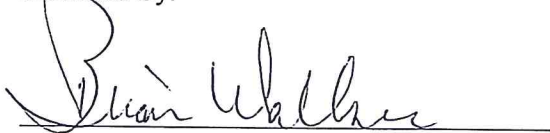
Recommendation:

It is recommended that the Board of Education approve the \$3,000 donation from the Mark and Carolyn Guidry Foundation.

Fiscal Impact:

None.

Submitted By:



Brian Walker, Ed.D.
Superintendent

Approved:



Brian Walker, Ed.D.
Superintendent

Mark & Carolyn Guidry Foundation

2654 W Horizon Ridge Pkwy Suite B588
Henderson, NV 89054
(702) 629 5503

PHOTOGRAPH BY JEFFREY HARRIS

August 20, 2017

Daniel Moirao, Administrator
South Monterrey County High School District
800 Broadway Avenue
King City, CA 93930

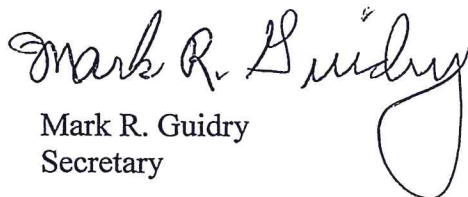
Dear Mr. Moirao:

It is our pleasure to enclose a check for three thousand dollars (\$3,000.00) as a grant from the Mark and Carolyn Guidry Foundation. As we did not hold our music festival this year, we are able to provide you with a supplemental grant. We will repeat our festival again in 2018 and look forward to its success. Please allow Principal Janet Sanchez Matos to use \$2,000 for support of her math and science programs. I have met Ms Matos and am pleased with the quality of her programs.

I have also met Ms Jillian Kling and we would like the remaining \$1,000 to be used to support her music programs. We hope to have more local talent for our music festival when we hold it on 2018 Memorial Weekend.

Our mission is supporting education and we are pleased to support your schools. We feel a part of your community and feel that children are a community's most valuable asset.

Sincerely yours,


Mark R. Guidry
Secretary

Cc: Ms Janet Sanchez Matos
Ms Jillian Kling

MARK & CAROLYN GUIDRY FOUNDATION
2654 W HORIZON RIDGE PKWY SUITE B588
HENDERSON, NV 89052

BANK OF AMERICA
1200 NE HILDEBRAND LN
BAINBRIDGE ISLAND, WA 98110
19-2/1250

1611

9/5/2017

PAY TO THE ORDER OF King City Joint Union High School Distri

\$ **3,000.00

Three Thousand Only*****

DOLLARS

MEMO

Mark R. Guidry
AUTHORIZED SIGNATURE

MP

⑈001611⑈ ⑆125000024⑆ 29250 909⑈

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Security Features Included

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

GOVERNING BOARD

SUBJECT: Board Policies - Second Reading

MEETING: September 27, 2017

AGENDA SECTION:

ACTION

INFORMATION

ACTION/CONSENT

-
- Improve, Monitor and Sustain Student Achievement
 - Improve School Climate in Support of Teaching, Learning and Student Safety
 - Develop/Sustain Fiscal Solvency
 - Ensure that Facilities are Safe for Staff and Students
 - Ensure Compliance with Education/Other Codes/Updating Board Policies and Administrative Regulations

Summary:

The following Board Policies are presented as a first reading/revision for the Governing's Board Consideration:

- BP/AR 1312.2 – Uniform Complaint Procedures (revised)
- BP 1340 – Access to District Records (revised)
- BP 2121 – Superintendent's Contract (revised)
- BP/AR 3551 – Food Service Operations/Cafeteria Fund (revised)
- AR 3580 – District Records (revised)
- BP 4127, 4227, 4327 – Temporary Athletic Team Coaches (revised)
- BP 4312.1 – Contracts (revised)
- AR 5145.3 – Nondiscrimination/Harassment (revised)
- BP 6142.93 – Science Instruction (new)
- BP 6145 – Extracurricular and Cocurricular Activities (revised)
- BP/AR 6145.2 – Athletic Competition (revised)
- AR 6178.1 – Work-Based Learning (revised)
- BP 7214 – General Obligation Bonds (revised)
- BB 9012 – Board Member Electronic Communication (revised)

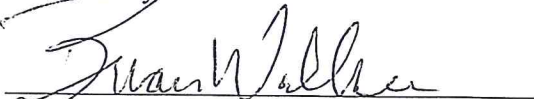
Recommendation:

It is recommended the Board of Education approve the board policies second reading. All corrections have been made from the policies first reading.

Fiscal Impact:

No fiscal impact

Submitted-By:



Brian Walker, Ed. D.
Superintendent

Approved:



Brian Walker, Ed.D.
Superintendent

Community Relations

Uniform Complaint Procedures

The Governing Board recognizes that the district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs. The Board encourages early resolution of complaints whenever possible. To resolve complaints which may require a more formal process, the Board adopts the uniform system of complaint processes specified in 5 CCR 4600-4670 and the accompanying administrative regulation.

The district's uniform complaint procedures (UCP) shall be used to investigate and resolve the following complaints:

Any complaint alleging district violation of applicable state or federal law or regulations governing adult education programs, after school education and safety programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, special education programs, consolidated categorical aid programs, and any other district-implemented program which is listed in Education Code 64000(a) (5 CCR 4610)

- (cf. 3553 - Free and Reduced Price Meals)
- (cf. 3555 - Nutrition Program Compliance)
- (cf. 5141.4 - Child Abuse Prevention and Reporting)
- (cf. 5148 - Child Care and Development)
- (cf. 5148.2 - Before/After School Programs)
- (cf. 6159 - Individualized Education Program)
- (cf. 6171 - Title I Programs)
- (cf. 6174 - Education for English Language Learners)
- (cf. 6175 - Migrant Education Program)
- (cf. 6178 - Career Technical Education)
- (cf. 6178.1 - Work-Based Learning)
- (cf. 6178.2 - Regional Occupational Center/Program)
- (cf. 6200 - Adult Education)

2. Any complaint alleging the occurrence of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) against any student, employee, or other person participating in district programs and activities, including, but not limited to, those programs or activities funded directly by or that receive or benefit from any state financial assistance, based on the person's actual or perceived characteristics of race or ethnicity, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital, pregnancy, or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or genetic information, or any other characteristic identified in Education Code 200 or 220, Government Code 11135, or Penal Code 422.55, or based on

his/her association with a person or group with one or more of these actual or perceived characteristics (5 CCR 4610)

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)

3. Any complaint alleging district noncompliance with the requirement to provide reasonable accommodation to a lactating student on school campus to express breast milk, breastfeed an infant child, or address other breastfeeding-related needs of the student (Education Code 222)

(cf. 5146 - Married/Pregnant/Parenting Students)

4. Any complaint alleging district violation of the prohibition against requiring students to pay fees, deposits, or other charges for participation in educational activities (5 CCR 4610)

(cf. 3260 - Fees and Charges)
(cf. 3320 - Claims and Actions Against the District)

5. Any complaint alleging that the district has not complied with legal requirements related to the implementation of the local control and accountability plan (Education Code 52075)

(cf. 0460 - Local Control and Accountability Plan)

6. Any complaint, by or on behalf of any student who is a foster youth, alleging district noncompliance with any legal requirement applicable to the student regarding placement decisions, the responsibilities of the district's educational liaison to the student, the award of credit for coursework satisfactorily completed in another school or district, school transfer, or the grant of an exemption from Board-imposed graduation requirements (Education Code 48853,

48853.5, 49069.5, 51225.1, 51225.2)

(cf. 6173.1 - Education for Foster Youth)

7. Any complaint, by or on behalf of a homeless student as defined in 42 USC 11434a, alleging district noncompliance with any requirement applicable to the student regarding the award of credit for coursework satisfactorily completed in another school or district or the grant of an exemption from Board-imposed graduation requirements (Education Code 51225.1, 51225.2)

(cf. 6173 - Education for Homeless Children)

8. Any complaint, by or on behalf of a former juvenile court school student who transfers into the district after his/her second year of high school, alleging district noncompliance with any requirement applicable to the student regarding the award of credit for coursework satisfactorily completed in the juvenile court school or the grant of an exemption from Board-imposed graduation requirements (Education Code 51225.1, 51225.2)

(cf. 6173.3 - Education for Juvenile Court School Students)

9. Any complaint alleging district noncompliance with the requirements of Education Code 51228.1 and 51228.2 that prohibit the assignment of a student to a course without educational content for more than one week in any semester or to a course the student has previously satisfactorily completed, without meeting specified conditions (Education Code 51228.3)

(cf. 6152 - Class Assignment)

10. Any complaint alleging district noncompliance with the physical education instructional minutes requirement for students in elementary school (Education Code 51210, 51223)
(cf. 6142.7 - Physical Education and Activity)

11. Any complaint alleging retaliation against a complainant or other participant in the complaint process or anyone who has acted to uncover or report a violation subject to this policy

12. Any other complaint as specified in a district policy

The Board recognizes that alternative dispute resolution (ADR) can, depending on the nature of the allegations, offer a process to reach a resolution to the complaint that is acceptable to all parties. ADR such as mediation may be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. The Superintendent or designee shall ensure that the use of ADR is consistent with state and federal laws and regulations.

The district shall protect all complainants from retaliation. In investigating complaints, the confidentiality of the parties involved shall be protected as required by law. For any complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the Superintendent or designee shall keep the identity of the complainant, and/or the subject of the complaint if he/she is different from the complainant, confidential when appropriate and as long as the integrity of the complaint process is maintained.

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)
(cf. 5125 - Student Records)
(cf. 9011 - Disclosure of Confidential/Privileged Information)

When an allegation that is not subject to the UCP is included in a UCP complaint, the district shall refer the non-UCP allegation to the appropriate staff or agency and shall investigate and, if appropriate, resolve the UCP-related allegation(s) through the district's UCP.

The Superintendent or designee shall provide training to district staff to ensure awareness and knowledge of current law and related requirements, including the steps and timelines specified in this policy and the accompanying administrative regulation.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

The Superintendent or designee shall maintain records of all UCP complaints and the investigations of those complaints. All such records shall be destroyed in accordance with applicable state law and district policy.

(cf. 3580 - District Records)

Non-UCP Complaints

The following complaints shall not be subject to the district's UCP but shall be referred to the specified agency: (5 CCR 4611)

1. Any complaint alleging child abuse or neglect shall be referred to the County Department of Social Services, the County Protective Services Division, and the appropriate law enforcement agency.
2. Any complaint alleging health and safety violations by a child development program shall, for licensed facilities, be referred to Department of Social Services and shall, for licensing-exempt facilities, be referred to the appropriate Child Development regional administrator.
3. Any complaint alleging employment discrimination shall be sent to the California Department of Fair Employment and Housing and the compliance officer shall notify the complainant by first class mail of the transfer.
4. Any complaint alleging fraud shall be referred to the California Department of Education.

In addition, the district's Williams Uniform Complaint Procedures, AR 1312.4, shall be used to investigate and resolve any complaint related to sufficiency of textbooks or instructional materials, emergency or urgent facilities conditions that pose a threat to the health or safety of students or staff, or teacher vacancies and misassignments. (Education Code 35186)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

EDUCATION CODE

200-262.4 Prohibition of discrimination
 222 Reasonable accommodations; lactating students
 8200-8498 Child care and development programs
 8500-8538 Adult basic education
 18100-18203 School libraries
 32289 School safety plan, uniform complaint procedures
 35186 Williams uniform complaint procedures
 48853-48853.5 Foster youth
 48985 Notices in language other than English
 49010-49013 Student fees
 49060-49079 Student records
 49069.5 Rights of parents
 49490-49590 Child nutrition programs
 51210 Courses of study grades 1-6
 51223 Physical education, elementary schools
 51225.1-51225.2 Foster youth and homeless children; course credits; graduation requirements
 51228.1-51228.3 Course periods without educational content
 52060-52077 Local control and accountability plan, especially:
 52075 Complaint for lack of compliance with local control and accountability plan requirements
 52160-52178 Bilingual education programs
 52300-52490 Career technical education
 52500-52616.24 Adult schools
 52800-52870 School-based program coordination
 54400-54425 Compensatory education programs
 54440-54445 Migrant education
 54460-54529 Compensatory education programs
 56000-56867 Special education programs
 59000-59300 Special schools and centers
 64000-64001 Consolidated application process
 GOVERNMENT CODE
 11135 Nondiscrimination in programs or activities funded by state
 12900-12996 Fair Employment and Housing Act
 PENAL CODE
 422.55 Hate crime; definition
 422.6 Interference with constitutional right or privilege
 CODE OF REGULATIONS, TITLE 5
 3080 Application of section
 4600-4687 Uniform complaint procedures
 4900-4965 Nondiscrimination in elementary and secondary education programs
 UNITED STATES CODE, TITLE 20
 1221 Application of laws
 1232g Family Educational Rights and Privacy Act
 1681-1688 Title IX of the Education Amendments of 1972

6301-6577 Title I basic programs
6801-6871 Title III language instruction for limited English proficient and immigrant students
7101-7184 Safe and Drug-Free Schools and Communities Act
7201-7283g Title V promoting informed parental choice and innovative programs
7301-7372 Title V rural and low-income school programs
12101-12213 Title II equal opportunity for individuals with disabilities
UNITED STATES CODE, TITLE 29
794 Section 504 of Rehabilitation Act of 1973
UNITED STATES CODE, TITLE 42
2000d-2000e-17 Title VI and Title VII Civil Rights Act of 1964, as amended
2000h-2-2000h-6 Title IX of the Civil Rights Act of 1964
6101-6107 Age Discrimination Act of 1975
CODE OF FEDERAL REGULATIONS, TITLE 28
35.107 Nondiscrimination on basis of disability; complaints
CODE OF FEDERAL REGULATIONS, TITLE 34
99.1-99.67 Family Educational Rights and Privacy Act
100.3 Prohibition of discrimination on basis of race, color or national origin
104.7 Designation of responsible employee for Section 504
106.8 Designation of responsible employee for Title IX
106.9 Notification of nondiscrimination on basis of sex
110.25 Notification of nondiscrimination on the basis of age

Management Resources:

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS
Dear Colleague Letter: Title IX Coordinators, April 2015
Questions and Answers on Title IX and Sexual Violence, April 2014
Dear Colleague Letter: Bullying of Students with Disabilities, August 2013
Dear Colleague Letter: Sexual Violence, April 2011
Dear Colleague Letter: Harassment and Bullying, October 2010
Revised Sexual Harassment Guidance: Harassment of Students by School Employees, Other Students, or Third Parties, January 2001
U.S. DEPARTMENT OF JUSTICE PUBLICATIONS
Guidance to Federal Financial Assistance Recipients Regarding Title VI Prohibition Against National Origin Discrimination Affecting Limited English Proficient Persons, 2002
WEB SITES
CSBA: <http://www.csba.org>
California Department of Education: <http://www.cde.ca.gov>
Family Policy Compliance Office: <http://familypolicy.ed.gov>
U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/ocr>
U.S. Department of Justice: <http://www.justice.gov>

(7/15 3/16) 9/16

Policy SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: September 27, 2017

King City, California

Community Relations

Uniform Complaint Procedures

Except as the Governing Board may otherwise specifically provide in other district policies, these general uniform complaint procedures (UCP) shall be used to investigate and resolve only the complaints specified in BP 1312.3.

- (cf. 1312.1 - Complaints Concerning District Employees)
- (cf. 1312.2 - Complaints Concerning Instructional Materials)
- (cf. 1312.4 - Williams Uniform Complaint Procedures)
- (cf. 4031 - Complaints Concerning Discrimination in Employment)

Compliance Officers

The district designates the individual(s) identified below as the employee(s) responsible for coordinating the district's response to complaints and for complying with state and federal civil rights laws. The individual(s) also serve as the compliance officer(s) specified in AR 5145.3 - Nondiscrimination/Harassment as the responsible employee to handle complaints regarding sex discrimination. The individual(s) shall receive and coordinate the investigation of complaints and shall ensure district compliance with law.

- (cf. 5145.3 - Nondiscrimination/Harassment)
- (cf. 5145.7 - Sexual Harassment)

Senior Director of Human Resources
800 Broadway
King City, Ca 93930
831 385 0606

The compliance officer who receives a complaint may assign another compliance officer to investigate the complaint. The compliance officer shall promptly notify the complainant if another compliance officer is designated to investigate the complaint.

In no instance shall a compliance officer be assigned to a complaint in which he/she has a bias or conflict of interest that would prohibit him/her from fairly investigating or resolving the complaint. Any complaint against a compliance officer or that raises a concern about the compliance officer's ability to investigate the complaint fairly and without bias shall be filed with the Superintendent or designee who shall determine how the complaint will be investigated.

The Superintendent or designee shall ensure that employees assigned to investigate and resolve complaints receive training and are knowledgeable about the laws and programs at issue in the complaints to which they are assigned. Training provided to such designated employees shall include current state and federal laws and regulations governing the program, applicable processes for investigating and resolving complaints including those involving alleged unlawful

discrimination (such as discriminatory harassment, intimidation, or bullying), applicable standards for reaching decisions on complaints, and appropriate corrective measures. Designated employees may have access to legal counsel as determined by the Superintendent or designee.

(cf. 4331 - Staff Development)

(cf. 9124 - Attorney)

The compliance officer or, if necessary, any appropriate administrator shall determine whether interim measures are necessary during and pending the results of an investigation. If interim measures are determined to be necessary, the compliance officer or the administrator shall consult with the Superintendent, the Superintendent's designee, or, if appropriate, the site principal to implement, if possible, one or more of the interim measures. The interim measures may remain in place until the compliance officer determines that they are no longer necessary or until the district issues its final written decision, whichever occurs first.

Notifications

The district's uniform complaint procedures policy and administrative regulation shall be posted in all district schools and offices, including staff lounges and student government meeting rooms (Education Code 234.1)

The Superintendent or designee shall annually provide written notification of the district's UCP, including information regarding unlawful student fees, local control and accountability plan (LCAP) requirements, and requirements related to the educational rights of foster youth and homeless students, to students, employees, parents/guardians, the district advisory committee, school advisory committees, appropriate private school officials or representatives, and other interested parties. (Education Code 262.3, 48853, 48853.5, 49013, 49069.5, 51225.1, 51225.2, 52075; 5 CCR 4622)

(cf. 0420 - School Plans/Site Councils)

(cf. 0460 - Local Control and Accountability Plan)

(cf. 1220 - Citizen Advisory Committees)

(cf. 3260 - Fees and Charges)

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

(cf. 5145.6 - Parental Notifications)

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6173.3 - Education for Juvenile Court School Students)

The annual notification, complete contact information of the compliance officer(s), and information related to Title IX as required pursuant to Education Code 221.61 shall be posted on the district web site and may be provided through district-supported social media, if available.

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

The Superintendent or designee shall ensure that all students and parents/guardians, including students and parents/guardians with limited English proficiency, have access to the relevant information provided in the district's policy, regulation, forms, and notices concerning the UCP.

If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's policy, regulation, forms, and notices concerning the UCP shall be translated into that language, in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant UCP information for parents/guardians with limited English proficiency.

The notice shall:

1. Identify the person(s), position(s), or unit(s) responsible for receiving complaints
2. Advise the complainant of any civil law remedies that may be available to him/her under state or federal discrimination laws, if applicable

Advise the complainant of the appeal process, including, if applicable, the complainant's right to take a complaint directly to the California Department of Education (CDE) or to pursue remedies before civil courts or other public agencies, such as the U.S. Department of Education's Office for Civil Rights (OCR) in cases involving unlawful discrimination (such as discriminatory harassment, intimidation, or bullying).

4. Include statements that:
 - a. The district has the primary responsibility to ensure compliance with applicable state and federal laws and regulations governing educational programs.
 - b. The complaint review shall be completed within 60 calendar days from the date of receipt of the complaint unless the complainant agrees in writing to an extension of the timeline
 - c. A complaint alleging retaliation, unlawful discrimination, or bullying must be filed not later than six months from the date it occurred, or six months from the date the complainant first obtained knowledge of the facts of the alleged discrimination. The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension.
 - d. Complaints should be filed in writing and signed by the complainant. If a complainant is unable to put his/her complaint in writing, for example, due to conditions such as a disability or illiteracy, district staff shall assist him/her in the filing of the complaint.
 - e. If a complaint is not filed in writing but the district receives notice of any allegation that is subject to the UCP, the district shall take affirmative steps to investigate and address the allegations, in a manner appropriate to the particular circumstances.

If the allegation involves retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) and the investigation reveals that discrimination has occurred, the district will take steps to prevent recurrence of discrimination and correct its discriminatory effects on the complainant, and on others, if appropriate.

f. A student enrolled in a public school shall not be required to pay a fee for his/her participation in an educational activity that constitutes an integral fundamental part of the district's educational program, including curricular and extracurricular activities.

g. The Board is required to adopt and annually update a local control and accountability plan (LCAP), in a manner that includes meaningful engagement of parents/guardians, students, and other stakeholders in the development and/or review of the LCAP.

(cf. 0460 - Local Control and Accountability Plan)

h. A foster youth shall receive information about educational rights related to his/her educational placement, enrollment in and checkout from school, as well as the responsibilities of the district liaison for foster youth to ensure and facilitate these requirements and to assist the student in ensuring proper transfer of his/her credits, records, and grades when he/she transfers between schools or between the district and another district.

i. A foster youth, homeless student, or former juvenile court school student who transfers into a district high school or between district high schools as applicable shall be notified of the district's responsibility to:

(1) Accept any coursework or part of the coursework that the student has satisfactorily completed in another public school, juvenile court school, or a nonpublic, nonsectarian school or agency, and to issue full or partial credit for the coursework completed

(2) Not require the student to retake any course or a portion of a course which he/she has satisfactorily completed in another public school, juvenile court school, or a nonpublic, nonsectarian school or agency

(3) If the student has completed his/her second year of high school before the transfer, provide the student information about district-adopted coursework and Board-imposed graduation requirements from which he/she may be exempted pursuant to Education Code 51225.1

j. The complainant has a right to appeal the district's decision to the CDE by filing a written appeal within 15 calendar days of receiving the district's decision.

In any complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the respondent also shall have the right to file an appeal with the CDE in the same manner as the complainant, if he/she is dissatisfied with the district's decision.

k. The appeal to the CDE must include a copy of the complaint filed with the district and a copy of the district's decision.

(cf. 5145.6 - Parental Notifications)

l. Copies of the district's uniform complaint procedures are available free of charge.

District Responsibilities

All UCP-related complaints shall be investigated and resolved within 60 calendar days of the district's receipt of the complaint unless the complainant agrees in writing to an extension of the timeline. (5 CCR 4631)

For complaints alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the district shall inform the respondent when the complainant agrees to an extension of the timeline for investigating and resolving the complaint.

The compliance officer shall maintain a record of each complaint and subsequent related actions, including steps taken during the investigation and all information required for compliance with 5 CCR 4631 and 4633.

All parties involved in the allegations shall be notified when a complaint is filed and when a decision or ruling is made. However, the compliance officer shall keep all complaints or allegations of retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) confidential except when disclosure is necessary to carry out the investigation, take subsequent corrective action, conduct ongoing monitoring, or maintain the integrity of the process. (5 CCR 4630, 4964)

Filing of Complaint

The complaint shall be presented to the compliance officer who shall maintain a log of complaints received, providing each with a code number and a date stamp.

All complaints shall be filed in writing and signed by the complainant. If a complainant is unable to put a complaint in writing due to conditions such as a disability or illiteracy, district staff shall assist him/her in the filing of the complaint. (5 CCR 4600)

Complaints shall also be filed in accordance with the following rules, as applicable:

1. A complaint alleging district violation of applicable state or federal law or regulations governing adult education programs, consolidated categorical aid programs, migrant education, career technical and technical education and training programs, child care and development programs, child nutrition programs, and special education programs may be filed by any individual, public agency, or organization. (5 CCR 4630)
2. Any complaint alleging noncompliance with law regarding the prohibition against requiring

students to pay student fees, deposits, and charges or any requirement related to the LCAP may be filed anonymously if the complaint provides evidence, or information leading to evidence, to support an allegation of noncompliance. A complaint about a violation of the prohibition against the charging of unlawful student fees may be filed with the principal of the school or with the Superintendent or designee. However, any such complaint shall be filed no later than one year from the date the alleged violation occurred. (Education Code 49013, 52075; 5 CCR 4630)

3. A complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) may be filed only by a person who alleges that he/she personally suffered the unlawful discrimination or by a person who believes that an individual or any specific class of individuals has been subjected to it. The complaint shall be initiated no later than six months from the date when the alleged unlawful discrimination occurred, or six months from the date when the complainant first obtained knowledge of the facts of the alleged unlawful discrimination. The time for filing may be extended for up to 90 days by the Superintendent or designee for good cause upon written request by the complainant setting forth the reasons for the extension. (5 CCR 4630)

4. When a complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) is filed anonymously, the compliance officer shall pursue an investigation or other response as appropriate, depending on the specificity and reliability of the information provided and the seriousness of the allegation.

5. When the complainant of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying) or the alleged victim, when he/she is not the complainant, requests confidentiality, the compliance officer shall inform him/her that the request may limit the district's ability to investigate the conduct or take other necessary action. When honoring a request for confidentiality, the district shall nevertheless take all reasonable steps to investigate and resolve/respond to the complaint consistent with the request.

Mediation

Within three business days after the compliance officer receives the complaint, he/she may informally discuss with all the parties the possibility of using mediation. Mediation shall be offered to resolve complaints that involve more than one student and no adult. However, mediation shall not be offered or used to resolve any complaint involving an allegation of sexual assault or where there is a reasonable risk that a party to the mediation would feel compelled to participate. If the parties agree to mediation, the compliance officer shall make all arrangements for this process.

Before initiating the mediation of a complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the compliance officer shall ensure that all parties agree to make the mediator a party to relevant confidential information. The compliance officer shall also notify all parties of the right to end the informal process at any time.

If the mediation process does not resolve the problem within the parameters of law, the compliance officer shall proceed with his/her investigation of the complaint.

The use of mediation shall not extend the district's timelines for investigating and resolving the complaint unless the complainant agrees in writing to such an extension of time. If mediation is successful and the complaint is withdrawn, then the district shall take only the actions agreed to through the mediation. If mediation is unsuccessful, the district shall then continue with subsequent steps specified in this administrative regulation.

Investigation of Complaint

Within 10 business days after the compliance officer receives the complaint, the compliance officer shall begin an investigation into the complaint.

Within one business day of initiating the investigation, the compliance officer shall provide the complainant and/or his/her representative with the opportunity to present the information contained in complaint to the compliance officer and shall notify the complainant and/or his/her representative of the opportunity to present the compliance officer with any evidence, or information leading to evidence, to support the allegations in the complaint. Such evidence or information may be presented at any time during the investigation.

In conducting the investigation, the compliance officer shall collect all available documents and review all available records, notes, or statements related to the complaint, including any additional evidence or information received from the parties during the course of the investigation. He/she shall individually interview all available witnesses with information pertinent to the complaint, and may visit any reasonably accessible location where the relevant actions are alleged to have taken place. At appropriate intervals, the compliance officer shall inform both parties of the status of the investigation.

To investigate a complaint alleging retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the compliance officer shall interview the alleged victim(s), any alleged offenders, and other relevant witnesses privately, separately, and in a confidential manner. As necessary, additional staff or legal counsel may conduct or support the investigation.

A complainant's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or engagement in any other obstruction of the investigation may result in the dismissal of the complaint because of a lack of evidence to support the allegation. Similarly, a respondent's refusal to provide the district's investigator with documents or other evidence related to the allegations in the complaint, failure or refusal to cooperate in the investigation, or engagement in any other obstruction of the investigation may result in a finding, based on evidence collected, that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

In accordance with law, the district shall provide the investigator with access to records and other information related to the allegation in the complaint and shall not in any way obstruct the investigation. Failure or refusal of the district to cooperate in the investigation may result in a finding based on evidence collected that a violation has occurred and in the imposition of a remedy in favor of the complainant. (5 CCR 4631)

The compliance officer shall apply a "preponderance of the evidence" standard in determining the veracity of the factual allegations in a complaint. This standard is met if the allegation is more likely to be true than not.

Report of Findings

Unless extended by written agreement with the complainant, a final decision shall be sent to the complainant within 60 calendar days of the district's receipt of the complaint. Within 30 calendar days of receiving the complaint, the compliance officer shall prepare and send to the complainant a written report, as described in the section "Final Written Decision" below. If the complainant is dissatisfied with the compliance officer's decision, he/she may, within five business days, file his/her complaint in writing with the Board.

Final Written Decision

The district's decision on how it will resolve the complaint shall be in writing and shall be sent to the complainant and respondent. (5 CCR 4631)

In consultation with district legal counsel, information about the relevant part of a decision may be communicated to a victim who is not the complainant and to other parties who may be involved in implementing the decision or are affected by the complaint, as long as the privacy of the parties is protected. In a complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, and bullying), notice of the district's decision to the alleged victim shall include information about any sanction to be imposed upon the respondent that relates directly to the alleged victim.

If the complaint involves a limited-English-proficient student or parent/guardian and the student involved attends a school at which 15 percent or more of the students speak a single primary language other than English, then the decision shall also be translated into that language. In all other instances, the district shall ensure meaningful access to all relevant information for parents/guardians with limited English proficiency.

For all complaints, the decision shall include: (5 CCR 4631)

1. The findings of fact based on the evidence gathered. In reaching a factual determination, the following factors may be taken into account:
 - a. Statements made by any witnesses
 - b. The relative credibility of the individuals involved
 - c. How the complaining individual reacted to the incident
 - d. Any documentary or other evidence relating to the alleged conduct
 - e. Past instances of similar conduct by any alleged offenders

- f. Past false allegations made by the complainant
- g. The conclusion(s) of law
- h. Disposition of the complaint
- i. Rationale for such disposition

For complaints of retaliation or unlawful discrimination, including discriminatory harassment, intimidation, or bullying, the disposition of the complaint shall include a determination for each allegation as to whether retaliation or unlawful discrimination has occurred.

The determination of whether a hostile environment exists may involve consideration of the following:

- a. How the misconduct affected one or more students' education
 - b. The type, frequency, and duration of the misconduct
 - c. The relationship between the alleged victim(s) and offender(s)
 - d. The number of persons engaged in the conduct and at whom the conduct was directed
 - e. The size of the school, location of the incidents, and context in which they occurred
 - f. Other incidents at the school involving different individuals
5. Corrective action(s), including any actions that have been taken or will be taken to address the allegations in the complaint and including, with respect to a student fees complaint, a remedy that comports with Education Code 49013 and 5 CCR 4600

For complaints of unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the decision may, as required by law, include:

- a. The corrective actions imposed on the respondent
 - b. Individual remedies offered or provided to the complainant or another person who was the subject of the complaint, but this information should not be shared with the respondent.
 - c. Systemic measures the school has taken to eliminate a hostile environment and prevent recurrence
6. Notice of the complainant's right to appeal the district's decision within 15 calendar days to the CDE and procedures to be followed for initiating such an appeal

The decision may also include follow-up procedures to prevent recurrence or retaliation and for reporting any subsequent problems.

For complaints alleging unlawful discrimination based on state law (such as discriminatory harassment, intimidation, and bullying), the decision shall also include a notice to the complainant that:

1. He/she may pursue available civil law remedies outside of the district's complaint procedures, including seeking assistance from mediation centers or public/private interest attorneys, 60 calendar days after the filing of an appeal with the CDE. (Education Code 262.3)
2. The 60 days' moratorium does not apply to complaints seeking injunctive relief in state courts or to discrimination complaints based on federal law. (Education Code 262.3)
3. Complaints alleging discrimination based on race, color, national origin, sex, gender, disability, or age may also be filed with the U.S. Department of Education, Office for Civil Rights at www.ed.gov/ocr within 180 days of the alleged discrimination.

For complaints involving retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), appropriate corrective actions that focus on the victim may include, but are not limited to, the following:

1. Counseling
2. Academic support
3. Health services
4. Assignment of an escort to allow the victim to move safely about campus
5. Information regarding available resources and how to report similar incidents or retaliation
6. Separation of the victim from any other individuals involved, provided the separation does not penalize the victim
7. Restorative justice
8. Follow-up inquiries to ensure that the conduct has stopped and there has been no retaliation
9. Determination of whether any past actions of the victim that resulted in discipline were related to the treatment the victim received and described in the complaint

For complaints involving retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), appropriate corrective actions that focus on a student offender may include, but are not limited to, the following:

1. Transfer from a class or school as permitted by law
2. Parent/guardian conference
3. Education regarding the impact of the conduct on others
4. Positive behavior support
5. Referral to a student success team
6. Denial of participation in extracurricular or co-curricular activities or other privileges as permitted by law
7. Disciplinary action, such as suspension or expulsion, as permitted by law

When an employee is found to have committed retaliation or unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), the district shall take appropriate disciplinary action, up to and including dismissal, in accordance with applicable law and collective bargaining agreement.

The district may also consider training and other interventions for the larger school community to ensure that students, staff, and parents/guardians understand the types of behavior that constitute unlawful discrimination (such as discriminatory harassment, intimidation, or bullying), that the district does not tolerate it, and how to report and respond to it.

If a complaint alleging noncompliance with the laws regarding student fees, deposits, and other charges or any requirement related to the LCAP is found to have merit, the district shall provide a remedy to all affected students and parents/guardians subject to procedures established by regulation of the State Board of Education. (Education Code 49013, 52075)

For complaints alleging noncompliance with the laws regarding student fees, the district shall attempt in good faith, by engaging in reasonable efforts, to identify and fully reimburse all affected students and parents/guardians who paid the unlawful student fees within one year prior to the filing of the complaint. (Education Code 49013; 5 CCR 4600)

Appeals to the California Department of Education

Any complainant who is dissatisfied with the district's final written decision may file an appeal in writing with the CDE within 15 calendar days of receiving the district's decision.

(Education Code 222, 48853, 48853.5, 49013, 49069.5, 51223, 51225.1, 51225.2, 51228.3, 52075; 5 CCR 4632)

When a respondent in any complaint alleging unlawful discrimination (such as discriminatory harassment, intimidation, and bullying) is dissatisfied with the district's final written decision,

he/she, in the same manner as the complainant, may file an appeal with the CDE.

The complainant or respondent shall specify the basis for the appeal of the decision and whether the facts are incorrect and/or the law has been misapplied. The appeal shall be accompanied by a copy of the locally filed complaint and a copy of the district's decision. (5 CCR 4632)

Upon notification by the CDE that the complainant has appealed the district's decision, the Superintendent or designee shall forward the following documents to the CDE: (5 CCR 4633)

1. A copy of the original complaint
2. A copy of the written decision
3. A summary of the nature and extent of the investigation conducted by the district, if not covered by the decision
4. A copy of the investigation file including, but not limited to, all notes, interviews, and documents submitted by the parties and gathered by the investigator
5. A report of any action taken to resolve the complaint
6. A copy of the district's uniform complaint procedures
7. Other relevant information requested by the CDE

(1/13 10/14) 7/15

Policy: SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: September 27, 2017

King City, California

Community Relations

Access To District Records

The Governing Board recognizes the right of citizens to have access to public records of the district. The Board intends the district to provide any person reasonable access to the public records of the schools and district during normal business hours and within the requirements of law. Public access shall not be given to records listed as exempt from public disclosure in the California Public Records Act and other state or federal law.

(cf. 3553 - Free and Reduced Price Meals)

(cf. 3580 - District Records)

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

(cf. 4112.62/4212.62/4312.62 - Maintenance of Criminal Offender Records)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 5020 - Parent Rights and Responsibilities)

(cf. 5125 - Student Records)

(cf. 5125.1 - Release of Directory Information)

(cf. 6162.5 - Student Assessment)

(cf. 9011 - Disclosure of Confidential/Privileged Information)

(cf. 9321 - Closed Session Purposes and Agendas)

In response to a public records request, the Superintendent or designee shall make reasonable efforts to locate the requested records, including, but not limited to, any electronic communication substantively related to the records, such as email, text messages, instant messages, and other electronic communications, regardless of whether they are transmitted through a district-provided device or account or through an employee's or Board member's personal device or account.

The district may charge for copies of public records or other materials requested by individuals or groups. The charge shall be based on actual costs of duplication, as determined by the Superintendent or designee and as specified in administrative regulation.

In order to help maintain the security of district records, members of the public granted access shall examine records in the presence of a district staff member.

Legal Reference:

EDUCATION CODE

35145 Public meetings

35170 Authority to secure copyrights

35250 Duty to keep certain records and reports

41020 Requirement for annual audit

42103 Publication of proposed budget; hearing

44031 Personnel file contents and inspections

44839 Medical certificates; periodic medical examination

49060-49079 Pupil records

49091.10 Parental review of curriculum and instruction
52850 Applicability of article (School-Based Program Coordination Plan availability)

GOVERNMENT CODE

3547 Proposals relating to representation
6250-6270 California Public Records Act
6275-6276.48 Other exemptions from disclosure
53262 Employment contracts
54957.2 Minute book record of closed sessions
54957.5 Agendas and other writings distributed for discussion or consideration
81008 Political Reform Act, public records; inspection and reproduction

CALIFORNIA CONSTITUTION

Article 1, Section 3 Right of access to governmental information

CODE OF REGULATIONS, TITLE 5

430-438 Individual pupil records

COURT DECISIONS

International Federation of Professional and Technical Engineers v. The Superior Court of Alameda County, (2007) 42 Cal.4th 319

Los Angeles Times v. Alameda Corridor Transportation Authority, (2001) 88 Cal.App.4th 1381

Kleitman v. Superior Court, (1999) 74 Cal.App. 4th 324

Fairley v. Superior Court, (1998) 66 Cal.App. 4th 1414

North County Parents Organization for Children with Special Needs v. Department of Education, (1994) 23 Cal.App. 4th 144

ATTORNEY GENERAL OPINIONS

71 Ops.Cal.Atty.Gen. 235 (1988)

64 Ops.Cal.Atty.Gen. 186 (1981)

Management Resources:

ATTORNEY GENERAL PUBLICATIONS

Summary of the California Public Records Act, 2004

LEAGUE OF CALIFORNIA CITIES PUBLICATIONS

The People's Business: A Guide to the California Public Records Act, 2008

WEB SITES

CSBA: <http://www.csba.org>

California Attorney General's Office: <http://www.caag.state.ca.us>

Institute for Local Government: <http://www.cacities.org/index.jsp?zone=ilsg>

State Bar of California: <http://www.calbar.ca.gov>

(12/92 2/99) 11/08

Policy SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: September 27, 2017

King City, California

Administration

Superintendent's Contract

The Governing Board believes that the Superintendent's employment contract should outline the framework through which the Board and Superintendent are to work together to achieve district goals and objectives. When approving the Superintendent's employment contract, the Board shall consider the need for stability in district administration and shall ensure the best use of district resources.

(cf. 0200 - Goals for the School District)
(cf. 2120 - Superintendent Recruitment and Selection)
(cf. 4312.1 - Contracts)
(cf. 9000 - Role of the Board)

In approving employment contracts with the Superintendent, the Governing Board wishes to encourage the Superintendent's long-term commitment to the district and community while carefully considering the financial and legal implications of the contract in order to protect the district from any potentially adverse obligations.

(cf. 2120 - Superintendent Recruitment and Selection)
(cf. 4312.1 - Contracts)
(cf. 9000 - Role of the Board)

The Board shall designate a representative to negotiate with the Superintendent on its behalf and shall consult legal counsel to draft the contract document.

The contract shall be reviewed by the district's legal counsel and may include the following:

1. Term of the contract, which shall be for no more than four years pursuant to Education Code 35031
2. Length of the work year and hours of work
3. Salary, health and welfare benefits, and other compensation for the position

(cf. 4154/4254/4354 - Health and Welfare Benefits)

4. Reimbursement of work-related expenses, including mileage reimbursement, consistent with Board policies, regulations, and guidelines applicable to other professional administrative staff

(cf. 3350 - Travel Expenses)

The contract may also address payment for professional dues and activities, the district's

provision of cell phones or other technological devices, and the Superintendent's use of his/her personal vehicle.

(cf. 4040 - Employee Use of Technology)

5. Vacation, illness and injury leave, and personal leaves

(cf. 4161/4261/4361 - Leaves)

(cf. 4161.1/4361.1 - Personal Illness/Injury Leave)

(cf. 4161.2/4261.2/4361.2 - Personal Leaves)

(cf. 4161.5/4261.5/4361.5 - Military Leave)

(cf. 4161.8/4261.8/4361.8 - Family Care and Medical Leave)

6. General duties and responsibilities of the position

(cf. 2110 - Superintendent Responsibilities and Duties)

7. Criteria, process, and procedure for annual evaluation of the Superintendent

(cf. 2140 - Evaluation of the Superintendent)

8. A statement that any subsequent increase in the Superintendent's salary shall be at the sole discretion of the Board

9. A statement that there shall be no automatic renewal or extension of the contract, although the Board can enter into a new contract with the Superintendent prior to the expiration of the existing contract

10. Timeline for providing written notice to the Superintendent if the Board does not wish to enter into a new contract, which shall be at least 45 days in advance of the expiration of the term of the contract pursuant to Education Code 35031, and the responsibility of the Superintendent to remind the Board in a timely manner of the requirement to give notice

(cf. 4112.9/4212.9/4312.9 - Employee Notifications)

11. Conditions and process for termination of the contract, including the maximum cash settlement that the Superintendent may receive if the contract is terminated prior to its expiration date

12. Matters related to liability and indemnification against demands, claims, suits, actions, and legal proceedings brought against the Superintendent in his/her official capacity in the performance of duties related to his/her employment

The Board may deliberate about terms of the contract in closed session at a regular meeting. However, discussions regarding the salary, salary schedule, or other compensation may occur in the closed session of a regular meeting only between the Board and its designated representative(s), as permitted under Government Code 54957.6 (the "labor exception"), for the purpose of reviewing the Board's position and/or instructing the designated representative(s) prior to or during bona fide negotiations with the current or prospective Superintendent. Such deliberations shall not be held during a special meeting. (Government Code 54956, 54957, 54957.6)

The Board may consult with district legal counsel prior to holding a closed session with the designated representative(s) to discuss compensation to be paid to the current or prospective Superintendent.

(cf. 9320 - Meetings and Notices)
(cf. 9321 - Closed Session Purposes and Agendas)
(cf. 9321.1 - Closed Session Actions and Reports)

Terms of the contract shall remain confidential until the ratification process commences.

(cf. 9011 - Disclosure of Confidential/Privileged Information)

The Board shall take final action on the Superintendent's contract during an open session of a regularly scheduled Board meeting, and that action shall be reflected in the Board's minutes. At that meeting, prior to taking action, the Board shall orally report a summary of the recommendation for the final action on the Superintendent's salary or compensation in the form of fringe benefits. (Government Code 3511.1, 53262, 54953)

Copies of the contract and other public records created or received in the process of developing the recommendation related to the Superintendent's salary, benefits, and other compensation shall be available to the public upon request. (Government Code 53262, 54953, 54957.6)

(cf. 1340 - Access to District Records)
(cf. 3580 - District Records)

Termination of Contract

Prior to the expiration of the contract, the Board may terminate the Superintendent's employment contract in accordance with law and applicable contract provisions.

(cf. 4117.5/4217.5/4317.5 - Termination Agreements)

In such an event, any cash settlement that the Superintendent may receive upon termination of the contract shall not exceed his/her monthly salary multiplied by the number of months left on the contract or, if the unexpired term of the contract is more than 18 months and the contract

was executed prior to January 1, 2016, no greater than the Superintendent's monthly salary multiplied by 18. For any contract executed on or after January 1, 2016, any cash settlement shall not exceed the Superintendent's monthly salary multiplied by 12. (Government Code 53260)

The cash settlement shall not include any noncash items other than health benefits, which may be continued for the same duration of time as covered in the settlement or until the Superintendent finds other employment, whichever occurs first. (Government Code 53260, 53261)

However, when the termination of the Superintendent's contract is based upon the Board's belief and subsequent confirmation through an independent audit that the Superintendent has engaged in fraud, misappropriation of funds, or other illegal fiscal practices, no cash or noncash settlement of any amount shall be provided. (Government Code 53260)

In addition, if the Superintendent is convicted of a crime involving an abuse of his/her office or position, he/she shall reimburse the district for payments he/she receives as paid leave salary pending investigation or as cash settlement upon his/her termination, and for any funds expended by the district in his/her defense against a crime involving his/her office or position. (Government Code 53243-53243.4, 53260)

Legal Reference:

EDUCATION CODE

35031 Term of employment

41325-41329.3 Conditions of emergency apportionment

GOVERNMENT CODE

3511.1-3511.2 Local agency executives

53243-53243.4 Abuse of office

53260-53264 Employment contracts

54954 Time and place of regular meetings

54956 Special meetings

54957 Closed session personnel matters

54957.1 Closed session, public report of action taken

UNITED STATES CODE, TITLE 26

105 Self-insured medical reimbursement plan; definition of highly compensated individual

UNITED STATES CODE, TITLE 42

300gg-16 Group health plan; nondiscrimination in favor of highly compensated individuals

CODE OF FEDERAL REGULATIONS

1.105-11 Self-insured medical reimbursement plan

Management Resources:

CSBA PUBLICATIONS

Superintendent Contract Template, 2015

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

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Policy SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: September 27, 2017

King City, California

Business and Noninstructional Operations

Food Service Operations/Cafeteria Fund

(cf. 3100 - Budget)

(cf. 3300 - Expenditures and Purchases)

(cf. 3311 - Bids)

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3552 - Summer Meal Program)

(cf. 5030 - Student Wellness)

The Governing Board intends that school food services shall be a self-supporting, nonprofit program. To ensure program quality and increase cost effectiveness, the Superintendent or designee shall centralize and direct the purchasing of foods and supplies, the planning of menus, and the auditing of all food service accounts for the district.

The Superintendent or designee shall ensure that all food service personnel possess the required qualifications and receive ongoing professional development related to the effective management and implementation of the district's food service program in accordance with law.

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

At least once each year, food service administrators, other appropriate personnel who conduct or oversee administrative procedures, and other food service personnel shall receive training provided by the California Department of Education (CDE). (42 USC 1776)

Meal Sales

Meals may be sold to students, district employees, Board members, and employees or members of the fund or association maintaining the cafeteria. (Education Code 38082)

In addition, meals may be sold to other individuals and organizations that are on campus during meal times for a legitimate purpose, such as classroom volunteers, parents/guardians, or students' siblings.

Meal prices, as recommended by the Superintendent or designee and approved by the Board, shall be based on the costs of providing food services and consistent with Education Code 38084 and 42 USC 1760.

Students who are enrolled in the free or reduced-price meal program shall receive meals free of charge or at a reduced price in accordance with law, Board policy, and administrative regulation. Such students shall not be overtly identified or treated differently from other students.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 5145.3 - Nondiscrimination/Harassment)

The Superintendent or designee shall establish strategies and procedures for the collection of meal payments, including delinquent meal payments, and shall clearly communicate these procedures and related district policies to students and parents/guardians. The procedures adopted by the Superintendent or designee shall conform with 2 CFR 200.426 and any applicable CDE guidance, and shall not overtly identify students with unrecovered or delinquent debt or treat them differently than other students.

Cafeteria Fund

The Superintendent or designee shall establish a cafeteria fund independent of the district's general fund.

The wages, salaries, and benefits of food service employees shall be paid from the cafeteria fund. (Education Code 38103)

The Superintendent or designee shall ensure that state and federal funds provided through school meal programs are allocated only for purposes related to the operation or improvement of food services and reasonable and necessary indirect program costs as allowed by law.

(cf. 3230 - Federal Grant Funds)

(cf. 3400 - Management of District Assets/Accounts)
(cf. 3460 - Financial Reports and Accountability)

Contracts with Outside Services

With Board approval, the district may enter into a contract for food service consulting services or food service management services in one or more district schools. (Education Code 45103.5; 42 USC 1758; 7 CFR 210.16)

(cf. 3312 - Contracts)
(cf. 3600 - Consultants)

Procurement of Foods

To the maximum extent practicable, foods purchased for use in school meals by the district or by any entity purchasing food on its behalf shall be domestic commodities or products. Domestic commodity or product means an agricultural commodity that is produced in the United States and a food product that is processed in the United States substantially using agricultural commodities that are produced in the United States. (42 USC 1760; 7 CFR 210.21)

A nondomestic food product may be purchased for use in the district's food service program only as a last resort when the product is not produced or manufactured in the United States in sufficient and reasonable quantities of a satisfactory quality, or when competitive bids reveal the costs of a United States product are significantly higher than the nondomestic product. In such cases, the Superintendent or designee shall retain documentation justifying the exception.

Program Monitoring and Evaluation

The Superintendent or designee shall present to the Board, at least annually, financial reports regarding revenues and expenditures related to the food service program.

The Superintendent or designee shall provide all necessary documentation required for the Administrative Review conducted by the CDE to ensure compliance of the district's food service program with federal requirements related to maintenance of the nonprofit school food service account, meal charges, paid lunch equity, revenue from nonprogram goods, indirect costs, and USDA foods.

(cf. 3555 - Nutrition Program Compliance)

Legal Reference:

EDUCATION CODE

38080-38086 Cafeteria, establishment and use

38090-38095 Cafeterias, funds and accounts

38100-38103 Cafeterias, allocation of charges

42646 Alternate payroll procedure

45103.5 Contracts for management consulting services; restrictions

49490-49493 School breakfast and lunch programs

49500-49505 School meals

49554 Contract for services

49550-49562 Meals for needy students

HEALTH AND SAFETY CODE

113700-114437 California Retail Food Code

CODE OF REGULATIONS, TITLE 5

15550-15565 School lunch and breakfast programs

UNITED STATES CODE, TITLE 42

1751-1769j School lunch programs

1771-1791 Child nutrition, including:

1773 School breakfast program

CODE OF FEDERAL REGULATIONS, TITLE 2

200.56 Indirect costs, definition

200.400-200.475 Cost principles

200 Appendix VII Indirect cost proposals

CODE OF FEDERAL REGULATIONS, TITLE 7
210.1-210.31 National School Lunch Program
220.1-220.21 National School Breakfast Program
250.1-250.70 USDA foods

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

California School Accounting Manual

Food Distribution Program Administrative Manual

Unpaid Meal Charges: Local Meal Charge Policies, Clarification on Collection of Delinquent Meal Payments, and Excess Student Account Balances, Management Bulletin, SNP-03-2017, April 2017

Clarification for the Use of Alternate Meals in the National School Lunch and School Breakfast Programs, Bad Debt Policies, and the Handling of Unpaid Meal Charges, Management Bulletin USDA-SNP-06-2015, May 2015

Cafeteria Funds--Allowable Uses, Management Bulletin NSD-SNP-07-2013, May 2013

Paid Lunch Equity Requirement, Management Bulletin USDA-SNP-16-2012, October 2012

Storage and Inventory Management of United States Department of Agriculture (USDA) Donated Foods, Management Bulletin USDA-FDP-02-2010, August 2010

Adult and Sibling Meals in the National School Lunch and School Breakfast Programs, Management Bulletin 00-111, July 2000

U.S. DEPARTMENT OF AGRICULTURE PUBLICATIONS

FAQs About School Meals

Unpaid Meal Charges: Guidance and Q&A, SP 23-2017, March 2017

Indirect Costs: Guidance for State Agencies and School Food Authorities SP 60-2016, September 2016

Overcoming the Unpaid Meal Challenge: Proven Strategies from Our Nation's Schools, September 2016

Unpaid Meal Charges: Local Meal Charge Policies, SP 46-2016, July 2016

Compliance with and Enforcement of the Buy American Provision in the National School Lunch Program, SP 24-2016, February 2016

Discretionary Elimination of Reduced Price Charges in the School Meal Programs, SP 17-2014, January 2014

WEB SITES

California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>

California School Nutrition Association: <http://www.calsna.org>

U.S. Department of Agriculture, Food and Nutrition Service: <http://www.fns.usda.gov/cnd>

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Policy

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: September 27, 2017

King City, California

Business and Noninstructional Operations

Food Service Operations/Cafeteria Fund

Payments for Meals

With the exception of students who are eligible to receive meals at no cost, students may pay on a per-meal basis or may submit payments in advance. The Superintendent or designee shall maintain a system for accurately recording payments received and tracking meals provided to each student.

(cf. 3550 - Food Service/Child Nutrition Program)

(cf. 3552 - Summer Meal Program)

(cf. 3553 - Free and Reduced Price Meals)

(cf. 3555 - Nutrition Program Compliance)

At the beginning of the school year, and whenever a student enrolls during the school year, parents/guardians shall be notified of the district's meal payment policies and be encouraged to prepay for meals whenever possible. The Superintendent or designee shall communicate the district's meal payment policies through multiple methods, including, but not limited to:

1. Explaining the meal charge policy within registration materials provided to parents/guardians at the start of the school year
2. Including the policy in print versions of student handbooks, if provided to parents/guardians annually
3. Providing the policy whenever parents/guardians are notified regarding the application process for free and reduced-price meals, such as in the distribution of applications at the start of the school year
4. Posting the policy on the district's web site
5. Establishing a system to notify parents/guardians when a student's meal payment account has a low or negative balance

(cf. 1113 - District and School Web Sites)

(cf. 5145.6 - Parental Notifications)

In any school that uses a system of meal tickets or other similar medium of exchange rather than an electronic point-of-sale system, the Superintendent or designee shall develop a process for providing replacement tickets to any student who reports his/her tickets as lost or stolen. However, whenever any student reports an excessive number of lost or stolen tickets, the Superintendent or designee shall notify the parent/guardian and may provide an alternative method of tracking meal usage for that student.

In order to avoid potential misuse of a student's food service account by someone other than the

student in whose name the account has been established, the Superintendent or designee shall verify a student's identity when setting up the account and when charging any meal to the account. The Superintendent or designee shall investigate any claim that a bill does not belong to a student or is inaccurate, shall not require a student to pay a bill that appears to be the result of identity theft, and shall open a new account with a new account number for a student who appears to be the subject of identity theft.

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

Any payments made to a student's food service account shall, if not used within the school year, be carried over into the next school year or be refunded to the student's parents/guardians.

Unpaid and Delinquent Meal Charges

Students and their parents/guardians shall be notified whenever their account has a low or negative balance. Whenever a student's account has an unpaid balance of \$50 or more, parents/guardians shall be notified in writing that full payment is due within seven school days from the date of the notice.

The district's efforts to collect debt shall be consistent with district policies and procedures, California Department of Education (CDE) guidance, and 2 CFR 200.426. The district shall not spend more than the actual debt owed in efforts to recover unpaid meal charges.

The Superintendent or designee shall maintain records of the efforts made to collect unpaid meal charges and, if applicable, financial documentation showing when the unpaid meal balance has become an operating loss.

Reimbursement Claims

The Superintendent or designee shall maintain records of the number of meals served each day by school site and by category of free, reduced-price, and full-price meals. The Superintendent or designee shall submit reimbursement claims for school meals to the California Department of Education (CDE) using the online Child Nutrition Information and Payment System.

Cafeteria Fund

All proceeds from food sales and other services offered by the cafeteria shall be deposited in the cafeteria fund as provided by law. The income and expenditures of any cafeteria revolving account established by the Governing Board of Education shall be recorded as income and expenditures of the cafeteria fund. (Education Code 38090, 38091, 38092)

(cf. 3100 - Budget)

(cf. 3300 - Expenditures and Purchases)

The cafeteria fund shall be used only for those expenditures authorized by the Board as necessary for the operation of school cafeterias in accordance with Education Code 38100-

38103, 2 CFR 255, and the California School Accounting Manual. (Education Code 38091, 38101; 2 CFR 255)

Any charges to, or transfers from, a food service program shall be dated and accompanied by a written explanation of the expenditure's purpose and basis. (Education Code 38101)
(*cf. 3110 - Transfer of Funds*)

Indirect costs charged to the food service program shall be based on either the district's prior year indirect cost rate or the statewide average approved indirect cost rate for the second prior fiscal year, whichever is less. (Education Code 38101)

Net cash resources in the nonprofit school food service shall not exceed three months average expenditures. (2 CFR 210.14)

U.S. Department of Agriculture Foods

The Superintendent or designee shall ensure that foods received through the U.S. Department of Agriculture (USDA) are handled, stored, and distributed in facilities which: (7 CFR 250.14)

1. Are sanitary and free from rodent, bird, insect, and other animal infestation
2. Safeguard foods against theft, spoilage, and other loss
3. Maintain foods at proper storage temperatures
4. Store foods off the floor in a manner to allow for adequate ventilation
5. Take other protective measures as may be necessary

The Superintendent or designee shall maintain inventories of USDA foods in accordance with 7 CFR 250.59 and CDE procedures, and shall ensure that foods are used before their expiration dates.

USDA donated foods shall be used in school lunches as far as practicable. USDA foods also may be used in other nonprofit food service activities, including, but not limited to, school breakfasts or other meals, a la carte foods sold to students, meals served to adults directly involved in the operation and administration of the food service and to other school staff, and training in nutrition, health, food service, or general home economics instruction for students, provided that any revenues from such activities accrue to the district's nonprofit food service account. (7 CFR 250.59)

Contracts with Outside Services

The term of any contract for food service management or consulting services shall not exceed one year. Any renewal of the contract or further requests for proposals to provide such services shall be considered on a year-to-year basis. (Education Code 45103.5; 7 CFR 210.16)

Any contract for management of the food service operation shall be approved by CDE and comply with the conditions in Education Code 49554 and 7 CFR 210.16 as applicable. The district shall retain control of the quality, extent, and general nature of its food services, including prices to be charged to students for meals, and shall monitor the food service operation through periodic on-site visits. The district shall not enter into a contract with a food service company to provide a la carte food services only, unless the company agrees to offer free, reduced-price, and full-price reimbursable meals to all eligible students. (Education Code 49554; 42 USC 1758; 7 CFR 210.16)

Any contract for consulting services shall not result in the supervision of food service classified staff by the management consultant, nor shall it result in the elimination of any food service classified staff or position or have any adverse effect on the wages, benefits, or other terms and conditions of employment of classified food service staff or positions. All persons providing consulting services shall be subject to applicable employment conditions related to health and safety as listed in Education Code 45103.5. (Education Code 45103.5)

(cf. 3312 - Contracts)

(cf. 3515.6 - Criminal Background Checks for Contractors)

(cf. 3600 - Consultants)

(cf. 4112.4/4212.4/4312.4 - Health Examinations)

(cf. 4212 - Appointments and Conditions of Employment)

Regulation

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: September 27, 2017

King City, California

Business and Noninstructional Operations

District Records

Classification of Records

Records means all records, maps, books, papers, and documents of a school district required by law to be prepared or retained as necessary or convenient to the discharge of official duty. (5 CCR 16020)

(cf. 1340 - Access to District Records)

Before January 1, the Superintendent or designee shall review the prior school year records and shall classify them as either a Class 1 (Permanent), Class 2 (Optional), or Class 3 (Disposable) record. (5 CCR 16022)

Records of continuing nature (active and useful for administrative, legal, fiscal, or other purposes over a period of years) shall not be classified until such usefulness has ceased. (5 CCR 16022)

An inventory of equipment shall be a continuing record and shall not be classified until the inventory is superseded or until the equipment is removed from district ownership. (5 CCR 16022)

(cf. 3440 - Inventories)

A student's cumulative record is a continuing record until the student ceases to be enrolled in the district. (5 CCR 16022)

(cf. 5125 - Student Records)

When an electronic or photographed copy of a Class 1 (Permanent) record has been made, the copy may be classified as Class 1 (Permanent) and the original classified as either Class 2 (Optional) or Class 3 (Disposable). However, no original record that is basic to any required audit may be destroyed prior to the second July 1st succeeding the completion of the audit. (Education Code 35254)

Class 1 - Permanent Records

The original of each of the following records, or one exact copy of it when the original is required by law to be filed with another agency, is a Class 1 (Permanent) record and shall be retained indefinitely unless microfilmed in accordance with 5 CCR 16022: (5 CCR 16023)

1. Annual Reports
 - a. Official budget

- b. Financial reports of all funds, including cafeteria and student body funds
- c. Audit of all funds
- d. Average daily attendance, including Period 1 and Period 2 reports
- e. Other major annual reports, including:
 - (1) Those containing information relating to property, activities, financial condition, or transactions
 - (2) Those declared by Governing Board minutes to be permanent

(cf. 3100 - Budget)

(cf. 3452 - Student Activity Funds)

(cf. 3460 - Financial Reports and Accountability)

(cf. 3551 - Food Service Operations/Cafeteria Fund)

2. Official Actions

- a. Minutes of the Board or Board committees, including the text of rules, regulations, policies, or resolutions included by reference only
- b. The call for and the result of any elections called, conducted, or canvassed by the Board
- c. Records transmitted by another agency pertaining to its action with respect to district reorganization

(cf. 7214 - General Obligation Bonds)

(cf. 9324 - Minutes and Recordings)

3. Personnel Records

Class 1 (Permanent) records include all detailed records relating to employment; assignment; amounts and dates of service rendered; termination or dismissal of an employee in any position; sick leave record; rate of compensation, salaries, or wages paid; and deductions or withholdings made and the person or agency to whom such amounts were paid. In lieu of the detailed records, a complete proven summary payroll record for each employee containing the same data may be classified as Class 1 (Permanent) and the detailed records may then be classified as Class 3 (Disposable).

Information of a derogatory nature as defined in Education Code 44031 shall be Class 1 (Permanent) only when the time for filing a grievance has passed or the document has been sustained by the grievance process.

(cf. 4112.6/4212.6/4312.6 - Personnel Files)
 (cf. 4112.62/4212.62/4312.62 - Maintenance of Criminal Offender Records)

4. Student Records

The records of enrollment and scholarship for each student required by 5 CCR 432 and all records pertaining to any accident or injury involving a minor for which a claim for damages had been filed as required by law shall be classified as Class 1 (Permanent) records. This includes any related policy of liability insurance except that these records cease to be Class 1 (Permanent) one year after the claim has been settled or the statute of limitations has expired.

(cf. 5111.1 - District Residency)
 (cf. 5141 - Health Care and Emergencies)
 (cf. 5143 - Insurance)

5. Property Records

Class 1 (Permanent) records include all detailed records relating to land, buildings, and equipment. In lieu of detailed records, a complete property ledger may be classified as Class 1 (Permanent). The detailed records may then be classified as Class 3 (Disposable) if the property ledger includes all fixed assets; an equipment inventory; and, for each piece of property, the date of acquisition, name of previous owner, a legal description, the amount paid, and comparable data if the unit is disposed of.

(cf. 3280 - Sale or Lease of District-Owned Real Property)

Class 2 - Optional Records

Any record considered temporarily worth keeping, but which is not a Class 1 record, may be classified as Class 2 (Optional) and shall be retained until it is reclassified as Class 3 (Disposable). If by agreement of the Board and Superintendent or designee, classification of the prior year records has not been made before January 1 as specified in 5 CCR 16022, all records of the prior year may be classified Class 2 (Optional) pending further review and classification within one year. (5 CCR 16024)

Class 3 - Disposable Records

All records not classified as Class 1 (Permanent) or as Class 2 (Optional) shall be classified as Class 3 (Disposable). These include, but are not limited to, detailed records basic to audit, including those relating to attendance, average daily attendance, or business or financial transactions; detailed records used in preparing another report; teachers' registers if all information required by 5 CCR 432 is retained in other records or if the General Records pages are removed from the register and classified as Class 1 (Permanent); and periodic reports, including daily, weekly, and monthly reports, bulletins, and instructions. (5 CCR 16025)

All Class 3 (Disposable) records shall be destroyed during the third school year after the school year in which the records originated.

In addition, Class 3 (Disposable) records shall not be destroyed until after the third school year following the completion of any legally required audit or the retention period required by any agency other than the State of California, whichever is later. A continuing record shall not be destroyed until the fourth year after it has been classified as Class 3 (Disposable). (5 CCR 16026, 16027)

(cf. 5113.2 - Work Permits)

(9/88 10/96) 11/09

Electronically Stored Information

All electronically stored information related to the conduct of district business, including information created, saved, sent, or received on a district employee's or Board member's personal account or device, shall be saved as an electronic file to a district-provided account or device and retained in accordance with the section "Classification of Records" above. Such information includes, but is not limited to, email, text messages, instant messages, computer files, and other electronic communications related to district business. In addition, when appropriate, the information may be printed and physically filed in a way that allows it to be easily retrieved when needed.

Employees shall be required to regularly purge their email accounts and district-issued computers, cell phones, and other communication devices of personal electronically stored information and other information unrelated to district business. The Superintendent or designee may check for appropriate use of any district-owned equipment at any time.

(cf. 4040 - Employee Use of Technology)

Any employee to whom a district-owned computer, cell phone, or other electronic communication device is provided shall be notified about the district's electronic information management system and, as necessary, provided training on effectively using the device.

(cf. 4131 - Staff Development)

(cf. 4231 - Staff Development)

(cf. 4331 - Staff Development)

(10/96 11/09) 4/13

Regulation SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: September 27, 2017

King City, California

Personnel

Temporary Athletic Team Coaches

The Governing Board desires to employ qualified coaches for the district's sports and interscholastic athletic programs in order to enhance the knowledge, skills, motivation, and safety of student athletes.

(cf. 6142.7 - Physical Education and Activity)
(cf. 6145.2 - Athletic Competition)

The Superintendent or designee may employ a certificated or noncertificated employee, other than a substitute employee, to supervise or instruct interscholastic athletic activities as a temporary employee in a limited assignment capacity. (5 CCR 5590)

(cf. 4121 - Temporary/Substitute Personnel)

When hiring a person to fill a position as a temporary athletic team coach, the position shall first be made available to qualified certificated teachers currently employed by the district. (Education Code 44919)

All coaches shall be subject to Board policies, administrative regulations, and California Interscholastic Federation bylaws and codes of ethical conduct.

(cf. 4118 - Suspension/Disciplinary Action)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)
(cf. 5131.1 - Bus Conduct)
(cf. 5131.63 - Steroids)

(cf. 5141.1 - Child Abuse Prevention and Reporting)

Noncertificated coaches have no authority to give grades to students. (5 CCR 5591)

(cf. 5121 - Grades/Evaluation of Student Achievement)

Qualifications

The Superintendent or designee shall establish qualification criteria for all athletic coaches in accordance with law and district standards. These criteria shall ensure that coaches possess the proper credential or Activity Supervisor Clearance Certificate and an appropriate level of competence, knowledge, and skill.

Any noncertificated employee or volunteer who works with students in a district-sponsored interscholastic athletic program shall, prior to beginning his/her duties, submit to the Superintendent or designee either an Activity Supervisor Clearance Certificate issued by the

Commission on Teacher Credentialing or a Department of Justice and Federal Bureau of Investigation criminal background clearance. (Education Code 49024)

Following the selection of a temporary athletic team coach, the Superintendent or designee shall certify to the Board, at the next regular Board meeting or within 30 days, whichever is sooner, that the coach meets the qualifications and competencies required by 5 CCR 5593. By April 1 of each year, the Board shall certify to the State Board of Education that the provisions of 5 CCR 5593 have been met. (5 CCR 5594)

In addition, the Superintendent or designee shall regularly report to the Board regarding the extent to which the district's coaches have completed the trainings required by law, including those required pursuant to Education Code 33479.6 and 49032, and by district policy.

(cf. 1240 - Volunteer Assistance)

(cf. 4112.5/4312.5 - Criminal Record Check)

(cf. 4112.62/4212.62/4312.62 - Maintenance of Criminal Offender Records)

(cf. 4212.5 - Criminal Record Check)

Legal Reference:

EDUCATION CODE

35179-35179.7 Interscholastic athletics

44010 Sex offense

44011 Controlled substance offense

44258.7 Credential types; Activity Supervisor Clearance Certificate

44332-44332.5 Temporary certificates

44424 Conviction of a crime

44808 Liability when students are not on school property

44919 Classification of temporary employees

49024 Activity Supervisor Clearance Certificate

49030-49034 Performance-enhancing substances

CODE OF REGULATIONS, TITLE 5

5531 Supervision of extracurricular activities

5590-5596 Duties of temporary athletic team coaches

COURT DECISIONS

CTA v. Rialto Unified School District, (1997) 14 Cal. 4th 627

San Jose Teachers Association, CTA, NEA v. Barozzi, (1991) 230 Cal.App.3d 1376

Management Resources:

CSBA PUBLICATIONS

Steroids and Students: What Boards Need to Know, Policy Brief, July 2005

A School Board Member's Guide to CIF and Interscholastic Sports, 1997

CALIFORNIA INTERSCHOLASTIC FEDERATION PUBLICATIONS

Pursuing Victory with Honor, 1999

California Interscholastic Federation Constitution and Bylaws

COMMISSION ON TEACHER CREDENTIALING CODED CORRESPONDENCE

BP 4127 (c)
4227
4327

09-19 Implementation of Assembly Bill 1025 Concerning the Activity Supervisor Clearance Certificate (ASCC), December 2, 2009

WEB SITES

CSBA: <http://www.csba.org>

California Athletic Trainers' Association: <http://www.ca-at.org>

California Department of Education: <http://www.cde.ca.gov>

California Interscholastic Federation: <http://www.cifstate.org>

National Athletic Trainers' Association: <http://www.nata.org>

(6/97 11/05) 3/10

Policy

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: September 27, 2017

King City, California

Personnel

Contracts

The Governing Board recognizes the importance of qualified and competent individuals to lead district programs and to assist the Superintendent in coordinating efforts to achieve district goals and objectives. To that end, the Board may fill certificated administrative and supervisory positions and classified senior management positions on a contract basis.

(cf. 0000 - Vision)

(cf. 2121 - Superintendent's Contract)

(cf. 4111/4211/4311 - Recruitment and Selection)

(cf. 4300 - Administrative and Supervisory Personnel)

(cf. 4313.2 - Demotion/Reassignment)

(cf. 4314 - Transfers)

The Board may offer a continuing contract of up to four years to any deputy, associate, or assistant superintendent; any certificated employee holding a position requiring a supervision or administration credential; or any senior manager of the classified service. (Education Code 35031, 44929.20)

Prior to entering into any such contract, the Board and Superintendent shall consider the financial impact of the contract on the district. The proposed contract shall also be reviewed by legal counsel to ensure that all legally required provisions are included in the contract and to address any potentially adverse obligations to the district.

(cf. 3460 - Financial Reports and Accountability)

The Board may deliberate in the closed session of a regular meeting about the terms of an employment contract for a deputy, associate, or assistant superintendent; other certificated employee holding a position requiring a supervision or administration credential; or a senior manager of the classified service. Discussions regarding salary, salary schedule, or other compensation may occur in the closed session of a regular meeting only between the Board and its designated representative(s), as permitted under Government Code 54957.6 (the "labor exception") for the purpose of reviewing the Board's position and/or instructing the designated representative(s) prior to or during bona fide negotiations with the employee. Such deliberations shall not be held during a special meeting. (Government Code 54956, 54957, 54957.6)

(cf. 9320 - Meetings and Notices)

(cf. 9321 - Closed Session Purposes and Agendas)

(cf. 9321.1 - Closed Session Actions and Reports)

The Board shall take final action on an employment contract during an open session of a regularly scheduled Board meeting, and that action shall be reflected in the Board's minutes. At that meeting, prior to taking action, the Board shall orally report a summary of the

recommendation for the final action on salary or compensation in the form of fringe benefits. (Government Code 3511.1, 53262, 54953)

Copies of any contract and other public records created or received in the process of developing the recommendation related to the salary, benefits, and other compensation shall be available to the public upon request. (Government Code 53262, 54953)

(cf. 1340 - Access to District Records)

(cf. 9322 - Agenda/Meeting Materials)

(cf. 9324 - Minutes and Recordings)

Extension of Contract and Reemployment

A contract shall be extended only by Board action and subsequent to a satisfactory evaluation of the employee's performance. No employment contract shall include a provision for automatic renewal of the contract.

(cf. 4315 - Evaluation/Supervision)

During the term of the contract and with the consent of the employee involved, the Board may reelect or reemploy the employee starting on the next succeeding first day of July and based on terms and conditions mutually agreed upon by the Board and the employee. (Education Code 35031)

If the Board decides not to reelect or reemploy a deputy, associate, or assistant superintendent or a senior manager of the classified service upon the expiration of his/her term, it shall notify the employee in writing 45 days prior to the expiration of the term of the contract. (Education Code 35031)

Termination of Contract

The Board may terminate an employment contract prior to its expiration date in accordance with the conditions and process specified in the contract.

Every employee contract shall include a provision specifying the legal maximum cash settlement that the employee may receive in the event that the Board finds it necessary to terminate the contract prior to its expiration date. (Government Code 53260)

(cf. 4117.5/4217.5/4317.5 - Termination Agreements)

In addition, all employee contracts shall include a provision that, if the employee is convicted of a crime involving an abuse of his/her office or position, he/she shall fully reimburse the district for payments he/she receives as paid leave salary pending investigation or as cash settlement upon his/her termination and for any funds expended by the district in his/her criminal legal defense. (Government Code 53243-53243.4, 53260)

Legal Reference:

EDUCATION CODE

35030 Title of deputy, associate or assistant superintendent for certain positions

35031 Term of employment

44842 Automatic declining of employment

44843 Notice of employment to county superintendent

44929.20 Continuing contract

44951 Continuation in position unless notified

GOVERNMENT CODE

3511.1-3511.2 Local agency executives

53243-53243.4 Abuse of office

53260-53264 Employment contracts

54954 Time and place of regular meetings

54956 Brown Act - Open meeting laws; special meetings

54957 Closed session, personnel matters

Management Resources:

CSBA PUBLICATIONS

Maximizing School Board Governance: The Board's Relationship to District Staff, 2007

WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

(6/99 7/07) 3/12

Policy SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: September 27, 2017

King City, California

Students

Nondiscrimination/Harassment

The district designates the individual(s) identified below as the employee(s) responsible for coordinating the district's efforts to comply with state and federal civil rights laws, including Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act, and the Age Discrimination Act of 1975, and to answer inquiries regarding the district's nondiscrimination policies. The individual(s) shall also serve as the compliance officer(s) specified in AR 1312.3 - Uniform Complaint Procedures as the responsible employee to handle complaints regarding unlawful discrimination, including discriminatory harassment, intimidation, or bullying, based on actual race, color, ancestry, national origin, nationality, ethnicity, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, gender expression, or any other legally protected status; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. The coordinator/compliance officer(s) may be contacted at: (Education Code 234.1; 5 CCR 4621)

Chief Human Resources Officer
800 Broadway
King City, CA
831 385 0606

Measures to Prevent Discrimination

To prevent discrimination, harassment, intimidation, and bullying of students at district schools or in school activities and to ensure equal access of all students to the educational program, the Superintendent or designee shall implement the following measures:

1. Publicize the district's nondiscrimination policy and related complaint procedures to students, parents/guardians, employees, volunteers, and the general public and post them on the district's web site and other locations that are easily accessible to students. (Education Code 234.1)

(cf. 1113 - District and School Web Sites)
(cf. 1114 - District-Sponsored Social Media)

Post in a prominent and conspicuous location on the district and school web sites information regarding Title IX prohibitions against discrimination based on a student's sex, gender, gender identity, pregnancy, and parental status, including the following: (Education Code 221.61)

- a. The name and contact information of the district's Title IX coordinator, including the phone number and email address
- b. The rights of students and the public and the responsibilities of the district under Title IX, including a list of rights as specified in Education Code 221.8 and web links to information about those rights and responsibilities located on the web sites of the Office for Equal Opportunity and the U.S. Department of Education's Office for Civil Rights (OCR)

c. A description of how to file a complaint of noncompliance with Title IX in accordance with AR 1312.3 - Uniform Complaint Procedures, which shall include:

- (1) An explanation of the statute of limitations within which a complaint must be filed after an alleged incident of discrimination has occurred and how a complaint may be filed beyond the statute of limitations
- (2) An explanation of how the complaint will be investigated and how the complainant may further pursue the complaint, including web links to this information on the OCR's web site
- (3) A web link to the OCR complaints form and the contact information for the office, including the phone number and email address for the office

(cf. 1113 - District and School Web Sites)

(cf. 1114 - District-Sponsored Social Media)

Provide to students a handbook that contains age-appropriate information that clearly

describes the district's nondiscrimination policy, procedures for filing a complaint, and resources available to students who feel that they have been the victim of any such behavior. (Education Code 234.1)

Annually notify all students and parents/guardians of the district's nondiscrimination policy, including its responsibility to provide a safe, nondiscriminatory school environment for all students, including transgender and gender-nonconforming students. The notice shall inform students and parents/guardians that they may request to meet with the compliance officer to determine how best to accommodate or resolve concerns that may arise from the district's implementation of its nondiscrimination policies. The notice shall also inform all students and parents/guardians that, to the extent possible, the district will address any individual student's interests and concerns in private.

(cf. 5145.6 - Parental Notifications)

5. The Superintendent or designee shall ensure that all students and parents/guardians, including students and parents/guardians with limited English proficiency, are notified of how to

access the relevant information provided in the district's nondiscrimination policy and related complaint procedures, notices, and forms in a language they can understand.

If 15 percent or more of students enrolled in a particular district school speak a single primary language other than English, the district's policy, regulation, forms, and notices concerning nondiscrimination shall be translated into that language in accordance with Education Code 234.1 and 48985. In all other instances, the district shall ensure meaningful access to all relevant information for parents/guardians with limited English proficiency.

6. Provide to students, employees, volunteers, and parents/guardians age-appropriate training and information regarding the district's nondiscrimination policy; what constitutes prohibited discrimination, including discriminatory harassment, intimidation, retaliation, or bullying; how and to whom a report of an incident should be made; and how to guard against segregating or stereotyping students when providing instruction, guidance, supervision, or other services to them. Such training and information shall include guidelines for addressing issues related to transgender and gender-nonconforming students.

(cf. 1240 - Volunteer Assistance)
(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

7. At the beginning of each school year, inform school employees that any employee who witnesses any act of unlawful discrimination, including discriminatory harassment, intimidation, or bullying, against a student is required to intervene if it is safe to do so. (Education Code 234.1)

8. At the beginning of each school year, inform each principal or designee of the district's responsibility to provide appropriate assistance or resources to protect students' privacy rights and ensure their safety from threatened or potentially discriminatory behavior.

Enforcement of District Policy

The Superintendent or designee shall take appropriate actions to reinforce BP 5145.3 - Nondiscrimination/Harassment. As needed, these actions may include any of the following:

1. Removing vulgar or offending graffiti

(cf. 5131.5 - Vandalism and Graffiti)

2. Providing training to students, staff, and parents/guardians about how to recognize unlawful discrimination and how to respond

3. Disseminating and/or summarizing the district's policy and regulation regarding unlawful

discrimination

4. Consistent with the laws regarding the confidentiality of student and personnel records, communicating the school's response to students, parents/guardians, and the community

(cf. 4112.6/4212.6/4312.6 - Personnel Files)

(cf. 4119.23/4219.23/4319.23 - Unauthorized Release of Confidential/Privileged Information)

(cf. 5125 - Student Records)

5. Taking appropriate disciplinary action against perpetrators and anyone determined to have engaged in wrongdoing, including any student who is found to have made a complaint of discrimination that he/she knew was not true

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6159.4 - Behavioral Interventions for Special Education Students)

Process for Initiating and Responding to Complaints

Any student who feels that he/she has been subjected to discrimination, harassment, intimidation, or bullying should immediately contact the Coordinator, the principal, or any other staff member. In addition, any student who observes any such incident should report the incident to the Coordinator or principal, whether or not the victim files a complaint.

Any school employee who observes an incident of discrimination, harassment, intimidation, or bullying or to whom such an incident is reported shall immediately report the incident to the Coordinator or principal, whether or not the victim files a complaint.

Any school employee who witnesses an incident of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)

When a verbal report of unlawful discrimination, including discriminatory harassment, intimidation, retaliation, or bullying, is made to or received by the principal or compliance officer, he/she shall make a note of the report and encourage the student or parent/guardian to file the complaint in writing, pursuant to the provisions in AR 1312.3 - Uniform Complaint When Procedures. Once notified verbally or in writing, the principal or compliance officer shall begin the investigation and shall implement immediate measures necessary to stop the discrimination and ensure that all students have access to the educational program and a safe school environment. Any interim measures adopted to address unlawful discrimination shall, to the extent possible, not disadvantage the complainant or a student who is the victim of the

alleged unlawful discrimination.

Any report or complaint alleging unlawful discrimination by the principal, compliance officer, or any other person to whom a report would ordinarily be made or complaint filed shall instead be made to or filed with the Superintendent or designee who shall determine how the complaint will be investigated.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

Transgender and Gender-Nonconforming Students

Gender identity means a student's gender-related identity, appearance, or behavior, whether or not that gender-related identity, appearance, or behavior is different from that traditionally associated with the student's physiology or assigned sex at birth.

Gender expression means a student's gender-related appearance and behavior, whether stereotypically associated with the student's assigned sex at birth. (Education Code 210.7)

Gender transition refers to the process in which a student changes from living and identifying as the sex assigned to the student at birth to living and identifying as the sex that corresponds to the student's gender identity.

Gender-nonconforming student means a student whose gender expression differs from stereotypical expectations.

Transgender student means a student whose gender identity or gender expression is different from that traditionally associated with the assigned sex at birth.

Regardless of whether they are sexual in nature, acts of verbal, nonverbal, or physical aggression, intimidation, or hostility that are based on sex, gender identity, or gender expression, or that have the purpose or effect of producing a negative impact on the student's academic performance or of creating an intimidating, hostile, or offensive educational environment are prohibited. Examples of the types of conduct which are prohibited in the district and which may constitute gender-based harassment include, but are not limited to:

1. Refusing to address a student by a name and the pronouns consistent with his/her gender identity.
2. Disciplining or disparaging a student or excluding him/her from participating in activities for behavior or appearance that is consistent with his/her gender identity or that does not conform to stereotypical notions of masculinity or femininity, as applicable
3. Blocking a student's entry to the bathroom that corresponds to his/her gender identity

4. Taunting a student because he/she participates in an athletic activity more typically favored by a student of the other sex
5. Revealing a student's transgender status to individuals who do not have a legitimate need for the information
6. Use of gender-specific slurs
7. Physical assault of a student motivated by hostility toward him/her because of his/her gender, gender identity, or gender expression

Examples of bases for complaints include, but are not limited to, the above list, as well as improper rejection by the district of a student's asserted gender identity, denial of access to facilities that correspond with a student's gender identity, improper disclosure of a student's transgender status, discriminatory enforcement of a dress code, and other instances of gender-based harassment.

To ensure that transgender and gender-nonconforming students are afforded the same rights, benefits, and protections provided to all students by law and Board policy, the district shall address each situation on a case-by-case basis, in accordance with the following guidelines:

1. Right to privacy: A student's transgender or gender-nonconforming status is his/her private information and the district shall only disclose the information to others with the student's prior written consent, except when the disclosure is otherwise required by law or when the district has compelling evidence that disclosure is necessary to preserve the student's physical or mental well-being. In any case, the district shall only allow disclosure of a student's personally identifiable information to employees with a legitimate educational interest as determined by the district pursuant to 34 CFR 99.31. Any district employee to whom a student's transgender or gender-nonconforming status is disclosed shall keep the student's information confidential. When disclosure of a student's gender identity is made to a district employee by a student, the employee shall seek the student's permission to notify the compliance officer. If the student refuses to give permission, the employee shall keep the student's information confidential, unless he/she is required to disclose or report the student's information pursuant to this administrative regulation, and shall inform the student that honoring the student's request may limit the district's ability to meet the student's needs related to his/her status as a transgender or gender-nonconforming student. If the student permits the employee to notify the compliance officer, the employee shall do so within three school days.

As appropriate given the physical, emotional, and other significant risks to the student, the compliance officer may consider discussing with the student any need to disclose the student's transgender or gender-nonconformity status to his/her parents/guardians and/or others, including other students, teacher(s), or other adults on campus. The district shall offer support services, such as counseling, to students who wish to inform their parents/guardians of their status and desire assistance in doing so.

(cf. 1340 - Access to District Records)

(cf. 3580 - District Records)

2. Determining a Student's Gender Identity: The compliance officer shall accept the student's assertion of his/her gender identity and begin to treat the student consistent with his/her gender identity unless district personnel present a credible and supportable basis for believing that the student's assertion is for an improper purpose.

3. Addressing a Student's Transition Needs: The compliance officer shall arrange a meeting with the student and, if appropriate, his/her parents/guardians to identify potential issues, including transition-related issues, and to develop strategies for addressing them. The meeting shall discuss the transgender or gender-nonconforming student's rights and how those rights may affect and be affected by the rights of other students and shall address specific subjects related to the student's access to facilities and to academic or educational support programs, services, or activities, including, but not limited to, sports and other competitive endeavors. In addition, the compliance officer shall identify specific school site employee(s) to whom the student may report any problem related to his/her status as a transgender or gender-nonconforming individual, so that prompt action could be taken to address it. Alternatively, if appropriate and desired by the student, the school may form a support team for the student that will meet periodically to assess whether the student's arrangements are meeting his/her educational needs and providing equal access to programs and activities, educate appropriate staff about the student's transition, and serve as a resource to the student to better protect the student from gender-based discrimination.

4. Accessibility to Sex-Segregated Facilities, Programs, and Activities: The district may maintain sex-segregated facilities, such as restrooms and locker rooms, and sex-segregated programs and activities, such as physical education classes, intermural sports, and interscholastic athletic programs. A student shall be entitled to access facilities and participate in programs and activities consistent with his/her gender identity. If available and requested by any student, regardless of the underlying reason, the district shall offer options to address privacy concerns in sex-segregated facilities, such as a gender-neutral or single-use restroom or changing area, a bathroom stall with a door, an area in the locker room separated by a curtain or screen, access to a staff member's office, or use of the locker room before or after the other students. However, the district shall not require a student to utilize these options because he/she is transgender or gender-nonconforming. In addition, a student shall be permitted to participate in accordance with his/her gender identity in other circumstances where students are separated by gender, such as for class discussions, yearbook pictures, and field trips. A student's right to participate in a sex-segregated activity in accordance with his/her gender identity shall not render invalid or inapplicable any other eligibility rule established for participation in the activity.

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6145.2 - Athletic Competition)

(cf. 6153 - School-Sponsored Trips)

(cf. 7110 - Facilities Master Plan)

5. Student Records: A student's legal name or gender as entered on the mandatory student record required pursuant to 5 CCR 432 shall only be changed pursuant to a court order. However, at the written request of a student or, if appropriate, his/her parents/guardians, the district shall use the student's preferred name and pronouns consistent with his/her gender identity on all other district-related documents. Such preferred name may be added to the student's record and official documents as permitted by law.

(cf. 5125 - Student Records)

(cf. 5125.1 - Release of Directory Information)

6. Names and Pronouns: If a student so chooses, district personnel shall be required to address the student by a name and the pronouns consistent with his/her gender identity, without the necessity of a court order or a change to his/her official district record. However, inadvertent slips or honest mistakes by district personnel in the use of the student's name and/or consistent pronouns shall not constitute a violation of this administrative regulation or the accompanying district policy.

7. Uniforms/Dress Code: A student has the right to dress in a manner consistent with his/her gender identity, subject to any dress code adopted on a school site.

(cf. 5132 - Dress Code)

(2/14) 10/14

Regulation: SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: September 27, 2017

King City, California

Instruction

Science Instruction

The Governing Board believes that science education should focus on giving students an understanding of the biological and physical aspects of science, key scientific concepts, and methods of scientific inquiry and investigation. Students should become familiar with the natural world and the interrelationship of science, mathematics, technology, and engineering. As part of science instruction, students should learn how to apply scientific knowledge and reasoning.

(cf. 0440 - District Technology Plan)

(cf. 5145.8 - Refusal to Harm or Destroy Animals)

(cf. 6142.92 - Mathematics Instruction)

(cf. 6143 - Courses of Study)

(cf. 6146.1 - High School Graduation Requirements)

Philosophical and religious theories that are based, at least in part, on faith and are not subject to scientific test and refutation shall not be discussed during science instruction.

(cf. 6141.2 - Recognition of Religious Beliefs and Customs)

The district's academic standards for science instruction shall meet or exceed the California Next Generation Science Standards (CA-NGSS). The Superintendent or designee shall ensure that curricula used in district schools are aligned with these standards and the state curriculum framework.

(cf. 6011 - Academic Standards)

(cf. 6141 - Curriculum Development and Evaluation)

(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

The Superintendent or designee shall ensure that students have access to and are enrolled in a broad course of study including science courses.

(cf. 0460 - Local Control and Accountability Plan)

The Superintendent or designee shall provide certificated staff with opportunities to participate in professional development activities designed to enhance their knowledge of district-adopted academic standards, instructional strategies for teaching science, and changes in scientific theories.

(cf. 4131 - Staff Development)

(cf. 4331 - Staff Development)

The Superintendent or designee shall develop and implement appropriate safety measures for science laboratory classes, including, but not limited to, staff and student safety training, use of eye safety devices, hearing protection, first aid procedures, regular equipment maintenance, safe use of heat sources, safe use and disposal of hazardous chemicals, proper ventilation, prevention of exposure to bloodborne pathogens from sharp instruments, fire prevention and control, an emergency response plan, and evacuation procedures. Parents/guardians shall be informed of the types of science laboratory activities that will be conducted and encouraged to sign consent forms for their child's participation.

(cf. 3514.1 - Hazardous Substances)
(cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens)
(cf. 4157/4257/4357- Employee Safety)
(cf. 5142 - Safety)
(cf. 0500 - Accountability)
(cf. 6162.51 - State Academic Achievement Tests)

Legal Reference:

EDUCATION CODE

8774 Residential outdoor science program
32030-32034 Eye safety
32255-32255.6 Student's right to refrain from harmful or destructive use of animals
33475-33475.5 Model curriculum on stem cell science
49340-49341 Hazardous substances education
51210 Areas of study, grades 1 through 6
51210.3 Elementary science coach
51220 Areas of study, grades 7 through 12
51225.3 High school graduation
52060-52077 Local control and accountability plan
60640-60649 California Assessment of Student Performance and Progress

CODE OF REGULATION, TITLE 5

14030 Science laboratories, design specifications

CODE OF REGULATIONS, TITLE 8

5191 Occupational exposure to hazardous chemicals in laboratories; chemical hygiene plan
Management Resources:

CSBA PUBLICATIONS

Supporting Implementation of the California Next Generation Science Standards (CA-NGSS),
Governance Brief, November 2016

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Science Framework for California Public Schools: Kindergarten Through Grade Twelve, 2016
Next Generation Science Standards Systems Implementation Plan for California, 2014
California Next Generation Science Standards, 2013
Science Safety Handbook for California Public Schools, 2012

WEB SITES

CSBA: <http://www.csba.org>
California Alliance for Next Generation Science Standards: <http://cdefoundation.org/stem/ca4ngss>
California Department of Education: <http://www.cde.ca.gov>
California Science Teachers Association: <http://www.cascience.org>
U.S. Department of Education, STEM Education: <http://www.ed.gov/stem>

(10/95) 5/17

Policy: SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: September 27, 2017

King City, California

Instruction

Extracurricular And Cocurricular Activities

The Governing Board recognizes that extracurricular and cocurricular activities enrich the educational and social development and experiences of students. The district shall encourage and support student participation in extracurricular and cocurricular activities without compromising the integrity and purpose of the educational program.

(cf. 1330 - Use of School Facilities)

(cf. 5137 - Positive School Climate)

(cf. 6145.2 - Athletic Competition)

(cf. 5148.2 - Before/After School Programs)

Prerequisites for student participation in extracurricular and cocurricular activities shall be limited to those that have been demonstrated to be essential to the success of the activity. No extracurricular or cocurricular program or activity shall be provided or conducted separately on the basis of any actual or perceived characteristic listed as a prohibited category of discrimination in state or federal law, nor shall any student's participation in an extracurricular or cocurricular activity be required or refused on those bases. (5 CCR 4925)

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

(cf. 6145.5 - Student Organizations and Equal Access)

Any complaint regarding the district's extracurricular and cocurricular programs or activities shall be filed in accordance with BP/AR 1312.3 - Uniform Complaint Procedures.

(cf. 1312.3 - *Uniform Complaint Procedures*)

Unless specifically authorized by law, no student shall be charged a fee for his/her participation in educational activities, including extracurricular and cocurricular activities and materials or equipment related to such activities. (Education Code 49010, 49011)

(cf. 3260 - Fees and Charges)

(cf. 3452 - Student Activity Funds)

Eligibility Requirements

To be eligible to participate in extracurricular and cocurricular activities, students in grades 9-12 must demonstrate satisfactory educational progress in the previous grading period, including, but not limited to: (Education Code 35160.5)

1. Maintenance of a minimum of 2.0 grade point average on a 4.0 scale
2. No more than one "F" when calculating their GPA for eligibility purpose
3. Maintenance of minimum progress toward meeting high school graduation requirements

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6162.52 - High School Exit Examination)

The Superintendent or designee may grant ineligible students a probationary period of not more than one semester. Students granted probationary eligibility must meet the required standards by the end of the probationary period in order to remain eligible for participation.

(cf. 6164.5 - Student Success Teams)

(cf. 6176 - Weekend/Saturday Classes)

(cf. 6177 - Summer School)

(cf. 6179 - Supplemental Instruction)

Any decision regarding the eligibility of a homeless student, foster youth, or child of an active duty military family for extracurricular or cocurricular activities shall be made by the Superintendent or designee in accordance with Education Code 48850 and 49701.

(cf. 6173 - Education for Homeless Children)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6173.2 - Education of Children of Military Families)

The Superintendent or designee may revoke a student's eligibility for participation in extracurricular and cocurricular activities when the student's poor citizenship is serious enough to warrant loss of this privilege.

Student Conduct at Extracurricular/Cocurricular Events

When attending or participating in extracurricular and/or cocurricular activities on or off campus, district students are subject to district policies and regulations relating to student conduct. Students who violate district policies and regulations may be subject to discipline including, but not limited to, suspension, expulsion, transfer to alternative programs, or denial of participation

in extracurricular or cocurricular activities in accordance with Board policy and administrative regulation. When appropriate, the Superintendent or designee shall notify local law enforcement.

(cf. 5131 - Conduct)

(cf. 5131.1 - Bus Conduct)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities))

(cf. 6145.2 - Athletic Competition)

Annual Policy Review

The Board shall annually review this policy and implementing regulations.

Legal Reference:

EDUCATION CODE

35145 Public meetings

35160.5 District policy rules and regulations; requirements; matters subject to regulation

35179 Interscholastic athletics; associations or consortia

35181 Students' responsibilities

48850 Participation of foster youth in extracurricular activities and interscholastic sports

48930-48938 Student organizations

49700-49704 Education of children of military families

CODE OF REGULATIONS, TITLE 5

350 Fees not permitted

4900-4965 Nondiscrimination in elementary and secondary education programs receiving state financial assistance

5531 Supervision of extracurricular activities of pupils

UNITED STATES CODE, TITLE 42

2000h-2-2000h-6 Title IX, 1972 Education Act Amendments

COURT DECISIONS

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:

CALIFORNIA TASK FORCE REPORT TO THE LEGISLATURE

Compact on Educational Opportunity for Military Children: Preliminary Final Report, March 2009

WEB SITES.

California Association of Directors of Activities: <http://www.cadal.org>

California Department of Education, Educational Options Office:

<http://www.cde.ca.gov/ls/pf/mc>

California Department of Education, Foster Youth Services: <http://www.cde.ca.gov/ls/pf/fy/>

(12/90 11/01) 11/09

Policy

SOUTH MONTREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: September 27, 2017

King City, California

Instruction

Athletic Competition

The Governing Board recognizes that the district's athletic program constitutes an integral component of the educational program and helps to build a positive school climate. The athletic program also promotes the physical, social, and emotional well-being and character development of participating students. The athletic program shall be designed to meet students' interests and abilities and shall be varied in scope to attract wide participation.

(cf. 3541.1 - Transportation for School-Related Trips)

(cf. 5030 - Student Wellness)

(cf. 5137 - Positive School Climate)

(cf. 6142.7 - Physical Education and Activity)

(cf. 7110 - Facilities Master Plan)

All athletic teams shall be supervised by qualified coaches to ensure that student athletes receive appropriate instruction and guidance related to safety, health, sports skills, and sportsmanship. Athletic events shall be officiated by qualified personnel.

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

The Board encourages business and community support for district athletic programs, subject to applicable district policies and regulations governing advertisements and donations.

(cf. 1260 - Educational Foundation)

(cf. 1321 - Solicitation of Funds from and by Students)

(cf. 1325 - Advertising and Promotion)

(cf. 1700 - Relations Between Private Industry and the Schools)

(cf. 3290 - Gifts, Grants and Bequests)

Nondiscrimination and Equivalent Opportunities in the Athletic Program

The district's athletic program shall be free from discrimination and discriminatory practices prohibited by state and federal law, including, but not limited to, the use of any racially derogatory or discriminatory school or athletic team name, mascot, or nickname. The Superintendent or designee shall ensure that equivalent athletic opportunities are provided for males and females, and that students are permitted to participate in athletic activities consistent with their gender identity.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

(cf. 5145.3 - Nondiscrimination/Harassment)

(cf. 5145.7 - Sexual Harassment)

Any complaint regarding the district's athletic program shall be filed in accordance with the district's uniform complaint procedures.

(cf. 1312.3 - Uniform Complaint Procedures)

California Interscholastic Federation

The Board maintains membership in the California Interscholastic Federation (CIF) and requires that interscholastic athletic activities be conducted in accordance with Board policy, administrative regulations, and CIF bylaws and rules. The Superintendent or designee shall have responsibility for the district's interscholastic athletic program, while the principal or designee at each participating school shall be responsible for site-level decisions, as appropriate.

The Board shall annually designate a representative to the local CIF league from each school that participates in CIF sports. The Superintendent or designee shall recommend a candidate for the position who demonstrates an understanding of the district's goals for student learning and interscholastic activities, knowledge of the athletic programs, awareness of the implications of league decisions for the school and the district, and interpersonal communication and leadership skills.

The designated representative(s) shall vote on issues that impact interscholastic athletics at the league and section levels, perform any other duties required by the CIF league, and report regularly to the Board on league, section, and statewide issues related to athletic programs.

(cf. 0500 - Accountability)

Student Eligibility

Eligibility requirements for participation in the district's interscholastic athletic program, including requirements pertaining to academic achievement and residency, shall be the same as those set by the district for participation in extracurricular and cocurricular activities.

(cf. 3530 - Risk Management/Insurance)

(cf. 5111.1 - District Residency)

(cf. 5121 - Grades/Evaluation of Student Achievement)

(cf. 6145 - Extracurricular and Cocurricular Activities)

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6162.52 - High School Exit Examination)

(cf. 6173.1 - Education for Foster Youth)

(cf. 6173.2 - Education of Children of Military Families)

In addition, the Superintendent or designee shall ensure that students participating in interscholastic athletics governed by CIF satisfy CIF eligibility requirements.

Students shall not be charged a fee to participate in an athletic program, including, but not limited to, a fee to cover the cost of uniforms, locks, lockers, or athletic equipment.

(cf. 3260 - Fees and Charges)

Sportsmanship

The Board values the quality and integrity of the athletic program and the character development of student athletes. Student athletes, coaches, parents/guardians, spectators, and others are expected to demonstrate good sportsmanship, ethical conduct, and fair play during all athletic competitions. They shall also abide by the core principles of trustworthiness, respect, responsibility, fairness, caring, and good citizenship and the Codes of Conduct adopted by CIF.

Students and staff may be subject to disciplinary action for improper conduct.

(cf. 3515.2 - Disruptions)

(cf. 4118 - Suspension/Disciplinary Action)

(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

(cf. 5131 - Conduct)

(cf. 5131.1 - Bus Conduct)

(cf. 5131.4 - Student Disturbances)

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Individuals with Disabilities))

Health and Safety

The Board desires to give student health and safety the highest consideration in planning and conducting athletic activities.

Students shall have a medical clearance before participating in interscholastic athletic programs. Care shall be taken to ensure that all athletic trainings and competitions are conducted in a manner that will not overtax the physical capabilities of the participants. When appropriate, protective equipment shall be used to prevent or minimize injuries.

(cf. 5131.61 - Drug Testing)

(cf. 5131.63 - Steroids)

(cf. 5141.3 - Health Examinations)

(cf. 5141.6 - School Health Services)

(cf. 5141.7 - Sun Safety)

(cf. 5143 - Insurance)

Coaches and appropriate district employees shall take every possible precaution to ensure that athletic equipment is kept in safe and serviceable condition. The Superintendent or designee shall ensure that all athletic equipment is cleaned and inspected for safety before the beginning of each school year.

(cf. 5142 - Safety)

In the event of an injury or a perceived imminent risk to a student's health, such as a concussion or passing out, fainting, or other sign of sudden cardiac arrest, during or immediately after an

athletic activity, the coach or any other district employee who is present shall remove the student athlete from the activity, observe universal precautions in handling blood or other bodily fluid, and/or seek medical treatment for the student as appropriate.

(cf. 4119.42/4219.42/4319.42 - Exposure Control Plan for Blood borne Pathogens)

(cf. 4119.43/4219.43/4319.43 - Universal Precautions)

(cf. 5141 - Health Care and Emergencies)

(cf. 5141.21 - Administering Medication and Monitoring Health Conditions)

(cf. 5141.22 - Infectious Diseases)

Whenever an injury is suffered by a student, the Superintendent or designee shall notify the student's parent/guardian of the date, time, and extent of any injury suffered by the student and any actions taken to treat the student.

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination

270-271 Athletes' Bill of Rights

17578 Cleaning and sterilizing of football equipment

17580-17581 Football equipment

32221.5 Required insurance for athletic activities

33353-33353.5 California Interscholastic Federation; implementation of policies, insurance program

33354 California Department of Education authority over interscholastic athletics

35160.5 District policies; rules and regulations

35179 Interscholastic athletics

48850 Interscholastic athletics; students in foster care

48900 Grounds for suspension and expulsion

48930-48938 Student organizations

49020-49023 Athletic programs; legislative intent, equal opportunity

49030-49034 Performance-enhancing substances

49458 Health examinations, interscholastic athletic program

49475 Health and safety, concussions and head injuries

49700-49701 Education of children of military families

51242 Exemption from physical education for high school students in interscholastic athletic program

PENAL CODE

245.6 Hazing

CODE OF REGULATIONS, TITLE 5

4900-4965 Nondiscrimination in elementary and secondary education programs, especially:

4920-4922 Nondiscrimination in intramural, interscholastic, and club activities

5531 Supervision of extracurricular activities of students

5590-5596 Employment of noncertificated coaches

UNITED STATES CODE, TITLE 20

1681-1688 Discrimination based on sex or blindness, Title IX

CODE OF FEDERAL REGULATIONS, TITLE 34

106.31 Nondiscrimination on the basis of sex in education programs or activities

106.33 Comparable facilities

106.41 Nondiscrimination in athletic programs

COURT DECISIONS

Mansourian v. Regents of University of California, (2010) 594 F. 3d 1095

Kahn v. East Side Union High School District, (2004) 31 Cal. 4th 990t

McCormick v. School District of Mamaroneck, (2004) 370 F.3d 275

Hartzell v. Connell, (1984) 35 Cal. 3d 899

Management Resources:

CSBA PUBLICATIONS

Student Fees Litigation Update, Education Legal Alliance Advisory, May 20, 2011

A School Board Member's Guide to CIF and Interscholastic Sports, 1997

CALIFORNIA INTERSCHOLASTIC FEDERATION PUBLICATIONS

California Interscholastic Federation Constitution and Bylaws

A Guide to Equity in Athletics

Acute Concussion Evaluation (ACE) Care Plan, 2006

Pursuing Victory with Honor, 1999

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

Heads Up: Concussion in High School Sports, Tool Kit, June 2010

Heads Up: Concussion in Youth Sports, Tool Kit, July 2007

OFFICE FOR CIVIL RIGHTS, U.S. DEPARTMENT OF EDUCATION
PUBLICATIONS

Intercollegiate Athletics Policy Clarification: The Three-Part Test - Part Three, Dear Colleague letter, April 20, 2010

WEB SITES

CSBA: <http://www.csba.org>

California Department of Education: <http://www.cde.ca.gov>

California Interscholastic Federation: <http://www.cifstate.org>

Centers for Disease Control and Prevention, Concussion Resources:

<http://www.cdc.gov/concussion>

National Federation of State High School Associations: <http://www.nfhs.org>

National Operating Committee on Standards for Athletic Equipment:

<http://www.nocsae.org>

U.S. Anti-Doping Agency: <http://www.usada.org>

U.S. Department of Education, Office for Civil Rights: <http://www2.ed.gov/ocr>

(3/07 11/09) 11/11

Policy

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: September 27, 2017

King City, California

Instruction

Athletic Competition

Nondiscrimination and Equivalent Opportunities in the Athletic Program

No student shall be excluded from participation in, be denied the benefits of, be denied equivalent opportunity in, or otherwise be discriminated against in interscholastic, intramural, or club athletics on the basis of actual or perceived sex, sexual orientation, gender, gender identity, gender expression, ethnic group identification, race, ancestry, national origin, religion, color, mental or physical disability, or any other basis specified in law. (Education Code 220, 221.5, 230; 5 CCR 4920; 34 CFR 106.41)

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5145.3 - Nondiscrimination/Harassment)

The Superintendent or designee may provide single-sex teams when selection for the teams is based on competitive skills. (5 CCR 4921; 34 CFR 106.41)

Each student shall be allowed to participate in any single-sex athletic program or activity consistent with his/her gender identity and for which he/she is otherwise eligible to participate, irrespective of the gender listed on the student's records.

When a school provides only one team in a particular sport for members of one sex, but provides no team in the same sport for members of the other sex, and athletic opportunities in the total program for that sex have been previously limited, members of the excluded sex shall be allowed to try out and compete with the team. The same standards for eligibility shall be applied to every student trying out for the team, regardless of sex, sexual orientation, gender, gender identity, gender expression, or other protected group status. (5 CCR 4921; 34 CFR 106.41)

When determining whether equivalent opportunities are available to both sexes in athletic programs, the Superintendent or designee shall consider, among other factors: (5 CCR 4922; 34 CFR 106.41)

1. Whether the selection of sports and levels of competition offered effectively accommodate the interests and abilities of both sexes

The athletic program shall be considered to effectively accommodate the interests and abilities of both sexes if it meets one of the following criteria: (Education Code 230)

a. The interscholastic-level participation opportunities for male and female students are provided in numbers substantially proportionate to their respective enrollments.

b. When the members of one sex have been and are underrepresented among interscholastic athletes, the district can show a history and a continuing practice of program expansion that is demonstrably responsive to the developing interests and abilities of the members of that sex.

c. When the members of one sex are currently underrepresented among interscholastic athletes and the district cannot show a history and continuing practice of program expansion as required in item #b above, the district can demonstrate that the interests and abilities of the members of that sex have been fully and effectively accommodated by the present program.

2. The provision and maintenance of equipment and supplies
3. Scheduling of games and practice times, selection of the season for a sport, and location of the games and practices
4. Travel and per diem allowances
5. Opportunities to receive coaching and academic tutoring
6. Assignment and compensation of coaches and tutors
7. Provision of locker rooms and practice and competitive facilities
8. Provision of medical and training facilities and services
9. Provision of housing and dining facilities and services
10. Publicity
11. Provision of necessary funds

Each school that offers competitive athletics shall, at the end of the school year, post on its school web site, or on the district web site if the school does not have a web site, the following information: (Education Code 221.9)

1. The total enrollment of the school, classified by gender
2. The number of students enrolled at the school who participate in competitive athletics, classified by gender
3. The number of boys' and girls' teams, classified by sport and by competition level

(cf. 1113 - District and School Web Sites)

The data reported for items #1-3 above shall reflect the total number of players on a team roster on the official first day of competition. The materials used to compile this information shall be retained by the school for at least three years after the information is posted on the web site. (Education Code 221.9)

(cf. 3580 - District Records)

Concussions and Head Injuries

The Superintendent or designee shall annually distribute to student athletes and their parents/guardians an information sheet on concussions and head injuries. The student and parent/guardian shall sign and return the information sheet before the student's initiating practice or competition. (Education Code 49475)

(cf. 5145.6 - Parental Notifications)

The Superintendent or designee shall provide training to coaches and/or athletic trainers regarding concussion symptoms, prevention, and appropriate response. (Education Code 35179.1, 49032)

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

If a student athlete is suspected of sustaining a concussion or head injury in an athletic activity, he/she shall be immediately removed from the activity for the remainder of the day. The student shall not be permitted to return to the activity until he/she is evaluated by a licensed health care provider trained in the management of concussions and receives the health care provider's written clearance to return to the activity. If the health care provider determines that the athlete sustained a concussion or a head injury, the athlete shall also complete a graduated return-to-play protocol of no less than seven days in duration under the supervision of a licensed health care provider. (Education Code 49475)

A middle school or high school football team shall not hold a full-contact practice during the off-season and shall not conduct more than two full-contact practices per week during the preseason and regular season (from 30 days before the commencement of the regular season until the completion of the final interscholastic football game of that season). In addition, the full-contact portion of a practice shall not exceed 90 minutes in any single day. For these purposes, full-contact practice means a practice where drills or live action is conducted that involves collisions at game speed, where players execute tackles and other activity that is typical of an actual tackle football game. (Education Code 35179.5)

Sudden Cardiac Arrest

The Superintendent or designee shall distribute the California Interscholastic Federation (CIF) information sheet on sudden cardiac arrest to all student athletes who will be participating in a CIF-governed athletic activity and to their parents/guardians. The student and parent/guardian shall sign and return the information sheet prior to the student's participation in the athletic activity. If an athletic activity is not covered by the CIF, the student and his/her parent/guardian shall, prior to participating in the athletic activity, sign and return an acknowledgement that they have received and reviewed the sudden cardiac arrest information posted on the California Department of Education's web site. (Education Code 33479.2, 33479.3)

The Superintendent or designee shall provide training to coaches and/or athletic trainers regarding the nature and warning signs of sudden cardiac arrest. (Education Code 33479.6, 33479.7, 35179.1, 49032)

If a student athlete passes out or faints, or is known to have passed out or fainted, while participating in or immediately following his/her participation in an athletic activity, the student shall be removed from participation at that time. If a student exhibits any other symptoms of sudden cardiac arrest, including seizures during exercise, unexplained shortness of breath, chest pains, dizziness, racing heart rate, or extreme

fatigue, he/she may be removed from participation by a coach or other employee who observes these symptoms. If any such symptoms are observed, notification shall be given to the student's parent/guardian so that the parent/guardian can determine the treatment, if any, the student should seek. A student who has been removed from participation shall not be permitted to return until he/she is evaluated and given written clearance to return to participation by a health care provider. (Education Code 33479.2, 33479.5)

Additional Parental Notifications

Before a student participates in interscholastic athletic activities, the Superintendent or designee shall, in addition to providing his/her parents/guardians with information on the signs and symptoms of concussions and sudden cardiac arrest as described above, send a notice to the student's parents/guardians which:

1. Contains information about the procedures for filing a discrimination complaint that arises out of an interscholastic athletic activity, including the name of the district's Title IX Coordinator

(cf. 1312.3 - Uniform Complaint Procedures)

2. Includes a copy of students' Title IX rights pursuant to Education Code 221.8

3. Explains that there is an element of risk associated with all athletic competitions and that the district cannot guarantee that students will not be injured, despite a commitment to every participant's health and welfare

(cf. 3530 - Risk Management/Insurance)

4. Provides information about insurance protection pursuant to Education Code 32221.5

(cf. 5143 - Insurance)

5. Requests parental permission for the student to participate in the program and, if appropriate, be transported by the district to and from competitions

(cf. 3541.1 - Transportation for School-Related Trips)

6. States the district's expectation that students adhere strictly to all safety rules, regulations, and instructions, as well as rules and guidelines related to conduct and sportsmanship

(cf. 5144 - Discipline)

(cf. 5144.1 - Suspension and Expulsion/Due Process)

7. Includes a copy of the local California Interscholastic Federation (CIF) league rules

8. Includes information about the CIF bylaw and district policy requiring any student athlete and his/her parent/guardian to sign a statement that the student will not use steroids, unless prescribed

by a licensed health care practitioner, or prohibited dietary supplements that include substances banned by the U.S. Anti-Doping Agency

(cf. 5131.63 - Steroids)

(3/07 11/11) 2/14

Regulation SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: September 27, 2017

King City, California

Instruction

Work-Based Learning

Work Experience Education

The district's work experience education (WEE) program shall consist of one or more of the following types of unpaid and paid on-the-job experiences: (Education Code 51764; 5 CCR 10071)

1. Exploratory WEE which provides students with a combination of classroom instruction in WEE and unpaid opportunities to observe and sample systematically a variety of conditions of work for the purpose of ascertaining their interest and suitability for the occupation they are exploring

The length of exploratory work experience assignments may vary depending on the aptitude of the student, the occupation being explored, the facilities of the work station, and the job classification. A student may not participate in an exploratory work experience assignment if he/she receives pay for like work at the same work station or similar job outside of the WEE program.

2. General WEE which has as its purpose the application of basic skills of reading, writing, and computation and which enables students to acquire general and specific occupational skills through a combination of supervised paid employment in any occupational field and related classroom instruction in WEE
3. Career technical WEE which reinforces and extends career learning opportunities for students through a combination of related classroom instruction in WEE and supervised paid or unpaid employment in the occupation for which their career technical course in school prepares them

(cf. 6011 - Academic Standards)

(cf. 6143 - Courses of Study)

(cf. 6178 - Career Technical Education)

The student-teacher ratio in the WEE program shall not exceed 125 students per full-time equivalent certificated teacher-coordinator. (Education Code 46300)

The minimum day for students enrolled in a WEE program shall be four periods totaling at least 180 minutes in duration, unless the school or student meets one of the conditions specified in Education Code 46144 or 46147. (Education Code 46144, 46147)

(cf. 6112 - School Day)

(cf. 6184 - Continuation Education)

A WEE program offered during the summer shall be conducted in the same time period as the regular summer school program and shall conform to all appropriate laws and regulations applicable to WEE.

(cf. 6177 - Summer School)

Each WEE program shall operate under the supervision of a teacher-coordinator. The teacher-coordinator shall make at least two on-site contacts per semester with each work supervisor or at least one on-site contact during summer school to evaluate student performance. (Education Code 51764; 5 CCR 10074)

Any student who is age 16 years or older and who satisfactorily completes a WEE program with a minimum of one instructional period per week of related classroom instruction or counseling by a certificated employee, in sessions scheduled intermittently throughout the semester, shall be granted up to 40 semester periods of credit for WEE within the following limits: (Education Code 51760.3; 5 CCR 1635)

1. For exploratory WEE, the student may earn 10 semester periods for each semester, with a maximum of 20 semester periods earned in two semesters.
2. For either general or career technical WEE, the student may earn 10 semester periods for each semester, with a maximum of 40 semester periods.

(cf. 6146.1 - High School Graduation Requirements)

(cf. 6146.11 - Alternative Credits Toward Graduation)

Any student who satisfies the above requirements but is under age 16 may be granted credit under any of the following conditions: (Education Code 51760.3)

1. The student is enrolled in grade 11 or higher.
2. The principal certifies that the student is in need of immediate work experience education in order to pursue employment opportunities.
3. The principal certifies that, without being provided an opportunity to enroll in the WEE program, there is a high probability that the student will no longer be enrolled as a full-time student.

(cf. 5147 - Dropout Prevention)

4. The student is age 14 years or older and the principal certifies that such credit is necessary for the student's participation in a career technical education (CTE) program.

5. The student has an individualized education program (IEP) which prescribes the type of training for which participation in a WEE program is deemed appropriate.

(cf. 6159 - Individualized Education Program)

Cooperative Career Technical Education Program/Community Classrooms

To be eligible for program participation, a student shall be concurrently enrolled in a career technical education (CTE) course or program approved by the California Department of Education and shall meet other criteria specified in 5 CCR 10103 as applicable. (5 CCR 10082, 10103)

At least one instructional period per week of formal CTE classroom instruction shall be provided to participating students. Each CTE instructional period shall be equivalent to a minimum of three regular classroom instructional periods of at least 50 minutes each week. (5 CCR 10085, 10106)

Teachers assigned to the program shall locate and select training stations to provide participating students with unpaid on-the-job learning experiences in the specific occupation related to the approved course or program. (5 CCR 10086, 10107)

The community classroom teacher shall make at least one visitation every three weeks to consult with the work supervisor, observe students at the training station, provide instruction, and ensure that students are acquiring the competencies identified in their individual training plans. Each visitation shall include an observation of the student engaged in on-the-job training experiences. (5 CCR 10088)

Students shall be granted academic credit for satisfactory completion of the program. The teacher shall be responsible for evaluating the student's performance in the CTE course and, with the assistance of the employer, the student's participation at the training station. (5 CCR 10081, 10102)

Job Shadowing

The program coordinator shall identify job shadowing placements with the goal of providing students with exposure to a broad range of career options and employment settings.

The program coordinator shall supervise job shadowing activities, including the coordination of the student's and employer's schedules and consultation with the student's other teachers when necessary.

Participating students may attend job shadowing opportunities for up to 25 hours but no less than three hours in one semester, intersession, or summer school session. However, a student may be permitted to participate for up to 40 hours in one semester, intersession, or summer school session, if the principal certifies that it is necessary for the student's participation in a CTE program. (Education Code 51769)

(11/03 3/08) 3/12

Regulation SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: September 27, 2017

King City, California

Facilities

General Obligation Bonds

The Governing Board recognizes that school facilities are an essential component of the educational program and that the Board has a responsibility to ensure that the district's facilities needs are met in the most cost-effective manner possible. When the Board determines that it is in the best interest of district students, it may order an election on the question of whether bonds shall be issued for school facilities.

(cf. 1160 - Political Processes)
(cf. 7110 - Facilities Master Plan)
(cf. 7210 - Facilities Financing)

The Board's decision to order a bond election, as well as its determinations regarding the appropriate amount, timing, and structure of the bond issuance, shall be consistent with law and the district's debt management policy.

(cf. 3470 - Debt Issuance and Management)

Before ordering a bond election, the Board shall obtain reasonable and informed projections of assessed valuations that take into consideration projections of assessed property valuations made by the county assessor. (Education Code 15100)

When any project to be funded by bonds will require state matching funds for any phase of the project, the ballot for the bond measure shall include a statement as specified in Education Code 15122.5, advising voters that, because the project is subject to approval of state matching funds, passage of the bond measure is not a guarantee that the project will be completed. (Education Code 15122.5)

Bonds Requiring 55 Percent Approval by Local Voters

The Board may decide to pursue the authorization and issuance of bonds by approval of 55 percent majority of the voters pursuant to Article 13A, Section 1(b)(3) and Article 16, Section 18(b) of the California Constitution. If two-thirds of the Board agrees to such an election, the Board shall vote to adopt a resolution to incur bonded indebtedness if approved by a 55 percent majority of the voters. (Education Code 15266)

The bond election may only be ordered at a primary or general election, a statewide special election, or a regularly scheduled local election at which all of the electors of the district are entitled to vote. (Education Code 15266)

Bonded indebtedness incurred by the district shall be used only for the following purposes:

(California Constitution Article 13A, Section 1(b)(3) and 1(b)(3)(A))

1. The construction, reconstruction, rehabilitation, or replacement of school facilities, including the furnishing and equipping of school facilities
2. The acquisition or lease of real property for school facilities
3. The refunding of any outstanding debt issuance used for the purposes specified in items #1-2 above

The proposition approved by the voters shall include the following accountability requirements:
(California Constitution Article 13A, Section 1(b)(3))

Certification that proceeds from the sale of the bonds will be used only for the purposes specified in items #1-2 above, and not for any other purposes including teacher and administrative salaries and other school operating expenses

2. A list of specific school facility projects to be funded and certification that the Board has evaluated safety, class size reduction, and information technology needs in developing that list

(cf. 0440 - District Technology Plan)
(cf. 0450 - Comprehensive Safety Plan)
(cf. 6151 - Class Size)

3. A requirement that the Board conduct an annual, independent performance audit to ensure that the funds have been expended only on the specific projects listed

4. A requirement that the Board conduct an annual, independent financial audit of the proceeds from the sale of the bonds until all of those proceeds have been expended for the school facilities projects

If a district general obligation bond requiring a 55 percent majority is approved by the voters, the Board shall appoint an independent citizens' oversight committee to inform the public concerning the expenditure of bond revenues as specified in Education Code 15278 and the accompanying administrative regulation. This committee shall be appointed within 60 days of the date that the Board enters the election results in its minutes pursuant to Education Code 15274. (Education Code 15278)

(cf. 1220 - Citizen Advisory Committees)

(cf. 9324 - Minutes and Recordings)

The ~~State Administrator~~/Superintendent or designee shall ensure that the annual, independent performance and financial audits required pursuant to items #3-4 above are issued in accordance

with the U.S. Comptroller General's Government Auditing Standards and submitted to the citizens' oversight committee at the same time they are submitted to him/her and no later than March 31 of each year. (Education Code 15286)

The Board shall provide the citizens' oversight committee with responses to all findings, recommendations, and concerns addressed in the performance and financial audits within three months of receiving the audits. (Education Code 15280)

The Board may disband the citizens' oversight committee when the committee has completed its review of the final performance and financial audits.

Bonds Requiring 66.67 Percent Approval by Local Voters

The Board may decide to pursue the authorization and issuance of bonds by approval of 66.67 percent majority of the voters pursuant to Education Code 15100 and Article 13A, Section 1(b)(2) of the California Constitution. If a majority of the Board agrees to such an election, or upon a petition of the majority of the qualified electors residing in the district, the Board shall adopt a resolution ordering an election on the question of whether to incur bonded indebtedness if approved by a 66.67 percent majority of the voters. (Education Code 15100)

The bond election may be ordered to occur on any Tuesday, except a Tuesday that is a state holiday or the day before or after a state holiday, is within 45 days before or after a statewide election unless conducted at the same time as the statewide election, or is an established election date pursuant to Elections Code 1000 or 1500. (Education Code 15101)

Subject to limits specified in Article 13A, Section 1 of the California Constitution, bonds shall be sold to raise money for any of the following purposes: (Education Code 15100)

1. Purchasing school lots
2. Building or purchasing school buildings
3. Making alterations or additions to school building(s) other than as may be necessary for current maintenance, operation, or repairs
4. Repairing, restoring, or rebuilding any school building damaged, injured, or destroyed by fire or other public calamity
5. Supplying school buildings and grounds with furniture, equipment, or necessary apparatus of a permanent nature
6. Permanently improving school grounds
7. Refunding any outstanding valid indebtedness of the district, evidenced by bonds or state

school building aid loans

8. Carrying out sewer or drain projects or purposes authorized in Education Code 17577
9. Purchasing school buses with a useful life of at least 20 years
10. Demolishing or razing any school building with the intent to replace it with another school building, whether in the same location or in any other location

Except for refunding any outstanding indebtedness, any of the purposes listed above may be united and voted upon as a single proposition by order of the Board and entered into the minutes. (Education Code 15100)

The Board may appoint a citizens' oversight committee to review and report to the Board and the public as to whether the expenditure of bond revenues complies with the intended purposes of the bond.

Certificate of Results

If the certificate of election results received by the Board shows that the appropriate majority of the voters are in favor of issuing the bonds, the Board shall record that fact in its minutes. The Board shall then certify to the county board of supervisors all proceedings it had in connection with the election results. (Education Code 15124, 15274)

Resolution Regarding Sale of Bonds

Following passage of the bond measure by the appropriate majority of voters, the Board shall pass a resolution directing the issuance and sale of bonds. In accordance with law, the resolution shall prescribe the total amount of bonds to be sold and may also prescribe the maximum acceptable interest rate, not to exceed eight percent, and the time(s) when the whole or any part of the principal of the bonds shall be payable. (Education Code 15140; Government Code 53508.6)

In passing the resolution, the Board shall consider each available funding instrument, including, but not limited to, the costs associated with each and their relative suitability for the project to be financed.

Prior to the sale of bonds, the Board shall place an agenda item at a public meeting and adopt as part of the bond issuance resolution, or in a separate resolution, disclosures of the available funding instruments, the costs and sustainability of each, and all of the following information: (Education Code 15146; Government Code 53508.9)

1. Express approval of the method of sale (i.e., competitive, negotiated, or hybrid)

2. Statement of the reasons for the method of sale selected
3. Disclosure of the identity of the bond counsel, and the identities of the bond underwriter and the financial adviser if either or both are utilized for the sale, unless these individuals have not been selected at the time the resolution is adopted, in which case the Board shall disclose their identities at the public meeting occurring after they have been selected
4. Estimates of the costs associated with the bond issuance, including, but not limited to, bond counsel and financial advisor fees, printing costs, rating agency fees, underwriting fees, and other miscellaneous costs and expenses of issuing the bonds

When the sale involves bonds that allow for the compounding of interest, such as a capital appreciation bond (CAB), items #1-4 above and the financing term and time of maturity, repayment ratio, and the estimated change in the assessed value of taxable property within the district over the term of the bonds shall be included in the resolution to be adopted by the Board. The resolution shall be publicly noticed on at least two consecutive meeting agendas, first as an information item and second as an action item. The agendas shall identify that bonds that allow for the compounding of interest are proposed. (Education Code 15146)

Prior to adopting a resolution for the sale of bonds that allow for the compounding of interest, the Board shall be presented with the following: (Education Code 15146)

1. An analysis containing the total overall cost of the bonds that allow for the compounding of interest
2. A comparison to the overall cost of current interest bonds
3. The reason bonds that allow for the compounding of interest are being recommended
4. A copy of the disclosure made by the underwriter in compliance with Rule G-17 adopted by the federal Municipal Securities Rulemaking Board

At least 30 days prior to the sale of any debt issue, the Superintendent or designee shall submit a report of the proposed issuance to the California Debt and Investment Advisory Commission (CDIAC). (Government Code 8855)

After the sale, the Board shall be presented with the actual cost information and shall disclose that information at the Board's next scheduled meeting. The Board shall ensure that an itemized summary of the costs of the bond sale and all necessary information and reports regarding the sale are submitted to the California Debt and Investment Advisory Commission. (Education Code 15146)

Bond Anticipation Notes

Whenever the Board determines that it is in the best interest of the district, it may, by resolution, issue a bond anticipation note, on a negotiated or competitive-bid basis, to raise funds that shall be used only for a purpose authorized by a bond that has been approved by the voters of the district in accordance with law. (Education Code 15150)

Payment of principal and interest on any bond anticipation note shall be made at note maturity, not to exceed five years, from the proceeds derived from the sale of the bond in anticipation of which that note was originally issued or from any other source lawfully available for that purpose, including state grants. Interest payments may also be made from such sources.

However, interest payments may be made periodically and prior to note maturity from an increased property tax if the following conditions are met: (Education Code 15150)

1. A resolution of the Board authorizes the property tax for that purpose.
2. The principal amount of the bond anticipation note does not exceed the remaining principal amount of the authorized but unissued bonds.

A bond anticipation note may be issued only if the tax rate levied to pay interest on the note would not cause the district to exceed the tax rate limitation set forth in Education Code 15268 or 15270, as applicable.

Deposit of Bond Proceeds

With regard to general obligation bonds, the district shall invest new money bond proceeds in the county treasury pool as required by law. (Education Code 15146)

Legal Reference:

EDUCATION CODE

7054 Use of district property, campaign purposes

15100-15254 Bonds for school districts and community college districts

15264-15288 Strict Accountability in Local School Construction Bonds Act of 2000

17577 Sewers and drains

47614 Charter school facilities

ELECTIONS CODE

324 General election

328 Local election

341 Primary election

348 Regular election

356 Special election

357 Statewide election

1302 Local election

15372 Elections official certificate

1090-1099 Prohibitions applicable to specified officers

1125-1129 Incompatible activities

8855 California Debt and Investment Advisory Commission

53506-53509.5 General obligation bonds

53580-53595.5 Bonds

54952 Definition of legislative body, Brown Act

CALIFORNIA CONSTITUTION

Article 13A, Section 1 Tax limitation

Article 16, Section 18 Debt limit

CODE OF FEDERAL REGULATIONS, TITLE 17

240.10b-5 Prohibition against fraud or deceit

240.15c2-12 Municipal securities disclosure

COURT DECISIONS

San Lorenzo Valley Community Advocates for Responsible Education v. San Lorenzo Valley Unified School District (2006) 139 Cal.App.4th 1356

ATTORNEY GENERAL OPINIONS

99 Ops.Cal.Atty.Gen. 18 (2016)

88 Ops.Cal.Atty.Gen. 46 (2005)

87 Ops.Cal.Atty.Gen. 157 (2004)

Management Resources:

CSBA PUBLICATIONS

California's Challenge: Adequately Funding Education in the 21st Century, December 2015

Bond Sales - Questions and Considerations for Districts, Governance Brief, December 2012

Legal Guidelines: Use of Public Resources for Ballot Measures and Candidates, Fact Sheet, February 2011

GOVERNMENT FINANCE OFFICERS ASSOCIATION PUBLICATIONS

An Elected Official's Guide to Debt Issuance, 2nd Ed., 2016

Understanding Your Continuing Disclosure Responsibilities, Best Practice, September 2015

Investment of Bond Proceeds, Best Practice, September 2014

Selecting and Managing Municipal Advisors, Best Practice, February 2014

Debt Management Policy, Best Practice, October 2012

Analyzing and Issuing Refunding Bonds, Best Practice, February 2011

WEB SITES

CSBA: <http://www.csba.org>

California Debt and Investment Advisory Commission: <http://www.treasurer.ca.gov/cdiac>

California Department of Education: <http://www.cde.ca.gov>

California Office of Public School Construction: <http://www.opsc.dgs.ca.gov>

Government Finance Officers Association: <http://www.gfoa.org>

Municipal Security Rulemaking Board, Electronic Municipal Market Access

(EMMA): <http://www.emma.msrb.org>
(3/12 11/12) 12/13

Policy SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: September 27, 2017

King City, California

Board Bylaws

BOARD MEMBER ELECTRONIC COMMUNICATION

The Governing Board recognizes that electronic communication is an efficient and convenient way for Board members to communicate and expedite the exchange of information within the district and with members of the public. Board members shall exercise caution so as to ensure that electronic communications are not used as a means for the Board to deliberate outside of an agendaized Board meeting nor to circumvent the public's right to access records regarding district business.

(cf. 1100 - Communication with the Public)

(cf. 9000 - Role of the Board)

(cf. 9322 - Agenda/Meeting Materials)

A majority of the Board shall not, outside of an authorized meeting, use a series of electronic communications of any kind, directly or through intermediaries, to discuss, deliberate, or take action on any item that is within the subject matter jurisdiction of the Board. (Government Code 54952.2)

(cf. 9320 - Meetings and Notices)

Examples of permissible electronic communications concerning district business include, but are not limited to, dissemination of Board meeting agendas and agenda packets, reports of activities from the Superintendent, and reminders regarding meeting times, dates, and places.

In addition, Board members may use electronic communications to discuss matters that do not pertain to district business, regardless of the number of Board members participating in the discussion.

Board members shall make every effort to ensure that their electronic communications conform to the same standards and protocols established for other forms of communication. A Board member may respond, as appropriate, to an electronic communication received from a member of the community and should make clear that his/her response does not necessarily reflect the views of the Board as a whole. Any complaint or request for information should be forwarded to the

Superintendent in accordance with Board bylaws and protocols so that the issue may receive proper consideration and be handled through the appropriate district process. As appropriate, communication received from the press shall be forwarded to the designated district spokesperson.

(cf. 1112 - Media Relations)

(cf. 1312.1 - Complaints Concerning District Employees)

(cf. 1312.2 - Complaints Concerning Instructional Materials)

(cf. 1312.3 - Uniform Complaint Procedures)

(cf. 1312.4 - Williams Uniform Complaint Procedures)

(cf. 3320 - Claims and Actions Against the District)

(cf. 9005 - Governance Standards)

(cf. 9121 - Board President)

(cf. 9200 - Limits of Board Member Authority)

(cf. 9270 - Conflict of Interest)

EDUCATION CODE

35140 Time and place of meetings

35145 Public meetings

35145.5 Agenda; public participation; regulations

35147 Open meeting law exceptions and applications

GOVERNMENT CODE

6250-6270 California Public Records Act

11135 State programs and activities, discrimination

54950-54963 The Ralph M. Brown Act, especially:

54952.2 Meeting, defined

54953 Meetings to be open and public; attendance

54954.2 Agenda posting requirements, board actions

COURT DECISIONS

City of San Jose v. Superior Court (2017) 2 Cal.5th 608

Management Resources:

CSBA PUBLICATIONS

Legal Alert: Tips for Governing Boards in Response to Public Records Act Ruling on Electronic Communications, March 2017

The Brown Act: School Boards and Open Meeting Laws, rev. 2014

ATTORNEY GENERAL PUBLICATIONS

The Brown Act: Open Meetings for Legislative Bodies, 2003

WEB SITES

CSBA: <http://www.csba.org>

CSBA, Agenda Online: <http://www.csba.org/ProductsAndServices/AllServices/AgendaOnline.aspx>

California Attorney General's Office: <http://oag.ca.gov>

Bylaw

SOUTH MONTEREY COUNTY JOINT UNION HIGH SCHOOL DISTRICT

Adopted: September 27, 2017

King City, California